

सं.No. S.248.Vig Preventive Check.2018

Dt. 05 .10.2018

OFFICE PROCEDURE ORDER NO: 34 /2018

विषय :Sub:- Inadequacies in Local Purchase - reg

संदर्भ Ref:- Dy.CVO/SC Lr No. G.265/C/2018/06/02655/GS/G/SC dt.26.09.2018.

During a preventive Check conducted by Vigilance Department in a division, the following inadequacies were noticed on scrutiny of tender files pertaining to procurement of certain items:

- 1) Tenders were floated without any standard specifications though IS specifications are available for the said items.
- 2) It was noticed that some local makes are included in the tender description, though some standard makes are available in the market.
- 3) A Tender was accepted based on the tenderer's commitment to submit proof of purchase from Authorised Dealer along with supplies. This is not in complete compliance of the tender condition-"Only OEM/Authorised Dealers to participate along with Authorisation Certificate".

In view of the above, the instructions are reiterated as a System Improvement on the following issues.

- 1) Rly.Bd.Ltr.No.99/RS(G)/709/4 dtd 05.11.15 shall be strictly complied with regarding quality procurement of materials.
- 2) In cases where the indent description does not include reference to any standard specifications issued by BIS/RDSO/PUs etc., the indenter has to certify that the indented item is not covered under any IS specifications.
- 3) Regarding handling the tender based on Authorised Dealership Certificates the extent guidelines/instructions should be strictly adhered without fail..

This issues with the approval of the Competent Authority

(ए.प्रदीप A.PRADEEP)

उपमुसाप्र/जीपी व एस Dy.CMM/GP&S

कृते प्रमुख मुख्य सामग्री प्रबंधक

For PRINCIPAL CHIEF MATERIALS MANAGER

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PS to PCMM for kind information of PCMM

CMM/M & CMM/E

All PHODs/DRMs, PFA, FA&CAO/S&W/SC, FA&CAO/C/SC for kind information;

CWM/LGD, RYPS, TPTY; Dy.FA&CAO/WS/LGD, WAO/CRS, RYPS, CAO/RJY;

Sr.AFA/SF/SC, Sr.DFM/SC, HYB, BZA, GTL, GNT & NED for kind information.

Dy.CVO/Stores/SC; All Purchase Officers of HQrs, Depots & Divisions

Sr.MPS/P&S/SC, Dy.CMM/Con/SC All Purchase Sections