

SOUTH CENTRAL RAILWAY



No.SCR/P-SC/210(a)/SHM-II/Optg

Office of the
Divisional Railway Manager
Personnel Branch, IV floor,
Sanchalan Bhavan,
Secunderabad
Dt. 24 .06.2020

NOTIFICATION

Sub: Formation of panel for the post of Shunting Master Grade-II in level 4 of Pay Matrix in RS(RP) Rules 2016 (GP2400) in Operating Department

It is proposed to conduct selection for formation of panel to the post of Shunting Master Grade-II in level 4 of Pay Matrix in RS(RP) Rules 2016(GP2400) against 100% promotional quota in Operating Dept of SC division. The details of vacancies assessed are 13(SC-Nil,ST-1,UR-12) .

Category	UR	SC	ST	Total
SHM-II	12	Nil	1	13

1. ELIGIBILITY CONDITION

Staff working in the category of Cabinman/Pointsman/A in level 2 of Pay Matrix in 7th PC (PBRs 5200-20200+GP1900) having three years of regular service in the above said categories as on the date of notification i.e.24.06.2020

2. PRE SELECTION COACHING

2.1 Sr.DOM/SC shall arrange for pre-selection coaching to the volunteered reserved employees found eligible for a period of 21 working days which shall cover entire syllabus prescribed for examination as per Board's instructions under S.C.No.41/98 read with S.C.No.245/2001.

2.2 After completion of the pre-selection coaching, a certificate is to be issued by the controlling officer to the effect that all the eligible SC/ST employees have been imparted pre-selection training for a period of 21 working days.

2.3 In case any of the reserved community employee is unwilling to undergo pre-selection training, a written refusal in this regard shall be obtained and sent to this office for record.

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24/6/2020

2.4 These instructions should be adhered to strictly in an effective manner so that the performance of the reserved employees may come up to the required standard.

3. MODE OF SELECTION AND QUALIFYING MARKS

(Railway Board's letter No.E(NG)1/2000/PM1/41,DT.20.08.2003,S.C.No.144/2003)

3.1 Professional Ability: The professional ability of the employees will be adjudged through written test only. The employees must secure 60% of marks in professional ability.

3.2 The post of Shunting Master being a safety one, there will be no relaxation in qualifying marks, for candidates belonging to SC/ST community. They have to obtain minimum of 60% in written test & 60% in aggregate.

Factors/Headings	Max marks	Qualifying marks
Professional ability	50	30
Record of service	30	-
Total	80	48

3.3 Distribution of marks under Head of Record of Service

15 marks	On the basis of grading of APARs/Working Report for last 3 years.
10 marks	On the basis of entries of Awards/Punishments in the SR
5 marks	On the basis of entries in SR for Academic/Tech qualifications

3.4 The final, panel should be drawn up in the order of merit based on aggregate marks of 'Professional Ability' and 'Record of Service'. However, the employees must secure a minimum of 60% marks in 'Professional Ability and 60% marks in aggregate, for being placed on the panel. There will be no classification of candidates as 'Outstanding'. The final panel will also be subject to their being fit in medical classification of A-II only.

4. SYLLABUS

4.1 Syllabus for the written test is enclosed as Annexure 'A'.

4.2 Question Bank is available on Railway website - www.scrindianrailway.gov.in.

4.3 There shall be questions in official language policy & Rules upto 10% of marks. However, it is not mandatory to attempt the same.

5. PROCEDURE FOR WRITTEN EXAMINATION

5.1 In terms of Railway Board's Ir.No.E(NG)1/2018/PM1/4,dt.14.12.2018(RBE No.196/2018), CPO/SC'Ss.c.No.212/2018, the written examination consists of 100% objective type questions and all the questions will be of multiple choice only.

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5.2 There shall be negative marking of incorrect answers, 1/3rd of marks allotted for each question will be deducted for wrong answers.

5.3 Cutting, over writing, erasing or alteration of any type in the answer will not be accepted. Zero marks will be given for answer having correction or overwriting.

5.4 The written examination will be either in the mode of computer based test or pen and paper. If the written examination is not the computer based test it may be conducted on OMR sheets.

6. QUESTION BANK

6.1 In terms of Railway Board's Lr.No.E(NG)1-2006/PM1/34,DT.06.11.2006,CPO/SC's S.C.No.196/2006, updated Question banks covering the complete syllabus will be provided to the staff concerned or the same can be downloaded from the official website of www.scrindianrailways.gov.in.

6.2 It is further advised that there will not be any mandatory limit of questions from the question banks.

6.3 The controlling officer/supervisor has to ensure that the Question bank is circulated to all the eligible staff and holding of selections will not be postponed/delayed due to non-circulation of Question banks.

6.4 Question bank is only indicative in nature but not exhaustive. The examinees are advised to update their knowledge with the latest Rules/circulars/policies.

7. NOTIFYING TO THE STAFF

7.1 The controlling officer/supervisor shall give wide publicity of the notification to all the eligible staff of Operating department of SC division and notification should be displayed at conspicuous place. It is the responsibility of the controlling officer/supervisor to circulate the notification among the staff concerned.

7.2 In terms of Railway Board's Lr.No.E (NG)I-72/PM1/166 dt.26.06.1972,CPO/SC's S.C.No.213/72, the Senior Subordinate/Supervisor concerned has to furnish a certificate that "the eligible candidates were duly notified of the holding of the test and asked to submit their applications duly giving their willingness" and forward the same to Sr.DPO/SC. It should be the personal responsibility of the Senior Subordinate/Supervisor to complete the formality in this respect. It is further advised that any other communication received in respect of the selection should invariably be intimated to all the eligible employees. In case of non receipt of any communication the same may be obtained from the Personnel department or from the Controlling Officer. Any laxity in this regard will be viewed seriously.

8. HOW TO APPLY

8.1 The employees should submit the application in the prescribed format through proper channel enclosed as Annexure 'B'.

8.2 The application should be of good quality of A-4 size paper using one side only.

8.3 They should fill up the application form in their own writing with blue or black ball point pen only.

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8.4 All relevant columns in the application should be filled completely & strike out the inapplicable columns and forwarded duly signed by the controlling supervisor/officer wherever required or otherwise same will not be considered.

8.5 Employee should paste the recent Photograph on the application which shall be attested by the concerned supervisor.

9. TENTATIVE SCHEDULE OF EXAMINATION:

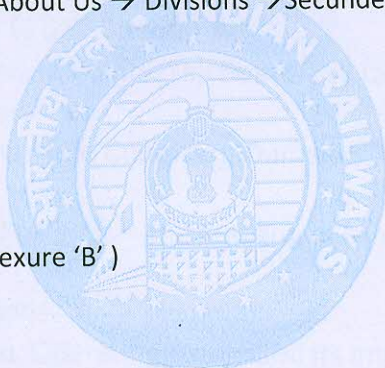
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|--|---|-------------------|
| a. Last date of submission of completed applications in prescribed proforma by willing and eligible volunteer to their controlling supervisors | : | 24.07.2020 |
| b. Last date for receipt of applications forwarded by controlling supervisors to Sr.DOM/O/SC | : | 27.07.2020 |
| c. Last date for receipt of applications forwarded by Sr.DOM/O/SC to Sr.DPO/O/SC: | | 29.07.2020 |
| d. Date of publication of eligibility list | : | 04.08.2020 |
| e. Tentative Date of written examination | : | 08.09.2020 |

The venue and time of examination will be intimated separately. However, it is advised to the volunteering staff that there will, be no supplementary examination to the absentees.

The candidates are advised to follow updates regularly from this Railway's official website www.scrindianrailways.gov.in (About Us → Divisions → Secunderabad → Personnel → Notifications)

Encl:

- 1) Syllabus (Annexure 'A')
- 2) Application proforma (Annexure 'B')



Anurag
24/6/2020
(ANURAG WADHWA)
APO/I

For Sr.Divl Personnel Officer/SC

C/- Sr.DOM/SC for information. It is requested to arrange to upload the Question Bank consisting of objective type questions with answers on the official website as per the syllabus at the earliest.

C/- OS(P) Centralised Selection cell for information and necessary action.

C/- OS/PNM section for information of recognized Trade Unions.

Anurag
24/6/2020
For Sr.Divl Personnel Officer/SC

**Syllabus for Written Examination for The Post Of Shunting Master Grade –II
level 4 in Pay Matrix (GP 2400) From Pointsman**

1. Railway Conduct Rules (G&SR Chapter II)
2. Important definitions G&SR Chapter I
 - Block section, Station section, Station Limits, Facing&Trailing Points, Interlocking, Isolation, Shunting, Authority to proceed, Point&Trap Indicators etc.
3. Signals (Chapter III G&SR)
 - Types of Signals, Description and Aspects of Distant Signal, Description of Reception and Departure Stop Signals, Description of Subsidiary Signals, Kinds of Automatic Signals and its identification.
 - Minimum Equipment of Signals in MAS Signal Line Station.
 - Points affecting movement of Trains, Locking of Facing Points.
 - Conditions for taking off Home Signal and LSS.
 - Points, Kinds of Points Setting and Locking of Points, Role Points Man During points Failure.
 - Hand Signals and its uses, Detonators and its uses.
4. Working of Trains Generally (G&SR Chapter IV)
 - Limits of Speed Over Facing Points. Tail Board/Tail Lamp, Duties of Pointsman regarding the same of Passing Trains.
 - Position of Brake Van on Train Couplings, Damaged/Defective Vehicles, Exchanging of All Right Signals etc.
 - Engine Whistle Codes, Protection and Stabling of Material Train.
5. Control and working of Stations.
 - SWR and its Importance, Operating Forms and its Importance, Reception of a Train on Obstructed Line, Reception and Dispatch of Train from Un-signalled Line.
 - Shunting, Control of Shunting, Responsibility during Shunting.
 - Securing of Vehicles.
6. Accidents and Unusual Occurrences.
 - Fire on Train, Vehicles Escaping from Station Train Parting etc.
7. Systems of working on Indian Railways & in S C R.
8. Absolute Block System
 - Obstruction in the face of an approaching Train at B class station on Single Line.
 - Obstruction within Station section at Class B station on Single Line
 - Shunting in Block SECTION.
9. Block working.
 - Condition for closing Block section, ATP, responsibility of Pointsman regarding ATP.
 - Forms of messages and Written Authority to proceed.
 - Marshalling.

- S L R's, Dead Engines, Explosives, Petrol Tanks, attaching of saloons and Inspection carriages.

11. Caution Order.

- Types of Caution orders, circumstances for issuing Caution orders, preparation and Delivery of Caution orders.

12. Hindi Official Language Policy.

13. Passenger Amenities.

14. General Knowledge





Office of the
Divisional Railway Manager
Personnel Branch IV Floor,
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Secunderabad

No.SCR/P-SC/210(a)/SHM-II/Optg

DT 25.06.2020

CORRIGENDUM

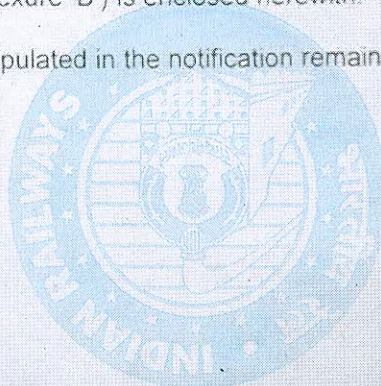
Sub: Formation of panel for the post of Shunting Master Grade-II in Level-4 of Pay Matrix in RS(RP) Rules 2016 (GP 2400) in Operating Department.

Ref: This office Notification No.SCR/P-SC/210(a)/SHM-II/Optg dated 24.06.2020

Reference to this Office notification cited please read that the total service as Pointsmen 'A' in Level-2 of Pay Matrix mentioned at column No.8 in the application form i.e., in Annexure-B as on 24.06.2020 instead of 08.03.2019 and date of notification also to be read as 24.06.2020 in the application form.

The revised application form (Annexure 'B') is enclosed herewith.

The other terms and conditions stipulated in the notification remains the same.



Anurag Wadhwa
25/6 2020
(ANURAG WADHWA)
APO/I

for Sr. Divl Personnel Officer/SC

C/-Sr.DOM/SC for information

C/-OS(P) centralized Selection cell for information and necessary action

C/-OS/PNM section for information of recognized Trade Unions

Anurag Wadhwa
25/6 2020
for Sr Divl Personnel Officer/SC

Form of Application

Application for the post of Shunting Master Grade-II in Level 4 of
Pay Matrix (GP ₹2400)

Ref: Sr. DPO/SC's Notification No. SCR/P/SC/210(a)/SHM-II/Optg
Dt. **24.06.2020**

Recent
PHOTO to be
affixed &
attested by
Concerned
Supervisor

1. Name of the Applicant :
(In Block Letters)
2. Father's Name :
3. Date of Birth :
4. Date of Appointment :
5. Present Designation/ Station:
6. Present Pay Band and Grade Pay :
7. Date of Entry into present grade :
8. Total Service in Level 2 (GP ₹1900) :
(as on **24.06.2020**)
9. PF Account No. :
10. Community :
(attested copy of recent Caste Certificate to be Enclosed)
11. Educational Qualification :
(attested copy of certificate to be enclosed)
12. Cell No. :

I hereby declare that the above particulars are true to the best of my knowledge and belief and also the documentary evidence in support of Sl. No. 10 and 11 if provided false later, I am liable to be taken under D&A Rules. 1968.

Date:

Station:

Signature of the applicant

Certified that the above particulars are verified and found correct and forwarded to APO/I with reference to the above cited letter.

Date :

Signature of the immediate Supervisor
with Stamp

Forwarded to Sr.DPO/SC for further necessary action duly verified and counter signed.

Date :

Station:

Signature of the Controlling Officer
Name:
Designation/Stn & Stamp