

Railway Servants Discipline and Appeal Rules, 1968

1)	The Railway Servants (D&A) Rules, 1968 came into force on 1 st day of _____, 1968			
Ans.:	(a) August	(b) September	(c) October	(d) November
2)	The D&A Rules shall apply to every Railway Servant, but shall not apply to _____.			
Ans.:	(a) RPF	(b) RPSF	(c) Vigilance Deptt.	(d) Construction
3)	A Railway Servant shall be deemed to have been placed under suspension w.e.f. from his detention in the custody for a period exceeding ____ hrs.			
Ans.:	(a) 24 hrs.	(b) 48 hrs.	(c) 36 hrs.	(d) 12 hrs.
4)	Suspension is dealt under Rule _____ under D&A Rules, 1968.			
Ans.:	(a) Rule 3	(b) Rule 6	(c) Rule 9	(d) Rule 5
5)	Penalty mentioned under Rule-6 (i) of RS (D&A) Rules, 1968 is _____			
Ans.:	(a) Removal	(b) dismissal	(c) censure	(d) withholding of increment
6)	The President may impose any of the penalties specified in Rule _____ RS(D&A), 1968 on any Railway Servant			
Ans.:	(a) Rule-4	(b) Rule-3	(c) Rule-7	(d) Rule-6
7)	Procedure for imposing major penalty shall be held in the manner provided under _____ & _____ of RS(D&A) Rules			
Ans.:	(a) Rule-9 & 10	(b) Rule-4 & 5	(c) Rule-1 & 2	(d) Rule – 3 & 4
8)	_____ shall deliver/cause to be delivered to the Railway Servant a copy of Article of charge			
Ans.:	(a) Reviewing Authority	(b) the Disciplinary Authority	(c) Revising Authority	(d) Appointing Authority
9)	The nomination of Defence Helper shall not be accepted, if the person assisting has _____ pending disciplinary cases on hand, which he has to assist			
Ans.:	(a) 2	(b) 4	(c) 3	(d) 5

10)	After conclusion of the inquiry, the inquiry report will be prepared by _____			
Ans.:	(a) Disciplinary Authority	(b) Appointing Authority	(c) Appellate Authority	(d) None
11)	Procedure for imposing minor penalty is dealt under ____ Rules of D&A Rules, 1968			
Ans.:	(a) Rule 5	(b) Rule 11	(c) Rule 10	(d) Rule 9
12)	Under D & A Rules, 1968, Recovery of loss caused to the administration by the charged employee comes under			
Ans.:	(a) Minor penalty	(b) Major penalty	(c) Audit objection	(d) None
13)	Railway Servant may prefer an Appeal an order of _____ made or deemed to have been made under Rule 5			
Ans.:	(a) Transfer	(b) Reversion	(c) Suspension	(d) Removal
14)	RRT stands for _____			
Ans.:	(a) Railway Revising Tribunal	(b) Railway rights Tribunal	(c) Railway Rates Tribunal	(d) None
15)	Period of limitation for appeal under D&AR under Rule 20 is _____			
Ans.:	(a) 10 days	(b) 30 days	(c) 40 days	(d) 45 days
16)	Form used for placing a Railway Servant under suspension under RS D&A Rules, 1968			
Ans.:	(a) SF-5	(b) SF-11	(c) SF-1	(d) SF-9
17)	In terms of Rule 9 (7) _____ time is allowed to the charged official for submitting his written statement of defence			
Ans.:	(a) 15 days	(b) 10 days	(c) 20 days	(d) 25 days
18)	The presenting officer in DAR inquiry will be nominate by _____			
Ans.:	(a) Disciplinary Authority	(b) Appointing Authority	(c) Inquiry Officer	(d) Controlling Officer
19)	A preliminary hearing should invariably held first after giving due notice as specified under Rule _____.			
Ans.:	(a) 9 (9)	(b) 9 (10)	(c) 9 (11)	(d) 9 (15)
20)	The provision in rule _____ for dispensing with the inquiry under imposition of the penalty, straightaway			
Ans.:	(a) 12	(b) 14 (ii)	(c) 15 (ii)	(d) 16 (i)
21)	Revision can be undertaken by the President, Railway Board, _____ or any other authority, not below the rank of Dy.HOD			
Ans.:	(a) GM	(b) AGM	(c) SDGM	(d) DGM/G

22)	If an employee, while DAR proceedings are continuing, if the charged employee retired, then the proceedings will be deemed to be continuing under Rule 9 of			
Ans.:	(a) Railway Services (Conduct) Rules	(b) Railway Services (Pension) Rules, 1993	(c) Railway Services Pass Rules	(d) None
23)	An employee who has been dismissed from service may be permitted to retain a railway quarter for a period of _____			
Ans.:	(a) One month	(b) 15 days	(c) Three months	(d) Four months
24)	In respect of a retired employee, for the offence committed during his service, a cut in pensionary benefits can be imposed by the _____			
Ans.:	(a) PHOD	(b) GM	(c) AGM	(d) None

Answers 'Key'

1) C	2) A	3) B	4) D	5) C	6) D	7) A	8) B	9) C	10) D
11) B	12) A	13) C	14) C	15) D	16) C	17) B	18) A	19) C	20) B
21) A	22) B	23) A	24) D						

Preparation Bills

1	In the 7 th CPC, how many Levels have been categorised?				
	A : 20	B:18	C:15	D:17	Ans: B
2	How to calculate Commutation of Pension?				
	A: Pension x % of Commutation x 12 commutation factor attained at the next birthday	B: Payx % of Commutation x DA/2 x No of years of service/2	C: Pay+No. of years of service/2x % of commutation DA/2	D: None of the above	Ans: A
3	What is the max amount of DCRG?				
	A: 15 Lakhs	B: Rs. 20 lakhs.	C: 25 lakhs	D: 21 Lakhs	Ans: B
4	What is the minimum amount of DCRG?(in case the employee died with one year of service)				
	A: ½ month pay	B: six months pay	C:Two 1/2 months of pay	D:Two months basic pay	Ans: D
5	What is % of Travelling Allowance permitted if an officer works at Outstation beyond a distance of 8 kms. for 3 hrs.?				
	A: 30%	B: 40%	C: 20%	D: None of the above	Ans: A
6	What is the contribution of the employer for NPS?				
	A: upto 20% of salary (Basic)	B: None	C: up to 14% of salary (Basic + DA)	D: upto15% of salary (Basic+DA)	Ans: C
7	Amount of CTG permissible in the event of own request transfer?				
	A:Nil	B: 10%	C: 20%	D: B&C	Ans: A
8	If an employee after rendering 18 years of qualifying of service, on superannuation what is the amount of Pension eligible?				
	A: 18/20 years	B: Basic Pay x 18/25 years	C: None of the above	D: Pay/2 x 18/20 years	Ans: D
9	An employee is undergoing a penalty on the time of his superannuation, how is pension calculated?				
	A: Provisional Pension	B: Pension	C: No Pension	D: None of the above	Ans: A
10	If an employee has put in 3 years of service, how many sets of PTO is he eligible?				
	A: 4 sets	B: 3 sets	C: 2 sets	D: one set	Ans: A
11	How many sets of PTOs is an officer eligible?				
	A: 8 sets	B: 6 sets	C:4 sets	D: 14 half sets	Ans: C
12	Full form of HRMS?				
	A:Human Rights Management System	B: Human Resource Maintenance System	C: Human Resource Making system	D: Human Resource Management System.	Ans: D

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:2:

13	From when is final withdrawal of PF is allowed?				
	A: 20 of years of service	B: 25 years of service	C: 15 years of service.	D:10 years of service	Ans: C
14	At what rate is transportation/conveyance permissible, if the employee/officer has taken 10 days leave in a calendar month?				
	A: 100%	B: 50%	C: 30%	D: None of the above	Ans: A
15	Who is eligible for NPA (Non Practising Allowance)?				
	A: Assistant Nursing officers	B: All the employees Working in Medical Department	C: Para medical	D: Doctors	Ans: D
16	_____ of NPA on the basic pay.				
	A: 25%	B: 20%	C: 15%	D: None of the above	Ans: B
17	What is the full form of APA?				
	A: Annual Performance application	B: Additional Post Allowance	C: Additional practising allowance	D: None of the above	Ans: B
18	Maximum pay that can be drawn				
	A: 2 lakhs	B: 2.50 lakhs	C: 3 lakhs	D: None of the above	Ans: B
19	Who is eligible for Gold Metal Token?				
	A: JAG	B:SG	C: GM	D: None of the above	Ans: C
20	Whether a new recruit is eligible for Transport Allowance?				
	A: No.	B: On completion of Probationary period	C: Yes	D: None of the above	Ans: B

(subject to a maximum including the dual charge of Rs. 2,24,100)

QUESTION ON SENIORITY RULES

1. General principles that may be followed in determining the seniority of non-gazetted employees are enumerated in Chapter _____ in IREM Vol-I?
 [a] Chapter I [b] Chapter II [c] **Chapter III** [d] None of these
2. Under which rule, is seniority of medically Decategorised employees who is merged in other cadre determined ?
 [a] **Para 313 of IREM-Vol I** [b] Para 413 of IREM-Vol I
 [c] Para 813 of IREM-Vol I [d] Para 313 of IREM-Vol II
3. When the dates of entry into a grade of promoted railway servants and direct recruits are the same they should be put in alternate positions, the promotees being _____ to the direct recruits, maintaining inter-se-seniority of each group.
 [a] same [b] junior [c] **senior** [d] None of these
4. Gangmen transferred to the workshop under 10 percent quotas is calculated for the purpose of seniority, how many seniority of his service is calculated.
 [a] **50 percent service** [b] 70 percent service.
 [c] 80 percent service [d] 40 percent service.
 [d] Is within Group C posts
5. For general selections (i.e those outside normal Channel of promotion & which are filled from staff of different dept./categories) , _____ marks are to be awarded for seniority
 [a] Maximum 20 marks [b] Minimum 12 marks
 [c] 20% of total Marks [d] **No marks**
6. Non-fortuitous service means the service rendered after the date of _____ after due process.
 [a] adhoc promotion [b] **regular promotion**
 [c] appointment [d] None of these
7. Reduction in pay, as distinct from reductions from a higher grade or class to a lower grade or class, _____ affect a railway servant's position on the seniority list.
 [a] **does not** [b] will
 [c] temporarily [d] None of these
8. When two or more candidates are declared to be of equal merit at one and the same examination of RRB when training is not involved, their relative seniority is determined by _____.
 [a] **Date of Birth** [b] Date of appointment
 [c] Date of joining [d] None of these.

9. The Railway servants transferred at their own request from one seniority unit to another shall be placed _____ the existing confirmed, temporary and officiating Railway servants in the _____ grade.
- [a] similarly, above [b] above, lower
[c] **below, relevant** [d] none of these

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-2-

10. Trackmen transferred to workshop under 10% quota, how much percentage of his service is counted for the purpose of seniority
[a] **50% service** [b] 60% service [c] 30% service [d] 20% service
11. In case the training period of a Direct Recruit is curtailed in exigencies of services, the date of joining the working post in such a case shall be
[a] date of joining the post after curtailment.
[b] date of publication of training results
[c] **original date of joining the post after completion of prescribed training.**
[d] none of these.
12. Which Rules determine the seniority of candidates recruited through RRB or by any other recruitment authority.
[a] Rule 301 [b] Rule 308 [c] **Rule 303** [d] None of these
13. The seniority of the candidates of the same RRB panel sent for initial training in batches due to administrative exigencies will be regularized in terms of Rule _____ of IREM Vol.I
[a] **303a** [b] 303 b [c] 304 [d] 304 b
14. The seniority of Railway servants transferred on mutual exchange is determined as per Rule _____ of IREM Vol.I
[a] 309 [b] 308 [c] **310** [d] 311
15. The surplus employees re-deployed in other posts shall be entitled the benefit of past service in the previous department by
[a] 100% [b] 50% [c] **Nil** [d] None of these
16. The seniority of staff directly recruited in the Diesel Loco Workshops are dealt as per which Rule of IREM Vol.I
[a] 323 [b] 325 [c] **324** [d] 326
17. The seniority of Gazetted officers are dealt in which chapter of IREM Vol.I
[a] III A [b] **III B** [c] IV [d] II
18. Railway servants can peruse the seniority lists as per Para _____ of IREM Vol.I
[a] 322 [b] 320 [c] **321** [d] None of these

19. The Track Maintainers transferred on lateral induction against 40% quota will be given seniority by
 [a] 50% [b] 100% [c] bottom seniority [d] 30%
20. The seniority of medically de-categorised staff absorbed in alternative posts shall be allotted
 [a] with reference to length of service
 [b] with reference to length of service rendered in the equivalent grade
 [c] **bottom seniority**
 [d] None of above
21. The seniority of the staff who request for change of category on medical grounds shall be treated as
 [a] transfer of own request [b] medical de-categorization
 [c] transfer on administrative grounds [d] transfer on surplus account
22. The rules regarding to Section Officers/Accounts is dealt in para _____ of IREM Vol.I
 [a] 312 [b] 319 [c] **317** [d] 315
23. Para 319 of IREM Vol.I deals with
 [a] seniority of Accounts Clerks on promotion
 [b] departmental examination/trade test
 [c] **seniority on promotion to non-selection posts**
 [d] seniority on re-deployment of surplus staff

LEAVE RULES

1. For the purpose of grant of Child care leave, child means _____.(**d**)
 - a) A child below the age of 21 years.
 - b) An offspring of any age with a minimum disability of 30%
 - c) Both a & b
 - d) None of the above are true
2. In a calendar year, in the case of a single female employee CCL cannot be granted for more than _____ (**d**)
 - a) 2 spells
 - b) 3 spells
 - c) 4 spells
 - d) 6 spells
3. CCL may not be granted for less than _____ days. (**c**)
 - a) 15 days
 - b) 10 days
 - c) 5 days
 - d) 30 days
4. How many days of LAP in a calendar year, a permanent/ Temporary Railway servant shall be entitled to get? (**c**)
 - a) 20 days
 - b) 15 days
 - c) 30 days
 - d) 45 days
5. A female Railway employee shall be entitled to maternity leave for----- (**a**)
 - a) 180 days
 - b) 120 days
 - c) 90 days
 - d) 130 days
6. For miscarriage, including abortion, what period of Maternity leave may be granted in the entire service?. (**b**)
 - a) 6 weeks
 - b) 45 days
 - c) 7 weeks
 - d) 43 days.
7. Paternity leave is admissible with less than two surviving children for a period of--- (**c**)
 - a) 10 days
 - b) 20 days
 - c) 15 days
 - d) 25 days
8. Maximum days of leave on average pay that can be accumulated is----- (**d**)
 - a) 120
 - b) 180
 - c) 190
 - d) 300

9. LAP shall be credited to a Railway servant at the rate of----- (a)

- a) 2 ½ days per month
- b) 15 days per quarter
- c) 25 days per half year
- d) none of the above

10. How many days of LAP per year can be credited to a school teachers ? (a)

- a) 10 days
- b) 5 days
- c) 7days
- d) 8 days

11. If an employee joined on 10th October 2021, then how many max. LHAPs he will get on 1st Jan 2022?

(b)

- a) 4 days
- b) 5 days
- c) 6 days
- d) 10 days

12. Maximum encashment of leave on average pay in the entire service is..... (b)

- a) 10 days
- b) 60 days
- c) 360 days
- d) 300 days

13. Which of the following are true regarding Work Related Illness and Injury Leave(WRILL). (c)

- a) Full pay and allowances will be granted to all. employees during the entire period of hospitalization on account of WRILL
- b) Government servants (other than RPF/RPSF) will be paid full pay and allowances for the 6 months immediately following hospitalization and Half Pay only for 12 months beyond that period.
- c) both a & b
- d) none of the above

14. Regarding Paternity Leave for child adoption, which of the following are true?(a)

- (a) A male Railway servant (including an apprentice) with less than two surviving children, on valid adoption of a child below the age of one year, may be granted Paternity Leave by an authority competent to grant leave for a period of 15 days within a period of six months from the date of valid adoption.
- (b) If Paternity leave is not availed of within the period specified, such leave shall not be treated as lapsed and will be added to LAP.
- (c) both a & b
- (d) none of the above

15. Child care leave can be granted to the eligible employees with-----? (b)

- a) Child Care Leave can be granted at 100% of leave salary for all the 730 days.
- b) Child Care Leave can be granted at 100% of leave salary for the first 365 days and 80% of leave salary for the next 365 days.

- c) Child Care Leave can be granted at 100% of leave salary for the first 365 days and 50% of leave salary for the next 365 days.
- d) Child Care Leave can be granted at 80% of leave salary for the first 365 days and 100% of leave salary for the next 365 days.

16. Commuted leave is admissible on----- (a)

- a) Medical Certificate
- b) Request of an employee
- c) Discretion of competent authority
- d) None

17. A Railway employee shall be granted leave of any kind for a continuous period of not exceeding..... (c)

- a) 3 Years
- b) 4 years
- c) 5 years
- d) 6 years

18. How many occasions does a workshop staff be granted half a day's LAP? (a)

- a) 6 occasions
- b) 10 occasions
- c) 8 occasions
- d) 12 occasions

19. Regarding study leave which of the following are true? (c)

a) Max period of 24 months in the entire service of a Railway employee and upto 12 months at a time.

b) Combined with other type of leave with leave salary (LAP/LHAP) excluding extra ordinary leave, leave can be permitted up to 36 months for a Railway employee doing PhD.

c) both a & b

d) none of the above

20. Which of the following leave may be granted to a Rly. Servant, Volunteered to donate blood in Govt./Rly. Hospitals for railway employees. (a)

- a) Special Casual leave
- b) casual leave
- c) LAP
- d) LHAP

Question Bank pertaining to subject on Passes/PTOs for the post of Sr.Clerk in Level 5

1. How many sets of Privilege Pass is an Officer eligible after putting in 5 yrs. of service?

- a) 6 sets b) 3 sets c) one set d) No pass

Ans: a) 6 sets.

2. How many sets of pass is an employee in Group 'C' eligible after 3 years of qualifying service?

- a) 3 sets b) 2 sets c) 1 set d) 1 set Pass and 4 Set PTOs.

Ans: c) 1 set.

3. Is a widow eligible to take with her a Companion?

- a) Yes b) No c) if she so desires d) none

Ans: b) No

4. What kind of Duty Pass is an employee eligible working Level in 14?

- a) Gold b) None c) Silver d) Bronze

Ans: c) Silver

5. Is an Officer eligible to travel on duty with Spouse?

- a) No b) Yes c) with family d) None

Ans: b) Yes.

6. What is the validity of Kit Pass?

- a) 6 months
b) 3 months
c) 1 month
d) Not more than 1 month before or and not more than 6 months after the date of transfer.

Ans: d) Not more than 1 month before or and not more than 6 months after the date of transfer.

7. What is the amount eligible for moving a Car from one station to another station by Road for an employee who is working in Level 11 on transfer from Secunderabad to Vijayawada?

- a) Rs.20 per Km. b) Rs.50 per Km. c) Rs.30 per Km. d) Rs.40 per Km.

Ans: b) Rs.50 per Km.

8. How many half sets of School Cheque Pass can be issued?

- a) 2 half sets b) 3 half sets c) 4 half sets d) 6 half sets

Ans: d) 6 half sets.

9. What is School Pass?

- a) Given to the children of Railway employees studying in schools/colleges at outstation for boys below the age of 18 years and girls of any age.
- b) Given to all the members of the family
- c) Given to only girl children of any age
- d) Given to boys of any age.

Ans: (a) Given to the children of Railway employees studying in schools/colleges at outstation for boys below the age of 18 years and girls of any age

10. The monetary value of Gold Metal Token Pass.

- a) Rs.26,112/- b) 26, 113/- c) 26,114/- d) Rs.26,115/-

Ans: b) Rs.26,113/-

11. What is the full form of abbreviation AILTC?

- a) All India Leave Travel Consortium
- b) All India Leave Travel Commission
- c) All India Leave Travel Concession
- d) All India Leave Travel Consideration

Ans: c) All India Leave Travel Concession

12. Who are eligible for AILTC?

- a) Only Officers b) only Group 'C' c) All staff d) Group 'D'

Ans: c) All staff.

13. Whether the legally divorced daughter having an income of Rs.9,000/- per month is eligible for PRCP?

- a) Yes b) No c) Discretion of Authority d) None

Ans: b) No.

14. When is Split Pass issued?

- a) Split the pass into Two b) Split the pass into three
- c) When the official is asked to report for duty, if he is at outstation with his family.
- d) Can be given at any time.

Ans: c) When the official is asked to report for duty, if he is at outstation with his family.

15. Whether a regular Medical Contract Practitioner (CMP) is eligible for Privilege Pass?

- a) Yes b) No c) at the discretion of the authority d) None

Ans: a) Yes.

16. How many Passes/PTOs are the regular Medical Contract Practitioner (CMP) is eligible?

- a) One set
b) One set Pass & One set PTO.
c) Three Sets Passes & 4 Sets PTO.
d) None of the above.

Ans: a) One set

17. Employees under suspension may be given not more than _____ sets of PTOs per year at the discretion of authority / when he is permitted to leave the station in exceptional circumstances.

- (a) one set of Pass/PTO. (b) Two sets of Passes/PTOs
(c) Three sets of Passes/PTOs (d) only PTO

Ans : (a) one set of Pass/PTO

18. Pass for Gallantry Award is given in recognition to those honoured by

- a) President of India, b) G.M. c) Rly. Board d) Governor of the State

Ans: a) President of India

19. How many sets of PRCP is Chairman & CEO eligible ?

- a) 6 Sets b) 3 sets c) None d) 2 sets & One PTO

Ans: b) 3 sets.

20. The block year for claiming Special Leave Cash package?

- a) 2019 to 2021 b) 2018 to 2020 c) 2018-2021 d) any time within 3 yrs.

Ans: 2018 to 2021

21. What is Residential Card Pass?

- a) For travelling anywhere to anywhere in India.
b) From Home to Office and back
c) For travelling with family from Home to any station and back
d) None of the above.

Ans: b) From Home to Office and back.

Office Procedure:

1. The two main parts of a file are _____ and _____.
[a] notes and correspondence [b] Notes and Notings
[c] letters and replies [d] None of the above
2. The notes or correspondence portion of the file is said to have become bulky, if it exceeds _____ folios.
[a] 300 [b] 400
[c] 350 [d] 250
3. Retention period for proceedings of departmental proceedings committee.
[a] 1 Year [b] 2 Years [c] 5 years [d] 10 years
4. Retention period of answer books of departmental exams.....
[a] One year from the date of exam [b] One year from the date of results
[c] 5 years from the date of exam [d] 5 years from the date of results
5. Under classification of records class 'C' means _____
[a] keep and microfilm [b] keep but do not microfilm
[c] keep for specified period only [d] None of the above
6. What colours of ink are permitted to be used for communication by officials up to JA grade level.
[a] Black & Green [b] Blue & Green
[c] Black & Blue [d] Black, Blue and Green

Key: 1-a, 2-a, 3-c, 4-b, 5-c, 6-c

Retirement benefits:

1. What % of Casual Labour service is reckoned for pensioner benefits.
a) 20% b)30% c)40% d)50%
2. Compassionate Allowance shall not be more than _____ of pension.
a) 1/4 b)1/2 c)1/3 d)2/3
3. Retirement Gratuity is calculated at the rate of _____ of emolument for every completed 6 months period of service.
a) 1/4 b)1/2 c)1/3 d)2/3
4. Railway servant who dies while in service with 5 years service but less than 11 years service is eligible for _____ times of emolument towards gratuity.
a) 5 b)6 c)8 d)12
5. What is the Minimum pension in Railway?
a) Rs.8000 b)Rs.9000 c)Rs.10000 d)Rs.11000
6. What is the Maximum age a dependent son is eligible for family pension.
a) 18 yrs b) 20 yrs c)23yrs d)25 yrs
7. Pension is calculated at the rate of _____ of average emolument.
a) 30% b) 40% c) 50% d) 60%
8. Enhanced family pension is paid at _____ of last pay drawn by the employee.
a) 30% b) 40% c) 50% d) 55%
9. An employee is eligible for retirement gratuity if the qualifying service is equal to more than _____.
a) 5 yrs b) 10 yrs c)20yrs d)33 yrs
10. What is the Maximum % of pension that can be commuted at the time of retirement.
a) 30% b) 40% c) 50% d) None of the above.
11. Which rule of the Railway service pension rule 1993 deals with retirement on completion of 30 years qualifying service.
a) Rule 65 b) Rule 66 c) Rule 67 d) Rule 68

12. Which rule of the Railway service pension rule 1993 deals with retirement on completion of 20 years qualifying service.

- a) Rule 65 b) Rule 66 c) Rule 67 d) Rule 68

13. Which rule of the Railway service pension rule 1993 deals with family pension.

- a) Rule 70 b) Rule 73 c) Rule 75 d) Rule 76

14. What is the present rate of Fixed Medical Allowance?

- a) Rs.1000 /- b) Rs.2000 /- c) Rs.2500 /- d) Rs.3000 /-

15. What is the Max.Qualifying service for the purpose of pensionarybenefits.

- a) 20 Yrs. b) 25 Yrs. c) 30 Yrs. d) 33 Yrs.

16. What is the Maximum Amount of gratuity payable to a Railway servant.

- a) 10 Lakhs b) 15 Lakhs. c) 20 Lakhs d) 25 Lakhs

17. What is the Minimum Qualifying service for eligibility of pension.

- a) 5 Yrs. b) 10 Yrs. c) 20 Yrs. d) 33 Yrs.

18. Family pension is calculated at what % of last pay drawn by the employee.

- a) 20 %. b) 30 % c) 40 % d) 50 %

19. From what age pensioners are eligible for 20% additional pension.

- a) 75 Yrs. b) 80 Yrs. c) 85 Yrs. d) 90 Yrs.

20. Which of the following is not counted as qualifying service.

- a) Period of Probation. b) Leave Without pay on medical grounds.
c) LHAP d) Leave without pay.

Key: 1-d, 2-d, 3-a, 4-d, 5-b, 6-d, 7-c, 8-c, 9-a, 10-b, 11-b, 12-c, 13-c, 14-b, 15-d, 16-c, 17-b, 18 -b, 19-b, 20-d.

QUESTIONS ON FILLING UP OF VACANCIES WITHIN GROUP 'C'

1. Declaration of posts as "Selection" or "Non-selection" is done by
[a] PCPO [b] GM [c] **Railway Board** [d] DRM
2. The positive act of selection consists of
[a] Viva-voce [b] Written test & Viva-voce
[c] **Written Test** [d] Benchmarking
3. The minimum period of service for eligibility for promotion within Gr.C is
[a] 1 year [b] **2 years** [c] 21 days [d] 3 years
4. The condition of minimum 2 years of service has to be certified at the time of
[a] attending for selection [b] **at the time of actual promotion**
[c] on the date of assessment [d] None of the above.
5. The number of staff to be called for selection in the order of seniority
[a] equal to the number of vacancies [b] 1.5 times of no. of vacancies
[c] double the number of vacancies [d] **3 times the no. of vacancies.**
6. The no. of employees to be called for general selection which are filled from staff of different departments/categories
[a] **all eligible volunteering staff** [b] 3 times equal to no. of vacancies
[c] equal to vacancies [d] 5 times of vacancies.
7. The panel currency of 2 years shall be calculated from
[a] the date of publication [b] **the date of approval of panel**
[c] the date of assessment of vacancies [d] infinite.
8. The rules regarding automatic empanelment of staff in higher grade selection/non-selection posts are contained in
[a] Para 221 of IREM Vol.I [b] Para 219 of IREM Vol.I
[c] Chapter II of IREM Vol.II [d] **Para 222 of IREM Vol.I**
9. The duration of debarment from promotion for refusal on first occasion
[a] **1 year** [b] 6 months [c] 2 years [d] 15 months
10. Any adhoc promotion against regular vacancies shall have the prior personal approval of
[a] GM [b] **PCPO** [c] Railway Board [d] DRM
11. Bench marking for filling up of post in Level-6 is
[a] 7 out of 15 [b] 8 out of 15 [c] 9 out of 15 [d] **6 out of 15**
12. Bench marking for filling up of post in Level-7 is
[a] **8 out of 15** [b] 7 out of 15 [c] 12 out of 15 [d] 9 out of 15
13. Provision of scribe to persons with disabilities at the time of departmental examination is allowed to
[a] persons recruited against PWD Quota only
[b] disability during service only
[c] **a& b also**
[d] not eligible
14. The employees who failed in aptitude test as part of selection/suitability may be allowed to re-appear after a gap of
[a] 6 months [b] **3 months** [c] one year [d] no further chance.
15. The negative marking for wrong answers in departmental selection is available where panel is drawn
[a] in the order of seniority [b] **in the order of merit**
[c] a& b [d] no negative marking
16. The marks to be deducted for wrong answers
[a] ½ mark [b] 2/3 marks [c] **1/3 mark** [d] 1 mark

17. Reservation for SC/ST in Railway Recruitment is _____% & _____% respectively.
[a] **15 & 7.5** [b] 7.5 % & 15 % [c] 10 % & 10 % [d] 7.5 & 7.5 %
18. If candidate under zone of consideration for appearing a selection who has not expressed un-willingness does not appear in the selection _____
[1] Selection stands cancelled [2] Selection will still be finalized
[3] **Supplementary selection has to be conducted** [4] None of these
19. For selection to an Ex-cadre post anticipated vacancies should be taken upto
[a] **2 Years** [b] 1Year [c] 6 months [d] 3 Years
20. The provision of selecting "Best among failed" SC/ST candidate may be applied only when _____
[a] the selection is for Non-safety post and sufficient no. of SC/ST candidate qualifying with general standard are available against the SC/ST vacancy.
[b] the selection is for Safety post and sufficient no. of SC/ST candidate are not available against the SC/ST vacancy even after applying relaxed standard.
[c] **the selection is for Non-safety post and sufficient no. of SC/ST candidate are not available against the SC/ST vacancy even after applying relaxed standard.**
[d] the selection is for Safety post and sufficient no. of SC/ST candidate are available after applying relaxed standard against the SC/ST vacancy.

PNM:

1. Zonal PNM meetings will be held once in _____.
a) 2 months b) 3 months c) 4 months d) 6 months
2. Who is the Chairman of PNM meeting at Divisional level?
a) DRM b) ADRM c) Sr.DEN/Co-ord d)Sr.DPO
3. How many agenda items are permitted in PNM meeting.
a) 15 b) 30 c) 40 d) 50
4. How many Union representatives are allowed for PNM meetings at Headquarters level.
a) 15 b) 18 c) 20 d) 25
5. Who will be the Chairman of Ado-hock Railway Tribunal.
a) Supreme Court Judge b) High Court Judge c) District Judge
d) RetiredSupreme Court Judge
6. Departmental Council meeting under JCM will be held _____.
a) Once in a year b) 2 times in a year c) 3 times in a year d) 4 times in a year
7. What is the maximum number of participants in Departmental Counsel meeting from Staff side.
a) 20 b) 25 c) 30 d) 40
8. In which year PNM was founded.
a) 1949 b) 1950 c) 1951 d) 1952
9. How many representatives from each of the recognized Unions are allowed for the PREM meeting.
a) 2 b) 3 c) 4 d) 5
10. PNM was first founded by _____.
[a] LalBahdurSastry [b] B. Rajendra Prasad
[c] V.V. Giri [d] Zakir Hussain.
11. Members of recognized unions can participate in _____.
[a] PNM Meeting [b] JCM Meeting
[c] PREM Meeting [d] All of the above.

12. The recognized unions elect their members by _____.
[a] Election [b] Nomination
[c] Both (a) & (b) [d] None of the above.
13. The recognized unions can collect funds through _____.
[a] Membership [b] Donations
[c] Business [d] None of the above.
14. The recognized unions can't collect funds through _____.
[a] Membership [b] Donations
[c] Business [d] b & c
15. _____ cannot participate in Secret Ballot Elections.
[a] RPF Staff [b] School Teachers
[c] Both (a) & (b) [d] None of the above.
16. Trade Unions securing ____% or more of the total electorate shall be considered for recognition
[a] 20% [b] 30%
[c] 35% [d] 25%
17. Recognition of Trade Unions shall normally be valid for ____ years.
[a] 05 years [b] 06 years
[c] 08 years [d] 10 years
18. The recognition granted to Trade Unions can be withdrawn / suspended by _____.
[a] PCPO [b] General Secretary
[c] General Manager [d] Railway Board
19. _____ is the prerogative of a recognized Trade Union.
[a] Collection of fund [b] Collection of grievances
[c] Collective bargaining [d] None of the above.
20. In order to register a Trade Union, the minimum No. of members required is _____.
[a] 10 [b] 07
[c] 15 [d] 05

Key:

1 -b, 2-a, 3-b, 4-c, 5-d, 6-b, 7-c, 8-c, 9-c, 10-c, 11-d, 12-c, 13-a, 14-d, 15-c, 16-b, 17-b, 18-c, 19-c, 20-b

राजभाषा संबंधी प्रश्न-उत्तर
Official Language Questions with Answers

1.	संघ की राजभाषा के बारे में भारत के संविधान के किस अनुच्छेद में उल्लेख है?	
	(A) अनुच्छेद -112	(B) अनुच्छेद -120
	(C) अनुच्छेद -340	(D) अनुच्छेद - 343
.	Which article of the Constitution of India mentions about the Official Language of the Union?	
	(A) Article - 112	(B) Article -120
	(C) Article -340	(D) Article - 343
	Ans: D	

2.	भारत के संविधान के अनुसार संघ की राजभाषा हिंदी तथा लिपि _____ होगी?	
	(A) रोमन	(B) खरोष्ठी
	(C) देवनागरी	(D) ब्राम्ही
	According to the Constitution of India, the Official Language of the Union will be Hindi and the script will be _____ ?	
	(A) Roman	(B) Kharosthi
	(C) Devnagri	(D) Brahmi
	Ans: C	

3.	संसदीय राजभाषा समिति की कौन सी उप समिति रेल कार्यालयों का निरीक्षण करती है?	
	(A) दूसरी उप समिति	(B) तीसरी उप समिति
	(C) पहली उप समिति	(D) इनमें से कोई नहीं
	Which sub-committee of Parliamentary Committee on Official Language inspects Railway offices?	
	(A) Second Sub Committee	(B) Third Sub Committee
	(C) First Sub Committee	(D) None of the above
	Ans: A	

4.	राजभाषा अधिनियम की धारा 4 के अंतर्गत गठित संसदीय राजभाषा समिति में लोक सभा के कितने सदस्य होते हैं?	
	(A) 5	(B) 10
	(C) 15	(D) 20
	How many members of Lok Sabha are there in the Parliamentary Committee on Official Language constituted under section 4 of the Official Language Act?	
	(A) 5	(B) 10
	(C) 15	(D) 20
	Ans: D	

5.	संसदीय राजभाषा समिति में राज्य सभा के कितने सदस्य होते हैं?	
	(A) 5	(B) 10
	(C) 15	(D) 22
	How many members of Rajya Sabha are there in the Parliamentary Committee on Official Language?	
	(A) 5	(B) 10
	(C) 15	(D) 22
	Ans: B	

6.	राजभाषा नियम किस वर्ष पारित किया गया था?	
	(A) 1963	(B) 1967
	(C) 1976	(D) 1987
	In which year the Official Language Rule was passed?	
	(A) 1963	(B) 1967
	(C) 1976	(D) 1987
	Ans: C	

7.	राजभाषा कार्यान्वयन की दृष्टि से राजभाषा नियम 1976 के अंतर्गत भारत को कितने क्षेत्रों में वर्गीकृत किया गया है?	
	(A) 2	(B) 3
	(C) 4	(D) 5
	With a view of implementation of Official Language, how many regions have been classified in India under Official Language Rules 1976?	
	(A) 2	(B) 3
	(C) 4	(D) 5
	Ans: B	

8.	केंद्र सरकार के जिन कार्यालयों के _____ प्रतिशत कर्मचारियों ने हिंदी का कार्यसाधक ज्ञान प्राप्त कर लिया है, उन कार्यालयों के नाम राजपत्र में अधिसूचित किए जाते हैं?	
	(A) 60%	(B) 70%
	(C) 80%	(D) 100%
	The names of the Central Government offices of which _____ percent employees have acquired working knowledge of Hindi are notified in the Gazette. ?	
	(A) 60%	(B) 70%
	(C) 80%	(D) 100%
	Ans: C	

9.	भारत सरकार के कार्यालयों में प्रत्येक वर्ष हिंदी दिवस कब मनाया जाता है?	
	(A) 12 सितंबर	(B) 14 सितंबर
	(C) 12 जनवरी	(D) 14 जनवरी
	When is Hindi Day celebrated every year in the Central Government Offices?	
	(A) 12 September	(B) 14 September
	(C) 12 January	(D) 14 January
	Ans: B	

10.	संविधान सभा ने हिंदी को राजभाषा के रूप में कब स्वीकार किया?	
	(A) 10 जनवरी 1975	(B) 10 सितंबर 1975
	(C) 14 सितंबर 1949	(D) 14 सितंबर 1963
	When did the Constituent Assembly accept Hindi as the Official Language?	
	(A) 10 January 1975	(B) 10 September 1975
	(C) 14 September 1949	(D) 14 September 1963
	Ans: C	

11.	संविधान की 8वीं अनुसूची में अब तक कितनी भाषाओं को मान्यता दी जा चुकी है?	
	(A) 15	(B) 18
	(C) 22	(D) 24
	How many languages have been recognized in the 8th schedule of the constitution so far?	
	(A) 15	(B) 18
	(C) 22	(D) 24
	Ans: C	

12.	केंद्र सरकार के कार्यालयों में गठित राजभाषा कार्यान्वयन समिति की बैठकों के आयोजन की अवधि क्या है ?	
	(A) 3 महीने में एक बार	(B) 6 महीने में एक बार
	(C) वर्ष में एक बार	(D) 2 वर्ष में एक बार
	What is the period for holding the meetings of the Official Language Implementation Committee constituted in Central Government Offices?	
	(A) Once in 3 months	(B) Once in 6 months
	(C) Once in a year	(D) Once in 2 years
	Ans: A	

13	नगर राजभाषा कार्यान्वयन समिति की बैठकों के आयोजन की अवधि क्या है ?	
	(A) 3 महीने में एक बार	(B) 6 महीने में एक बार
	(C) वर्ष में एक बार	(D) 2 वर्ष में एक बार
	What is the periodicity of holding the meetings of Town Official Language Implementation Committee?	
	(A) Once in 3 months	(B) Once in 6 months
	(C) Once in a year	(D) Once in 2 years
	Ans: B	

14	राजभाषा नियम 1976 में कुल कितने नियम हैं?	
	(A) 9	(B) 10
	(C) 12	(D) 14
	How many rules are there in the Official Language Rules 1976?	
	(A) 9	(B) 10
	(C) 12	(D) 14
	Ans: C	

15	राजभाषा का वार्षिक कार्यक्रम किस मंत्रालय द्वारा जारी किया जाता है?	
	(A) मानव संसाधन मंत्रालय	(B) रेल मंत्रालय
	(C) सभी मंत्रालय	(D) गृह मंत्रालय
	The Annual Program of Official Language is released by which ministry?	
	(A) Human Resource Ministry	(B) Ministry of Railways
	(C) All Ministries	(D) Ministry of Home Affairs
	Ans: D	

16	हिंदीतर भाषी क्षेत्रों में बोर्डों को किस क्रम में प्रदर्शित जाता है?	
	(A) हिंदी, अंग्रेजी, क्षेत्रीय भाषा	(B) अंग्रेजी, हिंदी, क्षेत्रीय भाषा
	(C) क्षेत्रीय भाषा, हिंदी, अंग्रेजी	(D) क्षेत्रीय भाषा, अंग्रेजी, हिंदी
	In which order the boards are displayed in Non-Hindi speaking areas?	
	(A) Hindi, English, Regional Language	(B) English, Hindi, Regional Language
	(C) Regional Language, Hindi, English	(D) Regional Language, English, Hindi
	Ans: C	

17	मंडल रेल कार्यालय की राजभाषा कार्यान्वयन समिति के अध्यक्ष कौन होते हैं?	
	(A) अपर मुख्य राजभाषा अधिकारी	(B) मंडल रेल प्रबंधक
	(C) मुख्य राजभाषा अधिकारी	(D) महाप्रबंधक
	Who is the Chairman of the Official Language Implementation Committee of the Divisional Railway Office?	
	(A) AMRA	(B) DRM
	(C) MRA	(D) GM
	Ans: B	

18	क्षेत्रीय रेल राजभाषा कार्यान्वयन समिति के अध्यक्ष कौन होते हैं?	
	(A) मुख्य राजभाषा अधिकारी	(B) प्रमुख मुख्य कार्मिक अधिकारी
	(C) महाप्रबंधक	(D) अध्यक्ष, रेलवे बोर्ड
	Who is the Chairman of Zonal Railways Official Language Implementation Committee?	
	(A) MRA	(B) PCPO
	(C) GM	(D) Chairman, Railway Board
	Ans: C	

19	राजभाषा अधिनियम की धारा 3(3) के अनुपालन का दायित्व किसको सौंपा गया है?	
	(A) कार्यालय के प्रशासनिक प्रधान को	(B) राजभाषा अधिकारी को
	(C) ऐसे दस्तावेजों पर हस्ताक्षर करने वाले अधिकारी को	(D) संबंधित लिपिक को
	Who is entrusted with the responsibility of complying with Section 3(3) of the Official Language Act?	
	(A) Administrative Head of the office	(B) Rajbhasha Adhikari
	(C) officer signing such documents	(D) Concerned Clerk
	Ans: C	

20.	राजभाषा नियम 1976 के अंतर्गत हिंदी में प्राप्त पत्रों के उत्तर किस भाषा में देना अपेक्षित है?	
	(A) हिंदी	(B) अंग्रेजी
	(C) हिंदी या अंग्रेजी	(D) हिंदी-अंग्रेजी द्विभाषी
	Under which rule of the Official Language Rules 1976, in which language is it required to reply to the letters received in Hindi?	
	(A) Hindi	(B) English
	(C) Hindi or English	(D) Hindi-English bilingual
	Ans: A	

21.	भारत संघ के शासकीय प्रयोजन के लिए प्रयुक्त होने वाले अंकों का रूप क्या होना चाहिए?	
	(A) भारतीय अंकों का अंतर्राष्ट्रीय रूप	(B) देवनागरी अंक
	(C) रोमन अंक	(D) उपर्युक्त में से कोई भी नहीं
	Which forms of the numerals should be used in official purposes of the Union of India?	
	(A) International form of Indian Numerals	(B) Devnagari numerals
	(C) Roman numerals	(D) None of the above
	Ans: A	

22.	राजभाषा हिंदी में उत्कृष्ट कार्य करने के लिए वरिष्ठ प्रशासनिक ग्रेड और उनसे ऊपर के अधिकारियों को निम्न में से कौन-सा सम्मान दिया जाता है?	
	(A) कमलापति त्रिपाठी राजभाषा स्वर्ण पदक	(B) रेल मंत्री राजभाषा रजत पदक
	(C) राजभाषा गौरव पुरस्कार	(D) रेल मंत्री राजभाषा स्वर्ण पदक
	Which of the following honors are given to the SAG and above officers for doing excellent work in the Official Language Hindi ?	
	(A) Kamlapati Tripathi Rajbhasha Gold Medal	(B) Rail Manthri Rjbhasha Silver Medal
	(C) Rajbhasha Gourav Purskar	(D) Rail Manthri Rjbhasha Gold Medal
	Ans: B	

23	एक कर्मचारी को अपने दैनंदिन सरकारी कामकाज में वर्ष के दौरान हिंदी में कम से कम 10,000 शब्द लिखने पर किस पुरस्कार योजना के अंतर्गत पुरस्कृत किया जाता है.	
	(A) गृह मंत्रालय पुरस्कार योजना	(B) रेल मंत्री पुरस्कार योजना
	(C) महाप्रबंधक पुरस्कार योजना	(D) प्रोत्साहन पुरस्कार योजना
	When an employee writes at least 10,000 words in Hindi during the year in his daily official work, Under which award scheme he will be awarded.	
	(A) Home Ministry Award Scheme	(B) Rail Mantri Award Scheme
	(C) General Manager Award Scheme	(D) Incentive award scheme
	Ans: A	

24.	गृह मंत्रालय, राजभाषा विभाग द्वारा जारी वार्षिक कार्यक्रम के अनुसार केंद्र सरकारी कार्यालय के वेबसाइट का कितना प्रतिशत द्विभाषी होना चाहिए?	
	(A) 20.	(B) 30
	(C) 55	(D) 100
	According to the Annual Programme issued by the Ministry of Home Affairs, Department of Official Language, what percentage of the central government office's website should be in bilingual?	
	(A) 20	(B) 30
	(C) 55	(D) 100
	Ans: D	
25.	रेलवे स्टेशनों पर उद्घोषणाओं का क्रम क्या होना चाहिए ?	
	(A) हिंदी, क्षेत्रीय भाषा, अंग्रेजी	(B) हिंदी, अंग्रेजी, क्षेत्रीय भाषा
	(C) क्षेत्रीय भाषा, हिंदी, अंग्रेजी	(D) क्षेत्रीय भाषा, अंग्रेजी, हिंदी
	What should be the order of announcements at Railway stations?	
	(A) Hindi, regional language, English	(B) Hindi, English, Regional language,
	(C) Regional language, Hindi, English	(D) Regional language, English, Hindi
	Ans: C	
