

**SOUTH CENTRAL RAILWAY**

Headquarters Office,  
Stores Branch,  
Rail Nilayam,  
Secunderabad – 500 071.  
Dt. 03.05.2018

No.S.23.IC.Vol-VI – 2017-18

**All Depot Officers**

Sub:- Timely release of Receipt Notes – reg.  
Ref:- 1. CMM/M letter No.CMM/M/Misc.2018 dtd. 20.04.2018.  
2. CMM/E letter No.CMM/E/Misc/2018 dtd. 23.04.2018.  
3. Dy.CVO/Stores letter No. 265/PC/2017/11/02287/S/N/SC  
Dated 23.04.2018.

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Please refer to CMM/M & CMM/E letters addressed to the Depots cited under reference-1 & 2, wherein it has been advised to take urgent necessary action to release the Receipt Note within three days. However, Dy.CVO/Stores has also pointed out vide his letter cited under reference-3 that the Receipt Notes are granted after a gap of 3 to 6 weeks. PCMM will be reviewing weekly the outstanding DRRs pending for acceptance and grant of Receipt Note from the statement of iMMS available on-line.

Therefore, all Depot Officers are requested to review daily the outstanding DRRs and ensure to release the Receipt Note within three days. In case if there is any delay due to inspection of material by the consignee, the same may be pursued with the Inspecting Officials and Receipt Note may be granted without delay.



(D.C.Venkaiah)  
Dy.CMM/IC

For Principal Chief Materials Manager

Copy to:- PS to PCMM for kind information of PCMM.

CMM/M & CMM/E for kind information

Dy.CVO/Stores/SC for inf. W.r.f. to your letter cited under ref-3 above.

