SOUTH CENTRAL RAILWAY

Office of the
Divisional Railway Manager
Personnel Branch, 4rth Floor
Sanchalan Bhavan,
Secunderabad.
Date: 03.10.2022

No. SCR/P-SC/110/SCOR/Optg/2022

SMR/GAZ/SC, SMR/GAZ/HYB,
All SMR's/SS's, SC/Division, CHC/SC

NOTIFICATION

Sub:-Formation of panel to the post of Section Controller in Level-6 of Pay Matrix in RS(RP) Rules- 2016(GP Rs.4200) against 75% Promotional quota in Operating Department, Secunderabad Division.

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I. It is proposed to conduct selection for the post of Section controller in Level-6 of Pay Matrix in RS (RP) Rules-2016 (GP 4200) in Operating Department against 75% Promotional quota.

The number of vacancies assessed are 06 (UR-06, SC-Nil, and ST- Nil)

In terms of RBE No.44/2020 circulated under Serial Circular No.55/2020, Section Controllers in GP 4200 (Level-6) may be filled, 75% by promotion from the feeder category in the following proportion:

Sl.No	Category	Percentage	Vacancies
01	SM (GP Rs.4200)	55%	04
02	Goods Train Manager (GP Rs.2800)	10%	01
03	CTNC/SHM-I (GP Rs.4200)/ Sr.TNC/SHM-II (GP Rs.2400)	10%	01

Applications are invited from the eligible volunteers who fulfill the following eligibility conditions prescribed for the post of SCOR in Level-6 of Pay Matrix in RS (RP) Rules-2016 as detailed below.

II. Eligible categories of staff:-

i. SM in Level-6 of Pay Matrix RS(RP) Rules-2016 (GP.4200) with 02 years regular service as on the date of notification (i.e. as on 03.10.2022).

ii. Goods Train Managers in Level-5 of Pay Matrix RS (RP) Rules-2016 (GP.2800) with a minimum of 02 years regular service as on the date of notification (i.e. as on 03.10.2022).

iii. CTNC/SHM-I in Level-6 of Pay Matrix RS (RP) Rules-2016 (GP.4200) with 02 years regular service and Sr.TNC/SHM-II in Level-4 of Pay Matrix RS (RP) Rules-2016 (GP.2400) with 06 years regular service as on the date of notification (i.e.as on 03.10.2022).

In case of adequate no. of candidates from the categories of SMs/Guards/TNCs/SHMs are not forthcoming, the shortage will be made good from amongst excess volunteers from any of the eligible categories i.e., SMs/Guards/TNCs/SHMs.

III. Mode of selection

i) **Professional Ability:** The professional ability of the employees will be adjudged through written test. The employees must secure 60% of marks in the professional ability. The post of Section Controller being a safety one, there will be no relaxation in qualifying marks, for candidates belonging to SC/ST community.

ii) They have to obtain minimum of 60 % in professional ability and 60% in aggregate. The final panel will be drawn up in the order of merit based on aggregate marks secured in the written examination (Professional ability), and record of service.

The various factors of selection and their relative weight will be as indicated below:

Factors/Headings	Maximum Marks	Qualifying Marks
Professional Ability	50	30
Record of service	30	-
Total	80	48

iii) The candidates who are empanelled after all due process of selection will be directed for initial training course and on successful completion of initial training course at ZRTI/MLY followed by practical training, they will be promoted as SCOR in Level-6 of Pay Matrix RS(RP) Rules-2016(GP.4200).

iv) The Staff selected and promoted as SCOR will have to seek further promotions as per avenue prescribed to Section Controllers cadre and **no request for repatriation to their parent category will be entertained under any circumstances**.

IV. Procedure for Written Examination:

i) In terms of Railway Board's Lr. No E(NG)1/2018/PM1/4 dated 14.12.2018 (RBE No.196/2018), PCPO/SC's SC.No.212/2018, the selection will consist of written examination and the question paper is 100% objective type multiple choice question paper consisting of 110 questions (including 10 questions on Official Language Rules) of which candidates are required to answer any 100 questions.

ii) If the candidate attempts more than 100 questions, the first 100 attempted questions will only be evaluated. The questions beyond first 100 attempted questions will not be evaluated.

iii) Cutting, over writing, erasing or alteration of any type in the answer will not be accepted. Zero marks will be given for answers having correction or over writing or alteration. The candidates are strictly advised to note that such type of questions are treated as attempted questions i.e. they will be included in the first 100 attempted questions.

iv) There shall be negative marking for incorrect answers. 1/3 rd of marks allotted for each question will be deducted for wrong answers (in terms of PCPO/SC's SC .No.159/2019).

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v) The final panel shall be drawn in the order of merit based on aggregate marks of 'professional ability' and 'Record of service' since the zone of consideration is not confined to three times the number of staff to be empanelled and candidates being called from different categories of same/other departments in terms of Railway Board's Lr.No.E(NG)I-2008/PM7/4 SLP, dated 19-06-2009 (CPO/SC's S.C.No.95/2009).

V. Notifying to the Staff:

The controlling Officer/Supervisor should give wide publicity of the notification to all the eligible staff of Operating department of SC Division and notification should be displayed at conspicuous place. It is the responsibility of the controlling Officer/Supervisor to circulate the notification among the staff concerned.

VI. How to Apply:

i) The employees should submit the application in the prescribed format through proper channel enclosed as Annexure 'B'.
ii) The application should be of good quality of A-4 size paper using one side only.
iii) They should fill up the application form in their own writing with blue or black ball point pen only.
iv) All relevant columns in the application should be filled completely & strike out the inapplicable columns and forwarded duly signed by the controlling supervisor /Officer wherever required otherwise the same will not be considered.
v) Employee should paste the recent photograph on the application which shall be attested by the concerned supervisor.
vi) Applications received without date and incomplete applications will be rejected and no correspondence will be made in the matter.

VII. Syllabus and Sample Questions

i) Syllabus for the written test is enclosed as Annexure 'A'

ii) In terms of Railway Board's Lr. No. E(NG)1-2006/PM1/34,dated 06.11.2006 CPO/SC's SC No.196/2006, updated Sample Questions from the given syllabus (Annexure 'A') can be down loaded from the official website of www.scrindianrailways.gov.in.

(About Us →Divisions→Secunderabad→Personnel→Question Banks.

iii) It is further advised that there will not be any mandatory limit of questions from the sample questions.

iv) The controlling Officer/Supervisor has to ensure that the Sample questions are circulated to all the eligible staff and holding of selections will not be postponed /delayed due to non circulation of sample questions.

v) Sample questions are only indicative in nature but not exhaustive. The examinees are advised to update their knowledge with the latest Rules/Circulars/Policies.

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VIII. Tentative Schedule of Selection:

Last date of submission of application by the candidate	02.11.2022
Last date for Receipt of applications forwarded by controlling supervisor to Sr DOM/O/SC	04.11.2022
Last date of applications forwarded by Sr DOM/O/SC in one bunch to Sr DPO/O/SC	08.11.2022
Date of Publication of Eligibility List	15.11.2022
Tentative date of written examination	25.11.2022

The exact date of written test and venue will be notified separately to the eligible volunteers.

There will not be any supplementary test for absentees under any circumstances since the selection is by calling volunteers.

Wide publicity may be given to the above notification.

Encl: Proforma of application and Syllabus.

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(K.RASANA DEVI)
DPO/I/SC
for Sr.Divisional Personnel Officer/SC

C/- Sr. DOM/ SC for information. It is requested to arrange to upload the Question Bank consisting of Objective Type Questions and Answers as per the Syllabus enclosed with the notification on the official website immediately.
C/- OS (P)/ Centralized selection cell for information and necessary action.
C/- Ch OS/Computer Cell for infn & n.a to up load the same on official web site.
C/- OS/PNM section for information (05 copies) of Recognized Trade Unions.
C/- O.O file

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for Sr.Divisional Personnel Officer/SC

ANNEXURE "A"

Syllabus for the selection of Section Controller under 75% Promotion Quota

I. Brief History of SCR

II. General

(i) Organization set up of Indian Railway/South Central Railway, Annual Budget, Functioning of various Departments, Working expenses, Targets(Loading/Earnings)

III. Operating

(i) General and Subsidiary rules, Station Working Rules
(ii) Control Office Organization and functioning.
(iii) Various Train Passing Documents/Authorities-
(iv) N.I. working,
(v) Asset failures: Signal Failure, Track Circuit failure, Weld failure, OHE failure-dealing of Trains.
(vi) Functions of Coaching and Goods Yard & Marshalling order
(vii) Important Operating Statistics, Wagon and Engine utilization/Targets, Marshalling yard statistics, Time tabling, Section capacity.
(viii) Dealing with Public complaints
(ix) Axle counter, Crank handle, SSI, Panel Interlocking etc.
(x) FOIS, COIS, NTES, COA, ICMS
(xi) Steps for optimum utilization of assets, viz, speeds of various rolling stock, Wagon Turn Round, Loading and Unloading.
(xii) Train ordering, Crew booking-Loco pilot and Guard, 10 Hrs rule.
(xiii) PDD-way and action to reduce
(xiv) Working Time table and Public time table
(xv) Punctuality of Express, Passenger trains-adherence to PTT
(xvi) Crossing and Precedence.
(xvii) Various allowances-Traffic, Engg etc.
(xviii) Caution Order-Types , Imposition & Cancellation –Emergency Caution Order
(xix) Unusual & Abnormal working, Total communication failure, TSL working, Disaster management, role of various departments.
(xx) Maintenance Blocks, Traffic block, planning and organizing, various types of engineering machines used in blocks, various types of S&T maintenance blocks.

IV. Commercial

(i) Daily stock report Goods and Coaching
(ii) General reservation-Demurrage and Wharfage rules.
(iii) Free time for Loading/Unloading for various types of Wagons.
(iv) Catering arrangements
(v) Wagonload and trainload.
(vi) FTR trains, special trains , IRCTC coach booking

V. Establishment matters

(i) Discipline and Appeal Rules, WCA/HOER/Passes and leave rules.
(ii) Implementation of Official language policy, incentives, Constitutional provisions etc

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ANNEXURE "B"

Proforma of Application

Application for the post of SCOR in Level-6 of Pay Matrix RS(RP)-2016 (GP Rs.4200) against 75% Promotional Quota.

Photo to be Affixed and Attested by concerned Supervisor

1. Name of the applicant (in block letters) :
2. Father's name :
3. PF Account number
4. Date of birth & Age (as on date of notification) :
5. Date of Appointment :
6. Present Designation/ Station :
7. Present Pay Band & Grade Pay/ Level on 7th PC :
8. Date of entry into present grade (as regular basis) :
9. No. of years of regular service as on date of notification : ___ Years __ Months ___ Days
10. Educational Qualification (True copies of certificate to be enclosed duly attested by a Gazetted Officer) :
11. Whether belongs to SC/ST (Attested copies of Caste certificate to be enclosed) :
12. a).Regular service as SM in Level-6 of Pay Matrix of RS (RP) Rules-2016(GP.4200) as on date of notification :
    b). Regular service as Goods Train Manager in Level-5 of pay Matrix of RS (RP) Rules-2016(GP.2800) as on date of notification: :
    c). Regular service as CTNC/SHM-I in Level-6 of Pay Matrix of RS(RP) Rules-2016(GP.4200) or Sr.TNC/SHM-II in Level-4(GP 2400) of Pay Matrix as on date of notification : :
13. Undergoing punishments if any :
14. Mobile No: e-mail ID :

I hereby declare that the above information is true to best of my knowledge and belief. In case any information is found to be false I am aware that my candidature will be terminated and I am liable to be taken under D & A Rules 1968.

Date :

Station: Signature of the applicant.

Dt. No.

Forwarded to Sr.DPO/SC. The above particulars are verified and found correct. It is certified that there are no D & AR cases pending/contemplated against the employee. This is in reference to Notification No.SCR/P-SC/110/SCOR/Optg/2022 dtd. 03.10.2022.

Station Stamp

Signature of the forwarding Authority