

SOUTH CENTRAL RAILWAY GUNTAKALDIVISION

Running room NANDALUR



BRIEF HISTORY OF NANDALUR RUNNING ROOM

Running Room is near to Railway station of Nandalur and Crew controller lobby which is around 300 mtrs distance from the lobby. It is major Running Room in Guntakal Division providing accommodation for Freight and coaching crew (LP, ALP & Gds) of GTL & BZA Divisions with the capacity of 35 beds. It is certified by "International Organization for standardization (ISO 9001:2015)" on 05.12.2019 for providing best service, Hygienic food and comfortable stay of running staff.

Total beds available: 35

Peak Hours Occupancy: 35 from 00:00 Hrs to 06:00 Hrs.

Running Room: containing total 08 No. of Rooms (i.e., 04 Rooms with 04 beds each, 01 Room with 08 beds and 01 Room with 06 beds and 01 Room with 03 beds and 01 Room with 02 beds). Each room is provided with Air-condition.

It caters for all the Depots in Guntakal Div. of S.C.Railway (i.e., GY, GTL, TPTY and, RU), BZA Division of KAPT, BTTR Depots of S.C.Railway).

Outsourcing: Subsidized meals and Running room activities i.e. cooking & serving of food, supply of purified water, newspapers & Magazines to the occupants, washing & ironing of linen and Housekeeping of Running room, Crew booking Lobby & Crew Rest room at Nandalur.

HIGHLIGHTS OF RUNNING ROOM NANDALUR

- Accommodation provided for GTL & BZA Div Rlys Loco pilots, Asst. Loco Pilots and Guards.
- No. of Rooms available: 08
- Total beds: 35 Single bed Cubicles Annex:02 (34 beds- 18+16)
- Communication facility: Railway-22309 & CUG:
- 03 No's of CC Cameras provided for monitoring activities of outsourcing staff and occupants.
- Electrical wiring and maintenance – in good fettle, which was maintained and monitored regularly by JE/ ELE/NRE SCRly.
- Illumination level – Sufficient illumination is available in all rooms as well as in corridor.
- Rain water harvesting-Available
- Mosquito protection - All out repellants are provided for room, mosquito nets for individual bed and fly proof mesh to all windows.
- Window & Door curtains – Window and door curtains are provided for all rooms.
- Air-condition for all Rooms – air conditioners provided (1.5 Split ACs) the same is monitored and maintained by JE/ Electrical/NRE periodically.
- Quality of furniture – Good quality of furniture provided wherever required
- Quality of Lenin and mattresses – Lenin is being procured from MFT SC and branded mattresses are procured through PO'S
- Reading lamps –Individual reading lamps are provided for each bed.
- Door mats – Door mats are available at each and every door and foot mats are available at each bed
- Night lamp – Each room is provided with night lamp
- Utensils – All utensils are maintained with SS as per the railway board norms.

- Room Cleaning- Rooms are being cleaned at regular intervals and after vacation of the occupant with branded detergents and room fresheners for fragrance as per agreement.
- Meals – Subsidized meals including Tiffin are provided at a cost of Rs3.87/-
- Medical examination- Medical examination for Kitchen, and dinning staff is ensured at regular interval
- Kitchen Exhaust- Electric industrial type chimney with exhaust is provided in Kitchen to expel the heat and smoke.
- Dust bins- Dust bins covered with garbage bags are provided where ever required.
- LPG Cylinder- Separate gas bank room is available and four LPG Commercial Cylinders with 19 kgs are available for 10 days backup
- RO System- 250 LPH Industrial RO system maintaining with healthy TDS is provided for supply of drinking water to the occupants.
- Buckets and Mugs- Plastic buckets & Mugs for toilets and bathrooms are provided separately.
- Flush system- Wash rooms are fixed with western and Indian style commodes with good flush system.
- Electrical Geysers - Electrical Geysers are available for provision of Hot water.
- Over Head Tanks- one 5,000 liters capacity water storage tank for solar hot water and for general usage are provided.
- Reading room- Open Reading Room.
- Literature available- Newspapers, safety posters and literature available in trilingual.
- Firefighting- DCP model of 5 kgs Fire extinguishers are provided.
- Shoe dusting- Automatic shoe polishing machine is provided.
- Store- Washed and New linen are neatly arranged in almirahs
- Hangers- Coat hangers and towel rods are provided in each bed and towel rods are also provided in bathrooms.

Works carried out by outsourcing at Running Room / NRE

Running room activities i.e., cooking & serving of food, supply of purified water, newspapers & Magazines to the occupants, washing & ironing of linen and Housekeeping of Running room, Crew booking Lobby & Crew Rest room at Nandalur

- Carried out by M/s T Koteswara Rao,D.NO-32-38-I, Machavaram, Vijayawada for a period of 24 month from 06.03.2018 to 06.03.2020
- Cooking and serving of food: Round the Clock
- Housekeeping: Round the clock

SALIENT FEATURES OF RUNNING ROOM /NANDALUR

- This running room is maintained as per the railway Board norms.
- Running Room Standing Committee-Functioning under chairmanship of ADRM/GTL along with Sr. scale branch officers.
- Spot Purchase Committee- Available at division level with Jr scale branch officers.
- Level of supervision-CCC/NRE
- Complaint / Feedback - Available and prompt action is being taken
- LPG Pipe line- as per safety measures Separate Gas room with pipe line is available
- Garden-excellent garden available.
- Pest control- Pest-O- Flash units are provided for effective control of insects
- Availability of Washing machine- Wash iron box provided
- Imprest cash- 5000/- available for petty repairs (Both Lobby/NRE & RR/NRE)
- Strength of Running room staff- One care taker available
- Uniform/ID card- All outsourcing staff are in uniform and with ID cards.
- Availability of Instruction board- Instruction board is available.
- Noise pollution- Free from noise pollution
- Spare Mattresses, sufficient bed sheets and Mosquito nets available
- Power Back up- 62.5KVA Diesel generator available.

RAILWAY BOARD PARAMETERS

| S.No. | Parameters | Remarks |
|------------------------------|--|---|
| General Management | | |
| 1 | Functioning of spot purchase committee | Available at divisional office |
| 2 | Level of supervision | Chief Crew Controller |
| 3 | Functioning of running room standing committee | ADRM Level |
| 4 | Award of Divisional and HQ level | |
| 5 | Complaint/Suggestion book and action taken | Available with immediate action |
| 6 | ISO Certification | Available valid up to 04.12.2022 |
| 7 | Garden/Horticulture | Available |
| 8 | Pest Control | Available (HI Dept.) |
| 9 | Availability washing machine/dryer and electric iron | Both available |
| 10 | Availability of Imprest and its recoupment | Available with recoupment |
| 11 | Strength of running room staff/vacancy (SS as per requirement) | 01 Caretaker. |
| 12 | Computerization of checking in facility at reception | Manual |
| 13 | Room occupancy display | Available |
| 14 | Amount Of works completed within one year of sanction | No pending works |
| 15 | Staff in proper uniform with Identity card | Provided |
| 16 | Availability of instruction board | Available |
| 17 | Numbering of beds | Available |
| 18 | Provision of night lamp | Provided |
| Kitchen | | |
| 19 | Quality of Utensil/Crockery | Good |
| 20 | Cleaning and Hygienic | Good |
| 21 | Subsidized meal | Available |
| 22 | Medical examination of kitchen staff per year | Done |
| 23 | Quarterly visit of Doctor | Visiting as per schedule |
| 24 | Exhaust fan/chimney | Industrial chimney |
| 25 | System of garbage disposal | Collection by EnHM staff for preparation of manure. |
| 26 | LPG Cylinder (Back up) | Available |
| DINING HALL | | |
| 27 | Table and chair | Available with cushion chairs |
| 28 | Light and fans | Available |
| 29 | Fly catcher machine | Available |
| 30 | Availability of Aqua guard and water cooler | 250 lts. R.O. System with water cooler |
| Toilets and Bath room | | |
| 31 | Buckets and mugs availability and condition | Available in good condition |
| 32 | Working of flush system | Working |
| 33 | Solar water heater/Geyser | Both available |
| 34 | Adequate water supply | 24 hours supply |

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|----|--|-----------|
| 35 | Towel/cloth hanger, soap stand | Available |
| 36 | Cleanliness | Good |
| 37 | Noise pollution | Nil |
| 38 | Spare beds, mattress, linens and pillow with cover | Available |

Engineering, Electrical and General Infrastructure

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|----|--|--------------------------------|
| 39 | Power back up | 62.5 KVA Diesel Generator |
| 40 | Whitewashing and Engineering maintenance | Done as per schedule |
| 41 | Electrical wiring and maintenance | Done regularly |
| 42 | Illumination level | Satisfactory |
| 43 | Communication facility | Both Railway and CUG available |
| 44 | Rain water harvesting | Available |

Bed room

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|----|--|------------------------------------|
| 45 | No. of beds per room/Cubicle | 35/08 |
| 46 | Mosquito repellents | Supplied |
| 47 | Window and door (curtains should be of dark color) | Available |
| 48 | Desert cooler performance | All room are fully Air-Conditioned |
| 49 | Quality of furniture | Satisfactory |
| 50 | Quality of linen and mattress | Satisfactory |
| 51 | Availability of lockers | Available in both Annex. |
| 52 | Individual reading lights and charging points | Available |
| 53 | Foot mat/door mat | Provided |

Reading room

| | | |
|----|--|-----------|
| 54 | Availability of Newspapers (minimum 03), magazines | Available |
| 55 | Safety bulletin | Available |
| 56 | Light and fans | Available |
| 57 | Table and chairs | Available |
| 58 | Recreation facility (carom board etc.,) | Available |

Safety and security

| | | |
|----|---|-------------------------------|
| 59 | Availability of pucca pathway and illumination from room to lobby | Available |
| 60 | Fire protection system | 05 No's of Fire Extinguishers |
| 61 | First aid box | Available |
| 62 | Boundary wall/fencing | Available |
| 63 | Training of running room staff on first aid and fire fighting | Trained |
| 64 | Availability of Yoga and meditation room | Available |

PHOTO GALLERY



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