

दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY

प्रधान कार्यालय Headquarters Office

भंडार शाखा Stores Branch

रेल निलयम Rail Nilayam

सिकंदराबाद Secunderabad

दि Dt:- 30.11.2017

सं.No: S.348.Vig.Preventive Check/17

ALL Divisions and Depot Officers.

विषय :Sub: Inadequacies noticed in local purchases in Depots/Divisions-Reg
संदर्भ :Ref: 1) Dy.CVO/Stores Lr.No.G.265/Dy.CVO/S/Misc./2017 Dt.22/11/2017.
2). This office Lr.No. S.232.Tender & Procedure dt 11.01.2017.

- 1.0. With reference to the above, Dy.CVO has pointed out the following inadequacies in Local Purchases in your Depots/Divisions. The inadequacies pointed out are serious in nature and must be prevented in Local purchases of your units.
 - a. Items are not procured from the Approved Vendors such as RSDO/DLW, etc.
 - b. Improper Scrutiny of Tender schedules before floating of the tenders.
 - c. Non-inclusion of Eligibility Criteria in case of restrictive purchases.
 - d. In some case files, the approved vendor list was itself not available.
 - e. Tender description is confirming to a particular Brand/Model without proper PAC.
 - f. Rate reasonability not adequately justified w.r. to previous purchase data which can be captured very easily through IREPS.
 - g. The item is stocked in adjoining units in plenty. However without verifying the availability of the stocks on hand, decisions were taken for procurement of the same item.
 - h. In some units, still manual tenders are resorted without proper approvals.
 - i. Re-tendering on flimsy grounds and higher rates were accepted on re tendering.
 - j. Repeated purchases were made within short periods.
- 2.0. Please acknowledge the receipt and ensure strict compliance.
- 3.0. This is issued with the approval of PCMM.


(P.V.V.SATYANARAYANA)
Chief Material Manager/G
For Principal Chief Material Manager
South Central Railway.

C/- Dy.CVO/Stores for information please.