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**TENDER FORM FOR LEASING OF PARCEL VAN SPACE (23 tonnes)
ON ROUND TRIP BASIS**

Tender Notice No. _____

Date: _____

The Senior Divisional Commercial Manager,
_____ Division
South Central Railway,

Affix latest passport
size photograph of
Applicant

1. I/We _____ have read the various terms and conditions of the tender schedule and agree to abide by the said conditions.
2. I/We hereby tender for leasing of Parcel van space (23 tonnes) at the rate per tonne as quoted under:
 - i) Train No. and Name _____
 - ii) Leasing of Parcel van space between stations on round trip basis
From Station _____ To Station _____
Unloading/loading required at intermediate station, if any _____
Period of lease: **FIVE** years
 - iii) No. of days to be operated (Specific days of week to be mentioned)(to be quoted for at least once a week)
 - a) _____
 - b) Name the days in a week in which Parcel van is to be operated _____
 - c) No. of days leave required per year: _____ (@ one leave after 30 lease operations)
 - iv) Lump-sum rate for one tonne per round trip;Rs (in figures) _____
Rs.(in words) _____
3. Details of Railway Money Receipt/Bank Draft/Banker Cheque paid towards cost of tender document
No. _____ Dt: _____ Bank drawn _____ Amount _____
4. Details of Bank Draft/Banker Cheque submitted towards Earnest Money Deposit
No. _____ Dt: _____ Bank drawn _____ Amount _____
5. I/We agree to keep this tender open for acceptance for a period of 90 (ninety) days from the date of opening of the tenders.
6. Earnest Money Deposit shall be liable for forfeiture without prejudice to any other rights or remedies, if the tenderer;
 - a) Withdraws the offer before finalizing the leasing process by the Railways,
 - b) Fails to execute the contract documents and commence loading within 15 (fifteen) days after the receipt of advice of acceptance issued by the Railways.
7. Until a formal agreement is executed, acceptance of the tender shall constitute a binding contract between Railways and the tenderer subject to any specific modifications as may be mutually agreed to and indicated in the letter of acceptance issued.
- 8.

9. The details of other contracts of transport held by me/us for Railway administration/ other agencies if any, are given below; (attested copies of relevant documents to be enclosed)

9 (a) The applicant, while submitting his tender/bid, shall be required to give declaration that his registration has not been cancelled earlier by any zonal railway/division on punitive measure and he/his firm has not been debarred from entering into any new tender to be filled in the Annexure-I by the Tenderer with clear signature. The declaration shall be as under:

- i) Whether the tenderer is already registered leaseholder in any Zonal Railway/Divisions, if so details thereof.
- ii) Whether the Registration has been cancelled by any Zonal Railway/Division, if so details thereof.
- iii) Whether they have been debarred for fresh registration by any Division/Zonal Railway, if so details thereof.
- iv) Whether any punitive action has been taken by any Division/Zonal Railway, if so the details thereof.
- v) Whether any Railways dues are pending against them at any Division/Zonal Railway

9(b) If any information/declaration made by the leaseholder is found false at any stage before or after award of contract or deliberately defraud with the railways, his registration will be cancelled and registration fee will be forfeited. In addition to forfeiture of registration fee, all his existing leasing contracts being operated from that division would also be cancelled.

10. The tender document has been signed in all pages by the authorized signatory. The terms and conditions of this tender will form part of the Agreement to be executed between the Railways and the Leaseholder.

11. All rights are reserved by the Chief Commercial Manager, South Central Railway, Secunderabad to withdraw or cancel the tenders at any time and at any stage without assigning any reason.

12. Railway reserves the right to change or amend any of the clauses of the tender due to change in policy.

13. If the date of opening of tenders happens to be declared as a holiday, tenders will be opened on the next working day at the same time and at the same place.

Enclosures which are mandatory:

1. Copy of certificate of registration with the Division,
2. Original Banker Cheque/Demand draft towards EMD
3. Declaration as mentioned in 9(a) above.
4. Audited Balance sheet and P & L Account of the last financial year.

Yours sincerely

Signature _____

Name of the tenderer _____

Address

Contact Phone No. i) Land line : _____
 ii) Mobile _____

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DECLARATION

Annexure-I

(To be declared by the Tenderer, please tick)

To,

The Sr. Divisional Commercial Manager, _____ Division

- i) Whether the tenderer is already registered leaseholder in any Zonal Railway/Divisions, if so details thereof. (Yes) (No)
- ii) Whether the Registration has been cancelled by any Zonal Railway/Division, if so details thereof. (Yes) (No)
- iii) Whether they have been debarred for fresh registration by any Division/Zonal Railway, if so details thereof.(Yes) (No)
- iv) Whether any punitive action has been taken by any Division/Zonal Railway, if so the details thereof. (Yes) (No)
- v) Whether any Railways dues are pending against them at any Division/Zonal Railway. (Yes) (No)

9(b) If any information/declaration made by the leaseholder is found false at any stage before or after award of contract or deliberately defraud with the railways, his registration will be cancelled and registration fee will be forfeited. In addition to forfeiture of registration fee, all his existing leasing contracts being operated from that division would also be cancelled.

Signature of the Tenderer

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Mandate form payment through EFT / NEFT / ECS / RTGS

To
The Sr. Divisional Finance Manager,
Division,
South Central Railway,

Dear Sir,

I / We refer to the EFT / NEFT / ECS / RTGS being set up by SC Railway for remittance of our payments using RBIs EFT Scheme. Our payments may be made through the above scheme to our under noted account.

Sl.No.	Particular	
1	Name of the Contractor / Firm	
2	Address	
3	Phone No.	
4	Income Tax PAN	
5	Bank Details	
	Bank A/c No.	
	Account Type	Saving/ Current / Others (Pl. specify)
	IFSC Code	
	Name of the bank and Address	

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information. I/We could not hold the Railways responsible.

Date:

Stamp:

Sign. Of the Representative of the Firm / Contractor

Code of party Master :

Accounts Assistant

Sr. Section Officer (A)/Exp. Sup.

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Mandate Form for payment through 'NEFT/RTGS'

Sub:-National Electronic Fund Transfer (NEFT) Real Time Gross Settlement (RTGS) payment -reg.

I/we refer to the NEFT/RTGS being set up by S C Railway for remittance of payment using Reserve Bank of India's 'NEFT/RTGS' scheme. Our payments may be made through 'NEFT/RTGS' out Bank Account as follows.

S.No	Particulars	
1	Bank's Name & Branch Name	
2	Bank Address	
3	Name of the City/Town	
4	Bank Telephone/FAX No.	
5	Bank's IFSC Code for NEFT	
6	Bank's IFSC Code for RTGS	
7	Bank's MICR Code	
8	Beneficiaries name	
9	Beneficiaries Bank Account No. (Core Banking A/c No.)	
10	Type of Account	
11*	Telephone No. of Beneficiary	
	Mobile No. of Beneficiary	
12*	Beneficiary's e-mail ID	

*Items indicated are optional

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected for reasons of incomplete or incorrect information, I/We could not hold Railways responsible.

Certified that the above bank particulars are correct as per our records.

Name, Signature & Bank Seal

Signature of the Beneficiary

Signature of the Tenderer

Note: Mandate form payment through EFT / NEFT / ECS / RTGS and Mandate Form for payment through 'NEFT/RTGS' may be submitted by the tenderer to facilitate refund