

**SOUTH CENTRAL RAILWAY  
Secunderabad Division**



S&WI/Systems

Office of the Divisional Railway Manager,  
Personnel Branch, IVth Floor, Sanchalan Bhavan, Secunderabad- 500 071

No.SCR/P-SC/494/QR/  
Quarters Allotment Policy & Circulars/Gaz

Date: 14.11.2012

**Sr DPO/SC, Sr DMM/SC, Sr DFM/SC, Sr DAuO/SC,  
Sr DCM/SC, Sr DEE/M/SC, Sr DEN/Co-ord/SC,  
Sr DME/C&W/SC, Sr DME/O&F/SC, CMS/SC, Sr DOM/SC,  
Sr DSO/SC, Sr DSC/RPF/SC, Sr DSTE/M/SC  
SS/GAZ/SC, HYB**

**Sub: Policy for allotment of Rly Quarters-Refusal of occupation of  
allotted Railway Quarter.**

**Ref: SDGM/SC's Lr No. G. P.214/1/Policy dt. 10.10.2012 (copy  
enclosed).**

\* \* \*

SDGM/SC vide letter under reference above, had advised the following  
amendment of existing policy for refusal of occupation of allotted Railway quarter  
by the Gazetted Officer:

EXISTING POLICY	REVISED POLICY
Officers who refuse occupation of an allotted quarter either on initial allotment or changeover basis will be debarred for a period of one year for allotment of another quarter.	1.If Officer refuses to occupy the allotted quarter, for the first time, his name will be brought down as junior most in the existing priority list for the particular type.  2. If the Officer refuses quarter allotment in the same type for the second time, he will be debarred for one year for allotment of any type of Railway quarter.

***In this connection, it is requested to NOTIFY the above information  
of changes in the policy governing the allotment/refusal of Rly Quarters to  
all the Gazetted Staff working under your control.***

Encl:1

  
(MD KARAMTHULLA KHAN)  
DPO/SC

for Divisional Railway Manager/P/SC

- C/- DRM/SC for kind information.  
C/- ADRM/T, ADRM/O for kind information.  
C/- APO/E, APO/G, APO/M, APO/T for information please.  
C/- S&WI/Systems for information please.