

गोपनीय / Confidential



**दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY**

महाप्रबंधक के कार्यालय General Manager's Office,  
सतर्कता शाखा Vigilance Branch,  
सिकंदराबाद Secunderabad

No.G.265/PC/2015/05/0167/T/N/BZA

तारीख Date: 29 June 2015

**CCM/SC**

**Sub: Enhancement of period from 14 to 30 days for payment of License fee, Security Deposit etc. in case of Earning contracts-- System Improvement.**

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During the course of preventive checks conducted on various earning contract files, it is observed that time limit of 14 days is given in the letter of awarding (LOA) for payment of license fee, Security Deposit etc with the following conditions:

- (i) In case of failure to remit the license fee, Security Deposit etc within the stipulated time of 14 days, the award of the contract liable for cancellation and EMD paid towards initial Security Deposit will be forfeited.
- (ii) In case of failure to remit the license fee, Security Deposit etc. within stipulated time of 14 days, the award of the contract will be cancelled and EMD paid towards initial deposit will be forfeited.

Some Divisions on this Railway are incorporating condition (i) and the rest of the divisions incorporating condition (ii) as mentioned above. As per the above conditions, failure to pay the license fee, Security Deposit etc within 14 days, the contract has to be cancelled and EMD has to be forfeited. However, many times, it is seen that the payments are made beyond time limit of 14 days which is accepted by Railways. On enquiry, it is understood that this system is being adopted only to avoid delay and further loss of revenue to Railways.

As these are Earning Commercial contracts generating revenue to Railways, it is suggested for effective implementation of the above conditions, the time limit for payment of license fee, Security Deposit etc may be enhanced from 14 days to 30 days, so that the tenderer is given sufficient time for making arrangements for payment of the amounts due to Railways.

In view of the above, CCM may please examine and Action Taken Report on the suggested system improvement may be furnished to Vigilance Branch within a month.

(गजानन माल्या) **GAJANAN MALLYA**

वरिष्ठ उप महाप्रबंधक / सतर्कता / द.म.रे. / सिकंदराबाद  
**Sr.Dy.General Manager/Vig/SCR/SC**

*Rich*  
RECEIVED  
29 JUNE 15

g/c

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SOUTH CENTRAL RAILWAY

Headquarters Office  
Commercial Branch  
Secunderabad

Date 21.03.2016

No C 300/GI Parking Policy/Vol XIV  
Copy forwarded to:

All SAs SAs/CHSRs/COs/CPs/Sdgs/Clks/OA Contractors over S.C.Railway.  
DIRMs/Sr DCMs/Sr DCMs/SC, HYD, BZA, OTL, GNT, NED  
CCM/CCO, COM, CFTM, CTPM, CPTM, CCM/FS, CCM/CA/PS, CCM/PM, SDOM/V/SC, FA&CAO  
(W/ST/SC, FA&CAO/T/SC, Sr AFA/T/Coaching, AAO/Chg, Sr AO/HQ/SC, Dy CCM/FS, Dy CCM/PS,  
Dy CCM/G, SCM/Claims, SCM/G, SCM/Revenue, SCM/Ref, Principal Director of Audit/S.C.Rly/SC,  
Principal/ZR/TM/Y, CPRO/SC, DBM/PRV/SC,  
CCMs- S.Rly/CEN, C.Rly/CSTM, W.Rly/CCO, N.Rly/NDLS, N.E.Rly/GKP,  
E.Rly/HW/LS/E.Rly/CCC, N.C.Rly/ALD, N.E.J.Rly/CHY, N.W.Rly/Jaipur,  
E.E.C.Rly/Bilaspur, J. Co.Rly/ABR, W.C.Rly/BJP, E.C.Rly/Hazipur, S.W.Rly/UDL, K.Rly/Belapur,  
MD/CRIS, Chanakya-park, New Delhi-23, GM/CRIS, 3rd Floor, MML Complex S.Rly/CEN,  
GM/CRIS/S.C.Rly/SC, Ch.O/S/Rans, RG/LRG, Dev, Budget, Outstanding, R.Sdg, MKTG, RQ/OS/Refunds  
(Gonds), RT section 6 copies for inclusion in TRC on hand.

  
(B.V. Ravi Prasad)  
SCM/G  
for Chief Comm. Manager

COMMERCIAL CIRCULAR LETTER No. 23 OF 2016  
DRAFT NOTIFICATION FOR TRC No. 2 OF 2016

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Sub: Corrigendum to Para Nos. 5, (5.1 & 5.2) of CCM's Commercial circular No.234 of 2013.

Ref: 1) CCM's Commercial circular No.234 of 2013.

2) FA&CAO/SC's Lr. No. AFX/Comml/Earning Contracts/Sym. Imp.

Dt. 16.02.2016.

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Uniform guidelines have been issued by Headquarters regarding System Improvement in Management of Earning contracts vide Zonal Commercial circular No.234 of 2013 (Lr. No. C.300/GI/Parking/Policy/Vol.XIII dt. 16.12.2013).

Para 5, 5.1 and 5.2 contains guidelines regarding payment of license fee, Security Deposit etc. It has been decided to review the paras and revised as under:

5.0.

S. No.	License fee	Payment Mode	The Time limit (in days) for payment
1	Above Rs. 50 lakhs	Quarterly	30 days
2	Above Rs. 25 lakhs and upto Rs. 50 lakhs.	Half yearly	21 days
3	Upto Rs.25 lakhs	Yearly	15 days

The above charges are not applicable to the catering and other tenders where specific orders/guidelines are available.


5.1. The successful bidder shall be asked to submit license fee in advance (equivalent to the bid amount accepted as per the schedule indicated above as first instalment) within the period as given in the above table at clause No.5.0, from the date of issue of letter of acceptance together with the Security Deposit.

5.2. In exceptional cases, extension of time for submission of license fee and the security deposit shall be granted with a penal interest of 15% for the period of extension upto 15 days. In case the first instalment of license fee and security deposit is not submitted within 15 days of extension period, the contract shall be terminated duly forfeiting the EMD.

The above changes will be applicable for future contracts only.

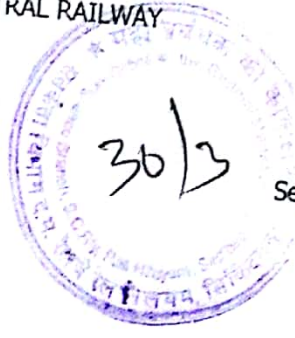
Please note and act accordingly.

Previous Comml. Circular No. 22  
Sub: Permissible Carrying Capacity (PCC) of  
wagons.

  
(B.V. Ram Prasad)  
SCM/G  
for Chief Comml. Manager

SOUTH CENTRAL RAILWAY

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Headquarters Office  
Commercial Branch  
Rail-Nilayam  
Secunderabad- 500 071

Date: 28.03.2016

No. C.300/G.I/Parking/Policy/Vol.XIV

SDGM/SC

Sub: Enhancement of period from 14 to 30 days for payment of Licence fee, Security Deposit etc. in case of earning contracts - System improvement.

- Ref: 1) Your Lr.No.G.265/PC/2015/0167/T/N/BZA Dt: 29.06.2015
- 2) G.265/PC/2015/05/0167/T/N/BZA dated 16.09.2015.

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With reference to your letter cited above, this is to inform that, as suggested by Vigilance Department, the time limit for payment of license fee, security deposit etc is enhanced from 14 days to 30 days, so that the tenderer is given sufficient time for making arrangements for payment of the amounts due to Railways.

Accordingly, necessary corrigendum has been issued vide Commercial Circular No.23 of 2016 (copy enclosed).

This has the approval of CCM and concurrence of FA & CAO/SC.


Encl: As above

*✓ Item for the no. check.*

*Dy. Genl. Mgr.*

*30/3*

*30/3/2016*

  
(B.V. Ram Prasad)  
Sr. Commercial Manager/Genl.  
for Chief Comm. Manager.

