

दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY

प्रधान कार्यालय Headquarters Office
भंडार शाखा Stores Branch
रेल निलयम Rail Nilayam
सिकंदराबाद Secunderabad
Dt: 07/01/2020.

सं.No: S.348.Vig.Preventive Check/19

All Depot/Division Purchase officers

विषय :Sub: PC on Limited Tenders (LTs) floated by all Depots/Divisions – reg.

संदर्भ :Ref: Dy.CVO/Stores Ir.no.G.265/PC/2020/09/00988/S/N/HQ
Dt.26/11/2020.

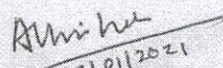
In a Preventive Check conducted by Vigilance Department, on leveraging of data on iMMS & IREPS, it was noticed that substantial fraction of the tenders is being floated as limited tenders. In some of the units, floating of Limited Tenders are considerably on higher side i.e., nearly 50% out of the total tenders floated (which includes Open/Single/Bulletin). Hence, it appears that limited tenders are being floated as a matter of routine without thorough scrutiny. It is highlighted that Limited Tenders reduces the scope of competition.

Vigilance has also pointed that in some of the recent complaints also, complainants have represented that LTs were floated without inclusion of last successful suppliers and with short duration of tender opening time.

In view of the above, the following points are once again reiterated to all purchase officers:

- (i) Limited Tenders should be floated sparingly & only where necessary due for exigencies. Proper reasons may be recorded in file while floating LTs.
- (ii) The purchase officers should note that floating LT is not mandatory merely because an urgency letter has been submitted by the User department. The decision to choose mode of tender is the responsibility of the purchase officer who should take into consideration all relevant factors, including the nature of urgency if any, while deciding to go for LT.
- (iii) Whenever LTs are being floated, the panel of firms requires close scrutiny. It must be checked if the firm added in the panel is actually dealing with the tendered item or not. The panel should also not be restricted to likely suppliers suggested by the user. The purchase section & officer should try to add more sources, who are capable to supply the tendered item in their knowledge.

This issues with the approval of PCMM.


(अभिषेक पांडेय / ABHISHEK PANDEY)
(उप मुख्य समग्री प्रबंधक/ Dy.CMM/GPS&IC)

प्रमुख मुख्य सामग्री प्रबंधन के लिए
For PRINCIPAL CHIEF MATERIALS MANAGER

Copy to:- PS to PCMM for kind information of PCMM.
CMM/M, CMM/S, CMM/T & CMM/G.
Dy.CVO/Stores/SC, All Purchase Officers of HQrs,
Dy.Ch.Manager/P&S/SC, Dy.CMM/Con/SC.