

दक्षिण मध्य रेलवे South Central Railway



मुख्यालय कार्यालय/ Headquarters office
विद्युत शाखा/ Electrical Branch
रेल निलयम्/ Rail Nilayam
सिकंदराबाद / Secunderabad.

संख्या No. E. 185/615

तारीख / Date: 25.02.2025

Sr DEEs/M/SC, BZA, HYB, GNT, GTL, NED
Sr DEE/TrD/BZA, SC, Sr DEE/TR/GNT, GTL, NED, HYB
Sr DEEs/TRO/SC, BZA, GTL
Sr DEEs/ELS/LGD, BZA, KZJ
Sr DMEs/DSL/MLY, KZJ, GY, GTL
Sr DME/GNT, NED, HYB
DME/DLS/BZA.

विषय Sub: Implementation of SDAC (Service Delivery Acceptance Certificate)
संदर्भ Ref: Vigilance Branch Lr. No.265/PC/2024/04/00716/GA/G/HYB Dt.18.02.2025.

Vide letter cited under reference, Vigilance Branch have advised the following lapses observed by them during scrutiny of bill passing procedures pertaining Service Contracts Bills :-

"Online bill passing for Service Contracts on GeM is not being followed and Service Delivery Acceptance Certificate (SDAC) that is required to be generated on GeM portal instead of manual certifications, is not being done." In this connection, a copy of GeM instructions and SOP on SDAC, sent vide above referred letter, is enclosed herewith for guidance.

It is learnt that once SDAC is generated online on GeM portal, the contractor can submit the bill on the portal itself and the whole process can be carried out online without any manual intervention and there will be little scope left for favouring a contractor for bill payments as bill passing will be done on First In First Out (FIFO) basis.

Since the above procedure is intended for bringing transparency in the whole process, it is instructed that SDAC for all Service Contracts may henceforth be generated on GeM portal, enabling complete online processing of bills.

Encl: Copy of GeM instructions and SOP on SDAC.

(Signature)
25.02.2025
(बृज मोहन मीना Brij Mohan Meena)
प्र. मु. वि. इंजी/PC E E

C/- CESE, CECE, CEDE, CEE/Pr, CELE, CMPE/Dsl .. For similar action in case of Service Contract bills pertaining to HQs.

Copy to : SDGM & CVO/SC for information w.r.t. their letter No.265/PC/2024/04/00716/GA/G/HYB Dt.18.02.2025.