

क्षेत्रीय रेलवे प्रशिक्षण संस्थान
ZONAL RAILWAY TRAINING INSTITUTE



प्रशिक्षण कार्यक्रम

जनवरी – दिसंबर-2015

TRAINING PROGRAMME
JANUARY - DECEMBER 2015



हमारा लक्ष्य / Our Motto

अनुशासन और ड्यूटी के प्रति श्रद्धा, सुरक्षा, संरक्षा, और समयनिष्ठा
Discipline, Devotion to Duty, Safety, Security and Punctuality

हमारा उद्देश्य / Our Aim

कार्य में स्वाभिमान और प्रबंधन में विश्वास रखने वाले
संगठनात्मक प्रभावी कार्मिकों को विकसित करना
To develop organizationally effective personnel with pride in their work
and faith in the management

दक्षिण मध्य रेलवे / South Central Railway

सिकंदराबाद / Secunderabad

Important Instructions

1. It is the responsibility of the deputing officials to ensure eligibility condition of the trainees before deputing for training.
2. Trainees should report one day in advance.
3. ZRTI functions 6 days a week except on the general holidays as notified by ZRTI. Sunday is a holiday. The timings are from 08.45 hours to 16.30 hours.
4. Stay at ZRTI is treated as "ON DUTY".
5. Refresher SM / Guard / LP / TTM Operators/TC Drivers shall bring updated MANUALS issued to them.
6. It is the responsibility of Deputing Officials to ensure that the Return Journey Passes are issued to the trainees attending Refresher courses.
7. All probationary trainees should stay in the hostel only. Staff working in HQ area only are permitted to stay out of ZRTI as they come under local trainees.
8. All the trainees should attend in prescribed uniform. Wearing casuals like Jeans, T-Shirts, Shorts etc. is not permitted.
9. Physical Training is compulsory for all batches from 06.00 to 07.00 hours.
10. Consumption of alcohol and smoking are strictly prohibited in the ZRTI campus.
11. Usage of mobile phones in the administrative building and in the class rooms is strictly prohibited.
12. Trainees should come prepared to pay the mess fee as prescribed, at the time of reporting.
13. All the trainees are expected to maintain the campus, clean and hygienic.
14. Facilities such as Library, Sports, Cultural, Reading Room, Television, Gym etc. are available for the trainees.
15. Detailed instructions, in bilingual, as enclosed in the covering letter may be given to all the trainees deputed to ZRTI.
16. For further information and clarifications, please contact Office Superintendent

17. Apart from the ATP schedule, information on results, amendment slips, manuals, study materials, schedule for additional courses, if any can be viewed through the web site of ZRTI/MLY
18. The Divisional Authorities are advised to adhere to the quota to each division mentioned below while deputing for Refresher Courses.

ALLOTMENT OF TRAINEES FOR EACH REF. COURSE FROM THE DVN							
	SC	HYB	BZA	NED	GNT	GTL	TOTAL
SM	14	6	14	7	5	14	60
GUARD	18	4	15	5	3	15	60
LP	21	4	15	4	3	13	60
ALP	18	3	16	5	3	15	60

Email zrtimly.traininginstitute@gmail.com

Communication

Fax :BSNL - 040 – 27122581

RLY - 88269

Designation	Railway	BSNL
Principal	88269	27122581
Vice Principal (O)	83213	27783213
Chief Instructor (O)	83277	27783277
Chief Instructor (C)	83204	27783204
Instructors	83260	27783260
Office superintendent	89463	27789463
Hostel	83275	27783275
Hostel superintendent	83324	27783324

परिचालन / OPERATING

B. No	पुन.स्टेमा/ REF SM		B. No	पुन. गार्ड/ REF GUARD	
	15 Working Days			15 Working Days	
	FROM	TO		FROM	TO
1/15	06-01-15	24-01-15	1/15	06-01-15	24-01-15
2/15	27-01-15	12-02-15	2/15	27-01-15	12-02-15
3/15	16-02-15	06-03-15	3/15	16-02-15	06-03-15
4/15	09-03-15	26-03-15	4/15	09-03-15	26-03-15
5/15	30-03-15	16-04-15	5/15	30-03-15	16-04-15
6/15	21-04-15	07-05-15	6/15	21-04-15	07-05-15
7/15	12-05-15	28-05-15	7/15	12-05-15	28-05-15
8/15	02-06-15	18-06-15	8/15	02-06-15	18-06-15
9/15	23-06-15	09-07-15	9/15	23-06-15	09-07-15
10/15	21-07-15	06-08-15	10/15	21-07-15	06-08-15
11/15	18-08-15	03-09-15	11/15	18-08-15	03-09-15
12/15	08-09-15	26-09-15	12/15	08-09-15	26-09-15
13/15	19-10-15	05-11-15	13/15	19-10-15	05-11-15
14/15	09-11-15	26-11-15	14/15	09-11-15	26-11-15
15/15	01-12-15	17-12-15	15/15	01-12-15	17-12-15
16/15	21-12-15	07-01-16	16/15	21-12-15	07-01-16
B. No	पुन. सेनियं./ REF. SCOR		B. No	पुन स्विचमैन /REF SWM	
	06 Working Days			15 Working Days	
1/15	02-02-15	07-02-15	1/15	06-01-15	24-01-15
2/15	06-04-15	11-04-15	2/15	30-03-15	16-04-15
3/15	08-06-15	13-06-15	3/15	23-06-15	09-07-15
4/15	24-08-15	29-08-15	4/15	19-10-15	05-11-15
5/15	16-11-15	21-11-15			
B. No	प्रो.सस्टेमा /PRO ASM		B. No	प्रो.गार्ड / PRO GUARD	
	118 Working Days			43 Working Days	
8/14	27-10-14	19-03-15	09/14	19-11-14	08-01-15
1/15	23-03-15	08-08-15	11/14	01-12-14	22-01-15
2/15	03-08-15	26-12-15	01/15	27-01-15	19-03-15
3/15	30-11-15	21-04-16	02/15	04-05-15	22-06-15
			03/15	03-08-15	23-09-15
			04/15	02-11-15	22-12-15
B. No	पैसे. गार्ड PASS. GUARD		B. No	याता.प्रशिक्षु TRAFFIC .APP	
	6 Working Days			Phase - I(53 Working Days)	
1/15	19-01-15	24-01-15	3/14	19-11-14	20.01.15
2/15	03-03-15	10-03-15	1/15	04-05-15	03-07-15
3/15	25-05-15	30-05-15			
4/15	06-07-15	11-07-15			
5/15	25-09-15	01-10-15			
6/15	30-11-15	05-12-15			
B. No	प्रो गाड़ी लिपिक PRO TNC		B. No	Phase - II (60 Working days)	
	33 Working Days			Phase - III	
1/15	27-01-15	07-03-15		42 Working Days	
2/15	04-05-15	10-06-15	1,2,3/14	15-06-15	03-08-15
3/15	03-08-15	10-09-15			
B. No	प्रो सेक्शन कंट्रोलर PRO SCOR		B. No	60 Working Days	
1/15	27-01-15	07-03-15			
2/15	04-05-15	10-06-15			
3/15	03-08-15	10-09-15	1/15	15-06-15	25-08-15

लोको पायलट / LOCO PILOTS

B. No	पुन.लोको पायलट REF LOCO PILOT		B. No	पुन.सहायक लोको पायलट REF Asst. LOCO PILOT	
	10 Working Days			10 Working Days	
	FROM	TO		FROM	TO
1/15	12-01-15	24-01-15	1/15	12-01-15	24-01-15
2/15	02-02-15	12-02-15	2/15	02-02-15	12-02-15
3/15	23-02-15	06-03-15	3/15	23-02-15	06-03-15
4/15	16-03-15	27-03-15	4/15	16-03-15	27-03-15
5/15	06-04-15	16-04-15	5/15	06-04-15	16-04-15
6/15	27-04-15	07-05-15	6/15	27-04-15	07-05-15
7/15	18-05-15	28-05-15	7/15	18-05-15	28-05-15
8/15	08-06-15	18-06-15	8/15	08-06-15	18-06-15
9/15	29-06-15	09-07-15	9/15	29-06-15	09-07-15
10/15	27-07-15	06-08-15	10/15	27-07-15	06-08-15
11/15	24-08-15	03-09-15	11/15	24-08-15	03-09-15
12/15	14-09-15	26-09-15	12/15	14-09-15	26-09-15
13/15	26-10-15	05-11-15	13/15	26-10-15	05-11-15
14/15	16-11-15	26-11-15	14/15	16-11-15	26-11-15
15/15	07-12-15	17-12-15	15/15	07-12-15	17-12-15
16/15	28-12-15	07-01-16	16/15	28-12-15	07-01-16
पुन टीटीएम / टीसीडी REF. TTM / T. CAR DRIVER			प्रो.सहायक लोको पायलट/ टावर कार/ टीटीएम PRO Asst LOCO PILOT / TC / TTM		
B. No	10 Working Days				
1/15	12-01-15	24-01-15			
2/15	16-03-15	27-03-15			
3/15	18-05-15	28-05-15			
4/15	27-07-15	06-08-15			
5/15	14-09-15	26-09-15			
6/15	16-11-15	26-11-15			
B. No	प्रो..लोको पायलट PRO LOCO PILOT		B. No	पैसं. लोको पायलट PASS. LOCO PILOT	
	26 Working Days			16 Working Days	
1/15	23-02-15	26-03-15	1/15	30-03-15	17-04-15
2/15	01-06-15	30-06-15	2/15	06-07-15	24-07-15
3/15	31-08-15	01-10-15	3/15	16-11-15	03-12-15
आपदा प्रबंधन / DISASTER MANAGEMENT					
ALL DEPARTMENTS (5 Working Days)					
B.No.	FROM	TO	B.NO	FROM	TO
1/15	19-01-15	23-01-15	7/15	20-07-15	24-07-15
2/15	16-02-15	21-02-15	8/15	17-08-15	21-08-15
3/15	16-03-15	20-03-15	9/15	21-09-15	26-09-15
4/15	20-04-15	24-04-15	10/15	19-10-15	24-10-15
5/15	18-05-15	22-05-15	11/15	16-11-15	20-11-15
6/15	15-06-15	19-06-15	12/15	21-12-15	26-12-15

वाणिज्य / COMMERCIAL

Batch No.	पुन .वाणिज्य नि. /वालिक REF COMML COURSE FOR CI/CC'S		Batch No.	पुन.वाणिज्य/टिपरी/पूआलिक REF COMML COURSE FOR TE/ECRC	
	09 Working Days			06 Working Days	
	FROM	TO		FROM	TO
1/15	19.01.15	29.01.15	1/15	05.01.15	10.01.15
2/15	05.02.15	14.02.15	2/15	23.02.15	28.02.15
3/15	09.03.15	18.03.15	3/15	23.03.15	28.03.15
4/15	06.04.15	15.04.15	4/15	20.04.15	25.04.15
5/15	04.05.15	13.05.15	5/15	18.05.15	23.05.15
6/15	01.06.15	10.06.15	6/15	22.06.15	27.06.15
7/15	06.07.15	15.07.15	7/15	20.07.15	25.07.15
8/15	03.08.15	12.08.15	8/15	24.08.15	29.08.15
9/15	03.09.15	12.09.15	9/15	25.09.15	01.10.15
10/15	05.10.15	15.10.15	10/15	26.10.15	31.10.15
11/15	16.11.15	25.11.15	11/15	02.11.15	07.11.15
12/15	14.12.15	23.12.15	12/15	07.12.15	12.12.15
Batch No.	वाणिज्य प्रशिक्षु CA - Phase I & II		Batch No.	प्रो.वाणिज्य लिपिक PRO.CC	
	84 Working Days			20 Working Days	
1/15	02.02.15	13.05.15	1/15	05.01.15	30.01.05
Batch No.	CA - Phase III		2/15	06.04.15	
	28 Working Days			28.04.15	
1/15	05.10.15	06.11.15	3/15	06.07.15	29.07.15
1/15	05.10.15	06.11.15	4/15	02.11.15	25.11.15
Batch No.	प्रो.टिक.परी/ PRO.TE		Batch No.	प्रो.पूआलिक/ PRO. ECRC	
	36 Working Days			37 Working Days	
1/15	02.02.15	17.03.15	1/15	02.02.15	18.03.15
2/15	04.05.15	13.06.15	2/15	04.05.15	15.06.15
3/15	26.10.15	07.12.15	3/15	26.10.15	08.12.15
Batch No	विशेष ग्राहक सेवा पाठ्यक्रम Special Customer Care		Batch No.	विशेष खानपान प्रशिक्षण Special Catering Trg.	
	03 Working Days			5 working days	
	1/15	05.01.15	07.01.15	1/15	02.03.15
2/15	23.03.15	25.03.15	2/15	15.06.15	19.06.15
3/15	18.05.15	20.05.15	3/15	13.10.15	17.10.15
Batch No.	03 Working Days		Batch No.	ठेका प्रबंधन प्रशिक्षण Contract Management Training	
	03 Working Days			6 working days	
	1/15	05.01.15		07.01.15	1/15
2/15	23.03.15	25.03.15	2/15	17.08.15	22.08.15
3/15	18.05.15	20.05.15	3/15	14.12.15	19.12.15
4/15	20.07.15	22.07.15			
5/15	28.09.15	30.09.15			
6/15	02.11.15	04.11.15			