

# RUNNING ROOM TIRUPATI

A PLACE TO HAVE SOUND SLEEP



## INTRODUCTION

RUNNING ROOM, TIRUPATI COMES UNDER GUNTAKAL DIVISION OF SOUTH CENTRAL RAILWAY LOCATED IN ANDHRA PRADESH STATE. TIRUPATI IS A FAMOUS HINDU PILGRIMAGE CITY AND PASSENGERS FROM ALL AROUND INDIA VISITS LORD VENKATESWARA TEMPLE.

INITIALLY THE RUNNING ROOM IS BUILT IN THE YEAR 1981 WITH 36 BEDS CAPACITY WHICH LATER ON INCREASED TO 47 BEDS ACCORDING TO THE DEMAND TO ENABLE THE CREW TO TAKE COMPLETE REST FOR SAFE WORKING OF TRAIN SERVICES. DAILY AROUND 48 NUMBERS OF RUNNING STAFF ARE TAKING REST AT TIRUPATI RUNNING ROOM.

TIRUPATI IS SERVING AS PURE COACHING DEPOT i.e. CREW ARE BOOKED FOR ONLY COACHING TRAINS. RECENTLY THIS RUNNING ROOM CERTIFIED WITH ISO 9001: 2015 PROVISION OF HYGIENIC FOOD AND COMFORTABLE STAY FOR RUNNING STAFF.



## **QUICK LOOK ABOUT RUNNING ROOM, TIRUPATI**

- ❖ Comes under 'B' Category Running Room
- ❖ Total Number of Rooms :10
- ❖ Total Number of Beds : 47
- ❖ Average Occupancy per day : 50
- ❖ Peak Hour Occupancy : 38
- ❖ Crew from GTL, DMM, RU, BZA, BTTR, MAS, SBC, AJJ, VM, GNT and ED are the occupants of this Running Room.

## **FACILITIES PROVIDED AT RUNNING ROOM, TIRUPATI**

- ❖ 34 BEDS ARE PROVIDED IN CUBICAL ARRANGEMENT AND REST IS UNDER RENOVATION FOR CUBICAL ARRANGEMENT WORK UNDER PROGRESS.
- ❖ IRON COTS WITH LOCKER FACILITY.
- ❖ ALL OCCUPANT ROOMS ARE PROVIDED WITH AIR-CONDITIONED SYSTEM.
- ❖ ALL ROOMS ARE PROVIDED WITH EXHAUST FANS.
- ❖ ONE SPOT LIGHT PROVIDED FOR EACH AND EVERY INDIVIDUAL BED FOR READING.
- ❖ CURTAINS PROVIDED IN ALL ROOMS TO AVOID LIGHTING.
- ❖ YOGA ROOM FOR KEEPING MIND AND BODY FIT.
- ❖ READING ROOM TO UPDATE DAY TO DAY HAPPENINGS AROUND THE WORLD.
- ❖ RENEWABLE ENERGY - SOLAR WATER HEATER.
- ❖ WAHSING MACHING TO WASH CLOTHES.
- ❖ RO DRINKING WATER IS BEING SUPPLIED WITH 250 LPH R.O. PLANT.
- ❖ FOR UN-INTERRUPTED SLEEP, PROVIDED 40 KVA DG SET.
- ❖ DINING TABLE WITH 12 CHAIRS CAPACITY.
- ❖ BATHROOMS AND LAVATORY.
- ❖ SUBSIDISED MEALS.

**UTILISATION OF AVAILABLE ROOMS  
AT RUNNING ROOM/TPTY**

<b>ROOM NO</b>	<b>NOMINATION</b>	<b>NO. OF BEDS</b>
1	OCCUPANTS	6
2	OCCUPANTS	6
3	DINING HALL	**
4	CARE TAKER /OFFICE ROOM	**
5	OCCUPANTS	6
6	OCCUPANTS	8
7 A	OCCUPANTS (FOR FEMALE)	2
7 B	OCCUPANTS	2
8	YOGA / READING / RECREATION	**
9	OCCUPANTS	8
10	OCCUPANTS	8
<b>1-5: GROUND FLOOR, 6-10: FIRST FLOOR</b>		

## **ACTIVITIES OUTSOURCED – TIRUPATI RUNNING ROOM**

**Outsourced the management and maintenance of Running Room, subsidized meals and washing of linen for a period of 2 years.**

Agreement Value : 1,21,50,531/-  
LOA Date : 19.03.2019  
Commenced on : 24.03.2019  
Contract Expiry : 23.03.2021  
Name of the Agency : M/s. T. KOTESWARA RAO, VIJAYAWADA.

### **No. of Staff to be provided per shift**

House Keeping Manager (Skilled) : 1  
House Keeping helper (Un-Skilled) : 1  
Call boys for round the clock (Un-skilled) : 1  
Safaiwala (Un-skilled) : 2

**TOTAL : 5**

**Total cost of the meal: Rs.43.70/-**

**Occupant has to pay Rs.4.37/- and railway administration has bear Rs.39.33/-**

**NOTE:** One Care taker from Railway administration side is available in General duty to monitor the work by the outsourcing contract staff. Apart from care taker, Chief Crew Controller/TPTY is the overall in-charge for Running Room.

Provided items at Running Room,Tirupati		
S.No.	Description	Availability in Nos.
1	No. of Rooms	10
2	No. of Beds	47
3	No. of Bed Covers	118
4	No. of Foam Pillows	60
5	No. of Mosquito Nets	69
6	No. of Pillow Covers	381
7	No. of Bed sheets	605
8	No. of Woolen blankets	27
9	No. of Air Coolers	Air Conditioned
10	No. of Water Coolers	01
11	No. of Gas Stoves	Outsourced
12	No. of Geysers	05
13	No. of News Paper (4Nos Daily)	1. English - The Hindu/Deccan Chronical
		2. Telugu – Enadu and Andhra Jyothi
		3. Hindi – Rajasthan patrika

14	No. of News Magazines (4Nos)	1. English – India Today
		2. Telugu - Swathi.
		4. Hindi –Outlook, India Today
15	Locker facility	Available
16	Complaint Book	Available
17	Telephone	1. Railway – 25625
		2. CUG No –93469 04532
18	Call Boys	Outsourced
19	Availability of Generators	40KVA DSL Generator
20	Peak Hour Occupation	38
21	Breath Analyzers	Available
22	First Aid Box	Available (Last replenished on 19.03.2020)
23	Fire-Extinguishers	6 Nos. DCP type due 02.04.2020
24	Water Purifier (RO based)	250 LPH RO water Plant available.
25	Washing Machine	1 No.
26	Leg/Foot Massager	1 No.



## **SALIENT FEATURES OF RUNNING ROOM /TIRUPATI**

- This running room is maintained as per the railway Board norms.
- Running Room Standing Committee-Functioning under chairmanship of ADRM/GTL along with Sr. scale branch officers.
- Spot Purchase Committee- Available at division level with Jr scale branch officers.
- Level of supervision-CCC/CLI/RR/TPTY
- Complaint / Feedback - Available and prompt action is being taken
- Pest control- Pest-O- Flash units are provided for effective control of insects
- Availability of Washing machine- Wash iron box provided
- Imprest cash- 15000/- available for petty repairs (Both Lobby/TPTY& RR/TPTY)
- Strength of Running room staff- One care taker available
- Uniform/ID card- All outsourcing staff are in uniform and with ID cards.
- Availability of Instruction board- Instruction board is available.
- Noise pollution- Free from noise pollution
- Spare Mattresses, sufficient bed sheets and Mosquito nets available
- Power Back up- 40KVA Diesel generator available.
- White wash- Done in the May 2019.



## **BOARD PARAMETERS**

S.No.	Parameters	Remarks
<b>General Management</b>		
1	Functioning of spot purchase committee	Available at divisional office
2	Level of supervision	Chief Loco Inspector
3	Functioning of running room standing committee	ADRM Level
4	Award of Divisional and HQ level	
5	Complaint/Suggestion book and action taken	Available with immediate action
6	ISO Certification	Available valid upto 04.12.2022
7	Garden/Horticulture	Available
8	Pest Control	Available (CHI/TPTY)
9	Availability washing machine/dryer and electric iron	Both available
10	Availability of Imprest and its recoupment	Available with recoupment
11	Strength of running room staff/vacancy (SS as per requirement)	02 Caretaker. Actual: 01 Vacancy: 01
12	Computerization of check in facility at reception	Manual
13	Room occupancy display	Available
14	Amount Of works completed within one year of sanction	
15	Staff in proper uniform with Identity card	Provided
16	Availability of instruction board	Available
17	Numbering of beds	Available
18	Provision of night lamp	Provided
<b>Kitchen</b>		
19	Quality of Utensil/Crockery	Good
20	Cleaning and Hygienic	Good

21	Subsidized meal	Available
22	Medical examination of kitchen staff per year	Done
23	Quarterly visit of Doctor	Visiting as per schedule
24	Exhaust fan/chimney	Industrial chimney
25	System of garbage disposal	
26	LPG Cylinder (Back up)	Available

### DINING HALL

27	Table and chair	Available with cushion chairs
28	Light and fans	Available
29	Fly catcher machine	Available
30	Availability of Aqua guard and water cooler	250 lts. R.O. System

### Toilets and Bath room

31	Buckets and mugs availability and condition	Available in good condition
32	Working of flush system	Working
33	Solar water heater/Geyser	Both available
34	Adequate water supply	24 hours supply
35	Towel/cloth hanger, soap stand	Available
36	Cleanliness	Good
37	Noise pollution	Nil
38	Spare beds, mattress, linens and pillow with cover	Available

### Engineering, Electrical and General Infrastructure

39	Power back up	40 KVA Diesel Generator
40	Whitewashing and Engineering maintenance	Done as per schedule
41	Electrical wiring and maintenance	Done regularly
42	Illumination level	Satisfactory
43	Communication facility	Both Railway and CUG available

44	Rain water harvesting	Available
<b>Bed room</b>		
45	No. of beds per room/Cubicle	01/01
46	Mosquito repellents	Supplied
47	Window and door (curtains should be of dark color)	Available
48	Desert cooler performance	All room are fully Air-Conditioned
49	Quality of furniture	Satisfactory
50	Quality of linen and mattress	Satisfactory
51	Availability of lockers	Available .
52	Individual reading lights and charging points	Available
53	Foot mat/door mat	Provided
<b>Reading room</b>		
54	Availability of Newspapers (minimum 03), magazines	Available
55	Safety bulletin	Available
56	Light and fans	Available
57	Table and chairs	Available
58	Recreation facility (carom board etc.,)	Available
<b>Safety and security</b>		
59	Availability of pucca pathway and illumination from room to lobby	Available
60	Fire protection system	06 No's of Fire Extinguishers
61	First aid box	Available
62	Boundary wall/fencing	Available
63	Training of running room staff on first aid and fire fighting	Trained
64	Availability of Yoga and meditation room	Available

## PHOTO GALLERY





## PHOTO GALLERY







## Highlights of good work done at Running Room/TPTY as a precautionary measure to avoid spreading of COVID-19

- At reception sanitizer is available for the use of staff.
- All outsourcing staff are wearing face masks and hand gloves.
- Every week disinfection is done by the staff of health inspector.
- Only one occupant is allotted in one room.

- In single cubicle is in use in every room
- Floor, toilets, walls, corridor and furniture are being cleaned with diluted sodium hypochlorite solution regularly.
- Bed cover along with bed sheet is being changed whenever it is vacated subsequently the bed and room/cubicle is sanitized.
- All door handles, furniture in reading room and dining hall are sanitized.
- Kitchen is being washed regularly with diluted hypochlorite solution and maintaining hygiene.
- All kitchen staff is wearing head cap, hand gloves and face masks.
- Utensils are being washed with washing agent using hot water.

### **Sanitizing Running Room**







