

भारत सरकार BHARAT SARKAR
रेल मंत्रालय MINISTRY OF RAILWAYS
रेलवे बोर्ड RAILWAY BOARD
नई दिल्ली New Delhi

No. 2019/RS(G)/363/1

Dated: 02.12.2019

The General Manager, All Indian Railways/PUs, NF(C), CORE
The DG/RDSO/Lucknow & DG/NAIR/Vadodara,
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RCF/RBL/NDLS
CMDs of PSUs, RVNL, KRCL, MRVC, MCF/Bela

Sub: Registration of vendors on Indian Railways.

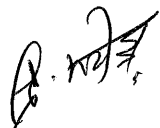
- Ref: (i) Railway Board's letter no. 76/RS(G)/164/16 dated 18/24.02.1978
(ii) Railway Board's letter no. 76/RS(G)/164/16 dated 08.08.1980
(iii) Railway Board's letter no. 76/RS(G)/164/16 dated 31.03.1981
(iv) Railway Board's letter no. 76/RS(G)/164/16 dated 17.10.1989 & 19.10.1989
(v) Railway Board's letter no. 2002/RS(G)/753/1 dated 08.11.2002.

Trade group wise vendor registration process of Indian Railways provides a system for registering capable vendors with Railways. This serves the purpose of having a vendor base for managing an efficient procurement system. To make it more relevant to present situations and efficient, following changes in the existing system are proposed:

1. Value limits for vendor registration were last revised vide letter No 2002/RS(G)/753/1, dated 08/11/2002 referred to as (v) above. With the passage of time, these limits need to be revised to be more relevant to present situation.

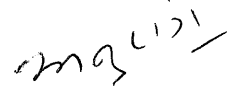
	Existing value limits	Revised Value limits
(a)	Those vendors capable of executing supply orders valuing Rs. 40 lakhs and above.	Those vendors capable of executing supply orders valuing Rs. 100 crores and above.
(b)	Those vendors capable of executing supply orders valuing each Rs. 10 lakhs to Rs. 40 lakhs.	Those vendors capable of executing supply orders valuing each Rs. 10 crores to Rs. 100 crores.
(c)	Those vendors capable of executing supply orders valuing each Rs. 5 lakhs to Rs. 10 lakhs.	Those vendors capable of executing supply orders valuing each Rs. 1 crore to Rs. 10 crores.
(d)	(New Entry)	Those vendors capable of executing supply orders valuing each Rs. 50 lakhs to Rs. 1 crore.
(e)	Those vendors capable of executing supply orders valuing each above Rs. 1 lakh to Rs. 5 lakhs.	Those vendors capable of executing supply orders valuing each above Rs. 10 lakhs to Rs. 50 lakhs.
(f)	Those vendors capable of executing supply orders valuing upto Rs. 1 lakh.	Those vendors capable of executing supply orders valuing upto Rs. 10 lakhs.

2. The firms who are registered for supply of orders valued above Rs. 10 lakhs should invariably be a manufacturer. The firms who are registered for executing supply orders valued above Rs. 50 lakhs



should be pre-inspected by an Officer of the rank of Junior Administrative rank for assessing capacity-cum-capability including effective quality control. A check list as given in Annexure-I (copy enclosed) should be used for reporting data on such inspection.

3. Monetary limit for registration shall be taken as 30% of the average annual turnover for last three completed financial years or the highest value order successfully executed in the last three completed financial years with Railways for the trade groups being applied for, whichever is higher.
4. This is issued with the concurrence of Finance Directorate of Railway Board.


(Anurag Grover)
Dy. Dir. Rly. Stores(G)
Railway Board
Dated: 02.12.2019

No. 2019/RS(G)/363/1


1. PFAs, All Indian Railways & Production Units
2. The ADAI(Railways), New Delhi
3. The Directors of Audit, All Indian Railways


-For Financial Commissioner/Railways
Dated: 02.12.2019

No. 2019/RS(G)/363/1


Copy for information to:

1. PCMMs, PCEs, CMEs, CEEs, CSTE, All Indian Railways & PUs, RCF/RBL/NDLS, COFMOW, CORE, WPO and RWP/Bela
2. The Directors—
 - a. Indian Railway Institute of Sig. Engg. & Telecom, Secunderabad
 - b. Indian Railway Institute of Mech. & Elec. Engg., Jamalpur
 - c. Indian Railway Institute of Elect. Engg., Nasik
 - d. Sr. Prof. (Material Management), NAIR, Vadodara
 - e. Indian Railway Institute of Civil Engg., Pune
 - f. Indian Railway Institute of Traffic Management, Lucknow
3. MD, CRIS, Chanakya Puri, New Delhi
4. MD, RITES, RITES Bhavan, Sector-29, Gurugram
5. Director, Iron & Steel, 3, Koila Ghat Street, Kolkata
6. Executive Director (Stores), RDSO, Lucknow
7. Chief Commissioner, Railway Safety, Lucknow
8. Zonal Railway Training Institute, Sukadia Circle, Udaipur
9. Director/Transformation Cell, Railway Board


(Anurag Grover)
Dy. Dir. Rly. Stores(G)
Railway Board

Copy to :

1. The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
2. The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-D & AIRPFA, Room No. 256-D, Rail Bhavan


(Anurag Grover)
Dy. Dir. Rly. Stores(G)
Railway Board

Copy to:- Sr. PPSs / PPS / PS to :

1. MR, MoS(R)
2. CRB, FC, ME, MTR, MRS, MS, MT, SECY., DG (RHS), DG (RPF)
3. All AMs, PEDs & Executive Directors of Railway Board

Letter No. 2019/RS(G)/363/1

Dated.02.12.2019

QUALITY CONTROL OF SPARE PARTS

Quality Assurance

Assessment of Supplier

M/S

Report of on visit dated

Present from Supplier (Name and Designation).....

Present from.....

The following information based on discussion. Data furnished and visit to works---

Particulars	Remarks
(For detailed information see Annexure sheet)	

1 Inspection organisation-

- 1.1 Has the supplier a quality assurance system?...
- 1.2 What is the position (rank) of (quality-in-charge)?...
- 1.3 To whom the quality in-charge is responsible?...
- 1.4 Is inspection a neutral group in the organisation?....
- 1.5 Is it possible that goods can be supplied without the approval of inspection ?..
- 1.6 The inspection strength is.....
 Production
 Inspection.....per cent.

2 Inspection reference ---

- 2.1 Are latest drawing and ordering specification available?
- 2.2 Do they have inspection Plan for components and products?
- 2.3 Do they use statistical methods of inspection such as
Random-sampling plan Control charts etc.?
- 2.4 Do they follow selective and quality tests?
- 2.5 Are there records about complaints (defect statistics and something similar) ?

3 Goods inwards inspection-----

- 3.1 Is there a special goods inwards inspection? Is it sufficiently equipped?
- 3.2 Are inspection Plans available?
- 3.3 Is the magnitude of test adopted sufficient?
- 3.4 Do they inspect raw materials for production?
- 3.5 Do they maintain a record of inspection results?
- 3.6 Is it possible that defective (rej.) goods can go into stores or production? (Approval stamp by final inspection).
- 3.7 Is the raw material stores controlled by a responsible person?

4 Inspection of components----

- 4.1 Are there dimensional and visual inspections?
- 4.2 Is there inspection for hardness and case –depth?
- 4.3 Are there methods for assessment of rust/corrosion and plating thickness?
- 4.4 Is there a procedure to release good components by written communication?
- 4.5 Is there a procedure to complain about defective components in writing?
- 4.6 Do rejected components undergo inspection after rectification and are they released by written communication?
- 4.7 Are inspection- work Places clean? Are they well illuminated?
- 4.8 Are gauges and inspection equipment sufficient and subjective?

5 Inspection of products.....

- 5.1 Are there dimensional and visual inspections?
- 5.2 Do products undergo functional and Performance tests?
- 5.3 Is there written down specification for endurance (life) test?
- 5.4 Is there selective or quality test?
- 5.5 Are there records for 5.1-5.4?
- 5.6 Is there a procedure to release good products by written communication?
- 5.7 Is there a procedure to complain about defective products in writing?
- 5.8 Packing, storage and transport. Are they in order?