दक्षिणमध्यरेलवे SOUTH CENTRAL RAILWAY

प्रधानकार्यालय Headquarters Office
भंडारशाखा Stores Branch
रेलनिलयमRail Nilayam
सिकंदराबादSecunderabad.

सं.**No:** No.S.249.Vig.preventive check

दि. Dt.20.03.2023.

All Purchase Officers/HQrs./Depot/Divisions.

OFFICE PROCEDURE ORDER NO. 06/2023

Sub: Submission of advance tender sample Clause -reg.

Ref: i) Dy.CVO/Stores Lr. No. G.265/V/C/2022/05/01761/GS/G/GNT/11 Dt.15.02.2023
ii) CVC OM no.2EE-1-CTE-3 dtd 15/10/2003

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During investigation of a complaint, Vigilance Department has noticed that NS demand was not properly scrutinized before initiating procurement action and incorporated tender sample clause (as per the request of the consignees) which is not as per policy directions on tender sample clause circulated by CVC vide ref Lr. No. 2EE-1-CTE-3 dtd. 15/10/2003. Which has resulted in placement of contract at higher rates and passing over the offers based on the ground of non-submission/unsuitability of tender samples at the time of decision making. This is in deviation to the CVC guidelines i.e. system of approving/rejecting the tender samples at the time of decision making is too subjective and not considered suitable.

In view of the above, it is advised that:

1) All purchase officers should consider the procurement of the items on the basis of detailed specifications, rates.

2) If needed, provision for submission of advance sample by successful bidders may be stipulated for indeterminable parameters such as, Shade/tone, size, make-up, feel, finish and workmanship, after placement of order but before giving clearance for bulk production of the supply.

3) As per the GeM terms and Conditions, any clause such as demanding tender sample, even if incorporated shall be null and void.

This issue's with the approval of competent authority.

DUVVORI LAKSHMI NARASIMHA PRABHAKAR
Digitally signed by DUVVORI LAKSHMI NARASIMHA PRABHAKAR
Date: 2023.03.20 11:51:20 +05'30'

(D.L.N. PRABHAKAR)
Secy.to PCMM & Dy.CMM/IC
For PRINCIPAL CHIEF MATERIALS MANAGER

Copy to:-
PS to PCMM for kind information of PCMM
Dy.CVO/S for information, All Purchase Section Incharges.