

SOUTH CENTRAL RAILWAY

Safety.387/Fly Leaf/04/2014

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Attention... ALL CONCERNED.....

ROLE OF RAILWAY STAFF DURING ACCIDENTS (CHAPTER III OF ACCIDENT MANUAL)

1. ROLE OF GUARD

- Note the time of accident.
- Ensure protection of the train (on double line, ensure protection of adjacent line first).
- Make a swift survey of the accident location and seek assistance accordingly.
- Send information of the accident to SM, Control and other concerned through quickest means of communication.
- Render first aid and transport the injured to the nearest hospitals.
- Preserve the clues and evidences and
- Remain in general charge till a senior Railway Official takes charge.

2. ROLE OF ENGINE CREW

- Immediately ensure engine flasher light is 'on'.
- Note the time of accident.
- Secure the loco and formation.
- Ensure protection of train.
- Depute ALP to assist the Guard in establishing contact with Control, relief and rescue operations.

3. ROLE OF STATION MASTER

- Immediately after the accident, stop the movement of trains including adjacent line.
- Inform the SCOR and the SM of adjacent station.
- Control to be advised about the time and nature of accident, brief description, medical assistance required, number of vehicles derailed/capsized, availability of road approach, etc., Also, inform the section TI and other Department Officials using quickest means of communication.
- Sound the accident siren, if relief train is stationed at that station.
- Note down the position of signal knobs, point position, block instrument position, various counters readings, seize and preserve the registers and documents.
- Plan judiciously for the movement of relief trains and unaffected vehicles.

- Arrange for medical assistance, co-ordinate with Railway and non-Railway Medical Authorities for transporting the injured by using expeditious means of transport.
- Catering arrangements to be ensured.
- Arrange for alternate transport to the stranded passengers.
- Arrange for security assistance to protect the passenger luggage and Railway property.
- Ensure public assistance booth is opened and continuously manned.
- In case the SM is working at "Controlling Station" as notified in the Accident Manual;
 - ✓ Proceed to the site of accident.
 - ✓ Responsible to regulate traffic.
 - ✓ Attend to the injured.
 - ✓ Make a note all evidences which are essential for ascertaining the cause of the accident; and
 - ✓ Remain at the site of accident till a Traffic Inspector or Officer takes charge.

4. ROLE OF TRAIN SUPERINTENDANT / TTE

- Arrange for first-aid by tracing the presence of a qualified doctor as per the reservation chart.
- Assist the injured along with other TTEs.
- Ensure that unclaimed luggage, if any is handed over to GRP under clear acknowledgement.
- Prepare a list of dead and injured with as much details as possible.

5. ROLE OF OFFICER OR SENIOR SUPERVISOR FIRST ARRIVING AT THE SITE OF ACCIDENT

- Whether protection is done?
- Whether the adjacent line is free of obstruction (in case of double / multiple / twin single line sections) for running the trains. Even it is free, the train should run cautiously duly whistling and proceeding with a restriction on the speed.
- Whether the detailed message about the accident / unusual is relayed or not?
- Make a quick assessment of the relief measures required.
- Judiciously marshal the available resources.
- Examine and make a note of all evidences.
- Ensure that the speedometer is freezed and the chip is taken out for ascertaining the speed analysis.
- Arrange to barricade / protect the area having possible clues.

- Pay special attention on the condition of track, point of drop / mount, condition of rolling stock, marks on sleepers and rails, position of derailed vehicles, position of S&T gear, etc.,
- Cross check the list of injured and dead with the Railway doctor.
- Ensure that a rough sketch is drawn by the Engineering Official.
- Ensure that blood samples and BA test of the train crew and station staff is taken.
- Probable prima-facie cause of the accident to be relayed.
- Constantly feed the progress of restoration work to Divisional and Zonal Headquarters.

6. ROLE OF CONTROL ORGANISATION

- Immediately order MRV & ART, including the ordering of adjoining Division relief trains.
- Inform all the Officials as per Accident Manual.
- Maintain a log of events till the first train passes over the affected section after restoration. Information such as time of accident, KM, between stations, adjacent line whether free or not, number of vehicles derailed / capsized, Trains involved, type of rolling stock involved, load, nature of accident, casualties / injuries, progress, etc., shall be recorded in this register.
- Ensure clear path for the run of relief trains.
- Cancel, terminate and regulate trains.
- Advise Medical Authorities, District and State Civil Authorities, Military, etc.,
- Co-ordinate with other Controls such as Commercial in arranging catering arrangements, running of alternate special trains, arranging ex-gratia, arrange for free passes, arrange for refunds, arrange clean and pure drinking water, arrange for manning 'may I help you' booths at stations. Also co-ordinate with Power Controller to arrange for power and crew for relief trains, ensure that power supply is disconnected in OHE area, plan for additional powers and crew to assist in restoration, etc., Co-ordinate with Security Control in ensuring the luggage of passengers is protected, crowd control, barricading and protecting the site of accident, etc.,

CHIEF SAFETY OFFICER

SAFETY ORGANISATION

Attention Guards and LPs

As per GR 4.60, incoming Guard of the train shall not leave the BV unless the BV Equipment and Parcels/Luggage articles are handed over to outcoming Guard.

As per GR 4.61, the LP shall not unman the loco.