

CHILDREN EDUCATION ALLOWANCE SCHEME

APPLICATION FOR REIMBURSEMENT

(Authority: Railway Board's letter no. E(W) 2008/ED-2/4 dated 01.10.2008- SCR SC No. 135/2008)

Certified that the child / children mentioned below in respect of whom reimbursement is claimed are dependent upon me.

Name of the child	Date of birth	School in which studying	Class in which studying	Amount actually paid from June to _____ (original receipts to be enclosed)	
				Items	Amount ₹
				Tution fee	
				Admission fee	
				Lab fee	
				Spl. Fee	
				Electronics	
				Music or other subject	
				Library fee	
				Games / Sports	
				Cost of Text / Note books	
				Cost of two sets of Uniforms	
				Cost of one set of School shoes	
				Total	

1. Certified that the amount indicated against the child / children had actually been paid by me (original receipts enclosed)
2. My Wife / Husband is not a Central Government Servant.
3. My Wife / Husband is an employee with _____ and she / he is not entitled for reimbursement in respect of our child/children.
4. Certified that during the period covered by this claim the child / children attended the school/college without proper leave for a period of exceeding one month.
5. Certified that I or my wife/husband have not claimed and will have claim that children's educational allowance scheme in respect of the children mentioned above.
6. In the event of any change in the particulars given above with respect of my eligibility for reimbursement of tution fee I undertake to intimate the same propltly and also to refund excess payment if any made (strike out which is not applicable)

Date:

Signature of the employee _____

Name _____

Designation _____

PF / NPS no _____