

SOUTH CENTRAL RAILWAY

Safety.387/Fly Leaf/06/2024.

Fly Leaf No. 06/2024

Attention..... ALL CONCERNED

Trolley Working.

Trolley, Lorry and Motor Trolley (G&SR 15.18)

1. A vehicle which can be lifted bodily off the line by four men shall be deemed to be a Trolley and any similar but heavier vehicle shall be deemed to be a Lorry.
2. Any Trolley which is self-propelled, by means of a motor, is Motor Trolley.
3. Push Trollies and Lorries shall always be pushed and not pulled.
4. Cycle Trollies or Trollies which are propelled by pedaling instead of pushing and Moped Trollies can either be driven by a motor or pedaled. It may be pushed when necessary, but not pulled.
5. Cycle Trollies and Moped Trollies shall be treated as push trollies in all respects.
6. Push Trollies / Motor Trolley shall be manned by at least four trolley men.
7. Lorries shall be manned by at least six Lorry men exclusive of any flagman.
8. A Cycle Trolley or Moped Trolley shall be manned by three persons including the persons pedaling or driving.
9. Maximum number of men to be carried.
 - i. Push trolley – Ten on BG.
 - ii. Cycle Trolley or Moped Trolley – Shall not exceed five.
 - iii. Motor trolley – Ten on BG.

Working of Motor trolley (SR. 15.25)

1. No official can place a Motor Trolley on line, unless he holds a Competency Certificate. Officers of Engineering, Traction Distribution, S&T, Operating and Commercial departments and such Inspectors of these departments as may be authorized and Motor Trolley Drivers are permitted to operate Motor Trollies, subject to their being certified competent by the authorised officer as mentioned below :-

Category of Staff Officer authorized to issue	Category of Staff Officer authorized to issue
Group 'C' staff of Divisions	Sr. DSO
Officers of Divisions	DRM
Officers in Headquarters of the Railway (other than Deputy/Heads Of Department and above)	PCSO

2. The Competency Certificate shall be issued, in the first instance, only after the staff or Officer is subjected to a written test regarding the rules relating to Motor Trollies and the relevant General and Subsidiary rules and rules in block working manual, and found fit by the authorised officer.
3. A Motor Trolley shall always run under block protection and it shall be treated and signaled as train. It shall not be placed on any line without permission of SM. Motor trolley may follow a train or another Motor Trolley during day light hours in clear light only.
4. SM shall obtain line clear like a train on any authorized means of communication.
5. On IB section treat both (IB + Axle counter) sections as one block section
6. On single line – token less & double line: ATP is T/A.1525

7. Relevant free starters can be taken off. Place 'trolley on line' cap on the plunger
8. On double line, turn the block handle to TOL position and place 'trolley on line' cap on the commutator.
9. On arrival in-charge of Motor Trolley will sign with time and date on authority and deliver to SM with an endorsement. Authority shall be pasted in the Station Diary.
10. Clearance may be informed to the SM in rear supported by PN.
11. All entries should be made in red ink in the TSR.

Motor trolley following a train / another Motor Trolley :

1. A Motor Trolley / Motor Trollies may be allowed to follow a train / Motor Trolley during day light hours and in clear weather only
2. Train / First Motor Trolley will be despatched on normal authority to proceed.
3. Advise SM in advance by message and obtain his permission supported by private number.
4. Second and subsequent following Motor trolley will be despatched on T/ 1525.
5. Out report shall be given separately for each following Motor Trolley and make an entry in TSR.
6. In a section where IB is provided, treat both (IB + Axle Counter) sections as one.
7. Last following Motor trolley will be treated as last vehicle of the train / Motor Trolley which it is following.
8. The reception signal lever / knob shall not be normalized after the arrival of the train and the points shall not be altered and the block section should not be cleared until the arrival of last following Motor Trolley.
9. Red ink entry shall be made in the TSR.
10. On arrival at the Station, the Official in-charge of Trolley will hand over the T.1525 with an endorsement that the last Motor Trolley arrived complete with date and time and sign in the TSR.
11. The SM will intimate the block station in rear, complete arrival of last followed Motor Trolley supported by PN.
12. Motor Trolley following a goods train in the following sections specified vide (SR 15.26.2.1) is not permitted and be incorporated in the respective Station Working Rules.

S. No.	Division	Block Section
I.	Secunderabad	(1) Vikarabad – Rukmapur, (2) Sirpurkaghaznagar – Makudi, (3) Ghatnandur – Parli Vaijnath, (4) Hallikhed (K) – Kamalapur.
II.	Hyderabad	Indalvai – Uppalavai.
III.	Nanded	Ambari – Kosai.
IV.	Guntakal	(1) Mamanduru – Balapalli, (2) Balapalli – Settigunta, (3) Dronachalam – Panyam.
V.	Guntur	Gazulapalli – Diguvametta.
VI.	Vijayawada	(1) Rapur – Cherilopalli, (2) Cherilopalli – Mangampet.

PRINCIPAL CHIEF SAFETY OFFICER

SAFETY ORGANISATION

SOUTH CENTRAL RAILWAY