

# South Central Railway

Traffic Department  
Operating Branch

## PLANNING SECTION

### **Sub: Procedure to be followed for construction of Private Railway Siding**

Chief Traffic Planning Manager, South Central Railway, Railnilayam, Secunderabad is the nodal authority for dealing with proposals relating to Private Railway Sidings.

The private siding proposals are processed as per Liberalised Siding Policy vide Railway Board letter No.99/TC(FM)/26/1/Pt.II dated 30.01.2012 and subsequent corrections / modifications made by Railway Board from time to time.

### **The main steps are as under:**

Party, proposing a siding, has to decide the serving station and approach through an empanelled Railway consultant.

#### **A. Submission of application**

An application for construction of private railway siding on behalf of party shall be submitted to CTPM by consultant along with a non-refundable deposit of Rs.15,000/- (DD) drawn in favour of Chief Cashier/ FA&CAO/SC and feasibility study report/ conceptual plan with detailing the following information for according "in-principle" approval:-

- Party's name.
- Consultant's name
- Brief description of work
- NOC to be submitted if the proposed siding is taken off from other siding (tollage agreement)
- Take off arrangements
- Any other Rly/Pvt siding existing at the proposed station
- The length of lead line in Railway land

- The grades / levels existing in the proposed station and any other alteration to the existing grades.
- In-ward and out-ward traffic projections
- Proposal for EIMWB on Private land or Rly land
- Proposed facilities to be created by the party in railway premises and private land.
- Siding shall be on private land and Land details
- Total estimated cost of the project
- In case of thermal plants, certificate from coal linkage committee and signing of TRA with Ministry of Railways.

## **B. Grant of “In-principle” approval by CTPM**

CTPM exams the feasibility report and conceptual plan on the following issues:

- Availability of linkages / Ministry’s approval of being a container train operator / port connectivity development.
- Proposed take off from the existing block station or mid section and its implications on yard remodeling, line capacity and railways future development plans.
- Layout of the siding / station yard as per projected traffic, direction of movement and other operational requirements.
- Requirement of traction and proposed system of working.

After satisfied with the available details and documents, COM grants “In-principle” approval.

**Time Limit: 30 days (From date of receipt of application to according in-principal approval)**

## **C. Rail Transport Clearance (RTC)**

On receipt of “In-principal” approval, party shall apply for RTC in proforma to CTPM if traffic is within Railways and to Director / Traffic Planning, Railway Board through CTPM if traffic is interzonal.

## **D. Submission of Detailed Project Report (DPR) and PT plan**

Within 30 days from the date of in-principal approval, the consultant, on receipt of in-principle approval, will submit RTC, 14 Detailed Project Reports along with PT plan as per the approved conceptual drawing with initial codal charges of 2% to CTPM.

### **E. Distribution of DPR and PT plan to Division**

CTPM, after examining the DPR and PT plan, will forward one copy of DPR to ADRM (Nodal officer of division), Sr.DOM, Sr.DEE(G), Sr.DEE (TRD), Sr.DME, Sr.DSTE, Sr.DCM and one copy of DPR and PT plan to Sr.DEN of division concerned.

ADRM (nodal officer) will ensure & Sr.DEN will take the approval of PT plan of all the above branch officers duly examining the following issues:

- Actual site feasibility
- Confirmation of drawing as per the legend
- Clear verification / demarcation of railway and private land boundary
- Indication of gradients / track centres / type of cross overs / KM. posts.
- Yard / siding layout ensuring required CSR of each line, operational flexibility, required isolations and provision of weigh bridge.

On compliance of observations of all departments by the consultant, the final approval of PT plan of all the above branch officers and DRM shall be obtained.

The divisional approved PT plan will be forwarded to CTPM within 30 days.

**Time Limit: 30 days (From date of receipt to date of forwarding by division)**

### **F. Distribution of DPR & division approved PT plan to HQs.**

CTPM will distribute one copy of DPR to COM, CGE, CEE, CSTE, CCM and CME at HQs on the same day of forwarding it to division.

On receipt of divisional approved plan, CTPM will forward it to CGE for circulation in HQs. CGE will circulate BP copies of divisional approved plan to the departments concerned for approval. On compliance of observations of all departments by the consultant, CGE office will forward final approved ESP to CTPM's office. The same is issued to the Consultants by CTPM's office advising them to carry out the siding construction work as per the approved ESP.

CTPM office advises consultants to revise DPR duly complying the observations made by the officers concerned at division and Head quarters and circulate to all the offices concerned at Division and HQ.

**Time limit: 60 days (From date of receipt of divisional approved plan and forwarding final approved plan by CGE to CTPM)**

After the final approval of DPR and ESP, party will submit bridges drawing, wiring drawing etc., if required in the construction of siding, to the respective departments for approval at Division and HQ level.

#### **F. Signing of siding agreement.**

On completion of the siding as per the final approved ESP and provision of all facilities viz., EIMWB, FOIS etc as detailed in DPR, the siding owner shall submit:

- Land licensing agreement with division
- Copy of RTC issued by RB or SCRI
- Installation and calibration of EIMWB (weigh bridge)
- Track fit certificate (issued by ADEN of the division / section)
- EIG certificate issued by Sr.DEE/TRD's office in Electrified territories
- 14 (fourteen) Handy sized sketches signed by party consultants and signed by Sr.DEN/Co-ord, Sr.DCM & Sr.DOM
- Completion drawing along with chartered accountant certified completion estimates and payment of balance codal charges
- 9 (nine) copies of private siding agreement signed by party besides non-judicial stamp paper Rs.100 x 3.

On receipt of all the above, CTPM will sign the agreement and forwarded the same to CCM / FM for notifying the siding.

CCM/FM examines all the above submitted documents for correctness. Then he will notify date of commissioning of siding in TRC.

Further, as soon as the siding is notified for commissioning, CCM (FM) shall take over as the Nodal Officer.