



दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY

महाप्रबंधक के कार्यालय General Manager's Office,
सतर्कता शाखा Vigilance Branch,
सिकंदराबाद Secunderabad

No.G.265/V/System Improvement/Tfc

तारीख Date: 20 June 2017

CCM/SC


Sub: Monitoring mechanism for floating Commercial tenders in time
- System Improvement

During the preventive checks conducted, it is noticed that contracts which are completing their term are often being extended due to various reasons. Late initiation of tender process is one among them. In order to avoid this kind of undue delay and to improve the system, it is suggested to maintain a chart in all the Divisional offices in the following format. A copy of the chart may be maintained with Sr.DCM for timely monitoring.

S.No.	Station	Name of the contract	Period		Target date of initiating Tender process for new Contract
			From	To	

The contracts should be arranged such that completion date of the contracts is in descending order. Officers/Staff concerned may be advised to monitor the floating of tenders in time by maintaining the tender details in the above format to avoid undue delay.

This has the approval of SDGM.


(एस. रमेश बाबु) S.RAMESH BABU
उप मुख्य सतर्कता अधिकारी / यातायात/ सिकंदराबाद
Dy.Chief Vigilance Officer/Traffic/SC

d/c

Copy to Sr.DCMs/SC, BZA, GTL, HYB, NED & GNT for inf. And nec. Action.

Dy. CVO/T/SC

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SOUTH CENTRAL RAILWAY

Headquarters Office
Commercial Branch
Secunderabad-500 071
Date: 13.10.2017

No.C14/GI/System Improvement/2017

Sr.DCMs/SC, BZA, GTL, HYB, NED & GNT

Sub: Monitoring of mechanism for floating Commercial tenders in time - System Improvement

Ref:1)Dy.CVO/T/SC's letter Nos.G.265/V/SystemImprovement/Tfc. Dated 20.6.2017 & 11.10.2017.

2) This office letter dated 27.6.2017

Please refer to this office letter of even No. dated 27.6.2017 wherein it has been advised that, Dy. CVO/T/SC vide his letter dated 20.6.2017 has advised that, during the preventive checks conducted, it is noticed that, contracts which are completing their term are often being extended due to various reasons. Late initiation of tender process is one among them. In order to avoid this kind of un due delay and to improve the system, it has been suggested to maintain a chart in all the Divisional offices in the following format. A copy of the Chart shall also be maintained with Sr. DCMs for timely monitoring.

S. N o.	Station	Name of the contract	Period		Target date of initiating Tender process for new Contract
			From	To	

Dy. CVO/T vide his letter dated 11.10.2017 (Copy enclosed) has advised that during the recent checks it was observed that still there is delay in floating the tenders and time leading to extensions and even extension letters issued after the contract period is over.

In view of the above it is requested to confirm whether the above chart is prepared and available in Commercial Department with latest details. If available a copy of the same may be provided. If the chart is not yet prepared immediate action should be taken to prepare the chart as advised above and send the same to this office to enable to send the same to Dy.CVO/T.

Matter may be treated as most urgent and reply be furnished by return fax.
Encl: As above.

(P. Srinivasa Kumar)
Dy.CCM/G

For Chief Commercial Manager

- C/ CCM/C&PS, CCM/FS, CCO ,CCM /PM,CCM/& Systems, : for kind information please.
- C/ Dy.CCM/FS, Dy.CCM/Claims & PO, Dy.CCM/PRS, SCM/Catg & ACM/M&D : for information and necessary action please.
- C/ Dy. CVO/T/SC: for information in reference to his letter cited above.

For Chief Commercial Manager

