

30/4

SOUTH CENTRAL RAILWAY

ACCOUNTS DEPARTMENT

WRITTEN EXAMINATION FOR SELECTION OF ASSISTANT ACCOUNTS OFFICER (70% SEGMENT)

Date : 13.02.2012

Time Allowed : 3 hours

Maximum Marks : 150

Answer any 6 (Six) questions . All questions carry equal marks.

1. Elucidate the checks that have to be made by Finance on a detailed estimate for any project costing Rs.100 crores. (25 marks)
2. Analyse the efficacy and advantages of E-Reconciliation, elaborating the initial problems faced in the implementation. What are your suggestions to overcome the same ? (25 marks)
3. (a) What does the Official Languages Act envisage ? What is the role of Mukhya Rajbhasha Adhikari in implementing the provisions therein? (15 marks)
(b) Differentiate between : (i) Child care leave and Maternity leave
(ii) Demands Payable & Demands Recoverable. (10 marks)
4. Explain the purpose and relevance of Suspense Accounts, bringing out the specific purpose served by any TWO of the following Suspense Heads :
(i) Purchase Suspense (ii) WMS (iii) Cheques and Bills (25 marks)
5. What are the different modes of tendering ? What would you look for, as prerequisites for concurrence, in a proposal for Special Limited Tenders ? (25 marks)

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6. Write short notes on any FIVE :

- (i) Operating Ratio (ii) IT in Accounts (iii) UTS (iv) Road Safety Fund (v) Preliminary Works Programme (vi) Purchase Grant (vii) E- payment of freight (viii) Unsanctioned Expenditure

(25 marks)

7. Explain in brief : (i) the various types of leave that a Railway employee is entitled to (ii) Leave Encashment Rules (25 marks)

8. Distinguish between Revenue Demands for Grants and Works Grant. What are the Sources of Funds and their allocation rules? (25 marks)

9. What is the importance and scheme of station inspection, since anyway the station vouchers get checked in the Traffic Accounts office? (25 marks)

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