

SOUTH CENTRAL RAILWAY

Headquarters Office,  
Personnel Department,  
Secunderabad.

No. P[R]/564/BP/IV

Dated : 7.02.2020

SDGM/SC

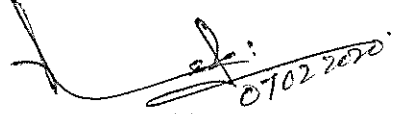
*Sub:* System Improvement in rules governing engagement of Bungalow Peons

*Ref:* SDGM/SC's confidential Note No. G.265/System Improvements/P/  
2019/Vol.II Dt.24.01.2020.

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With reference to SDGM/SC's note cited instructions have already been issued to all PHODs/DRMs/CWMs etc., under this office letter of even No. dated 06.02.2020 that officers proposing a person for engagement of substitute Bungalow Peon should invariably furnish a declaration that the person proposed to be engaged as a Bungalow Peon is neither related as in terms of Board's letter No. E(D&A)89/GSI-6 dated 06.03.1990 to him/her nor that of any other serving railway officer (copy enclosed).

Encl: As above.

  
(G.Srinivasa Naik)  
Secy. to PCPO

For Principal Chief Personnel Officer

SOUTH CENTRAL RAILWAY



Headquarters Office,  
Personnel Department,  
Secunderabad.

No.P[R] 564/BP/IV

Dated: 06-02-2020

ALL PHODs,  
DRMs/CWMs,  
Ex-tra Divisional Officers

Sub: Engagement of Bungalow Peons - Reg.

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Attention is invited to this office letter No.P(R)564/VP/III dated 9.12.2010, wherein the format of application for engagement of Substitute Bungalow Peon together with the application for recruitment to the post in Railways was circulated.

2. During checks conducted by the Vigilance department, it was observed that officers entitled for bungalow peons, are recommending either a close relative or a person related to other serving officer, for engagement of a substitute Bungalow peon.

3. Rule 4 of RS (Conduct) Rules, 1966 envisages that no railway servant shall use his position or influence directly or indirectly to secure employment for any member of his family in any company or firm. The term 'close relative' has been defined as per extant Board's instructions includes parents, sons, daughters, brothers, sisters, nephews, nieces, uncles, aunts, first cousins and father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law and sister-in-law in Railway Board's letter No. E(D&A)89/GSI-6 dated 06.03.1990.

4. In keeping with the provisions of RS (Conduct) Rules 1966, Officers proposing a person for engagement as substitute Bungalow Peon should invariably furnish a declaration in the revised application format (enclosed) that the person proposed to be engaged as a Bungalow Peon is neither related as in terms of para (3) above to him/her nor that of any other serving railway officer. Similar declaration may also be obtained from the person proposed to be engaged as Substitute Bungalow Peon and forwarded to concerned Cadre officers in Headquarters for obtaining approval of the General Manager.

Encl: Format enclosed.

  
(G.Srinivasa Naik)

Secy. to PCPO

for Principal Chief Personnel Officer

**PARTICULARS OF THE CANDIDATE PROPOSED TO BE ENGAGED AS  
SUBSTITUTE BUNGALOW PEON/TADK**

1	Name of the candidate	
2	Date of Birth & Age	
3	Educational qualification	
4	Whether he belongs to SC/ST/OBC/UR	
5	Details supporting documents in respect of Date of Birth, Educational qualification and Caste ( SSC/TC) are attested by a Gazetted Officer	
6	Is the candidate a fresh face to the Railways ?-	
7	If so, is an application for engagement as Substitute bungalow Peon/TADK submitted by the candidate	
<b>CERTIFICATION</b>		
1.	Certified that the candidate proposed to be engaged as a Bungalow Peon/TADK is within the age limit for engagement in Railway Service & possesses the minimum educational qualification.	
2	Certified that the candidate proposed to be engaged as a Bungalow Peon/TADK is neither related to me nor any other serving officer as required in terms of SCR/HQ letter No.P[R] 564/BP/IV dated 06.02.2020.	
3	Certified that at present there is a vacancy of B.Peon/TADK attached to the post of _____	
4	I undertake the responsibility of the candidate proposed to be engaged as Bungalow Peon/TADK, as I am aware of his character, antecedents and his family background etc. while recommending his name.	
5	I understand that since the engagement of the candidate as a fresh face substitute Bungalow Peon/TADK under GM's power is being done on my recommendation, I undertake responsibility for his conduct and shall be responsible to contest any litigation on service matters so long as he is working as Bungalow Peon/TADK attached to me. I shall not spare him from the post of Bungalow Peon without any prior office order from Personnel Department.	

Signature of the Officer  
proposing to engage Bungalow Peon/TADK