

## **SOUTH CENTRAL RAILWAY**

Safety.387/Fly Leaf/08/2014

**Fly Leaf No. 08/2014**

### **Attention... “All-concerned”**

#### **KNOW ABOUT JOINT / INTER-DEPARTMENTAL ENQUIRIES**

**(Chapter IX of Accident Manual)**

- 1. Who is empowered to order Joint enquiries and inter-departmental accident enquiries?**
  - GM for Joint Enquiries and DRM of the Division for Inter-Departmental Enquiries.
  
- 2. What is the objective of conducting the enquiry?**
  - To ascertain the correct cause of accident.
  - To fix responsibility.
  - Preventive measures.
  - Avoidable delay in relief and rescue operations (Disaster Management).
  - Suggestions.
  
- 3. What is the schedule for completion of accident enquiry?**
  - D+3 - Commencement of enquiry.
  - D+7 - Submission of enquiry report to DRM.
  - D+10 - Acceptance by DRM.
  - D+20 - Submission of enquiry report to CRS with remarks .
  - D+90 - D&AR action to be completed.
  
- 4. Can we dispense an enquiry, if so, when?**
  - When any Department owns the responsibility, the concerned Departmental Officer shall advise the Sr.DSO of the Division within 48 hours after the accident, so that the accident enquiry can be dispensed.
  
- 5. Who is the accepting authority for inter-departmental accident enquiries?**
  - In case of serious accidents when CRS is not in a position to hold enquiry, DRM is the accepting authority and CSO is review authority.
  - All cases of Collisions, when CRS is not holding the enquiry but SAG level Officers conducted the enquiry, GM is the accepting authority.
  - All consequential accidents except UMLC accidents, DRM is the accepting authority subject to review by CSO.
  - UMLC accidents and other train accidents, DRM is accepting authority.
  - All yard accidents, Sr.DSO is the accepting authority.
  - All indicative accidents, DRM is the accepting authority.

**Note:** When other Railway employee is held responsible, the enquiry report shall be accepted by AGM.

**6. What shall be the composition of the accident enquiry committee?**

- Based on the nature of the accident, the members of the Committee will be decided by DRM.
- When staff or engine belongs to other Division, a representative of that Division will also be included.
- In case of fire accidents and where sabotage is suspected, Security Official should also be associated.
- In case of accidents involving CONCOR, a representative of that Organisation shall be kept as an 'observer'.

**7. What are the specimen forms and its details, used for conducting the enquiry?**

- Acc.9 - Summary
- Acc.9 (A) - Designation and names of Committee members.
- Acc.9 (B) - Descriptive account of the accident containing minimum details such as, gradient, curve, type of signalling and interlocking, P.Way structure, marshalling, braking system, type of rolling stock, time of the incident, whether the train was planned for run through / crossing / precedence, etc.,
- Acc.9 (C) - List of witnesses by name and designation.
- Acc.9 (D&E) - Deposition and cross-examination of witnesses
- Acc.9 (F) - Remarks and reasons for findings. Committee shall consider all possible factors which contribute for the cause of the accident and eliminate one by one based on factual, material and circumstantial evidences available at the disposal of the Committee.
- Acc.9 (G) - Joint findings as given by the Inspectors / Officers.
- Acc.9 (H) - Matters brought to light. All such procedural lapses that were noticed by the Committee which are neither directly / indirectly contributed for the cause of the accident shall be brought under this category on which action can be initiated for rectification.
- Acc.9 (I) - Suggestions and recommendations.
- Acc.9 (J) - Adequacy / deficiency noticed in relief and rescue operations in the background of Disaster Management.
- Acc.9 (K) - Composition and marshalling order of the formation/s involved in the accident.
- Acc.9 (L) - Details of photographs taken at the site of accident.
- Acc.9 (M) - Details of damages to loco and rolling stock and the cost

thereof.

- Acc.9 (N) - Details of damages to P.Way and the cost thereof.
- Acc.9 (O) - Details of damages to S&T and the cost thereof.

**Note:** Apart from the above specified forms, details of list of passengers & railway employees killed / injured, details of disbursement of ex-gratia, sketch of the accident site shall also be made part of the enquiry report.

**8. Under which category the accident shall be classified?**

- Failure of Railway Staff.
- Failure of other than Railway Staff.
- Equipment failure.
- Suspected sabotage.
- Act of God / Act of Nature
- Could not be established.

**9. What is the procedure for acceptance of findings?**

- Findings are to be accepted by the DRM / GM.
- If the findings are not accepted, a fresh enquiry shall be ordered.
- If the findings of Sr. Supervisors are not satisfactory, DRM shall order an enquiry at Officers level.
- If the findings of the Joint Enquiry Committee are not accepted by GM, the matter shall be referred to the same Committee or to the new Committee.

**10. Is it necessary to forward the copy of the accident enquiry reports to CRS?**

- All the accidents falling under Section 113 of Railways Act in which CRS did not conduct the enquiry, the accident enquiry report shall be forwarded to CRS.
- All cases of Averted Collisions, Breach of Block Rules, Technical related accidents that occur in the course of working of a Railway, the copy of the enquiry report need to be forwarded to CRS.

**CHIEF SAFETY OFFICER**  
**SAFETY ORGANISATION**

**Attention P.Way, S&T and Electrical Officials**

Moped Trolley shall always be treated as Motor Trolley for all purposes as per the directives of Railway Board with immediate effect.