

**NOTE**

Sub: **System improvements suggested in Security Dept.**

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**(1) System Improvement on steam lining beat books.**

During a preventive check conducted at RPF Out-Post/MLY on 14.12.19 with regard to maintenance of Daily Diary and beat books issued to on duty staff. It was observed that in the Old Daily Diary both original and duplicate copies for the period 21.10.18 to 14.11.18 were kept with OP itself without sending them to the RPF post /SC for onward transmission for record purpose.

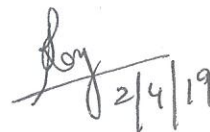
On perusal of beat book issued to on duty Con. No.168 Sri Ch.R.Reddy performing duty ABC/NFC point and it was observed that he has made entries pertaining to train movements. It was also observed that the beat book does not contain serial numbered pages. This may lead to scope for manipulation of beat book entries by inserting /removing the pages which cannot be detected as there is no serial No. on the pages.

Hence, as a system improvement, it is suggested to stream line the beat books by serially numbering the pages so that there is no scope for manipulation.

The feasibility of implementing the System improvement suggested above may please be examined and modifications if any required may be indicated and if no modifications are required, the same may be implemented.

  
Dy.CVO/Tfc

**S.D.G.M.:** PCSC may kindly peruse the above suggested system improvement and give his views.

  
2/4/19

**P.C.S.C:**

**Note: 1:**

1. The Daily Diary (Roznamcha) in RPF is maintained as per the RPF Regulations 1966, vide Chapter XXVII, Para 64. As per the regulation the GD is maintained in duplicate at both Post and Out Post of RPF. The Original of the GD will be forwarded from the Post to the office of Sr.DSC/DSC and from the Out post to the office of Post Commander at Post, while the copies are retained at the respective offices of Post/Out Posts. This system has been in practice, however the regulations will be reiterated to the Posts/Out Posts and the in-charge officers will be instructed to forward originals of the GD without fail.
2. With regard to providing serial number in the beat book of Staff, at present printed Beat Books in prescribed format, being made at the Railway Printing Press, are issued to the RPF staff.
3. A letter is addressed to Sr.DSCs/DSCs to incorporate serial numbers on all the pages of beat books while placing indent with Printing Press A letter to Sr.DSCs/DSCs is placed on folio side please.

SDGM/SCR



*[Signature]*  
PCSC/SCR 18/04

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दक्षिण मध्य रेलवे  
**SOUTH CENTRAL RAILWAY**  
मुख्या सुरक्षा आयुक्त कार्यालय  
Office of the IG & Principal Chief Security Commissioner,  
सुरक्षा शाखा / Security Department  
रेल निलयम / Rail Nilayam, सिकंदराबाद / Secunderabad.

सं No. X/IVG/SCR/MISC-6/2019

दि/Date: 18.04.2019

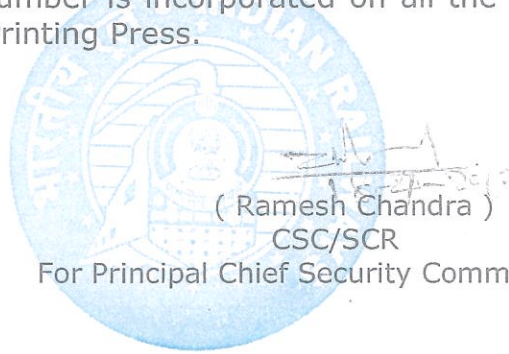
Sr.DSCs/DSCs

Sub: Preventive Check conducted by Vigilance Branch -Reg.

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During the Preventive Check conducted by Vigilance Branch, it was noticed that the beat books issued to the staff on Platforms/Yard duties did not contain serial numbers on pages. SDGM/SCR suggested in order to prevent manipulation in the beat books, serial number should be incorporated on all the pages.

Hence, all the divisions are instructed to adhere the above suggestion of SDGM/SCR and ensure serial number is incorporated on all the pages of beat book while placing indent with Printing Press.



( Ramesh Chandra )  
CSC/SCR

For Principal Chief Security Commissioner/SCRly.