

## **THE POWERS AND DUTIES OF ITS OFFICERS AND EMPLOYEES**

### **Rule-35 :- Powers and responsibilities of the Principal\*Chief Security Commissioner of the zonal railway**

- 35.1 The Principal\*Chief Security Commissioner shall be the head of the Security Organization of the zonal railway assigned to him and shall exercise such powers as are prescribed for the Heads of Departments under the extant Railway Rules.
- 35.2 Subject to the provisions contained in the Act, rules and the Directives, he shall exercise administrative, executive and operational control over all members of the Force placed under his command.
- 35.3 He shall deal with-
- (i) all establishment and welfare matters pertaining to the Force and shall keep the Force at a high pitch of efficiency particularly through effective personnel and financial management and inspection of branches under his control;
  - (ii) all matters referred by the Police including railway police or any other agency to the zonal railway concerning railway security.
- 35.4 He shall be responsible for providing in his jurisdiction better protection and security to railway property, and deal with all matters connected therewith and to perform inter-alia the following functions:-
- (i) to arrange collection and dissemination of crime and special intelligence affecting the security and functioning of the railways, maintenance of statistics, records and files relating thereto;
  - (ii) to devise ways and means reducing incidents of theft, pilferages, losses and shortages of booked consignments leading to claims for compensation and for combating crimes affecting railway property including railway revenue;
  - (iii) to arrange thorough enquiries into cases of thefts of railway property or goods in transit or into cases of loss of railway revenue arising from misappropriation, evasion of wharfage and demurrage, cheating, etc. ;
  - (iv) to maintain close liaison, on behalf of the railways, with the State Police including the railway police as well as the civil administration by holding meetings and conferences with his counterparts for ensuring better protection and security to the railway property;
  - (v) to advise the General Manager on all matters relating to the better protection and security of railway property, fire prevention measures and security of existing railway installations, such as workshops, stores, sheds, tracks, yards, etc. and of the new assets which the zonal railway may be planning to acquire or build; and \*the word 'Principal' inserted vide GSR 140 (E), dated 2nd February, 2018 20
  - (vi) to watch and monitor the progress of disciplinary action recommended by the Security Department against the delinquent railway servants.

### **Rule-36. Powers and responsibilities of Chief Security Commissioner+ or Deputy Chief Security Commissioner :**

- 36.1 The Chief Security Commissioner+ or the Deputy Security Commissioner, as may be posted as Deputy Head of the Security Organization of the zonal railway, shall exercise all such financial, administrative and disciplinary powers as are delegated to him under these rules or through Directives or as provided for railway servants of corresponding rank under the extant Railway Rules.
- 36.2 He shall-
- (a) represent the Principal\*Chief Security Commissioner concerned at all official meetings in his absence or when especially deputed for the purpose;
  - (b) assist the Principal\*Chief Security Commissioner concerned in discharge of his functions pertaining to protection and security of railway property and to combat crime against it, prosecution of criminals, maintenance of statistics, collection of crime intelligence-its collation

and dissemination- enforcement of fire prevention measures, liaison with other railway departments etc.; and

- (c) perform the following other functions:-
- (i) review the cases of losses, thefts, pilferages, shortages and mis-appropriation of railway property with a view to bringing down their incidence;
  - (ii) watch and study the trends of claims arising under clause (c)(i) and initiate appropriate measures for their prevention in conjunction with Claims Organization as well as with his counterparts on the other zonal railways;
  - (iii) scrutinize special report cases of crime and other important cases under the Railway Property (Unlawful Possession) Act, 1966 coming to Commissariat and issue instructions as considered necessary; and
  - (iv) organize and attend meetings and conferences with Police including railway police and other civil departments as directed by Principal\*Chief Security Commissioner concerned to ensure better protection of railway property and take follow up action on the decisions taken therein.

**36.3 He shall also :**

- (i) look after the logistics, transport, procurement and distribution of arms, ammunition, clothing, stores, etc;
- (ii) ensure prompt and correct replies to all questions received from Parliament, Estimate Committee, Public Accounts Committee etc. pertaining to his zonal railway;
- (iii) be the incharge of the Zonal Security Control Room and shall monitor and take appropriate action on messages received by it;
- (iv) carry out inspections of the offices and units of the Force in the zonal railway as may be entrusted to him by the Principal\*Chief Security Commissioner concerned and suggest ways and means for their better functioning; and
- (v) Conduct such enquiries and attend to such other duties as may be entrusted to him by Principal\*Chief Security Commissioner concerned.

**Rule-37 :** Powers and responsibilities of Staff Officer or Personal Assistant :

37.1 The Staff Officer or Personal Assistant shall assist the Principal\*Chief Security Commissioner concerned in the discharge of the following functions:

- (a) Administration - including recruitments, deputation, training, placement, transfer, promotion, pay and allowances, budget, discipline, legal matters and data processing, reserve companies, band etc.;
- (b) Planning and Development - including manpower planning, career planning, appraisal of performance, job requirement, personnel's record and manuals, follow up action on inspection notes and publicity;
- (c) Welfare and Service- including grievances, employee relations, housing, education, sports, medical, provident fund, pension and other retirement and post retirement benefits, welfare schemes, funds, canteen and messes.

37.2 He shall also be responsible for:

- (a) organising periodical meetings required to be convened at the headquarter level;
- (b) maintaining liaison with other departments of the railway at headquarters; and
- (c) organising ceremonial parades, VIP visits and other matters of like nature.

37.3 He shall exercise the same administrative and disciplinary powers in respect of ministerial staff posted at the Security Commissariat as prescribed for his counterparts under these rules and/or under the extant Railway Rules and shall discharge such other duties as may be entrusted to him by the Principal\* Chief Security Commissioner concerned.

**Rule-38 :** Powers and responsibilities of other superior officers posted in Security Commissariat :  
The responsibilities of other superior officers posted in-charge of crime, special intelligence, [ + ] and fire service etc. shall be such as may be specified through Directives or by the orders of the Principal\*Chief Security Commissioner concerned.

**Rule-39 :** Powers and responsibilities of the Divisional Security Commissioner :

- 39.1 The Divisional Security Commissioner shall be directly responsible to the Principal\*Chief Security Commissioner concerned for better protection, security and smooth movement of railway property as well as for the efficient administration of the Force in his jurisdiction and shall deal with all establishment matters concerning the enrolled members of the Force placed under his control.
- 39.2 He shall exercise such powers in respect of establishment and other matters as are given in Schedule II to IV and under the extant Railway Rules.
- 39.3 The Divisional Security Commissioner shall devise ways and means for providing better protection and security to railway property in his division and matters connected therewith and shall carry out such directions as may be given to him on the subject by the Principal\*Chief Security Commissioner concerned or on his behalf by any other superior officer of the Force.
- 39.4 He shall keep in close touch with the superior officers posted in the division, Post Commanders and Company Commanders for ensuring effective coordination amongst them and to aid, advice or direct their activities for providing better protection and security to railway property.
- 39.5 He shall inspect, as frequently as possible and in any case not less than once a year, the work of his Assistant Security Commissioners, all Railway Protection Force Posts, Companies, important out posts, detachments, etc. coming in his jurisdiction and take such action as may lie within his competence or issue such directions as considered necessary to remedy existing defects or to streamline the working.
- 39.6 His other functions shall include :
- (a) attending parades and kit inspections at important stations and holding monthly meetings with superior officers, Post Commanders and Company Commanders of his division to review the crime situation;
  - (b) ensuring effective and result-oriented deployment of Force placed under his command;
  - (c) studying all basic security arrangements against thefts, pilferages and other crimes against railway property and suggesting such improvements to the authorities concerned as may be called for;
  - (d) ensuring correct account of crime, thorough and prompt enquires for recovery of stolen railway property and prosecution of offenders and receivers;
  - (e) liaison with his counterparts in the Police including railway police, civil administration and other railway departments for taking effective measures for better protection and security of railway property and matters connected therewith;
  - (f) keeping a watch over claims preferred and paid on account of theft, pilferages, losses and shortages of booked consignment and taking preventive measures in co-operation with his counterpart in the Claims Prevention Office to arrest the upward trend in incidents leading to such claims noticed anywhere in his jurisdiction;
  - (g) Submitting to his superior officers such reports and returns as may be called for including reports on subversive and other objectionable activities affecting the security and functioning of the railway noticed anywhere in his divisions; and
  - (h) ensuring full compliance by all concerned under his command of all directions and instructions issued by the Director General or the Principal\*Chief Security Commissioner concerned under the Act and these rules.

**Rule-40 :** Powers and responsibilities of other superior and subordinate officers of the division :  
The powers and responsibilities of other superior and subordinate officers posted to assist the Divisional Security Commissioner shall be such as may be specified in the Directives.

**Rule-41 :** General Powers and functions of enrolled members of the Force :

- 41.1 The primary functions of enrolled members of the Force shall be-
- (a) to protect and safeguard railway property and to combat crime against it;
  - (b) to do any other act conducive to better protection and security of railway property;
  - (c) to remove any obstruction in the movement of railway property; and
  - (d) to perform other functions of an armed force of the Union and to exercise powers of a railway servant as conferred by or under the Indian Railways Act, 1890.
- 41.2 The other functions of enrolled members of the Force shall be :
- (i) to identify the situations that have potentials for the commission of crime against the railway property either static or in transit or mobile and take remedial measures or suggest improvement in basic security arrangements or faulty procedures where necessary, to the railway administration.
  - (ii) to reduce the opportunities of thefts, pilferages, misappropriation, frauds, etc., against railway property and leakage of railway revenue through surprise preventive checks or other appropriate measures like detailing of patrols in vulnerable sectors, posting of guards and pickets at black spots, escorting of affected trains, keeping open or unobtrusive watch at workshops, stores, godsheds, depots, parcel offices, yards and other such places and at any station or enroute the destination of railway property;
  - (iii) to aid, co-operate and co-ordinate the measures of other railway agencies or the Police or other authorities in implementing other appropriate measures for ensuring prevention of crime against the railway property and providing for its better security;
  - (iv) to interpose at any time or place for preventing any attempt to steal, misuse, damage or tamper with the railway property or to convert it into private use without lawful authority and to initiate action against offenders;
  - (v) to register and take up enquires under the Railway Property (Unlawful Possession) Act 1966, apprehend the offenders and participate in subsequent legal proceedings connected therewith;
  - (vi) to register or to promptly pass on reports for registration to the local Police of all cognizable offences against the railway property, conduct enquires and collect evidence for localizing the crime or which is otherwise considered necessary and render such other assistance as may be possible in investigation of such cases;
  - (vii) to obtain intelligence relating to the commission of or intention to commit any offence specified in clauses (i), (ii), (iii), (iv), (v), (vi), (vii), (viii), (ix) of subsection (1) of section 39 of the Code of Criminal Procedure, 1973 on the railways and to lay such information and to take such other steps consistent with law and with the orders of his superiors as shall be best calculated to bring offenders to justice and to prevent the commission of cognizable and, within his view, of non-cognizable offences;
  - (viii) to collect intelligence about subversive and other objectionable activities affecting the security and functioning of the railways as well as about the activities of criminals and suspects prying on railway property;
  - (ix) to study all cases of suspected sabotage or tampering with track or obstruction to movement of railway property with a view to suggesting preventive measures to railway administration and the Police;
  - (x) subject to rule 42, to assist the railway administration during strikes and lockouts as well as the Police during mob violence or civil disturbances or for maintenance of law and order and control of railway crime or when deputed any where in India in aid to civil power.
  - (xi) to assist the commercial and other departments of the railway during raids on ticket-less travellers, alarm chain pullers, unauthorized hawkers and on those indulging in hose pipe disconnections or infringing other provisions of the Indian Railways Act, 1890;

- (xii) to aid any other member of the Force when called upon by such other member or in the case of need in the discharge of the duty of such other member, in such ways as would be lawful and reasonable on the part of the member thus aided;
- (xiii) to use his best endeavours to prevent any loss or damage by fire to railway property;
- (xiv) to record and study all cases of fire incidents involving railway property and suggest preventive measures and to operate and maintain firefighting equipment at railway stations, installations, etc.;
- (xv) to guard cash offices of railway and escort their pay clerks;
- (xvi) to take prompt measures to procure necessary medical help for any wounded or sick person under arrest or in custody;
- (xvii) to arrange for the proper sustenance and shelter to every person who is under arrest or in custody;
- (xviii) to undertake any other security duty assigned to the Force by or with the concurrence of railway administration for the execution of which necessary resources have been provided and approval of the Director General or the Principal\*Chief Security Commissioner, as the case may be, obtained; and
- (xix) to promptly obey and execute all orders lawfully issued to him by any superior officer of the Force and to discharge such other duties as are imposed upon him by any law for time being in force or cast on him by any railway rule.

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## SCHEDULE – II

### ADMINISTRATIVE POWERS OF SUPERIOR OFFICERS

Sl. No.	Nature of powers	Director-General	Chief Security Commissioner	Additional/ Dy.Chief Security Commissioner/ Principal RPF. Academy.	Divisional Security Commissioner/ Security/ Commanding Officer/ Senior Security Commissioner	Deputy/ Assistant Security Commissioner/ Assistant Commandant of RPSF/ Adjutant
1	Appointment	--	All enrolled members	All enrolled members of the Force below the rank of Inspector	All enrolled members of the Force below the rank of Sub-Inspector	No powers
2	Confirmation	--	-do-	-do-	-do-	-do-
3	Promotion	--	Upto the rank of Inspector	Upto the rank of Sub-Inspector	Upto the rank of Asst. Sub-Inspector	-do-
4	Acceptance of resignation	--	-do-	-do-	-do-	-do-
5	Transfer					
5(1)	From one cadre to the other in Railway Protection Force	All enrolled members of the Force	No powers	No powers	No powers	-do-
5(2)	From the station to another in the same division or unit	-do-	All enrolled members of the Force	All enrolled members of the Force below the rank of Inspector	All enrolled members of the Force below the rank of Inspector.	-do-
5(3)	From one division to the other division of the same Railway or from one RPSF Bn to the other	-do-	-do-	-do-	No powers	-do-
5(4)	From one Railway to another Railway or from Railway Protection Special Force to Zonal Railway and <i>Vice Versa</i> .	All enrolled members of the Force	All enrolled members of the Force after obtaining the concurrence of the Director-General in conformity with the rules on the subject.	No powers	No powers	No powers

6	Grant of leave	All members of the Force	All members of the Force	All members of the Force	All members of the Force	All members of the Force
7.	Crossing of Efficiency Bar	--	All enrolled members of the Force	All enrolled members of the Force	All enrolled members of the Force	All under officer and below
8.	Grant of allowance including Traveling Allowances	All members of the Force	All members of the Force	All members of the Force	All members of the Force	All enrolled members of the Force.
9.	Grant of rewards	Full powers upto ` 2000 in any one case	Full powers upto ` 1000 (within the sanctioned allocation) in each case	Full powers upto ` 500 (Subject to availability of funds) in each case.	Full powers upto the extent of ` 200 in each case (Within the sanctioned allocation) provided that the Commanding Officer of a Railway Protection Special Force Bn may sanction rewards upto ` 500 in each case.	Full powers upto ` 100 in each case (Within the sanctioned allocation) provided that an Assistant Commandant Adjutant of a Railway Protection on Special Force Bn may sanction rewards upto ` 200 in each case.
10.	Grant of advance on transfer	All members of the Force	All members of the Force	All members of the Force	All members of the Force	All under officers and below
11.	Issue of passes and Privilege Ticket Orders to Serving and retired employees (Home and foreign line)	Full powers in accordance with Pass Rules	Full powers in accordance with Pass Rules	Full powers in accordance with Pass Rules	Full powers in accordance with Pass Rules	Full powers in accordance with Pass Rules
12.	Passes to informers, witnesses in cases under RP(UP) Act and D&AR cases	Full powers in accordance with Pass Rules	Full powers in accordance with Pass Rules	Full powers in accordance with Pass Rules	Full powers in accordance with Pass Rules	Full powers in accordance with Pass Rules

Note :-

1. All Inspector may sanction full casual leave to the enrolled members of the Force working under his command.
2. All Inspectors may issue privilege, duty, medical passes in accordance with Pass Rules to the enrolled members of the Force under their command.

**SCHEDULE – III****DISCIPLINARY AUTHORITIES AND THEIR POWERS**

<b>Sl. No.</b>	<b>Nature of powers</b>	<b>Director-General</b>	<b>Chief Security Commissioner</b>	<b>Additional/ Dy.Chief Security Commissioner/ Principal RPF. Academy.</b>	<b>Divisional Security Commissioner/ Security/ Commanding Officer / Senior Security Commissioner</b>	<b>Deputy/ Assistant Security Commissioner/ Assistant Commandant of RPSF/ Adjutant</b>
1	Suspension	All enrolled members of the Force	All enrolled members of the Force	All enrolled members of the Force	All enrolled members of the Force	All under officers and below
2	Dismissal	-do-	-do-	All enrolled members of the Force below the rank of Inspector	All enrolled members of the Force below the rank of Sub-Inspector	No powers
3	Removal	-do-	-do-	-do-	-do-	-do-
4	Compulsory retirement	-do-	-do-	-do-	-do-	-do-
5	Reduction in rank or grade	-do-	-do-	All enrolled members of the Force	All enrolled members of the Force	All under officers and below
6.	Reduction to a lower stage in the existing scale of pay	-do-	-do-	-do-	-do-	-do-
7	Withholding of increment with or without corresponding postponement of subsequent increment	-do-	-do-	-do-	-do-	All enrolled members of the Force below the rank of Asst. Sub-Inspector
8.	Withholding of promotion	-do-	-do-	-do-	-do-	-do-
9.	Removal from any office of distinction or deprivation of special emoluments.	-do-	-do-	-do-	-do-	-do-
10.	Censure	-do-	-do-	-do-	-do-	All enrolled members of

						the Force below the rank of Inspector.
11.	Fine to any amount not exceeding 7 days pay	All enrolled members of the Force	All enrolled members of the Force	All enrolled members of the Force	All enrolled members of the Force	All enrolled members of the Force below the rank of assistant Sub-Inspector.
12.	Confinement to quarters for a period not exceeding 14 days with or without punishment drill, extra guard duty, fatigue duty or any other punitive duty.	-do-	-do-	-do-	-do-	-do-
13.	Reprimand	-do-	-do-	-do-	-do-	-do-
14.	Withholding of privilege passes / or PTOs	All enrolled members of the Force	All enrolled members of the Force	All enrolled members of the Force	All enrolled members of the Force	All enrolled members of the Force below the rank of Inspector.
15.	Reduction or withholding of the maximum pension admissible under the rules	All enrolled members of the Force as per Pension Rules	All enrolled members of the Force as per Pension Rules	All enrolled members of the Force as per Pension Rules	All enrolled members of the Force as per Pension Rules	No powers.
16.	Appellate Authority against the orders of ...	Central Government	Director General	Chief Security Commissioner	Additional Chief Security Commissioner against the orders of Security Commissioner of selection grade and Deputy Chief Security Commissioner against the orders of other Security Commissioners and Chief Security Commissioner / RPSF against the orders of a Commanding Officer	Divisional Security Commissioner / Security Commissioner / Commanding Officer.

Note :-

1. In exceptional circumstances, but subject to rule 133, an Asst. Security Commissioner / Asst. Commandant may place a Sub-Inspector under suspension and an Inspector may place any members of and below the rank of under officer under suspension.
2. Inspectors may award punishment of confinement to quarters for a period not exceeding 14 days with or without punishment drill, extra guard, fatigue or other duty to members of and below the rank of under officers.
3. Inspectors may reprimand members of and below the rank of Asst. Sub-Inspector.
4. Powers to appellate authority mentioned under clause 16 shall be exercised by such officers only who are holding their appointments on a regular basis :

Provided that the Director – General may, looking to the nature and duration of the appointment, authorize any superior officer of the Force promoted under Rule 74 to exercise powers of appellate authority as may be admissible for that higher appointment.

**SCHEDULE – IV****APPOINTMENTS AND PROMOTIONS**

Sl. No.	Description	Inspector Gr.I (Executive)	Inspector Gr. II (Executive)	Sub-Inspector (Execution)
1.	No. of posts	As may be decided from time to time	As may be decided from time to time	As may be decided from time to time
2.	Selection post non – selection post	Non selection	Selection	Selection.
3.	Method of recruitment	By promotion on the basis of seniority subject to the rejection of the unfit.	By promotion under rule 70 failing which by deputation	(a) By direct recruitment under rule 49-50% (b) By promotion under rule 70-50%
4.	In case of recruitment by promotion, deputation or transfer grades from which promotion, deputation or transfer to be made.	Promotion : Inspectors Gr.II who have completed their probation.  Approved for promotion as	(i) Promotion : Sub-Inspectors with 8 years regular service as Sub-Inspectors. (ii) Deputation : Inspectors or sub-inspectors  Inspectors from the police.	Promotion : Asst. Sub-Inspectors with 5 years regular service in that rank.

Sl. No.	Description	Asst. Sub-Inspector (Executive)	Head Constable (Executive)
1.	No. of posts	As may be decided from time to time	As may be decided from time to time
2.	Selection post / non-selection post	Selection	75% non selection, 25% selection
3.	Method of recruitment	By promotion Under rule 70-60% Under rule 72-40%	70-50% by promotion on the basis of seniority subject to rejection of unfit and 25% by promotion in accordance with the provisions of rule 72
4.	In case of recruitment by promotion, deputation or transfer, grades, from which	Promotion : (i) For rule 70 – Head Constables who have completed their probation. (ii) For rule 72 - Head constables & Constables who have put in 10	Non selection – Constables who have completed their probation.

	promotion, deputation or transfer to be made	years of service in the Force on the date of notification (Two chances only for promotion under this rule)	
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Sl. No.	Description	Sergeant Driver (Driver Grade I)	Head Driver (Driver Grade II)	Naik Driver (Driver Grade III)
1	No. of posts	30% of the total number of post of drivers in a zonal Railway or in RPSF	35% of the total number of posts of drivers in a zonal Railway or in RPSF	35% of the total number of posts of drivers in a zonal Railway or in RPSF which may be decided from time to time.
2.	Technical qualifications	Passed Trade Test as may be specified in the Directives.	Passed Trade Test as may be specified in the Directives.	Passed Trade Test as may be specified in the Directives.
3.	Selection / Non-selection	Selection	Selection	Selection
4.	Method of recruitment	By promotion under rule 70	By promotion under rule 70	By promotion under rule 72
5.	In case of recruitment by promotion, deputation or transfer grade from which promotions, deputation or transfer to be made	Promotion under rule 70. Drivers Grade II who have completed their probation	Promotion under rule 70. Drivers Grade III who have completed their probation	(a) Constable who possesses a valid heavy vehicle driving license and have put in 2 years of service in Force, or (b) Ancillary staff who possesses valid heavy vehicle driving license and has put in five years regular service in Force, failing which by direct recruitment as per directives.

Sl. No.	Description	Inspector Gr.I (Prosecution)	Inspector Gr.II (Prosecution)	Sub-Inspector (Prosecution)
1	No. of posts	As may be decided from time to time	As may be decided from time to time	As may be decided from time to time
2.	Age	Not applicable	Not more than 32 years on the date of notification for direct recruits.	Not more than 30 years on the date of notification for direct recruits.
3.	Technical qualification	Not applicable	(i) Bachelor's degree in Law. (ii) 5 years standing as an advocate.	(i) Bachelor's degree in Law. (ii) 2 years standing as an advocate in case of direct recruits.
4.	Selection post / Non-	Non – selection	Selection for direct recruits. Non-	Selection.

	selection post.		selection for departmental promoters.	
5.	Method of recruitment	By promotion on the basis of seniority subject to the rejection of the unfit	(i) By Direct recruitment 80% (ii) By promotion on the basis of seniority subject to rejection of unfit – 20%	(i) By direct recruitment 50% (ii) By promotion under rule 72 from amongst law graduates.
6.	In case of recruitment by promotion, deputation or transfer grades from which promotion deputation or transfer to be made	Promotion : Inspectors (Prosecution) Gr.II who have completed their probation.	(i) Direct recruitment : AS may be prescribed through Directives. (ii) By promotion : Sub-Inspector (Prosecution) with five years regular service.	As may be prescribed Directives.

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