

All Purchase Officers/HQrs./Depot /Divisions

OFFICE PROCEDURE ORDER No. 01/2024.

Sub:- Instructions for procurement through GeM -reg.

With respect to the above, shortcomings were observed during a vigilance investigation in connection with Procurement through GeM. Keeping in view of the above, the following system improvements are issued

1. While preparing GeM bids for Goods, with the approval of Tender Accepting Authority the buyer shall incorporate the **Tender Eligibility Criteria** (if product specific STC is insufficient), **Splitting criteria** (if needed) and **Documents to be submitted with offer** in Buyer added Additional Terms & Conditions (ATC).
2. At the time of finalization of Tender against GeM Bid, TC (in TC cases) and Accepting Authority (in Direct Acceptance cases) shall invariably discuss/recommend/record Tender Eligibility Criteria for finalization of Tender as per GeM Bid and Important Terms & Conditions applicable for GeM contract. The details as above shall be kept in the concerned e-office file.
3. Wherever, Performance Guarantee/Security Deposit is to be paid by the firm against GeM Contract and there is delay in submission of PG/SD by the firm, appropriate action as per GeM GTC to be taken against the firm. GeM GTC mentions the PG/SD shall be paid within 15 days and payment to the seller shall become due only after receipt of PG/SD and verification of its genuineness. In case of delay in submission of PG/SD, incidence against the firm can be raised in GeM. But, GeM doesn't allow cancellation of contract for non-submission of PG/SD. Payment to seller will become due only if PG/SD has been submitted.
4. As per GeM rules, **CRAC (for acceptance as well as rejection)** to be generated within 10 days of receipt of material. If CRAC is not generated within 10 days, then system auto generates CRAC for acceptance and after that no option is available in GeM to reject the material. Hence, all consignees should generate CRAC within 10 days of receipt of material.

This issues with the approval of Competent authority.

(उप मुख्य सामग्री प्रबंधक/ Dy.CMM/Scrap)

कृते प्रमुख मुख्य सामग्री प्रबंधक

For PRINCIPAL CHIEF MATERIALS MANAGER

C:- Secy to GM for kind information of GM Please

All PHODs, All DRMs for kind information and necessary action Please

CMM/T, CMM/G, CMM/E, & CMM/M for kind information

Dy.CVO/Stores/SC, Dy.CMM/Con/SC, All Section in-charges.

दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY

प्रधान कार्यालय Headquarters Office

भंडार शाखा Stores Branch

रेल निलयम Rail Nilayam

सिकंदराबाद Secunderabad – 25

सं. No. S.150.G&P Policy.2024.

Dt. 13.02.2024

All Purchase Officers/HQrs./Depot / Divisions

OFFICE PROCEDURE ORDER NO. 02/2024.

विषय/Sub:- Streamlining/Uniform eligibility criteria in Stores tenders.

संदर्भ/Ref :- i) FA&CAO/S&W/SC Lr.No: A/SA/A/GAZ/113/2023 Dt.29.09.2023.

ii) This Office (CMM/M) Lr.No.TC Cases/Eligibility/Spl Dt. 09.1.2023

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With reference to the above subject, the following eligibility criteria may be kept uniformly for tenders floated based on past performance in addition to which respective purchase officers will add suitable special eligibility criteria, if any.

ELGIBILITY CRITERIA	DOCUMENTS
<p>[a] The tenderer with past performance of satisfactory execution of contracts to SC Railway, or Other Zonal Railways/Pus for supply of the same / similar items for a quantity of 20 percent or more of tendered quantity against a single contract during last three years prior to, and excluding tender opening date may be considered as responsive to SC Railways requirements for placement of bulk and regular order.</p> <p>Tenderers are requested to submit the past performance report such as Copies of R Notes/CRAC/Proof of acceptance of material by consignee etc. along with their offer; failing which offer will be summarily rejected without making any back reference. However, in cases where the tenderers are having satisfactory past supply performances of tendered items for stock items with SCR, the supply performance data available in iMMIS with SCR shall be taken into consideration while evaluating the offers of the tenderers.</p>	<p>Allowed (mandatory)</p>

[b] If such past performance level is lower, then the offer may be considered as responsive to SC Railways requirements for placement of developmental order not exceeding 20 percent of the net procurable quantity. The tenderers, who have no past performance as above, may also be considered for such developmental orders, but for consideration of such developmental orders, they shall submit details of M & P, testing facilities, STR & QAP, technical manpower available, UDYAM Registration Certificate for same/similar items etc., along with their offer.	Allowed
[c] In case, the tenderer participates as an authorized dealer, then the performance as required above shall be that of Principal (OEM) authorizing the agent or bidder for the same OEM. It may so happen that the agent/dealer has credentials of past supply for a different Principal/OEM, then it will not be considered as performance. For Authorised dealer, tender specific authorization from OEM has to be uploaded with bid.	Allowed
[d] For detailed instructions refer, GENERAL TENDER CONDITIONS attached with NIT and/or available as Public Document on IREPS website Goods and Services/South Central Railway	Not Allowed

NOTE:- While floating tender based on past performance basis similar item shall be invariably defined in the eligibility criteria.

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कृते प्रमुख मुख्य सामग्री प्रबंधक

For PRINCIPAL CHIEF MATERIALS MANAGER

C:- Secy. to GM for kind information of GM please.

PS to PCMM for kind information of PCMM

CMM/T, CMM/M, CMM/E & CMM/G for kind information.

All Purchase Officers/HQrs./Depot / Divisions

Dy.CVO/Stores/SC, Dy.Ch.Manager/P&S/SC, Dy.CMM/Con/SC, All Section in-charges

दक्षिणमध्यरेलवे SOUTH CENTRAL RAILWAY

प्रधानकार्यालय Headquarters Office

भंडारशाखा Stores Branch

रेलनिलयम् Rail Nilayam

सिक्ंदराबाद Secunderabad – 25

सं.No: No.S.249.Vig.preventive check

Dt.15.02.2024.

All Purchase Officers/HQrs./Depots/Divisions

OFFICE PROCEDURE ORDER No.03/2024.

Sub: System Improvement for consideration of MRP rates on supply against PO's issued by Purchase Officers.

With respect to the above, shortcomings were observed during a vigilance investigation in connection with the MRP printed/available on the supplied product/package against Purchase Order was much lower than the All-Inclusive PO Rate. The concerned consignee officials did not record this fact and brought to the notice of controlling officer as well as to the notice of the concerned Purchase Order issuing officer. This has resulted in excess payment to the supplier over and above MRP.

In order to ensure Railways financial interest in line with provisions of Indian Railways Standard Conditions of Contract & General Terms and Conditions on GeM, the following instructions are issued

- i. While handling receipt of any material against PO issued by any Purchase Officer, the receiving consignee officials must check and record the MRP, if any, printed/available on the product/packaging.
- ii. In case such MRP is lower than the All-Inclusive Rate in the PO, the same shall immediately be brought to the notice of the concerned Purchase Order issuing officer with written communication for information and necessary action. The copy of such communication shall also be marked to supplier.
- iii. Only after necessary action and confirmation from Purchase Order issuing officer, the consignee shall process for acceptance/accountal of material with subsequent processing/forwarding the same for payment by paying authority.

This issues with the approval of Competent authority.

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For PRINCIPAL CHIEF MATERIALS MANAGER

C:- Secy to GM for kind information of GM Please

All PHODs, All DRMs and All CWMs for kind information and necessary action Please

CMM/T, CMM/G, CMM/E, & CMM/M for kind information

Dy.CVO/Stores/SC, Dy.CMM/Con/SC, All Section in-charges, All consignees initiating Non-stock indents for procurement.

दक्षिणमध्यरेलवे SOUTH CENTRAL RAILWAY

प्रधानकार्यालय Headquarters Office

भंडारशाखा Stores Branch

रेलनिलयम Rail Nilayam

सिकंदराबाद Secunderabad – 25

सं. No: No.S.232.Tenders and Purchase Procedure

Dt.11.03.2024.

All Purchase Officers/HQrs./Depots/Divisions

OFFICE PROCEDURE ORDER No. 04/2024.

Sub: Procurement of RSP items through Non-Stock demands-Reg.

Ref: This office OPO NO. 20/2023 dt. 17.11.2023

In continuation to above referred OPO the following are revised as:

• **Single Depot items:**

Depots may purchase single depot RSP (stock) item value up to 50 lakhs against Non-stock demand at the respective depots.

The single depot RSP (stock) item with value morethan 50 lakhs against Non-stock demands are to be sent to Hqrs. for procurement.

• **Multi Depot items:**

In case of multi depot RSP (stock) item, irrespective of the value against non-stock demand are to be sent to Hqrs. for procurement.

This issue with the approval of competent authority.

E-office file No: 64508

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कृते प्रमुख मुख्य सामग्री प्रबंधक

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Secy to PCMM for kind information please.

CMM/T, CMM/G, CMM/E, & CMM/M for kind information

Dy.CVO/Stores/SC, Dy.CMM/Con/SC, All Section in-charges.

दक्षिणमध्यरेलवे SOUTH CENTRAL RAILWAY

प्रधानकार्यालय Headquarters Office
भंडारशाखा Stores Branch
रेलनिलयम् Rail Nilayam
सिकंदराबाद Secunderabad – 25
Dt.17.11.2023.

सं.No.S.232.Tender & Purchase Procedure

All Purchase Officers/HQrs./Depot/Divisions.

OFFICE PROCEDURE ORDER No. 20/2023.

Sub: Procurement of RSP(Stock) items through Non-Stock at Depot Level-Reg

Ref:- i. This office OPO NO. 14/2023 dt. 21.08.2023.

ii. CWE/SC Lr. No.SCR-HQOMech (WS)/77/2019 dt. 15.11.2023.

In suppression of above referred OPO the following is revised as :

This office enhanced the powers delegated to depot officers to the value up to 50 lakhs for procurement of RSP(Stock) Items against Non-stock demands may be procured at respective Depots. The Non-stock RSP demands of value above Rs.50 lakhs which are stock items of SCR shall be sent to Hqrs. for procurement.

However, before purchasing the RSP(Stock) items under Non-stock demands at the depot level, the purchase officer will check the **Stock & Covered Dues** and also confirm from consignee that RSP Non-stock indent quantity is over and above the stock and live covered dues. Otherwise, the indent quantity should be suitably modified and requirement of RSP quantity can be taken from stock against RSP fund allocation.

This issues with the approval of Competent authority.

Ref: e-office Computer No. 233867

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कृते प्रमुख मुख्य सामग्री प्रबंधक

For PRINCIPAL CHIEF MATERIALS MANAGER

Copy to:-Secy to GM for kind information of GM Please

PS to PCMM for kind information of PCMM

CMM/T, CMM/G, CMM/E & CMM/M. for kind information please.

Dy.CVO/Stores/SC, Dy.Ch.Manager/P&S/SC, Dy.CMM/Con/SC,

All Section in- charges

दक्षिणमध्यरेलवेSOUTH CENTRAL RAILWAY

प्रधानकार्यालय Headquarters Office

भंडारशाखा Stores Branch

रेलनिलयमRail Nilayam

सिकंदराबादSecunderabad – 03

सं.No: No.S.232.Tenders and Purchase Procedures

Dt.04.07.2024.

All Purchase Officers/HQrs./Depots/Divisions

OFFICE PROCEDURE ORDER No. 05/2024

Sub: Effective Implementation of IRS Clause-2500 - code of integrity in public procurement

To ensure the effective implementation of IRS clause-2500 in IREPS tender and the disqualification of vendors with conflicts of interest, the following system improvements are issued:

1. Inclusion of Undertaking in Tender Document:

The following undertaking to be confirmed by bidder while submitting the bid.

"I/we hereby certify that none of our allied/sister concerns/affiliated firms have/had participated other than the current bid in this tender for item wise-consignee wise evaluation. I/we understand that as per IRS clause 2500, the involvement of the bidding firm or any of its affiliates in more than one bid for the same item/consignee in the procurement is considered a conflict of interest and a violation of the code of integrity. I/we have read and understood the special condition related to IRS clause 2500 in the tender document. If I am/we are found to violate the said clause, I/we understand that I am/we are liable to face penalties as stipulated in IRS clause 2505, which includes rejection and exclusion from the tender process, apart from other penalties."

The above undertaking to be made as part of purchase proposal by adding the same from IREPS master conditions under the sub heading of under taking in condition menu. The path shown as below (a copy of draft purchase proposal is enclosed for ready reference)

**IREPS —————> LOGIN —————> IMMS —————> PURCHASE ACTIONS —————>
PURCHASE PROPOSAL —————> CONDITIONS —————> UNDERTAKINGS.**

2. Inclusion of IRS Clause 2500: code of integrity in public procurement in GTC

The following special condition is incorporated at Special Tender Conditions-S.No. 5 in GTC conditions.

"Attention is drawn to clause 2500 of IRS conditions of contract attached along with the tender document. Bidders found to have a conflict of interest shall be disqualified. A bidder may be deemed to have a conflict of interest with one or more parties in this bidding process if:

- a) They have a common controlling partner(s)*
- b) They have received any direct or indirect subsidy/financial stake from any of them*
- c) They share the same legal representative/agent for the purpose of this bid*
- d) The bidder participates in more than one bid in this bidding process for the same item/consignee. Participation of bidder through multiple bids for item wise-consignee wise evaluation will result in the disqualification of all bids involving the concerned parties. However, this does not restrict the inclusion of components/sub-assemblies/assemblies from one bidding manufacturer in multiple bids.*
- e) In cases of agents quoting in offshore procurement on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender inquiry. One manufacturer can authorize only one agent/dealer. Only one bid may be submitted by either:
 - 1. The manufacturer (OEM) directly or through one Indian agent on its behalf.*
 - 2. An Indian/foreign agent on behalf of only one OEM.**
- f) The bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the bid.*
- g) Multiple bids are received by different bidders from the same IP address for the same item wise-consignee wise evaluation."*

This has the approval of competent authority.

E-office file No: 60047 (Policy File)

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कृतेप्रमुखमुख्यसामग्रीप्रबंधक

For PRINCIPAL CHIEF MATERIALS MANAGER

C:- Secy to GM for kind information of GM Please

Secy to PCMM for kind information please.

CMM/T, CMM/G, CMM/E, & CMM/M for kind information

Dy.CVO/Stores/SC, Dy.CMM/Con/SC, All Section in-charges.

OS/TO-to incorporated the point no.2 above at Special Tender Conditions-S.No. 5 in GTC conditions

3232088/2024/O/o CH.OS/GP/PCMM/SCR

[07:SCR:P0740PUR2]

Purchase Proposal

Pur.Sec/Div.:31:HQ

Proposal No :31241566

Dated :17/05/24

Prop Type :Other

Pur.Auth.:

Pur.Type :

☒ E-Tender

Tender-Type :

☐ Emergency-Purchase

Item Cat :General

Condition

S.N.

Type

Eligibility

T&C (Main)

Stand

Paym

Delive

Quant

Fall C

Statut

Optional

Inspec

Techn

Comm

Respo

Under

Speci

S.N.

Condition

Context/
Area

1

The following undertaking to be confirmed by bidder while submitting the bid. I/we hereby certify that none of our allied/sister concerns/affiliated firms have/had participated other than the current bid in this tender for item wise-consignee wise evaluation. I/we understand that as per IRS clause 2500, the involvement of the bidding firm or any of its affiliates in more than one bid for the same item/consignee in the procurement is considered a conflict of interest and a violation of the code of integrity. I/we have read and understood the special condition related to IRS clause 2500 in the tender document. If I am/we are found to violate the said clause, I/we understand that I am/we are liable to face penalties as stipulated in IRS clause 2505, which includes rejection and exclusion from the tender process, apart from other penalties.

PT

e(Rs)

52.15

52.48

40.72

SOUTH CENTRAL RAILWAY**PURCHASE PROPOSAL**

Proposal-No.:	40241402	Proposal-Date	21/05/24
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Tender-Title: Single Core Cable -120 Sqmm 4.0 KV as per CLW Spec.No.CLW/ES/3/0458 Alt-E or latest for 3Phase locos.

Schedule of Requirements

Item#	PLNo/ Consignee	Description	Warranty Period	Quantity	Rate/ Unit	Value(Rs)	Demand Ref.
1	40125312 ELECTRIC LOCO SHED/LGD, SCR	Single Core Cable -120 Sqmm 4.0 KV as per CLW Spec.No.CLW/ES/3/0458 Alt-E or latest for 3Phase locos.	30 Months after the date of delivery	990 MTR	1850	1831500	0424050030 [Stock]

TERMS AND CONDITIONS

	Condition/Details	Conf. allowed	Rem. allowed	Doc. allowed
1.	Standard Governing Conditions			
1.1	IRS Conditions of Contract: The contract shall be governed by latest version (along with all correction slips) of IRS conditions of contract, conditions stipulated in instruction to Tenderers, General Conditions of Contract for tendered item and all other terms and conditions incorporated in the tender documents.	--	--	--
2.	Conditions for Eligibility of Tenderer			
2.1	Bulk purchase will be made from those sources who are appearing as Approved Vendors of RDSO. as available on UVAM. Wherever, Approving Agency has assessed the capacity cum capability of the firm and has cleared the source as Developmental vendor for placement of developmental order, developmental order up to 20% of NPQ may be placed on such sources subject to their name appearing as Developmental Vendors of RDSO. as available on UVAM. The status of the firm shall be reckoned as on the date of tender opening and not thereafter. But in case of removal or suspension or banning, after opening the tender, such cases will be taken account while deciding tender and thereafter. Note: For detailed instructions refer Para 3, General Tender Conditions (updated latest) attached with NIT and/or available as Public Document on IREPS website Goods and Services/South Central Railway.	Yes	Yes	Allowed/ Mandatory
2.2	In terms of Railway Boards letter No. 2015/RS(G)/779/5(Vol.III) Dated: 22.06.2020 and in keeping with the Public Procurement (Preference to Make in India) Order, 2017 as amended, it has been found that there is sufficient local capacity and competition in supply of the tendered item of required quality and therefore public procurement of this tendered item is restricted to Class I local suppliers only (Class-I local supplier means a supplier of service provider, whose goods, services or works offered for procurement, has local content equal to or more than 50%). The vendors who do not qualify to be Class I local suppliers should not quote in the tender as their offers shall not be considered for any ordering. In case any vendor who does not qualify to be a Class I local supplier for the tendered item participates in the tender it does so at its own risk and cost and Railways shall not be liable for any loss or damage caused to the vendor. Bidders are mandatorily required to furnish a self certificate to the effect of their being a Class I local supplier (as per PPP-MII order 2017 as amended), for the tendered item.	Yes	Yes	Allowed/ Mandatory
3.	Inspection, Testing and Acceptance			
3.1	INSPECTION BY TPI .	No	No	Not- Allowed
4.	Payment Terms			
4.1	95% payment against inspection certificate issued by the nominated inspection agency as specified in the contract, and proof of dispatch/delivery of the material to consignee, and balance 5% after receipt, inspection and acceptance of the goods by the consignee. In case of despatch by rail, unqualified Railway Receipt/Parcel Way Bill will be taken as the proof of despatch. In case of despatch by other means such as road transport, receipted challan	--	--	--

	signed by the gazetted officer at consignee's end will be taken as proof of delivery.			
5.	Delivery Schedule			
	Delivery to Commence within 0 days after issue of Contract and to be Completed within 6 months thereafter. Rate of Supply: 50% quantity within three months and balance thereafter Delivery schedule indicated in the tender schedule is tentative and may vary as per the requirement of Railways at the time of release of Purchase Order.	--	--	--
6.	Special Instructions			
6.1	Force majeure clause is applicable.	No	No	Not-Allowed
6.2	Suppliers are requested to visit Indian Railway Website www.ireps.gov.in in which the tenders pertaining to this Railway are published and tender documents are available.	No	No	Not-Allowed
6.3	In case of conflict between special conditions of contract, relevant clauses of IRS conditions of contract, General tender conditions and Instructions to tenderers for e-tenders, the provisions of special conditions of contract shall prevail.	No	No	Not-Allowed
6.4	Payment of EMD is mandatory except for exemption categories as mentioned in the Instructions to Tenderers. Payment of EMD is also mandatory where the firm has been disqualified from exemption from submission of EMD/SD, for all tenders for procurement of goods issued by any unit of Indian Railway, due to withdrawal or modification of bids during the period of validity, or if being called upon to submit the performance security/Security Deposit, fail to submit the performance security/Security Deposit before the deadline defined in the request for bid document /Notice Inviting Tender as per extant instructions.All vendors exempted from submitting EMD as per Para 13.1 shall submit " Bid securing Declaration (Annexure A) of Instructions to Tenderers.	No	No	Not-Allowed
6.5	Security deposit (SD) / Performance Security for stores contracts will be applicable as under: A) The security deposit (SD) amount for the tender shall be 10% where there are restriction on source of supply like RDSO, ICF, RCF etc. and for the other tenders it is 5% of the value of the contract subject to Max. Rs 50 Lakhs. B) There shall be no exemption from submission of security deposit (SD) for any tender or by any tenderer except exemptions as per Para 14.2 of instructions to tenderer attached with this tender. C) In case of failure by contractor to meet deliveries for any lot. Railways may cancel the contract for defaulted part by forfeiting SD commensurate to that lot. D) Where ever SD has been exempted , for any reason, and the supplier fails to supply goods as per conditions of contract, as amended from time to time. Purchaser shall have right to levy damages from the supplier for failing to comply with the contractual conditions, not by way of penalty, an amount equal to SD amount, as would have been applicable if the contract was with a non-exempted vendor. These damages shall be treated as recoveries outstanding against the vendor and dealt with according.	No	No	Not-Allowed
6.6	Bidders are requested to go through the IREPS Tender conditions for stores tenders.	No	No	Not-Allowed
6.7	Benefits available under Purchase Preference for MSME will not be extended to agent/dealer.	No	No	Not-Allowed
7.	Commercial Compliance			
7.1	Please enter the percentage of local content in the material being offered. Please enter 0 for fully imported items, and 100 for fully indigenous items. The definition and calculation of local content shall be in accordance with the Make in India policy as incorporated in the tender conditions.	Yes	Yes	Not-Allowed
7.2	Firms claiming benefit/preference under public procurement policy for MSEs must submit relevant documents along with their offer. Failing which such benefit will not be extended to them.	No	No	Not-Allowed
7.3	If you are not a MSE or a consortia of MSEs formed by NSIC, please indicate percentage of sub contracts in execution of this tender that will be from Micro and Small Enterprise [in percent of order value] with further breakup of MSE owned by SC/ST, [Information will be provided in percentage terms with 6 fields, Micro owned by SC, Micro owned by ST, Micro owned by Others, Small industry owned by SC, Small industry owned by ST, Small industry owned by others].	No	No	Not-Allowed
7.4	Firms are requested to attach performance statements with their offer.	No	No	Not-Allowed
7.5	Offer should be valid for 120 days.	Yes	Yes	Not-Allowed

7.6	Firm to note that by giving their financial bid, they agree to supply the tendered stores at the rates quoted by them in accordance with special and other conditions specified / attached with the tender.	No	No	Not-Allowed
7.7	Delivery schedule indicated in the tender schedule is tentative and may vary as per the requirement of railway at the time of finalisation of tender/ release of purchase order. However, offers with large variation from tendered delivery schedule may be ignored or considered for restricted order quantity.	No	No	Not-Allowed
7.8	This tender is floated as per the public procurement (preference to Make in- India) order 2017 dated 16.09.2020. In case Buyer has selected purchase preference to micro and small enterprises clause in the bid, the same will get precedence over this clause.	No	No	Not-Allowed
7.9	I / we acceptance agree the General Tender Conditions available at SOUTH CENTRAL RAILWAY STORES DOCUMENTS LINK.	No	No	Not-Allowed
7.10	F.O.R. Destination.	No	No	Not-Allowed
8. Checklist				
8.1	Have you gone through the Instruction to tenderers and General Tender Conditions, etc., uploaded in IREPS by this Railway? Having participated in the tender it will be considered that you have gone through all the conditions and the same are accepted by you.	No	No	Not-Allowed
8.2	Have you agreed to supply the tendered stores at the rates quoted by you in accordance with the IRS conditions of contract and in accordance with special and other conditions specified/ attached with the tender.	No	No	Not-Allowed
8.3	Have you ensured that while quoting the rates, you have clearly indicated the rate of applicable duties and taxes included in the prices quoted by you. Any variation in tax structure/rate due to introduction of GST, shall be dealt with under statutory Variation Clause.	No	No	Not-Allowed
8.4	Have you ensured that you have not quoted/uploaded any commercial/technical deviations/ financial term in place other than specified in the tender enquiry as the same will not be considered and will be ignored. Any contract placed after ignoring such financial/commercial terms at the place other than the specified in tender enquiry will be binding on you.	No	No	Not-Allowed
8.5	Please check whether you have enclosed relevant document for MSEs to get benefit / preference under public procurement policy.	No	No	Not-Allowed
8.6	Have you ensured that you are GST compliant and you quoted Tax structure/rates are as per GST law.	No	No	Not-Allowed
8.7	Please check whether you have quoted the warranty condition as per the tender.	No	No	Not-Allowed
8.8	a. All vendors should have GST Registration Number. b. GST Act and Rules as applicable from time to time is applicable. c. No bills will be accepted without GST registration.	No	No	Not-Allowed
8.9	Guarantee shall be as per specification, 18 months from date provision, 20 months from the date of the dispatch whichever is earlier.	No	No	Not-Allowed
9. Statutory Variation Clause				
9.1	Statutory Variation in taxes and duties, or fresh imposition of taxes and duties by State/ Central Governments in respect of the items stipulated in the contract (and not the raw materials thereof), within the original delivery period stipulated in the contract, or last unconditionally extended delivery period shall be to Railways' account. Only such variation shall be admissible which takes place after the submission of bid. No claim on account of statutory variation in respect of existing tax/duty will be accepted unless the tenderer has clearly indicated in his offer the rate of tax/duty considered in his quoted rate. No claim on account of statutory variation shall be admissible on account of misclassification by the supplier/ contractor.	--	--	--
10. General Instructions				
10.1	All the bidders/ tenders should ensure that they are GST complaint and their quoted tax structure / rates are as per GST Law. No	No	No	Not-Allowed
10.2	This tender complies with public procurement policy (make in india) order-2017, revised date 16-092017,, issued by department of Industrial promotion and policy, Ministry of commerce, circulated vide Railway Board letter no. 2015/RS(G)/779/2/Pt.1 dated 25.09.2020.	No	No	Not-Allowed
11. Undertakings				
11.1	The bidder confirms that Rates and other financial terms quoted in relevant columns of financial bid will only be ruling terms for acceptance and such terms quoted anywhere else will be ignored.	No	No	Not-Allowed

11.2	<p>A]As per Section 171 of GST Act 2017, as a remedy against Anti-Profiteering, INPUT TAX credit benefit if any accrued will be passed on to the Purchaser as reduction in Basic Price, or else the certificate will accompany the bill: It is certified that no INPUT TAX credit benefit has accrued on materials invoiced/billed for, that can be passed on to Purchaser.</p> <p>B]Firm shall submit the Invoice/Bill clearly indicating the appropriate HSN and applicable GST rate thereon duly supported with documentary evidence.</p> <p>C]Firm shall also give a declaration that any additional Input Tax Credit benefit, if become available to supplier, the same shall be passed on to the purchaser without any undue delay.</p>	No	No	Not-Allowed
11.3	<p>All the bidders have to accept the clause 33.9 of Instruction to Tender regarding restrictions under Rule 144(xi) of GFRs-2017.</p> <p>a) I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India.</p> <p>b) I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent authority.</p> <p>c) I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [where applicable, evidence of valid registration by the competent authority shall be attached].</p>	No	No	Not-Allowed
11.4	<p>The following undertaking to be confirmed by bidder while submitting the bid.</p> <p>I/we hereby certify that none of our allied/sister concerns/affiliated firms have/had participated other than the current bid in this tender for item wise-consignee wise evaluation. I/we understand that as per IRS clause 2500, the involvement of the bidding firm or any of its affiliates in more than one bid for the same item/consignee in the procurement is considered a conflict of interest and a violation of the code of integrity. I/we have read and understood the special condition related to IRS clause 2500 in the tender document. If I am/we are found to violate the said clause, I/we understand that I am/we are liable to face penalties as stipulated in IRS clause 2505, which includes rejection and exclusion from the tender process, apart from other penalties.</p>	No	No	Not-Allowed
12. Other Conditions				
12.1	Railway is not responsible for any delay if clarification asked by the firm after PO is issued for description, specification, tender conditions (If PO is issued as per tender/mutually agreed conditions).	No	No	Not-Allowed

Likely Suppliers

Sr.No.	V.Code	Firm's Name & City
1	:42021	APAR INDUSTRIES LTD. UNIT - UNIFLEX CABLES-MUMBAI
2	:1067456	NICCO CABLES PRIVATE LIMITED-KOLKATA
3	:87659	POLYCAB INDIA LIMITED-MUMBAI
4	:106230	QUADRANT FUTURE TEK LIMITED-MOHALI
5	:8963	RADIANT CORPORATION PRIVATE LIMITED-MEDAK
6	:3506	SIECHEM TECHNOLOGIES PRIVATE LIMITED-PONDICHERRY
7	:99265	THERMO CABLES LIMITED-HYDERABAD
8	:5181	VINDHYA TELELINKS LIMITED-REWA
9	:1064495	ANAND INTERNATIONAL-SURAT
10	:43599	ELEGAR KERPEN KABEL INDIA PRIVATE LIMITED-PUNE
11	:21770	LAPP INDIA PRIVATE LIMITED-BANGALORE
12	:3373	TIRUPATI PLASTOMATICS PVT LTD-JAIPUR
13	:1050844	UKB ELECTRONICS PRIVATE LIMITED-GAUTAM BUDHA NAGAR

Documents Attached

Sr.No.	Type	Doc. Description
1	OTH	General Tender Conditions
2	OTH	Instructions to tenderers
3	OTH	Proforma for Authorisation
4	OTH	Make in India

5	OTH	IRS Conditions of Contract
6	DRG	Drawing

Proposed Mode of Purchase: Open Tender.

Purchase Authority: by PRINCIPAL CHIEF MATERIAL MANAGER.

Total Value of Purchase: Rs. 1831500.00.

Submitted for approval of Purchase Proposal detailed above.

दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY

प्रधान कार्यालय Headquarters Office
भंडार शाखा Stores Branch
रेल निलयम Rail Nilayam
सिकंदराबाद Secunderabad – 25

सं.No.S.150.G&P Policy.2024

Dt- 29.07.2024

All PHODs & All DRMs

OFFICE PROCEDURE ORDER NO. 06/2024

Sub:- Accountal of Non-Stock Material through UDM module.

Reef:- Railway Board Ir.No2024/RS(IC)166/1 dt.04.04.2024.

Reference to the above subject, as per the Railway Board letter under reference, all consignees should update their material inventory in UDM and all material transactions at user-end should be carried out through UDM only. In view of the Railway Board instructions, the material received against all the Non-stock purchase orders (issued by both HQ/Depots) are to be accounted through UDM module & CRNs to be generated by respective Consignees only for payments.

This issued with the approval of PCMM.

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Date: 2024.07.29
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E-office file No: 60047 (Policy File)

(उप मुख्य समग्री प्रबंधक/ Dy.CMM/SCRAP)

कृते प्रमुख मुख्य सामग्री प्रबंधक

For PRINCIPAL CHIEF MATERIALS MANAGER

C:- Secy to GM for kind information of GM Please
PS to PCMM for kind information of PCMM
CMM/T, CMM/G, CMM/M & CMM/E
All Purchase Officers/HQrs./Depot / Divisions
Dy.CVO/Stores/SC, Dy.MPS/SC,
Dy.CMM/Con/SC, All Section in-charges.

दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY

प्रधान कार्यालय Headquarters Office
भंडार शाखा Stores Branch
रेल निलयम Rail Nilayam
सिकंदराबाद Secunderabad – 25

सं.No.S.150.G&P Policy.2024

Dt.02.08.2024.

All Purchase Officers/Depots/Divisions

OFFICE PROCEDURE ORDER NO.07/2024

Sub:- PCDO format for Stores Depots/Divisions.

Reference to the above subject, as per the new Railway Board Shield Criteria, a uniform format of the PCDO for stores depots/divisions is enclosed. All purchase officers are requested to ensure the submission of the PCDO in the prescribed format starting from July 2024. The PCDO should be submitted on or before the 5th of every month.

This issued with the approval of PCMM.

Encl:- PCDO format

E-office file No: 60047 (Policy File)

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कृते प्रमुख मुख्य सामग्री प्रबंधक

For PRINCIPAL CHIEF MATERIALS MANAGER

C:- PS to PCMM for kind information of PCMM
CMM/T, CMM/G, CMM/M & CMM/E for kind information.
Dy.CVO/Stores/SC, Dy.MPS/SC, Dy.CMM/Con/SC.

PCDO FROM _____

FOR THE MONTH OF _____ year _____

FROM: _____ (Depot officer name)

SOUTH CENTRAL RAILWAY



Office of the

Dear _____ Ji

Sub: PCDO of _____ for the Month of _____

* * *

1. Introduction

1.1 Depot started on _____

1.2 Depot is catering to the needs of _____ (Consignees). Type of material stocked are _____.

1.3 Special achievements of Depot _____

2. Depot statistics

2.1

Sl No	Type of Items	No of Items	AAC Value
1	Safety		
2	PN		
3	Vital		
4	Others		
5	Overall		

2.2

Sl No	Type of Items	No of Items	AAC Value
1	A		
2	B		
3	C		

3. Targets and Achievements

3.1.1 Inventory

[illegible]

3.1.2. Inventory of the previous year

[illegible]

3.2 Availability of material for Vital, Safety & PA items.:

Nature of item	Total No. of items	NIL Stock Items	No. of items with stock <1M Level	Availability % (with stock>1m level)	Railway Board Target
<u>Safety</u>					100%
Last Month					
Current Month					
<u>PA Items</u>					100%
Last month					
Current Month					
<u>Must change items</u>					
Last month					
Current month					
<u>Vital</u>					
Last month					
Current month					
<u>Over All items</u>					99%
Last month					
Current Month					
<u>Items below 1 lakh to be procured at depot level</u>					
Last month					
Current month (Details given below)					

*** Monthly average of availability of Safety items-100 Marks**

Full marks for 100% availability (>1 month stock).

*** Monthly average of availability of Passenger Necessity-50 Marks**

Full marks for 100% availability (> 1 month stock).

*** Monthly average of overall availability of items – 200+50 Marks**

Full marks for 99% availability.

3.3. Adequacy of Coverage

	Previous Month	Current Month
Total Number of Stock Items		
Items with Stock + Valid Covered Dues> 6 months		
% of adequacy		

*** Adequacy of Coverage (Items with stock + live c/dues having valid DP> 6 months all the time as % of total stock items excl. scrap)**

4. Local Purchase:

4.1 Coverage of demands and value of purchases. (Values in Lakh) for the month of -----

Stock/non-stock.	OB at Beginning of the month.	No. Received in the month.	Covered in the month.		Cumulative up to the end of the month.		Closing Balance at the end of the month.
			NO	value	NO	value	
Stock (Purchase Grant ----- Lakhs).							
Non Stock (Value Limit Rs. --- -Lakhs).							
Total.							

4.2 Local Purchase through IREPS

Decision Type	Opening balance FY:2024-25	No. of indents received up to the month FY 2024-25	No. of indents decided with in 15days	No. of indents decided with in 45days	Total No. of indents decided/ finalized	Closing balance	Avg. time taken
TC							
DA							

***RB Target -TC Cases – 45 days -DA Cases - 15 Days (Both stock and non-stock cases)**

4.3 Breakup of closing Balance:

	No of Indents Pending for more than 3 months	No of Indents Pending between 1 to 3 months	No of Indents Pending for less than 1 month
Stock			
Non-Stock			

Detail of indents pending more than 3 months for Local Purchase to Release the Purchase order

SL NO	Case file No	Description	Remarks
---	----	----	---

4.4 Timely Publishing of Tenders (within 30 days of Registration of Demands)

- i) Total number of Non-Stock Demands received _____
- ii) No of Non stock Demands published within 30 days of Registration: _____
- iii) No of Non stock Demands not published within 30 days of Registration_____

Details of (iii)

SL NO	Demand No	Registration date	Tender Publishing date	Remarks for delay
---	----	----	---	

*** Timely publishing of tenders for non-stock demands**

Full marks if average time to float tenders of non-stock demands is within 30 days from registration of demands.

4.5 Retender Cases (All cases both Stock and Non stock)

Total tenders Finalised	Number of Retender Cases	% of Retender Cases	Remarks

*** *Target-15%, Medical items (82 Group) would be excluded***

(Percentage of retendered cases (as % of total tender cases decided including Retender)

4.6 Coverage of Non stock demands within 6 months

Total Demands covered	Number of Demands Covered in 6 months	% of Demands covered in 6 months	Remarks

4.7 Average Time taken in release of PO after tender Settlement : _____

Issued POs				Pending POs (>1 yr. Old Cases excluded)			
No. of POs Issued		Avg. Time Taken (Days)		Acceptance (No.)		Avg. Pending Period (Days)	
DA	TC	DA	TC	DA	TC	DA	TC

4.8 Average PO e- Modification request pendency time

No. of Pending Requests	No Pending Requests > 7 Days	Remarks

RB Target- 10 days (Maximum Average).**4.9 Local Purchase through GeM for Goods**

Total Demands Covered in GeM (Goods + Services)	Value Covered in GeM (Goods + Services)	Total value of POs issued by Depot Including all modes (IREPS/GeM/cash etc)	% of procurement in value through Gem of total value procured by Depot

Local Purchase through GeM for Services in Value in Crs; _____

4.10 Submission of intimation Sheets / ANEs /Estimation sheets:

No. of ANEs /intimation sheets due in the month as per calendar	No. of ANEs/ intimation sheets received in the month	No. of ANEs/ intimation sheets submitted in the month	No. of ANEs / intimation sheets pending

5. Receipt Section**5.1 DBR's pending:**

Opening balance	Received during the month	Disposal during the month	Closing balance

5.2 Breakup of closing balance:

	Under reference with					Awaiting DP extn from HQ	Under insp. With	
Month	Firm/ Others	HQ	RITES	RDSO	DQA		User	CMT

< 7 Days :
 7 to 15 days :
 15 to 30 days :
 >30 days :

5.3 Pending cases where DD Extension/Regularization required from HQ:

S. NO	DRRP No &DT	PO. No & DT	Description & PL. No	M/S	QTY	Remarks

5.4 Details of receipt notes issued during the month and value:

Total number of R. Notes_____ and Value: Rs. _____

5.5 Break up based on time taken to issue R. Note * RB Target - Average 7 days

< 7 days :
 > 7 days but < 15 days :
 > 15 days but < 30 days :
 > 1 month :
 Total R Notes issued :
 Average Time taken :

6. Ineffective balances / over stock / inactive/ surplus items:

	Over stock		Inactive		Surplus		Value of overstock + inactive + surplus as a % of total value of stock
	No	Value	No	Value	No	Value	
Previous Month							
Current Month							

6.1 Slow Moving Items

	Total Item Stocked/ Value of items Stocked	Number of Slow-Moving Items/ values of Slow- Moving Items	%	Remarks
Nos				
Value in Crs				

*** Target- 10 %**

Slow moving items (defined as item whose annual issue value<25% of opening Balance as on 1st March + annual receipt during March to Feb)

6.2 Purchase Suspense

	No. of items outstanding	Value in Lakhs
Previous month.		
Current month		

7. Rejection cases

7.1 Rejection cases: as on _____

Category	Opening balance	Received during the month	Disposal during the month	Closing balance
Adv. Payment cases				
Non-adv payment cases				
Total				

7.2 Pending Rejection cases for more than 60 days (Number and Value both) as % of cumulative Rejection During Last year (Number and Value both)

S.No.	Pending Type	Pending Rejection for more than 60 days	Cumulative Rejection cases during Last Year	%
1	Number			
2	value			

3	Average age of Pending Rejection cases at the end of February			
---	---	--	--	--

Target- 3% of total rejection

*** Clearance of Rejection Cases Pending rejection more than 60 days (number and value both) as % of cumulative rejection during last year (number and value both).**

7.3 100% Advance Payment made and material not yet received

S. No.	Po.No. & Dt.	Qty	Firm	Amount paid	Dt. of payment	Dt. of receipt of Qty	Qty received	Invoice amount (Rs)	Balance qty to be received.	Efforts made by depot in getting the balance qty.	Difference of Col.
1.											
2.											

7.4 Handling warranty Complaints

OB as on 1st March (A)	No Of warranty Complaints received from march (B)	No Of Complaints cleared (C)	% $=C/(A+B)*100$	Remarks

Target=90% Full marks for achieving target.

No. of Warranty Complaints cleared from March to Feb as % of (Opening Balance as on 1st March + Arising from March to Feb)

8. Progress of Stock verification and stock sheets

Category	No of items due for verification	No. of items verified up to the month	No of items pending for Verification	Remarks
A CAT (Apr to Sep)				
A CAT item (Oct to March)				

B Cat items (Apr to Mar)				
C Cat Items once in 2-year				
Internal stock verification by depot officer				
Stock sheets pending				

8.1 Pending stock sheets/ account notes /audit paras / draft paras etc:

Nature of item	Outstanding at the beginning of the month	arised during the month	Disposed during the month	Closing balance at the end of the month	No. of cases where replies to be furnished by depot
Account Note					
Audit Note part-I					
Stock sheet					

8.2 Clearance of Stock Sheets

Value of Pending Stock sheets : _____

Total value of Transactions (Receipts Issues) of Depot in Crores : _____

Value of Stock sheets pending in Rs Lacs per Rs.100 Crs Transactions : _____

*** Clearance of Stock Sheet - Value (absolute) of pending Stock sheets in Rs. Lacs per Rs. 100 cr of transaction (i.e. receipt + issue) excl. fuel.**

9. M&P and Works Programme

9.1 Details and position of M&P items out of Order

Type of M&P item	Since when	Reasons for out of order	Current status	PDC for condemnation

9.2 Ongoing M&P Items Details and Proposed M&P Programme Details:

S.NO.	Depot	Description	Amount	Why it is required	At what stage it is now.

9.3 On going Works Programme Details and Proposed Works Programme Details:

S.NO.	Depot	Description	Amount	Why it is required	At what stage it is now.
1					

9.4 Sanction and Receipt/Execution of M&P and Works Programme

Total Value of issues in Rs. Crs	No of M&P /Works Sanctioned	Value of M&P and Works sanctioned	No of M&P /Works Received /executed	value of M&P /Works Received /executed	Remarks
% with reference to Rs. 100 crs of issues					

10. Scrap Targets:

Division	Target (in MTs)	Submitted (in MTs)	Balance (in MTs)	Target (in Crs)	Actual (in Crs)	Prop.Target (in Crs)
SC	16091			69.00		
HYB	2593			11.00		
BZA	19852			85.00		
NED	4695			20.00		
GTL	11259			48.00		
GNT	4610			20.00		
SD/LDG	11124			57.00		
SD/RYPs	24140			122.00		
SD/TPTY	5586			28.00		
TOTAL	99950			460.00		

11. Staff Strength and Vacancy Position: As on**11.1 Group C.**

Depot / Category Gr.-C	Sanctioned	Actual	Vacancy	Excess
CDMS				
DMS				
Ch.OS				

OS				
Steno				
Senior Clerk				
Junior clerk				
Artesian Driver				
M/ch				
GMO				
TOTAL				

11.2 Group D

Depot / Category Gr -D	Sanctioned	Actual	Vacancy	Excess
Helpers (Asst Depot Stores)				-
J/peon				-
Genl. Asst (Stores)				-
TOTAL				-

11.3 Review under Rule 1802 (a)

Number of railway employees to be reviewed under rule 1802(a) group wise (Gr, A/B/C)	Number of railway employees reviewed under rule 1802(a) GroupWise (Gr, A/B/C)	Number of railway employees reviewed and against whom rule 1802(a) invoked /recommended group wise (Gr, A/B/C)	Number of Railway employees retired prematurely under Rule 1802(a) GroupWise (Gr.A/B/C)

12. Status of DAR Cases

SL.No.	Name of the employee	Designation	Type of penalty	Date of Initiation	Remarks
01					

13. Format for Monthly reporting on position of Arbitration/Court cases:

Dept/Category	Brought Forward from last month	Fresh accrual	Disposal		Carry forwarded at the end of the month
Arbitration					
Court cases					
Total					

14. Inspections:**14.1 Inspection details**

Officer/CDMS	Date of inspection	Remarks
Officer		
CDMS		

14.2 Night Inspection details:

Officer/CDMS Conducted Night inspection	Date and Time of start and time of finish	Remarks made during Night Inspection	Present status of Remarks

14.3 Inspection done by HQRS/Other Senior Officers in the last one year

Sl.No.	Date of Inspection	Inspection done by	Whether all points of inspection complied or nor. If not, please mention the points and remarks

15. ISO Certifications of the Depot

Sl no	Whether depot is ISO Certified or not	Whether Shed/Worksh op is ISO certified or not	Validity of ISO Certificate ISO-9001:2015 ISO-14001:2015		Reason for not going along with Shed/ Workshop for ISO certification. If Shed/ Workshop is ISO certified	Probable date of ISO certification/ renewal
			Depot	Workshop	-	-
						-

16. Innovation/Achievements/Good works Done by Depot:**17. Assistance Required from HQRS**

दक्षिणमध्यरेलवे SOUTH CENTRAL RAILWAY



प्रनकार्यालय Headquarters Office
भंडारशाखा Stores Branch
रेलनिलयम् Rail Nilayam
सिकंदराबाद Secunderabad- 25

No.S.26.PI.4.1.2024

Dt.15.10.2024

OFFICE PROCEDURE ORDER NO: 08 /2024

विषय:Sub:-100% advance Payment against Proforma Invoice- Sanction of AGM to 7 firms.

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- 1.0 AGM has accorded Sanction for 100% Payment against Proforma Invoice for ONE year to 7 Firms given below and is valid from **19.10.2024 to 18.10.2025**.
 1. M/s. BHEL
 2. M/s. Indian Oil Corporation Ltd
 3. M/s. BPC Ltd
 4. M/s. HPC Ltd
 5. M/s. Ordnance Factory.
 6. M/s. Balmer Lawrie & Co Ltd
 7. M/s. Steel Authority of India Limited (SAIL)
- 2.0 The following conditions should be incorporated in Purchase Orders where 100% payment is made to the supplier against Proforma Invoice.
 - 2.1 The Vendor should send the Proforma Invoice to the Consignee as per terms and conditions of the Purchase Order, when the materials are ready.
 - 2.2 Consignee should arrange to collect the material as per terms and conditions of the Purchase Order, it is sole responsibility of the consignee for proper collection and receipt of the material.
 - 2.3 Availability of funds under MAR should be got certified by the associated finance before entering into commitments.

- 3.0 A mechanism should be put in place in depots to monitor the payment made on proforma invoice and material received. If any balance is due from the firm, shall be brought to the notice of the firm immediately and arrange to collect the material or take refund. The information should be sent to HQrs on monthly PCDO. Format should be as below.

S.No	PO No & Dt	Qty	Firm (M/s)	Amount Paid (Rs.)	Date of Payment	Date of receipt of Qty	Qty received	Invoice Amount (Rs.)	Balance Qty to be received	Efforts made by depot in getting the balance qty / recover the balance amount.	Difference of Col. (5)&(9)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)

- 4.0 A separate register to note the rejections if any should be maintained in each purchase section and if it is found in any case that the material supplied by any of the firms mentioned above is rejected, the same should be recorded in this register and the facility of 100% proforma invoice payment withdrawn.
- 5.0 Model SOP-2018 conditions/Extant instructions of the Railway Board on the Subject shall be complied including extension of delivery period.

This issues with the approval of the Competent Authority.

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E-File No. 34869 (100% proforma Invoice)

(उपमुख्यसमग्रीप्रबंधक/ Dy.CMM/Scrap)

कृतेप्रमुखमुख्यसमग्रीप्रबंधक

For PRINCIPAL CHIEF MATERIALS MANAGER

C/-:Secy to GM for kind information of GM

PS to PCMM for kind information of PCMM.

All PHODs/DRMs, FA&CAO/W&S/SC, FA&CAO/C/SC for kind information

CMM/T, CMM/M, CMM/G & CMM/E for kind information.

CWM/LGD, RYPS & TPTY for kind information.

Dy.FA&CAO/WS/LGD, WAO/TPTY, RYPS, Sr.AFA/SF/SC, Sr.DFM/SC, HYB, BZA, GTL,

GNT & NED, Dy.CVO/Stores/SC, Dy.CMM/Con/SC, Principal/STC/SC for information.

All Purchase Officers Hqrs/Depot/Divisional Officers,

All Section-in-Charges of PCMM Office

दक्षिणमध्यरेलवे SOUTH CENTRAL RAILWAY



प्रनकार्यालय Headquarters
OfficeभंडारशाखाStores Branch
रेलनिलयम Rail Nilayam
सिंदराबादSecunderabad- 25

No.S.236.Tender & Purchase Procedure 2024

Dt. 12.11.2024

OFFICE PROCEDURE ORDER NO.09/2024.

विषय/Sub:- Handling of Warranty Rejections.

- संदर्भ/Ref :-i) [Rly Bd's Lr.No. 2022/RS\(G\)/779/7\(E 3390005\) dt. 21.08.2024](#)
ii) [Rly Bd's Lr.No. 2022/RS\(G\)/779/7\(3390005\) dt. 26.10.2023](#)
iii) [Rly Bd's Lr.No. 2022/RS\(G\)/779/7\(3390005\) dt. 29.11.2022,17.10.2022.](#)
(This Office OPO No. 04/2023 Dt.23.02.2023)

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Vide letter under reference (iii) above, Railway Board has issued consolidated policy instruction on "Handling of warranty rejections" including an online Integrated Warranty Management system over Indian Railways for implementation.

In continuation to the above, certain amendments in the above policy circulars were issued by Railway Board vide letter under reference (ii) and also further revised vided reference (i) above.

In view of the above, **"Handling of Warranty Rejections" were modified as under.**

The respective paras of General Tender Conditions w.r.t "Handling of Warranty Rejections" are revised as per the OPO.

This issues with the approval of Competent authority.

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PRATHIVADI

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E-File No:75513(Policy Part file)

(P.B.RAM KUMAR)
Dy.CHIEF MATERIALS MANAGER /SCRAP
For PRINCIPAL CHIEF MATERIALS MANAGER

Copy to:- Secy to GM for kind information of GM Please

PS to PCMM for kind information of PCMM

CMM/T, CMM/M, CMM/G& CMM/E.

Dy.CVO/Stores/SC; Dy.CMM/P&S/SC, Dy.CMM/Con/SC All Purchase Officers,

All PurchaseSections, **Ch.OS/TO-to incorporate the above in IREPS (General Tender Condition).**

“HANDLING OF WARRANTY REJECTIONS”

Para No	TENDER CONDITIONS
1	Digitisation of Warranty Management System <i>(As Para No.1 of Rly Bd's Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022 & 17.10.2022)</i>
i)	The entire Warranty Management System is digitized and made paperless.
ii)	The existing maintenance Applications viz CMM, FMM, WISE, SLAM, PUs local system, etc. are integrated with UDM/ IMMS/IREPS for seamless transfer of required data. A provision has been made on these platforms to facilitate end users to register warranty complaints. Duplicate feeding on UDM is to be avoided. All systems dealing with warranty rejection of vendor and their response should they have provision of uploading/attaching documents.
iii)	Provision shall be made on IREPS for the vendors to input dispatch details such as batch number, serial number, major sub component of the item, date of manufacturing (in MM/YYYY), expiry date (wherever applicable), manufacturer's marking, make/Brand, etc. against the Purchase Orders for each consignee. These details would be passed to iMMS/UDM and reflected in DRR/R-Note/CRN generated on iMMS/UDM and for indicating the same while issuing the materials through Issue Notes. Inspecting Agencies shall also indicate these details explicitly in the Inspection Certificate. End Consignee receiving the material from the vendor will verify these details at the time of receipt of material and explicitly indicate the same in iMMS/UDM.
iv)	Warranty period is captured in digital formas stated in Para 4 of this letter.
v)	Centralized Recovery Register shall be digitized & maintained in IPAS and linked with iMMS/UDM for seamless both-ways data flow between these applications for recovery.
vi)	The Warranty Rejections of vendors and their responses shall be linked with Unified Vendor Approval Module (UVAM). Cognizance of these warranty rejections of vendors shall be taken for reviewing the Approval of vendors by vendor approving authorities.
vii)	Cognizance of these warranty rejections of vendors shall be taken by the procuring authorities in deciding the tender cases.
2	Materials are rejected under warranty in the following situations: <i>(As Para No.2 of Rly Bd's Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022 & 17.10.2022)</i>
(A)	Material rejected was issued to the user (shop/shed etc) from its attached Stores Depot or attached User Depot (both Stock & Non-stock).
(B)	Material rejected was received from a PU or a Stores Depot or a User Depot which is not the attached depot of the end user including that received directly through centralized procurement (both Stock & Non-stock).
(C)	Material was rejected in the field and was fitted at some other Workshop/Shed/Depot. Material either received or fitted through Supply Contract, Works Contract or Service Contract or any other type of contracts (both Stock & Non-stock).
(D)	Failure of components of Rolling Stocks received from Railway PUs/ PSUs/ Workshops/ Private Manufacturers.

The Methodology of handling these rejections are dealt with below:

A	For Warranty rejection in Shop/Shed etc where rejected material was issued from its attached Stores Depot or attached User Depot (both Stock and Non-stock items) -
(i)	<p>In case the material was accounted for in Stores Depot in iMMS after receipt from vendor, end user shall register the warranty complaints with reasons and other details, as required, on the systems like CMM/FMM/WISE/SLAM/MU etc. available with them & electronically transfer such data to UDM through integrated system or shall register the warranty complaints directly in UDM (as convenient and practical for the end- user) and issue “Advice Note” of returned stores on UDM with the approval of competent authority (Gazetted Officer) to return the rejected material to attached Stores Depot for issuing “Warranty Rejection Advice” (i.e. warranty claims lodging) by attached Stores Depot.</p> <p>However, in case the material was accounted for in User Depot in UDM after receipt from the vendor, there is no need for issuing “Advice Note” & to return the rejected material to attached Stores Depot.</p> <p>“Warranty Rejection Advice” (i.e. warranty claims lodging) shall be issued to the firm with the approval of gazetted officer of the end consignee of attached Stores Depot/ User Depot (depending upon where rejected material was accounted for after receipt from vendor) on iMMS/UDM after getting the warranty rejected material from end-user.</p> <p>Before, issuing the “Warranty Rejection Advice”, the concerned user of iMMS/UDM & gazetted officer shall satisfy himself about the availability of the rejected material, correctness of PO (Purchase Order) and applicability of warranty period and ensure that other details including reason(s) for warranty rejection are genuine as per specification, drawing and terms and conditions of the Contract. This should be decided within 15 days.</p> <p><u><i>(As para No.2(A)(i) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022, 17.10.2022)</i></u></p>
(ii)	<p>Rejected material shall be taken out from the ledger of Stock-Holder in iMMS/UDM (as the case may be). The “Warranty Rejection Advice” shall be issued on iMMS/UDM by attached Stores Depot/ User Depot to all concerned i.e. firm, purchaser, pre-inspecting agency, vendor approving agency, paying authority etc. as per the contract- without fail</p> <p><u><i>(As Para No.2(A)(ii) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022, 17.10.2022)</i></u></p>
(iii)	<p>In the Warranty Rejection Advice, the vendor shall be called upon for replacement of rejected stores or for deposition of equivalent amount of rejected material, within a period of 60 days from the date of Warranty Rejection Advice. Date of issue of Warranty Rejection Advice by gazetted officer to be taken as date of Warranty Rejection Advice</p> <p><u><i>(As Para No.2(A)(iii) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022, 17.10.2022)</i></u></p>
(iv)	<p>It shall be ensured that initiation of warranty complaint by user and issue of Warranty Rejection Advice in UDM/iMMS is not delayed by concerned officials/officers and warranty rejection advice should be issued within 15 days of detection of warranty complaint. However, if the warranty complaint is detected within warranty period, the “Warranty Rejection Advice” must be issued within warranty period.</p> <p>On issue of “Warranty Rejection Advice”, the “Warranty Rejection Register” should automatically get updated.</p> <p><u><i>(As Para No.2(A)(iv) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022, 17.10.2022)</i></u></p>

(v)	<p>On getting “warranty rejection advice”, inspection agency shall take suitable action for any system improvements required to improve inspection process. Recovery of inspection charges from the concerned inspecting agency for the rejected item(s) shall be made by any Bill Paying Authority across IR only in case of Epidemic Failures after holding Joint Inspection when it is established that such rejection has taken place due to failure attributable to the Inspecting Agency as per its role under the Purchase Order. In such cases, after joint inspection, “Inspection Charges Recovery Advice” shall be issued by officer issuing “warranty rejection advice”. Claim for recovery of inspection charges against the concerned 3rd party inspecting agency (like RITES etc.) shall automatically get noted into “Centralized Recovery Register” maintained in IPAS on the basis of “Inspection Charges Recovery Advice”; which shall specifically mention the name of inspecting agency and rate of inspection charges on pro-rata basis for the quantity rejected. After recovery of inspection charges by any Bill Paying Authority, “Centralized Recovery Register” w.r.t. recovery of inspection charges to be automatically updated in IPAS to that extent so as to avoid multiple recoveries of inspection charges by different Railways and communicate the recovered amount to iMMS/ UDM.</p> <p><u>(As Para No.2(A)(v) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 26.10.2023)</u></p>
(vi)	<p>DELETED</p> <p><u>(As para No.2(A)(vi) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 26.10.2023)</u></p>
(vii)	<p>Firm shall be allowed to collect the rejected materials only after deposition of payments already made by Railway (if any) to them or after recovery of equivalent amount by Accounts or against replacement quantity. Rejected material should be suitably defaced before handing-over to the firm to avoid re-use and necessary provision about digital capturing in respective modules may be done.</p> <p><u>(As per para No.2(A)(vii)of Rly Bd’s Lr.No.2022/RS(G)/779/7(3390005) dt.29.11.2022, 17.10.2022)</u></p>
(viii)	<p><u>Warranty Quantity Replacement:-</u></p> <p>a) Replacement of rejected quantity shall be made to the end consignee at the Stores Depot/User Depot which received the original supply from the firm.</p> <p><u>(As per para No.2(A)(viii)(a) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt.29.11.2022, 17.10.2022)</u></p> <p>b) The warranty quantity replacement will be supplied and accounted for in iMMS through R/Note & RO where “Warranty Rejection Advice” has been issued through iMMS. Where “Warranty Rejection Advice” has been issued through UDM, the warranty quantity replacement is to be supplied and accounted for in UDM through CRN. R-Note/CRN should be clearly marked as “Warranty Replacement CRN/R-Note, Not for Payment”.</p> <p><u>(As per Para No.2(A)(viii)(b) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt.29.11.2022, 17.10.2022)</u></p> <p>c) Item/equipment supplied against a particular warranty claim should be used to close that warranty claim only. Any alternate use of the material can be done only with the written consent of the firm.</p> <p><u>(As Para No.2(A)(viii)(C) (NEW PARA) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 26.10.2023)</u></p>

(ix)	<p>Replaced/rectified material shall have warranty for the replaced/rectified goods till the original warranty period plus the time from the warranty rejection advice to material replacement/rectification. Record for the same shall be maintained by the system.</p> <p><u>(As para No.2(A)(ix) of Rly Bd's Lr.No. 2022/RS(G)/779/7(3390005) dt. 26.10.2023)</u></p>
(x)	<p>Vendor would be permitted to lift the rejected material (subject to clause 2(A)(vii) above) "free of cost" within the period mentioned in Para 2(A)(iii) above (i.e. 60 days from the date of Warranty Rejection Advice). After this time, ground rent shall be applicable.</p> <p>In cases where firm fails to lift the warranty rejected material within the time period mentioned in para 3203 of IRS Conditions of Contract (i.e. 3 months from the date of issue of warranty rejection advice by the gazetted officer), at the expiry of the period, no claim whatsoever shall lie against the purchaser in respect of the said goods, which may be disposed of by the Purchaser in such manner as he thinks fit. Without prejudice to the generality of the foregoing, all the provisions in the Indian Railways Standard Conditions of Contract relating to the 'rejection of goods' and 'failure' and 'termination' add and Clause 3100-02 shall apply. However, in case the material under warranty rejection is not lying in Railway premises but is running online or being actively used by Railways, this clause shall not be applicable.</p> <p><u>(As para No.2(A)(x) of Rly Bd's Lr.No. 2022/RS(G)/779/7(3390005) dt. 26.10.2023)</u></p>
(xi)	<p>In case disposal/closure/settlement of the Warranty Rejection Advice is not done by firm within the period of 60 days, Recovery Advice of equivalent amount of rejected material for which Warranty Claim has not been disposed/closed/settled shall be automatically sent from iMMS/UDM (depending upon from where Warranty Rejection Advice has been issued) to IPAS and the "Centralized Recovery Register" of IPAS shall be automatically updated for recovery. Any Bill Paying Authority across IR shall recover the amount mentioned in "Centralized Recovery Register" from firm's Bill(s), if any. Paying Authorities should not delay the recovery and ensure recovery expeditiously. Even if the payable amount against a Bill are not enough for the full recovery against a Warranty Claim, the Paying Authority should proceed with partial recovery to the extent of payable amount against that Bill and balance recovery amount will remain in the "Centralized Recovery Register" for further recoveries from other Bill(s).</p> <p>After recovery, the "Centralized Recovery Register" should be automatically updated immediately to avoid multiple recoveries by different Railways and communicate the recovered amount to IMMS/ UDM.</p> <p><u>(As para No.2(A)(xi) of Rly Bd's Lr.No. 2022/RS(G)/779/7(3390005) dt. 26.10.2023)</u></p>
xii)	<p>(a) Generally, there should not be any cases where warranty rejection is not disposed/settled/closed by the vendor within a period of 60 days. R-Note/CRN should be promptly issued in such cases within 60 days period only. Even if warranty is closed/disposed/settled at the fag end of 60 day period, efforts should be made to issue R-Note/CRN within 60 days period only so that no recovery is done.</p> <p><u>(As para No.2(A)(xii)(a) of Rly Bd's Lr.No. 2022/RS(G)/779/7(3390005) dt. 26.10.2023)</u></p>

	<p>(b) Once recovery has been made by Accounts or the recovery amount has been deposited by vendor, replacement /rectification /re-inspection of the warranty rejected quantity should not be allowed after period of 60 days from date of issue of warranty rejection advice. While receiving fresh replacement supplies /allowing Reinspection/Rectification by vendor against Warranty Rejection Advice after the period of 60 days, user in IMMS/UDM must ensure that these activities are allowed only to the extent the Claim amount has not been recovered by Railways. Once recovery of the warranty claim amount is made in IPAS /deposition by the firm, user will not be allowed to initiate process of receipt of fresh replacement supplies / Re-inspection / Rectification to the extent recovery of the Warranty Claim amount has been completed in IPAS/deposited by firm against Warranty Rejection Advice.</p> <p><u><i>(As para No.2(A)(xii) (b) of Rly Bd's Lr.No. 2022/RS(G)/779/7(3390005) dt. 26.10.2023)</i></u></p>
	<p>(c) However, cases where due to extreme urgency affecting out-turn, operation etc it is in Railways' own interest to allow replacement/rectification/re-inspection after a period of 60 days from issue of warranty rejection advice, it may be permitted with the approval of <u>Gazetted Officer Of Minimum JAG level</u> of the officer issuing warranty rejection advice.</p> <p>In such cases "Recovery Refund Letter" should be issued by <u>Gazetted Officer</u> of the office issuing Warranty Rejection Advice to the extent permission is granted and warranty rejection is disposed/settled/closed by the vendor. However, ground rent as per clause 2(A) (vii) above shall be applicable in such cases also.</p> <p><u><i>(As para No.2(A)(xii) (c) of Rly Bd's Lr.No. 2022/RS(G)/779/7(E 3390005) dt. 21.08.2024)</i></u></p>
	<p>(d) "Recovery Refund Letter" shall also be issued by Gazetted Officer of the office issuing Warranty Rejection Advice in the following cases:</p> <ul style="list-style-type: none"> i) If warranty is closed/disposed/settled within 60 day period and R-Note/CRN is issued after 60 day period ii) Amount deposited by vendor before recovery but details of such deposit entered by user after recovery; iii) Warranty rejection advice withdrawn altogether after recovery; and iv) In other instances like court /arbitration judgment/order, etc. after recovery. v) cases where, inspite of issue of warranty rejection advice, the item under warranty rejection has been actively running online or being actively used by Railways due to practical considerations. However, firm should be advised to close the warranty as early as possible. In the normal course, such situations should not arise and should be exception only. <p><u><i>(As para No.2(A)(xii) (d) of Rly Bd's Lr.No. 2022/RS(G)/779/7(E 3390005) dt. 21.08.2024)</i></u></p>

	<p>(e) The vendor may submit his supplementary bill on the basis of “Recovery Refund Letter” to the concerned paying authority which has deducted the refundable amount online or offline depending upon the case whether the bill against which recovery has been made was submitted online or offline.</p> <p><u>(As Para No.2(A)(xii) (e) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 26.10.2023)</u></p>
	<p>(f) IPAS shall pass on information of such refunds against recovery refund order and warranty rejection advice to IMMS/UDM so that this information can be made available to all stakeholders. Necessary checks and balances should be provided in IPAS to ensure that vendor is not refunded a recovery amount more than recovery amount or the amount mentioned in recovery refund order.</p> <p><u>(As Para No.2(A)(xii) (f) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 26.10.2023)</u></p>
	<p>(g) However, if the recovery amount has been transferred by recovering railway to the Railway issuing warranty rejection advice, such information shall be passed on to all stakeholders by IPAS including to the vendor also to claim his refund. In such cases Supplementary bill shall be submitted to the railway where amount has been transferred.</p> <p><u>(As Para No.2(A)(xii) (g) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 26.10.2023)</u></p>
(xiii)	<p><u>Inspection of Replacement Supply-</u> In line with IRS Conditions of Contract clause 0703, Vendor shall bear all cost of such replacement including freight, cost of inspection and inspection charges to inspecting agency, if any, on such replacing and replaced stores but without being entitled to any extra payment on that or any other account.</p> <p>The replacement supply shall normally be inspected by the same inspection agency which inspected and passed the original supply. However, inspection clause for replacement of quantity rejected under warranty can be changed from 3rd Party Inspection (RITES/RDSO etc.) to Consignee Inspection with the approval of minimum JA grade level officer of the office issuing Warranty Rejection Advice, duly considering practicability of the case due to low quantity/value, criticality of the item, quality issues involved etc.</p> <p><u>(As per Para No.2(A)(xiii) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022& 17.10.2022)</u></p>
(xiv)	<p><u>Warranty Rejection Advice (Claim) Withdrawal:</u></p> <p>(a) In case Claim issued for incorrect quantity/value or issued on some other vendor incorrectly or when Warranty is not admissible due to any reason, warranty rejection claim shall be withdrawn and “Warranty Rejection Advice (Claim) Withdrawal Letter” by minimum JA Grade Officer of the office issuing Warranty Rejection Advice, shall be issued for withdrawal of Warranty Claim.</p> <p><u>(As Para No.2(A)(xiv)(a) (NEW PARA) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005)dt. 26.10.2023)</u></p> <p>(b) The status of lodged warranty claims due to failures not admissible as warranty claim due to any reason must be reviewed by Zonal Railways (JAG level officer as per para 6(i)) regularly for early resolution and withdrawal.</p> <p><u>(As Para No.2(A)(xiv)(b) (NEW PARA) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005)dt. 26.10.2023)</u></p>

	<p>(c) Zonal Railways/PUs shall nominate a SAG level officer from each of the concerned user departments to regularly monitor the status of pending warranty claims, timely closure of warranty claims in cases where user has already confirmed the closure and disputed warranty rejection cases and ensure that these disputes are decided timely.</p> <p><u>(As Para No.2(A)(xiv)(c) (NEW PARA) of Rly Bd's Lr.No. 2022/RS(G)/779/7(3390005)dt. 26.10.2023)</u></p>
(xv)	<p><u>New para:-</u></p> <p><u>Timely issue of warranty replacement CRN / R-Note and recovery refund letter are essential for efficient warranty management. Therefore following timelines shall be adhered to:</u></p> <p>i) Recovery Refunds letter, wherever required, shall be issued simultaneously with warranty replacement CRN / R-NOTE</p> <p>ii) Warranty replacement CRN/ R-Note and recovery refund letter (Wherever required) shall be issued within 10 working days of compliance of warranty obligation by the supplier.</p> <p><u>(As Para No.2(A)(xv) (NEW PARA) of Rly Bd's Lr.No. 2022/RS(G)/779/7(E 3390005) dt. 21.08.2024)</u></p>
(B)	<p>For Warranty rejection in Shop/Shed etc of the material received from a PU or a Stores Depot or User Depot which is not the attached Depot of the end user including that received directly through centralized procurement (both Stock and Non-stock items)-</p> <p><u>(As per Para No.2(B) of Rly Bd's Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022, 17.10.2022)</u></p>
(i)	<p>In such cases it may not be convenient for the end user to either return the material or communicate to the Stores Depot/User Depot (where the accountal of supply received from vendor was originally made). Thus, in all such cases, the warranty rejected material shall be kept in safe custody of the end user. End User shall register the warranty complaints with reasons and other details, as required, on the system like CMM/FMM/WISE/SLAM/MU etc. available with them and electronically transfer such data to UDM through integrated system or shall register the warranty rejections directly in UDM (as convenient and practical for the end- user). "Warranty Rejection Advice" (i.e. warranty claims lodging) shall be issued to the firm with the approval of gazetted officer of the end user on UDM after linking with PO, R/Note/CRN/Accountal Details.</p> <p>Before, issuing the "Warranty Rejection Advice", the concerned user of UDM & gazetted officer shall satisfy himself about the availability of the rejected material, correctness of PO and applicability of warranty period and ensure that other details including reason(s) of warranty rejection are genuine as per specification, drawing and terms and conditions of the Contract.</p> <p><u>(As per Para No.2(B)(i) of Rly Bd's Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022, 17.10.2022)</u></p>
(ii)	<p>The "Warranty Rejection Advice" shall be issued on UDM by End User to all concerned i.e. firm, purchaser, pre-inspecting agency (if known), vendor approving agency, paying authority etc without fail.</p> <p><u>(As per Para No.2(B)(ii) of Rly Bd's Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022, 17.10.2022).</u></p>

(iii)	Warranty Quantity Replacement:- a. Replacement of rejected quantity shall be made at the end of end user. b. The warranty quantity replacement will be supplied and accounted for in UDM through CRN. The CRN should be clearly marked as “Warranty Replacement CRN, Not for Payment”. <i>(As per Para No.2(B)(iii) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022, 17.10.2022)</i>															
(iv)	Other provision shall be as per sub-Para (iii) to (xiv) of Para 2(A) above, except Para (viii) of 2(A). <i>(As per Para No.2(B)(iv) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022, 17.10.2022).</i>															
(C)	<u>For Warranty rejections in the field where material rejected was fitted at some other Workshop/Shed/Depot- Material either received or fitted through Supply Contract or Works Contract or Service Contract (both Stock and Non-stock items)-</u> <i>(As per Para No.2(C) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022, 17.10.2022)</i>															
(i)	In such cases it may not be convenient for the end user to either return the material or communicate to the Stores Depot/User Depot (where the account of supply received from vendor was originally made) or to the concerned Workshop where items were fitted. <i>(As per Para No.2(C)(i) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022, 17.10.2022)</i>															
(ii)	Such case shall also be dealt as per Para 2(B) above. <i>(As per Para No.2(C)(ii) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022, 17.10.2022)</i>															
(D)	Warranty rejections of Rolling Stocks received from Railway Pus/ PSUs/ Workshops/Private Manufacturers and their components :- <i>(As per Para No.2(D) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022, 17.10.2022)</i>															
(i)	Rolling Stocks are manufactured by following agencies: <table><tr><th>S.No</th><th>Type of Rolling stocks</th><th>Manufactured by</th></tr><tr><td>1</td><td>Wagons</td><td>Private Manufacturers, Railway PSU, Railway Workshop</td></tr><tr><td>2</td><td>Coaches</td><td rowspan="4">Railway PUs/PSUs/Private manufacturers</td></tr><tr><td>3</td><td>Locomotives</td></tr><tr><td>4</td><td>Train-Sets</td></tr><tr><td>5</td><td>MEMU, DEMU, EMU etc.</td></tr></table> <i>(As per Para No.2(D)(i) of Rly Bd’s Lr.No. 2022/RS(G)/779/7(3390005) dt. 29.11.2022, 17.10.2022)</i>	S.No	Type of Rolling stocks	Manufactured by	1	Wagons	Private Manufacturers, Railway PSU, Railway Workshop	2	Coaches	Railway PUs/PSUs/Private manufacturers	3	Locomotives	4	Train-Sets	5	MEMU, DEMU, EMU etc.
S.No	Type of Rolling stocks	Manufactured by														
1	Wagons	Private Manufacturers, Railway PSU, Railway Workshop														
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(ii)	<p>Manufacturing Units of Rolling Stocks should provide the following details of all components/sub assemblies used/fitted in that rolling stock to inspecting agency as well as consignee railway/end user. Inspecting agency, during inspection of Rolling Stock shall ensure digital capture/entry of this data into the respective digital platform.</p> <ul style="list-style-type: none"> a. Rolling Stock Number b. Name of the Rolling Stock supplier c. Contract number & Date against which Rolling stock supplied to Railway d. Contact details of Rolling Stock Supplier e. Name and address of component manufacturer and/or supplier. f. Date of manufacture of component (MM/YYYY). g. Inspecting agency for the component. h. Inspection details of component. i. Warranty of component in months. j. Vendor Approving agency of the component. k. Batch/Product Marking, serial number etc of component. l. Any further details to facilitate complete identification of the supplier of component by end user. <p><i>(As per Para No.2(D)(ii) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022, 17.10.2022)</i></p>
(iii)	<p>For individual components, all Rolling Stock Manufacturers/Suppliers shall be responsible to honour the warranty claims on the basis of warranty period of individual components instead of the entire rolling stock.</p> <p><i>(As per Para No.2(D)(iiI) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022, 17.10.2022)</i></p>
(iv)	<p>The warranty settlement will be processed as per procedure as under:</p> <p><u>a. Rolling stock is supplied by a private manufacturer or Railway/other PSUs-</u></p> <p>Warranty claim shall be lodged against Rolling Stock supplier.</p> <p>This shall be same case as 2(B) above except that in case of items appearing in the approved vendor list of vendor approving agencies, information about such cases shall also be shared with vendor approving agencies.</p> <p>Rolling Stock Supplier shall be the interface between Railway and component supplier. He has to organize the complete warranty settlement. Any action by the component supplier shall be at the specific direction and authority of Rolling Stock supplier.</p> <p><i>(As per Para No.2(D)(iv)(a)of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.22 &17.10.22)</i></p>

	<p><u>b. Rolling stock supplied by Railway PUs, Workshop :-</u></p> <p>In all such cases, the warranty rejected material shall be kept in safe custody of the end user. End User shall register the warranty rejections with reasons of rejection and other details, as required, on the system like CMM/FMM/WISE/SLAM/MU etc. available with them & transfer such data to UDM or shall register the warranty rejections directly in UDM (as convenient and practical for the end- user).</p> <p>The concerned Railway PU or Workshop shall replace the rejected component within 60 days from warranty rejection registration date at the end of concerned end User registering the warranty rejection either as a fresh supply by Railway PU/workshop or get it replaced/rectified through the component manufacturer/supplier whose supplies have been rejected.</p> <p>Simultaneously, the Railway PU/Workshop shall raise the warranty claim by issuing "Warranty Rejection Advice" on UDM on concerned component manufacturer/supplier separately from their end as per the process detailed in Para 2(B) above.</p> <p><i>(As per Para No.2(D)(iv)(b) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022, 17.10.2022)</i></p> <p>Closure of the warranty rejection shall be done by the end user. The office issuing warranty rejection advice shall be intimated of closure and action taken by end user and vendor. The intimation shall be through UDM/ IREPS/IMMS.</p> <p>CRN/ Recovery Refund Letter shall also be issued by the end user.</p> <p>Competency of approval for permitting rectification beyond 60 days, as mandated in para 2 (A) (xii) (c), shall be with gazetted officer not below JAG level of the office of end user. The "Recovery Refund Letter" shall also be issued by a gazetted officer of the end user.</p> <p>Timely issue of Warranty replacement CRN/ R-Note and Recovery Refund Letter are</p> <p><i>(As para No.2(D)(iv) (b) of Rly Bd's Lr.No. 2022/RS(G)/779/7(E 3390005) dt. 21.08.2024)</i></p>
<p>3</p>	<p><u>Rectification of the rejected stores:-</u></p> <p>(i) In case the vendor requests for rectification/repair of rejected stores in terms of Para 2, rectification/repair to be permitted in exceptional circumstances and only if the item can be effectively rectified/repared at the user end and with specific prior approval of the officer next in hierarchy (minimum JA grade officer) to the gazetted officer issuing Warranty Rejection Advice. At the option of the Depot Officer/ officer of end-user (depending upon who has issued the "Warranty Rejection Advice"), rectification/repair of rejected stores by the firm shall be permitted within railway premises only.</p> <p><i>(As per Para No.3(i) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022, 17.10.2022))</i></p>
	<p>(ii) If firm requests to rectify/repair the rejected stores at its own premises, same shall be allowed only if the item has unique traceability to ensure that the rejected item cannot be supplied to any other consignee/user and if supplied, it can be traced. For taking out the rejected quantity for rectification/repair, equivalent value of rejected item shall be deposited by the firm.</p> <p><i>(As per Para No.3(ii) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022& 17.10.2022)</i></p>

(iii)	<p>However, the rectification activity shall have to be completed within timelines given in sub-Para iii of case 2(A) from the date of issue of “Warranty Rejection Advice.” After this, process for recovery shall be initiated.</p> <p><i>(As per Para No.3(iii)of Rly Bd’s Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022, 17.10.2022)</i></p>
4	<p><u>Linking the rejected stores with PO, R/note, warranty period etc-</u></p> <p>i) Marking of stores will be as per Clauses 1103, 1302, and 2704 of IRS Condition of Contract and specification/ drawing, which must be ensured.</p> <p><i>(As per Para No.4(i)of Rly Bd’s Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022& 17.10.2022)</i></p>
(ii)	<p>Specification/drawing of the item should include conditions for marking of the item for establishing unique traceability of the item, accountability and performance monitoring of the item/supplier. Marking should be with manufacturer’s name, lot/batch number, serial number, month and year of manufacture (in MM/YY format). If possible, Railways’ purchase order number and date, consignee code, suppliers’ IREPS vendor code and warranty period in number of months may also be included to have complete traceability. Drawing/specification must specifically indicate the types of acceptable marking mechanism/method. Marking method selection should be based on factors like item function, item geometry, type of surface, item size, operating environment, age/ life, criticality, cost, etc. Marking method prescribed in the drawing/specification should be good enough to ensure that unique traceability is possible for the lifecycle of the product and if not possible, at least up to the warranty period of the item</p> <p><i>(As per Para No.4(ii)of Rly Bd’s Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022& 17.10.2022)</i></p>
(iii)	<p>Direct Part Marking (DPM) for items shall be done based upon the criticality/cost/feasibility to have DPM of the item. The criticality/cost/feasibility shall be decided by the concerned Railway Board Directorates depending upon the nature of the item or/and its end use. This scheme will help in pin-pointing the responsibility, shall improve traceability, accountability and performance monitoring of the item and that of the supplier. Part Marking should be part of specification and should at least indicate manufacturer’s name, lot/batch/item No., month, and year of manufacture in MM/YY format. If possible, Purchase Order number and date, consignee code, IREPS vendor code and warranty period in number of months may also be included. It shall be responsibility of the firm to develop a unique coding scheme/mechanism for ensuring traceability of its product. The firm shall intimate the same to the purchaser at the time of supply. In case it is not possible to have these details as part marking on the item, alternate marking scheme and its implementation may be decided by the concerned Directorates.</p> <p><i>(As per Para No.4(iii)of Rly Bd’s Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022& 17.10.2022)</i></p>
(iv)	<p>Onus of marking and traceability as per purchase order shall be on vendor.</p> <p><i>(As per Para No.4(iv)of Rly Bd’s Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022& 17.10.2022)</i></p>
(v)	<p>The record of fitment of item shall be captured digitally on UDM and/or other applications / Maintenance Modules like CMM/FMM/SLAM/WISE/MU etc.</p> <p><i>(As per Para No.4(v)of Rly Bd’s Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022& 17.10.2022)</i></p>

(vi)	<p>Capturing Warranty Period digitally in unambiguous terms.</p> <p>a. In terms of RB letter No. 78/RS(G)/777/1 dated 07/05/2004:</p> <p>i) Warranty Clause specified in the tenders should normally be same as that in IRS conditions of contract.</p> <p>ii) Wherever it is considered necessary to have Warranty Clause in technical specifications at variance with Warranty Clause in IRS conditions of contract, then technical department, while submitting the indents, and while providing the specifications, will advise clearly about applicable Warranty Clause for procurement to avoid problems at post contract stage.</p> <p>iii) While procuring the material, it should be ensured that the applicable Warranty Clause is specified in tender documents clearly and in unambiguous terms</p> <p><i>(As per Para No.4(vi)(a) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022& 17.10.2022)</i></p>
	<p>b) Warranty clause if at variance with IRS conditions of contract shall be a specific clause in the tender/PO and shall supersede warranty of IRS conditions of contract.</p> <p>Else it should be mentioned in tender conditions that warranty as per IRS conditions of contract is applicable, Both should never be included in the tender.</p> <p><i>(As per Para No.4(vi)(b) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022& 17.10.2022)</i></p>
	<p>c) A field of Warranty period for the item under procurement may also be indicated on IREPS while floating tender for the same.</p> <p><i>(As per Para No.4(vi) (c) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022& 17.10.2022)</i></p>
	<p>d) Data of warranty period should be captured in digital form in terms of number of months and should get reflected in tender, contract, Inspection Certificate and R/Note in digital form and should be known to the end-user.</p> <p><i>(As per Para No.4(vi)(d) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022& 17.10.2022)</i></p> <p>e) During inspection/receipt of the item, inspecting Agency and material accepting authority shall ensure marking as per purchase order.</p> <p><i>(As per Para No.4(vi)(e) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022& 17.10.2022).</i></p>
vii)	<p>While issuing the stores, "Issue Note" should be linked with warranty period in months, RO number, PO number/date and Depot Code as well, so that supply details and exact warranty period is known to consignee/end user.</p> <p><i>(As per Para No.4(vii) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022& 17.10.2022).</i></p>

viii)	<p>IMMS and UDM systems will provide the complete supply details i.e. PO No./ Date, Vendor Name, Challan No./Date, warranty period etc. for the consignment to be rejected.</p> <p><i>(As per Para No.4(viii) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022).</i></p>
ix)	<p>Online provision shall be made for entering the complete details of item by the vendor at the time of dispatch and that should be captured on iMMS/UDM while accepting the material.</p> <p><i>(As per Para No.4(ix) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022).</i></p>
5	<p>All efforts should be made to link the warranty rejected item with P.O. However, if it is not possible to link the PO, warranty period mentioned in drawing/specification shall be taken into consideration or if not mentioned therein, it shall be as per IRS conditions of Contract. In such cases the warranty period shall be applicable from the end of month next to manufacturing month mentioned on material (assuming that stores are supplied after inspection after 30/45 days from the actual date of manufacture).</p> <p><i>(As per Para No.5 of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022).</i></p>
5.1	<p><u>The Warranty settlement in such cases shall be as per para 2(B) above, except following</u></p> <ol style="list-style-type: none"> As PO details shall not be available, details of PO, R Note, CRN etc may not be included in Warranty Rejection Advice and other communications. The value of rejected materials shall be decided on the basis of rate of component as per latest PO available. If Inspecting Agency of the rejected store is not known, warranty rejection advice shall not be sent to inspecting agency and para 2(A)(v) shall not be applicable. If Inspecting Agency of the rejected store is not known, the inspecting agency for the replacement supplies shall generally be as per the inspection policy followed for normal procurement or as per Para 2 (A-xiii) above. <p><i>(As per Para No.5(i) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>
6	<p><u>Authority to adjudicate the disputed warranty cases and authority to decide appeal-</u></p> <ol style="list-style-type: none"> For all warranty rejection cases, the controlling officer of minimum JAG level of the office issuing 'Warranty Rejection Advice' shall be adjudicating the disputed cases. His decision shall be binding on all the parties. <p><i>(As per Para No.6(i) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>
ii)	<p>All the disputes, legal matters, etc. arising out of warranty claim shall be handled directly by the office issuing the "Warranty Rejection Advice".</p> <p><i>(As per Para No.6(ii) of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>

7	<p><u>Handling Epidemic Failures-</u></p> <p>Any recurring/large scale rejections from a particular lot will lead to epidemic failure.</p> <p>(i) Whenever the quantity rejected anytime during the warranty period exceeds 5% of the total supplied lot against a particular contract, it will be considered as Epidemic Failure. However, in case of failures related to items which are extremely critical from safety consideration (like critical components or sub-parts of air brake system, wheel discs, axles, propulsion system etc.), RDSO/PU may pre-define a lower percentage for considering the occurrence of epidemic failure. This condition should be declared in the tender document for procurement of such items.</p> <p><i>(As per Para No.7(i)of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>
(ii)	<p>Same steps as mentioned at para 2, as applicable, to be followed. However, instead of rejecting only defected quantity, entire lot will be rejected. Even if some quantity of such lot has been used/fitted, the same may also be identified and called back from service, to the extent possible, by the concerned technical department for issuing warranty rejection</p> <p><i>(As per Para No.7(ii)of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>
(iii)	<p>Joint Inspection shall be conducted as per extant provisions.</p> <p><i>(As per Para No.7(iii)of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>
(iv)	<p>In case warranty rejection is established in joint inspection, the vendor shall replace entire lot (as available, refer point ii above) duly inspected by inspecting agency as per contract on his own expenses.</p> <p><i>(As per Para No.7(iv)of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>
(v)	<p>Replacement supply should be inspected by the same agency which has previously inspected the supplies.</p> <p><i>(As per Para No.7(v)of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>
(vi)	<p>Epidemic failure is essentially considered as very poor quality performance and should be reflected on the performance of vendor/Inspecting agency accordingly.</p> <p><i>(As per Para No.7(ii)of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>
(vii)	<p>Concerned Inspection /Quality monitoring/Vendor approving agencies should conduct root cause/failure analysis of the failure and QAP of vendor shall have to be re-validated. They should also suggest improvement in inspection methodology/Quality Assurance Plan to avoid failures.</p> <p><i>(As per Para No.7(ii)of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>

8	<p>In case the vendor disputes the Warranty Rejection as per Warranty Rejection Advice, representation from vendor should be sent through IREPS system to the officer issuing Warranty Rejection Advice within 7 days from the issue of Warranty Rejection Advice. In such case a joint inspection shall be organised by the officer issuing Warranty Rejection Advice for the grounds of warranty rejections mentioned in the Warranty Rejection Advice.</p> <p><i>As per Para No.8 of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>
9	<p>In all cases of warranty rejections where items are appearing in the approved vendor list of vendor approving agencies, information about such cases shall also be shared with vendor approving agency as per Para 1 (vi) above for performance monitoring and capability/capacity assessment/delisting/down gradation of the vendor and review of the design/specifications/STR if required. If required, based on merit of the case, Vendor approving agencies may take appropriate decision on suspension of inspection.</p> <p><i>As per Para No.3(iii)of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>
10	<p>Data of the warranty rejections shall be analysed item-wise and vendor-wise by the Quality monitoring/vendor approving agency to identify the areas for improvements in systems, processes and design/specification.</p> <p><i>As per Para No.3(iii)of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>
11	<p>The recovered amount from the vendor should be credited in the same allocation of the end use in which the item was originally procured.</p> <p><i>As per Para No.7(ii)of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>
12	<p>Since complete process is being considered for digitization, procurements (including Railway Board procurements) which are not being done through iMMS, should also be done through iMMS and Contracts issued through iMMS.</p> <p><i>As per Para No.3(iii)of Rly Bd's Lr.No.2022/RS(G)/779/7(3390005) dt 29.11.2022 & 17.10.2022)</i></p>

दक्षिणमध्यरेलवे SOUTH CENTRAL RAILWAY



प्रनकार्यालय Headquarters OFFICE

भंडारशाखा Stores Branch

रेलनिलयम् Rail Nilayam

सिकंदराबाद Secunderabad-25

No.S.236.Genl.Misc-2024

Dt.10.12.2024

All Purchase Officers/HQrs./Depots/Divisions

OFFICE PROCEDURE ORDER No. 10/2024

Sub:- Net procurable quantity.

Ref:- This office Ir. No.S.236.Genl.Misc. Dt.16.07.2021.

In supersession to the exiting letter No. S.236.GenlMisc Dated 16-07-2021 regarding "Net Procurable Quantity" (NPQ) the following is issued with immediate effect:

- NPQ** is calculated as (Requirement of IP+ CP + Buffer Period) – (Stock in Depot + Dues) - stock in UDM. Here, "**Stock in UDM**" refers to the Balance out of Qty. received from Stores Depot against S-1313 Demand and balance out of Qty. received from Stores depot against Imprest demand only.
- Balance out of Qty. received directly from vendors and Balance out of Qty. received as other receipts need not be considered when calculating the NPQ.
- Tender committee has to discuss the stock position both in Depot and UDM in the relevant paras of the TC minutes.

However, TC / TAA can decide the tenders for quantity different from NPQ calculated as above based on other information duly recording the reasons.

This issue with the approval of competent authority.

E-office file No: 67375

BHAYANKARAM

RAM KUMAR

PRATHIVADI

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BHAYANKARAM RAM KUMAR
PRATHIVADI
Date: 2024.12.10 16:16:44 +05'30'

(उप मुख्य समग्री प्रबंधक/ Dy.CMM/G&P/HQ)

कृते प्रमुख मुख्य सामग्री प्रबंधक

For PRINCIPAL CHIEF MATERIALS MANAGER

C:- Secy to GM for kind information of GM Please

Secy to PCMM for kind information please.

CMM/T, CMM/G, CMM/E, & CMM/M for kind information

Dy.CVO/Stores/SC, Dy.CMM/Con/SC, All Section in-charges.

दक्षिणमध्यरेलवे SOUTH CENTRAL RAILWAY



प्रनकार्यालय Headquarters Office
भंडारशाखा Stores Branch
रेलनिलयम Rail Nilayam
सिकंदराबादSecunderabad- 25

No. S.232.Tenders and Purchase Procedure -2024

Dt. 31.12.2024

All Purchase Officers/HQrs./Depots/Divisions

OFFICE PROCEDURE ORDER No.11 /2024

Sub:- Modes of Procurement through GeM by Stores Department-Reg.

- Ref:- i) Railway Board Lr.No. 2024/RS(G)/779/8 dt.22.11.2024
ii) This office Serial Circular No.18/2024 dt.27.11.2024.
iii) This office OPO No.01/2021 dt 07.01.2021.

Para 10 Serial Circular referred at (ii) above is amended as below.

The OPO referred at (iii) above vide OPO No. 01/2021 dt. 07.01.2021 may be treated as null and void.

Government of India has established the Government e-Marketplace (GeM) for common use Goods and Services, GeM SPV will ensure adequate publicity including periodic advertisement of the items to be procured through GeM for the prospective suppliers. The Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM. The credentials of suppliers on GeM shall be certified by GeM SPV. The procuring authorities will certify the reasonability of rates. The GeM portal shall be utilized by the Government buyers for direct online purchases as under:

- i) **Para 10 (i):-** Up to Rs. 50,000/- through any of the available suppliers on the GeM, meeting the requisite quality, specification and delivery period.

ii) **Para 10 (ii):-** Is not applicable for this Railway except in the following circumstances.

Where there is a need to procure the materials in GeM on urgency basis, direct purchase / L-1 purchase on GeM may be resorted to as per Para No. 10(ii) of Railway Board letter referred above.

However, the urgency for operation of para 10 (ii) should be certified by minimum SAG level officer

iii) **Para 10 (iii):-** Is not applicable for this Railway.

This issue with the approval of competent authority.

E-office file No:64508

BHAYANKARA
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PRATHIVADI

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BHAYANKARAM RAM
KUMAR PRATHIVADI
Date: 2024.12.31
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(उपमुख्यसमग्रीप्रबंधक/ Dy.CMM/G&P/HQ)

कृतेप्रमुखमुख्यसामग्रीप्रबंधक

For PRINCIPAL CHIEF MATERIALS MANAGER

C:- Secy to GM for kind information of GM Please
Secy to PCMM for kind information please.
CMM/T, CMM/G, CMM/E, & CMM/M for kind information
Dy.CVO/Stores/SC, Dy.CMM/Con/SC, All Section in-charges



SOUTH CENTRAL RAILWAY
OFFICE OF THE PRINCIPAL CHIEF MATERIALS MANAGER
6TH FLOOR, RAIL NILAYAM, SECUNDERABAD - 25

No.S.289.Scrap MGMT/24-25

Dt. 31.12.2024

All Divisions and Scrap Depots

OFFICE PROCEDURE ORDER No.12/2024

Sub : BSV Payment -Delivery order-Reg.

It has come to notice that in some Divisions partial delivery was given against partial payment of BSV. This practice is unwarranted as it may result in pick and choose of the lot material.

Hence it is advised to all concerned that delivery order should be issued only after full payment of BSV and no delivery should be given against partial payment of BSV.


(S.VIJAY BHASKAR)
DY.CMM/C

C- Secy to GM-for kind information to GM please.
C/-Secy to PCMM-for kind information to PCMM please.
C/-CMM/T,CMM/G CMM/E & CMM/M for kind information.
C/-DY.CVO/STORES/SC, DY.CMM/C/SC.