

CHARACTER CERTIFICATE
(For Group 'C' (Class III) service)

Certified that I have known _____

S/o _____ for the last _____ years _____ months

and that to the best of my knowledge and belief. He/She bears reputable character

and has no antecedents, which render him/her unsuitable for Government

Employment.

A) Sri/Miss _____ is not related to me.

Place:

Signature:

Name:

Designation of
Attesting authority.

(To be signed by the Principal/Head Master of the recognized school, College/ institution, where the candidate last studied.)

ATTESTED

OFFICE SEAL

Signature

Designation
(Attesting Authority (Magistrate))

(To be attested by the stipendiary I class Executive Magistrate/District Magistrate/
Sub-Divisional Magistrate)

IDENTITY CARD

Photograph
to be attested
by Gazetted
Officer.

Certified that I have known Shri/Smt/Kum.
S/Daughter of Shir..... for the last years
..... Months and that to the best of my knowledge and belief the particulars furnished by
him/her are correct.

Physical marks of identification

- 1.
- 2.

Signature
Designation
(With office seal)

Place:

Date:

(Certificate to be signed by any one of the following)

- a) Gazetted Officer of Central or State Government.
- b) Member of Parliament or State Legislature belonging to the constituency where the candidate or his parent/guardian is ordinarily resident;
- c) Sub-divisional Magistrate/Officer
- d) Tehsildars of Naib/Deputy Tehsildars authorized to exercise magisterial powers,
- e) Principal/Head-Masters of the recognized School/College/Institution where the candidate studied last;
- f) Block Development Officer;
- g) Panchayat Inspectors.

Affix Rs.10/- Special
Adhesive stamp before
filling the form

**PLEASE AFFIX SPECIAL NON JUDICIAL ADHESIVE STAMP WORTH RS 10/- OR ABOVE
BEFORE FILLING THE FORM.**

Sub: DEED OF INDEMNITY

THIS DEED OF INDEMNITY made this _____ day of _____ 200

By Sri _____ S/o Sri _____

Residing at _____

Thereafter referred to as "Trainee", which expression shall include his heirs, executive, administrators, and representatives where the context as admits) and Sri _____ S/O

Residing at _____ (hereinafter referred to as
"Surety" Which expression shall include the heirs, executives administrators and representatives where the
context so admits). Of the ONE PART & PRESIDENT OF INDIA owner and administrators of the
SOUTH CENTRAL RAILWAY.

(hereinafter to as "THE GOVERNMENT") of the OTHER PART.

Whereas the Government has engaged the trainee on the terms and condition mentioned in the joining
report dt. _____ executed by and between the trainee and Government.

And whereas the Surety is interested in the Welfare of the said Trainee and therefore has agreed to these
present as SURETY.

And whereas one of the terms and condition to the said engagement of the Trainee is that the trainee shall
complete the prescribed training and after such completion, shall accept service under the Government and
serve the Government for a minimum period of five years and if the Trainee desire to relinquish service or
resigns from the service during the period of training or thereafter without the written consent of the
Government or is discharged there from for misconduct of any other affiance, the Trainee shall repay on
demand by the Government the whose cost of training or pay any other amount excluding traveling
allowance and running allowance drawn by the Trainee from the Government under these terms and
conditions.

And whereas the SURETY has agreed to indemnity and or to reimburse the Government to that extent.

Now these presents witness and it is hereby agree by and between the parties as follows:

1. That in consideration of the promises and in consideration of the Government agreeing to engage
the Trainee for the course mentioned in the joining report referred to above, the Trainee after
completion the training satisfactorily, shall serve the Government for a minimum of five years
thereafter in accordance with the said joining report executed between the Trainee and the
Government to the complete satisfaction of the Government.

(Decision of the Government about which shall be final and conclusive)

SIGNATURE OF TRAINEE.

SIGNATURE OF THE SURETY.

Contd.....2

2. That the Trainee and the surety hereby undertake jointly and severally to indemnify and reimburse the Government to the extent and aforesaid.
3. That in the event of Trainee getting adverse report regarding the progress of his training of studies or being discharged from the course or on refusal to continue for any reasons not beyond the control of the Trainee and the Surety shall jointly and severally be liable to pay and refund forthwith to the Government on demand and without dornur in Cash all money expended on the trainee or on his account in respect of his training course as stated above and the decision of the Government as to the amount so payable shall be final together with interest on the said money calculated at the rate then in force for Government loans.

Does not continue in service as aforesaid.

That the liability of the surety hereunder shall not be impaired or discharged by reason of time being granted or any forbearance act or omission of the Government or any person authorized by the Government. (Whether with or without the knowledge or consent of the surety) or shall it be necessary for the Government to issue the trainee before issuing the Surety for the amounts due hereunder.

That if there is any dispute as to the effect or meaning of these presents or otherwise, however, except as to matters for which specific provision has been made in these presents, the same shall be referred to the sole arbitration of the Secretary to Government of India in the Ministry of Railways or any person appointed by him whose decision shall be final and binding on the parties.

The provisions of the Indian Arbitration Act 1940 as amended from time to time shall apply.

IN WITNESS THEREOF the parties have set their hands on the day year first mentioned above.

WITNESS FOR TRAINEE:

TRAINEE

1. Signature:_____

Signature:_____

Name & Address:_____

Name:_____

2. Signature:_____

Date:_____

Name & Address:_____

:: 3 ::-

SIGNATURE OF THE SURETY

Name:

Designation:

Office:

Date:

WITNESS FOR SURETY

1) Signature:

Name & Address:

2) Signature:

Name & Address:

CERTIFICATE REGARDING PAY OF SURETY:

This is to certify that the gross salary of Shri/Smt. _____
_____ who is working as _____ in the
office of _____ in scale Rs. _____.

Signature:

Office Seal

Designation:

Date:

(To be signed by the pay drawing Officer)

**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONG TO "SCHEDULE
CASTE OR SCHEDULE TRIBE" IN SUPPORT OF HIS CLAIMS**

FORM OF CASTE CERTIFICATE

This is to certify that Sri/Smt/Kum_____ Son/Daughter of
_____ Village/Union_____ in District/Divn.
_____ of the State/Union Territory_____ belongs to _____
Caste/Tribe* which is recognized as a Scheduled Caste/ Scheduled Tribe, Sub
Caste_____ Religion _____
Under:

- @ The Constitution (Scheduled Caste) order, 1950.
The Constitution (Scheduled tribes) Order, 1950.
The Constitution (Scheduled Castes) (Union Territories) Order.
The Constitution (Scheduled Tribes) (Union Territories) Order.
- @ As amended – the Schedules Castes and Scheduled Tribes (modification) order 1956,
The Bombay Reorganisation Act 10. The Punjab Reorganisation Act, 1966 The State of Himachal Pradesh Act, 1970, the North Eastern areas (Reorganisation Act, 1971.
And Schedules Castes and Schedules Tribes Orders (Amendment Act 1976).
- @ The Constitution (Jammu & Kashmir) Schedules Caste Order.
- @ The Constitution (Andaman & Nicobar Islands) Scheduled Tribes order 1959 as amended by
Schedules Castes and Scheduled Tribes, orders (Amendment) Act 1976.
- @ The Constitution (Dadar & Nagar Haveli) Scheduled Castes order 1962.
- @ The Constitution (Dadar & Nagar Haveli) Schedules Tribes order 1962.
- @ The Constitution (Pondicherry) Schedules Castes order 1964.
- @ The Constitution (Scheduled Tribes) Uttar Pradesh order, 1967.
- @ The Constitution (Goa, Daman & Diu) Schedules Castes order 196__.
- @ The Constitution (Goa, Daman & Diu) Scheduled Tribes order, 19__.
- @ The Constitution (Nagaland) Scheduled Tribes order, 1970.
- @ The Constitution (Sikkim) Scheduled Castes order 1978.
- @ The Constitution (Sikkim) Scheduled Tribes order, 1978.

(%) 2. Applicable in the case, of Scheduled Castes/Scheduled Tribes persons who have
migrated from the State Union Territory Administration.

This Certificate is issued on the basis of the Scheduled Caste/Scheduled Tribe certificate issued to
Sri/Smt/Kum. _____
Father/Mother of Sri/Smt/Kum. _____
in Dist./Divn. _____ belongs to _____ Caste/Tribe which is
recognised as Scheduled Caste/Scheduled Tribe in the State/Union Territory _____
issued by the _____ (Name of prescribed authority vide letter No. _____
_____ Dated _____.

Contd... 2...

.. 2 ..

(%)3. Sri/Smt/Kum. _____ and/or @ his/her family originally
resides in village/Town _____ of District/Division _____
of the state/Union/Territory of _____.

Signature:

Designation:

(With seal of Officer)

Place: _____

(State/Union/Territory).

Date: _____

- Please delete the words which are not applicable.
- Please quote specific residential order.
- % Delete the paragraph which is not applicable.

Note: The term (Ordinarily reside(S) used here will have the same meaning as in section
-20-of the Representation of the people Act 1950.

The list of officers authorized empowered to issue Scheduled Caste/Scheduled Tribe certificates:

1. Dist.Magistrate/Addl.dist.Magistrate/Collector/Dy.Commissioner/ Dy.Collector/FirstClass Stipendary /Magistrate/City Magistrate/Sub.Divl. Magistrate/Taluqa Magistrate/Executive Magistrate.Executive Magistrate/Extra Asst.Commissioner *(Not below the rank of Ist class stipendary Magistrate).
2. Chief Presidency Magistrate/Addl.Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tahsildar.
4. Sub Divn.Officer of the area where the candidate and/or his/her family normally resides.
5. Administration/Secretary to Administration/Development Officer. (Lakshdeep Islands).

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING
FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari_____son/daughter of
_____ of village/town_____ in
District/Division _____ in the State/Union Territory
_____ belongs to the _____community which
is recognised as a backward class under the Government of India, Ministry of Social Justice and
Employment's Resolution No._____ dated _____.
Shri/Smt./Kumari_____ and/or his/her family ordinarily reside(s)
in the _____ District/Division of the
_____ State/Union Territory. This is also to certify that he/she does
not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the
Government of India, Department of Personnel & Training O. M. 36012/22/93 –Est.(SCT) dated
8.9.1993**

District Magistrate
Deputy Commissioner Etc.

Dated:

Seal

*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** - As amended from time to time.

Note:- (a)The term “ordinarily” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue caste certificates are indicated below:

(I) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/
Additional Deputy Commissioner/Deputy Collector /Deputy Collector/Ist Class Stipendary
Magistrate/Sub-Divisional Magistrate/Taluk Magistrate/Executive Magistrate. Extra Assistant
Commissioner (not below

The rank of Ist Class Stipendiary Magistrate.

(II) Chief presidency Magistrate / Additional Chief Presidency Magistrate/ Presidency Magistrate
/Presidency Magistrate. Revenue Officer not below the rank of Tashildar.

**THE AGREEMENT SHOULD BE DRAWN UP ON NON-JUDICIAL STAMPED PAPER
OF PROPER VALUE**

FORM OF AGREEMENT FOR TRAINEE ACT APPRENTICE ARTICLES OF AGREEMENT MADE this day of 2016 between Son of Residing at Hereinafter reference trainee of the first part and (Father or Guardian of the second part and the President Acting by through..... Railway Administration of the third part.

Whereas the President of India (herein after referred to as the "Government" was at the request of the parties of the first part and second part engaged the training and the trainee has with the consent of the part of the second part agreed to undergo training at Nanded/Purna C&W Depot Department of Indian Railways on the terms and condition hereinafter in appearing.

NOW THESE PRESENTS WITNESS AND THE PARTIES HERETO RESPECTIVELY AGREE
FOLLOWS:-

- 1) The trainee of his/her own free will and with the consent of the part of the second part hereby binds himself to serve the Government as Act Apprentice trainee in any place situated on the South Central Railway system of period of 1/2/3/4 years commencing from the Day of and the Government may at their discretion after or modify the periods and causes or places of training. And they shall also have power to terminate the trainee before the expiry of the said period 1/2/3/4 years as herein after provided.
- 2) The period of training shall be 1/2/3/4 year aforesaid that the trainee shall receive a monthly stipend under the Rules of extent orders from time to time.
- 3) Should be at any time during the training, not satisfy the authority under whom he is working that he is making good progress or that his discharged from his training as herein provided. The Government or the Officer, appointed by them in that behalf shall be the sole and absolute judge. (whose decision shall be final) for the purpose of determining whether the progress of his training is or is not satisfactory.
- 4) The trainee shall employ himself honestly efficiently and diligently under the orders and instructions of the authorities under whom he shall from time to time be placed by the Government in any locality in India and shall do all things which may be required of him or which are necessary to be done in his capacity as an trainee.
- 5) The trainee shall not on any reason absent himself from his duties without having first obtained the permission of the Officer authorized in that behalf by the Government of in case of sickness or accident without forwarding a Medical Certificate satisfactory to such officer.
- 6) The Trainee shall devote his whole time to the training and shall not carry on or be concerned in any other trade or business or occupation whatsoever.
- 7) The trainee shall be responsible for the charge and care of Government money, goods and stores and other property entrusted to him or in his hands and shall truly and faithfully account for or pay ever to deliver the proper officer all money goods and stores and stores and property, which shall at any, time come to his hands or be under his charger on account of the Government.
- 8) The trainee shall confirm to all the rules and Regulations of the Department to which he/she may be attached for training at any time and shall obey all such orders and directions as he/she shall from time to time receive from the office and/or officers placed in authority above him.
- 9) The trainee will, if required, pass and examination on Indian Language conducted by NCTVC.
- 9.1) The trainee shall, if so required by the General Manager of the Railway, so which he is posted during the period of his training get himself enrolled to such unit of the National Cadets Corps as may be constituted by the Central Government by notification under section 7 of the National Cadet Crops Act 1948 in accordance with the rules prescribed in this behalf and thereafter shall be governed by such rules during the period of enrolment.
- 10) The Government shall be liberty to deduct from time to time out of the stipend due to e paid to the trainee as aforesaid any sum or sums of money which may be reasonable for any loss of time occasioned by the absence sickness without any approved medical certificate or other incapacity to work and also for any los which the Government may sustain by reason of the negligence or misconduct of the trainee.
- 11) The trainee will not during the period of training to be allowed to subscribe to the State Railway Provident Fund. The period of training will not count for pensioners benefits.
- 12) Should the trainee be guilty of any insubordination intemperance or other misconduct or any breach of non—performance of the provision of these presents at any time during the continuance of the training it shall be lawful for the Government or the Officer having authority in that behalf immediately and without previous notice to dismiss or discharge him/or her from training and the Government or such Officer shall be sole and absolute

judge, whose decision shall be final for the purpose of determining whether the trainee has been guilty of any insubordination intemperance or other misconduct has committed, any branch in the performance of the provisions of these presents.

- 13) It shall be lawful for the Government if satisfied on the medical evidence before them that the trainee is unfit and is likely for considerable period to continue unfit by reason of ill health to obtain or to complete the trainee to determine the training without previous notice (the decision of the Government being conclusive) and there upon his/her training shall be terminated.
- 14) During the period of Training the trainee shall be eligible for leave in accordance with the Rules for the time being in-force applicable, to trainee on Indian Railways.
- 15) Should be trainee to terminate his/her training without the written consent of the Government or try to withdraw by willfully absenting himself/herself by adopting any other unfair tactics or be discharged there from the misconduct or any other offence as enumerated in clause (13) above of his/her training, decline on the completion of his training to accept service without the written consent of the Government the parties of the first part, in consideration of the premises, hereby jointly and severally agree to repay on demand by the trainee, from the Government under the whole cost of his/her training which will be understood as 12-1/2% of stipend.
- 16) The trainee shall not be entitle to any compensation, whatsoever in his/her training lie in terminated under an / of the provision of these present nor shall be party of the second part have any claim for compensation against the Government in that behalf.
- 17) The trainee shall undergo training for such trade or trades as may be specified in terms of clause (1) here of no guarantee or promise of employment temporary or permanent on completion of training is given or implied by the Railway Administration.
- 17.1) Stipend will be withheld when an extension / a repeat course of considered necessary at the end of prescribed period of training (for the reasons that the trainee has failed to complete the prescribed training satisfactorily.)
- 17.2) The trainee for whom repeat course is given will rank junior to those passing in the first attempt. Such of the trainees who failed in the initial training and who will be given repeat course without stipend, will be governed by the terms and condition given under:
- 17.3) During the period of repeat course of training will be government by the terms and conditions on his agreement with the president, entered into by him at the time of joining the initial training etc., in that no stipend will be paid during the repeat course period.
- 18) In respect of any matter for which no provision have been made in this Agreement the provision of the Indian Railways Establishment code from time to time in force or any Rules made there under shall apply to the extent to which they are applicable to the service hereby provided for and the decision of the Government as to their applicability, interpretation as effect shall be final.
- 19) Subject as otherwise provided in this contract, all notices to be given on behalf of the Government and all other sections to be taken on behalf of the Government may be taken on behalf of the Government by or any officer for the time being entrusted with the functions duties and powers of the said. IN WITNESS WHERE OF THE parties here to have got their hands the day and year first above written.

WITNESS

1)

2)

SIGNATURE OF THE FIRST PART

(Trainee)

WITNESS

1)

2)

SIGNATURE OF THE FIRST PART

(Father of Guardian of Trainee)