दक्षिणमध्यरेलवे SOUTH CENTRAL RAILWAY

प्रधानकार्यालय Headquarters Office
भंडारशाखा Stores Branch
रेलनिलयम Rail Nilayam
सिकंदराबादSecunderabad – 25.

No.S.348.System Improvement/2023 Dt.03.04.2023

PFA, PCME, PCEE, PCE, PCSTE, PCSC, CSO,
PCPO, PCMD, PCCM, PCOM, CAO/Con, CEGE,
DRM/SC,HYB,BZA,GNT,GTL,NED,

SUB: System improvement for GeM procurement against Non-Stock/Stock Demands.

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In supersession to this office letter No.S.348.Vig.Preventive Check/2023 Dt.17.03.2023, the following is issued:

With respect to above, during the scrutiny of procurement of PCs through GeM against Non-Stock demands, certain irregularities were observed. Due to failure of incorporation of description of GeM PO in regularized iMMS PO, the firm has supplied lower specification/configurations of PCs instead of higher specification/configurations.

Accordingly, the following system improvements are to be implemented with immediate effect

1. CRIS has recently added disclaimer that, the description in iMMS regularizing POs in all cases should only mention the words "Description as per GeM PO No..", instead of copying description from the indent.

2. All consignees on iMMS should be provided consignee user IDs on GeM and should map each GeM user account with consignee powers to a valid consignee code on iMMS, and vice versa. This mapping should be maintained at all times in future, particularly in the event of transfers. However, the consignee code of iMMS may be included at the beginning of the designation field of corresponding GeM user account for easy reference.

3. The staff processing the indent/bills in the executive office and the staff processing tender or bid/generating the P.O in stores department should not be same.

4. Digital signatures used on iMMS are a means of non-refutable authentication. Hence, officers should be made accountable for any wrongful use of their digital signatures. Stores officers and Executive dept. officers should ensure the correctness of the documents before digitally signing the same.

5. Consignee/Receiving official should ensure the conformance of received material with GeM contract order. Controlling officer should conduct the checks as per existing guidelines.

6. A consignee may take the help of any other unit/official that is technically competent to carry out the acceptance tests, if required. In such cases, such other unit/official shall be responsible for checking the suitability of materials as per the GeM contract order.

This issues with the approval of PCMM

DUVVORI LAKSHMI NARASIMHA PRABHAKAR
Digitally signed by DUVVORI LAKSHMI NARASIMHA PRABHAKAR
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(उपमुख्यसमग्रीप्रबंधक/ Dy.CMM/IC)
कृतेप्रमुखमुख्यसामग्रीप्रबंधक
For PRINCIPAL CHIEF MATERIALS MANAGER

C:/- Secy. to GM for kind information of GM please.
PS to PCMM for kind information of PCMM
CMM/M, CMM/E, CMM/G & CMM/T
CVO/S&T for kind information please.
All Purchase Officers/HQrs./Depot/Divisions
Dy.CVO/Stores/SC, Dy.Ch.Manager/P&S/SC, Dy.CMM/Con/SC, All Section in-charges