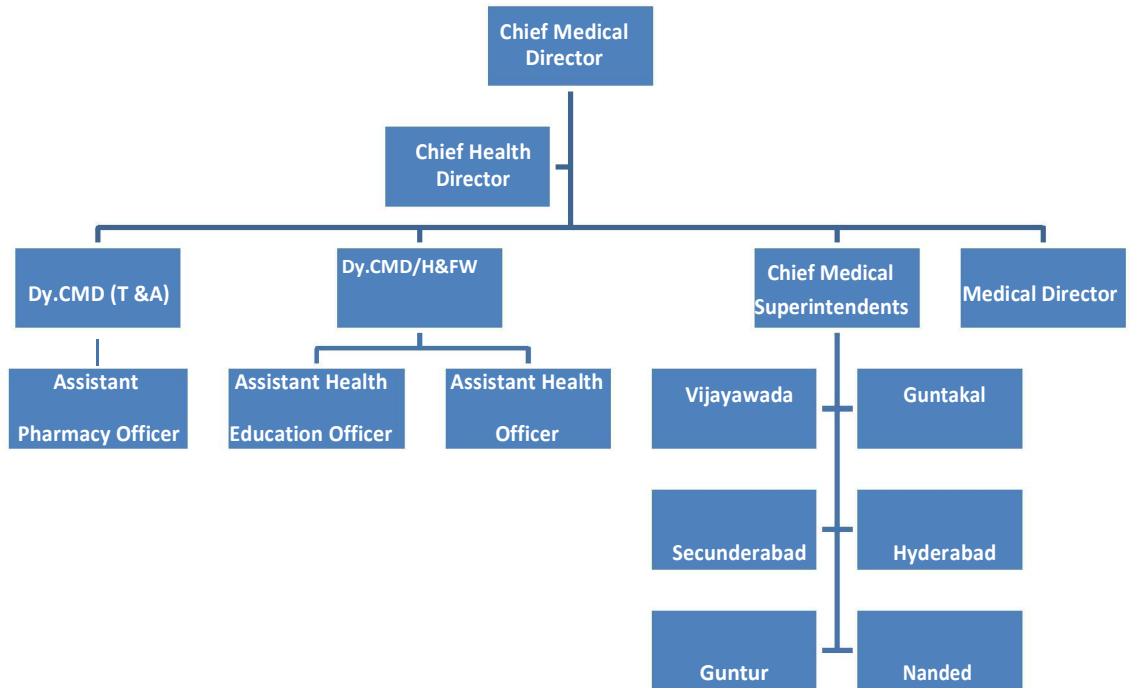


संगठन / ORGANISATION

Medical Department headquarters of South Central Railway guides, advises and supervises all medical units under its jurisdiction. It is headed by the Chief Medical Director who is assisted by one Chief Health Director, one Dy. Chief Medical Director/T&A and one Deputy Chief Medical Director/Health & Family Welfare. This office is situated on the ground floor of South Central Railway HQrs Office, Rail Nilayam/ B-Block(behind Syndicate Bank), Sarojini Devi Road, Secunderabad-500 071.

Besides Central Hospital/ Lallaguda which is the Zonal headquarters hospital, three Divisional hospitals at Guntakal, Vijayawada and Nanded, two Sub-Divisional Hospitals at Rayanapadu and Purna, one poly Clinic at Kazipet and 44 Health units including one at Carriage Repair Shop/Tirupati are functioning rendering medical services to Rly.staff and their families and in distress to Rly.passengers.



मुख्य चिकित्सा निदेशक / CHIEF MEDICAL DIRECTOR

The Chief Medical Director is the overall incharge of the Medical Department of South Central Railway. He is assisted by one Chief Health Director, one Dy. Chief Medical Director/T&A(SG) and one Dy. Chief Medical Director/H&FW(SG) in the Headquarters as well as one Medical Director at Central Hospital/Lallaguda and Chief Medical Superintendents of the divisions over the Zonal Railway.

Zonal HQ Officer	Administrative Duties
<p>मुख्य स्वास्थ्य निदेशक Chief Health Director</p>	<ol style="list-style-type: none"> 1). CMD's Office Management-Streamlining & monitoring of activities for prompt disposal of works 2). Rly.Boards letters Compliance-CRB/DG-RHS, GM/PHODs/CMD's inspection notes compliance, POM/GM's conference items etc., Weekly review of progress and disposal of important matters 3). Monitoring of HQ procurement and representing as TC member as per SOP 4). M & P and Works Programme of Zone, Budgeting and Control of Expenditure 5). Finalization of reimbursements. 6) Timely payments of bills of suppliers and empanelled hospitals of S.C.Rly. 7) Budget review and monitoring. 8). PNM, Representations of recognized unions/ Associations/ PREM, Grievance redressal of patients, suppliers and others 9). Nodal Officer at headquarters-Parliament Questions, CA(iii) references/ MP/MLA references, CAT/Court/RTI cases, Audit/ Account paras monitoring & disposal, Disaster Management, Medico-Legal cases,. 10). Human Resource Development & Manpower planning, HOER, creation / re-designation and surrender of posts. Contract Paramedical staff/re-employment of retired employees. 11. Posting of HQ controlled Group-C staff. 12. Appeal & Court cases of Group-C staff. 13. Issues related to medical attendance & treatment of rules pertaining to employees / RELHS/RECHS & medical recommendations 14. To look after the work of CMD in his absence. <p>Any other duties entrusted by CMD.</p>
<p>उप मु चि नि/T&A DY.CMD/T&A</p>	<ol style="list-style-type: none"> 1). Establishment matters (Gaz. & Non.Gaz.)excluding H&FW Staff, preservation of records, HOER, creation & surrender of posts. 2). Training Programmes for Gaz. & Non Gaz.staff 3. Recognition of hospitals and Referral cases. 4). Annual Maintenance Service Contracts of Medical Equipments, Asset monitoring, Cash imprest 5). Processing Medical Reimbursements 6). Medical Boards, Special Medical examination, Decategorisation, Invalidation, appeal-medical examination, WCA, LEC relaxations, RTI cases etc 7). CMD's Conference, Divisional in-charges meetings 8). CMP, HVS appointment and extensions 9). Appeals of Re-medical examination. 10). DNB / Internees etc. 11). Motor Vehicles Correspondence, RMV, Ambulance 12). Cash Awards 13). Miscellaneous matters related to Medical services & Medical Recommendatins 14) CMD's Office Management & Staff Grievance redressal. <p>Any other duties entrusted by CMD</p>

<p>उप मु चि नि/स्वा & प क ि Dy.CMD/H&FW</p>	<ol style="list-style-type: none">1). Community Health Services, Sanitation & Industrial Health2). Family Welfare Programme3). Procurement & Acceptance of Drugs & General Stores items – Inclu. Procurement of Lab items, surgical instruments, disposables & equipment other than M&P –Represents as TC member in TCs according to the powers delegated by SOP, Drug Analysis,.4). Hearing Aids procurement5). Dealing RTI cases as PIO.6). Establishment matters (Non-Gaz. Staff of H&FW)7). MCDO & Annual Narrative Reports.8) Information Technology, Computerization / IT solutions & Procurement of books.9). SJAB & Hindi implementation, First Aid classes.10).HIV/AIDS Control Programme, RCH , Family welfare activities RNTCP11). Disaster Management & Passenger Amenities12). Drawal of advance payments, Dier charges.13). National Health program & policies pertaining to H &FW14). Food Safety. <p>Any other duties entrusted by CMD</p>
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