



सं No. एण्डी AAD/EO1/2023-2024/Spl.

दि Date: 03.01.2024

अधिसूचना NOTIFICATION

विषय Sub: Panel for filling up of Group 'B' posts of AFAs/ADFM's in the Accounts Department through Centralized Computer Based Objective Type Examination (CBT) - Special drive to fill up the vacancies.

-oOo-

It is proposed to conduct special Group 'B' Selection drive for formation of the panels for promotion to Group 'B' posts of AFAs/ADFM's in Accounts Department in Level-9 of VII CPC [PB-2 Rs.9300-34800 with Grade Pay Rs.5400/- (VI CPC)] against 70% & 30% quota through Centralized Computer Based Objective Type Examination (CBT) as per Railway Board's Lr. No. E(GP)2022/2/4 dated 14.12.2023.

The Centralized Computer Based Objective Type Examination (CBT) is being conducted by DG/NAIR w.e.f., 01.01.2023 as per Railway Board's Lr. No. E(GP)2022/2/4 dated 28.06.2022.

1. VACANCIES AND RESERVATION:

The number of vacancies assessed by reckoning up to 50% STS & up to 100% of JTS/Gr.A vacancies as on 01.10.2023 are as under:

Segment	UR	SC	ST	Total
70%	01	00	00	01
30%	01	00	00	01
TOTAL	02	00	00	02

The cut-off date for assessment of eligibility of candidates for this extra round of examination is retained as 01.01.2023.

With regard to the Notification for 30% LDCE, a separate advice will follow.

2. DATE OF CENTRALIZED CBT:

As per Railway Board's Lr. No. E(GP)2022/2/4 dated 14.12.2023, **the 70% Selection will be conducted by NAIR through Centralized CBT on 25.02.2024. There shall be no Supplementary examination for this special 70% Selection.** Exact time and venue for the Centralized CBT along with other details will be announced in due course.

3. PATTERN OF EXAMINATION (CBT):

The Centralized CBT for 70% Selection will be held in terms of instructions contained in Board's letter No. E(GP)2022/2/4 dated 07.12.2022, according to which the selection pattern will be as follows:-

a) One Paper on Professional Subject including optional questions of 10 marks on Official Language Policy & Rules	100 Marks
b) Qualifying marks	60 Marks with reservation as per extant rules
c) Duration	2 hours

(Contd..2)

NB: 1 mark will be allotted for every correct answer. There shall be negative marking for incorrect answers and 1/3rd of Marks allotted for each question will be deducted for every wrong answer. (Authority: Railway Board's Lr. No. E(GP)2022/2/4 dated 28.06.2022)

The candidates who qualify in the Centralized CBT will only be eligible to appear for medical examination and viva-voce.

4. RECORD OF SERVICE & VIVA-VOCE:

In terms of instructions contained in Para 10.4 of M.C.No.68 dated 08.07.2019, the marks for record of service and viva-voce will be as follows:-

Viva- voce	Max. 25 Marks	Qualifying Marks 30 (including at least 15 marks in the Record of service)
Record of Service	Max. 25 Marks	

5. SYLLABUS FOR CBT:

In terms of Railway Board's letter No. E(GP)2022/2/4 dated 07.12.2022, the following syllabus has been adopted for 70% Selection for Group B post of AFA in Accounts Department to be conducted through CBT.

1). Professional Subjects:

- i) General Principles of Govt. Accounts and Audit with Special Reference to Railways.
- ii) Books and Budget including Traffic Book
- iii) Traffic Accounts and Statistics
- iv) Establishment
- v) General Expenditure
- vi) Workshop Accounts
- vii) Stores Accounts

2). Management Accounting and Financial Justification for expenditure.

Further, Railway Board vide letter No. E(GP)2022/2/4 dated 07.11.2022 has advised the prescribed syllabus for Establishment & Financial Rules for promotion to Group- B posts - 70% selection which is enclosed as **Annexure 'D'** (02 pages).

6. COMBINED SENIORITY AND ELIGIBILITY:

The combined seniority list of SSO(A)s/Sr.TIAs/Sr.ISAs has been compiled as per the extant instructions and Railway Board's guidelines in terms of letter No. E(GP)2019/2/5 dated 08-07-2019 (Master Circular No.68) and also as per the provisions contained in Para 320 of IREM (1989 edition) and the same has been circulated vide letter No. AAD/FINSEN (VOL.III) dated 09.11.2022. This combined seniority list has now been updated duly deleting the names of staff who were promoted to Group 'B' service/superannuated/ voluntarily retired/expired. Also, the employees who are retiring up to March, 2024 are excluded from this list.

The SSO(A)s/Sr.TIAs/Sr.ISAs who are eligible to appear for the above selection are indicated in the **Annexure-A** (enclosed). It may be ensured that the individual notices to the staff working under your control, sent herewith, are handed over to them and the acknowledgement for the same along with their willingness/unwillingness to take the written test obtained and forwarded to the undersigned latest by **17.01.2024**. Such employees who neither appear for the written examination nor indicate their unwillingness will be treated as having availed of an opportunity.

In the event of the employees included in Annexure-A happening to be on leave/sick list, an intimation should be immediately sent to him/her official/personal address by his/her controlling officer and necessary acknowledgement obtained on the prescribed form enclosed and forwarded to this office by the due date.

S. S. S.
21/1/24

(Contd..3)

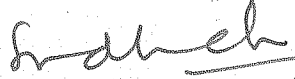
The employees listed in **Annexure-B** (enclosed) may be advised and alerted, that they may be required to appear for the selection in the event of shortfall in the zone of consideration caused by any of those in Annexure-A expressing their unwillingness to take the written test.

Further, with regard to the CBT examination, please find enclosed a prescribed Proforma (**Annexure-C**) issued by Director General/NAIR/BRC to furnish the mandatory information of the candidates appearing for the Group 'B' selections through Centralized CBT. The controlling officers are requested to kindly forward the Annexure-C duly filled in by the candidates to this office for further process.

Please acknowledge receipt.

This issues with the approval of the competent authority.

Encl: as above


(गेदेल श्रीधर Gedela Sridhar) 03/01/24
उपमलेधि/सा Dy.CAO/G
कृते प्र वि स/सिकं for PFA/SC

Copy to:

DG/NAIR, National Academy of Indian Railways (NAIR), Lalbaug, Vadodara - 390004 for kind information.

PFA/CONS, FA&CAO/T&CM, ADG/IRIFM

FA&CAO/T, FA&CAO/Statistics & Traffic Costing, FA&CAO/C-I, FA&CAO/S&W,

FA&CAO/C-II, FA&CAO/F&B

Dy.CPO/GAZ., for kind information and necessary action.

Sr.DFMs/SC, HYB, BZA, GTL, NED, GNT, Dy.FA&CAO/WS/LGD,

Sr.AFAs/CN TPTY & BZA, WAO/RYPs

AWAO/CRS/TPTY, AFA/CN/NED

Sr.VO(G)/SC, PS (Gr.I) to PFA

All Branch officers at Hqrs.


कृते प्र वि स/सिकं for P F A / SC 3/1/24



दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY
प्रमुख वित्त सलाहकार का कार्यालय
PRINCIPAL FINANCIAL ADVISER'S OFFICE
रेल निलयम RAIL NILAYAM, सिकंदराबाद SECUNDERABAD-500025

सं No. एएडी AAD/EO1/2023-2024/Spl.

दि Date: 03.01.2024

Sub: Panel for filling up of Group 'B' posts of AFAs/ADFM's in the Accounts Department through Centralized Computer Based Objective Type Examination (CBT) - Special drive to fill up the vacancies - Reg.

You are being considered for empanelment for promotion to the post of AFA/ADFM (Group 'B') in Level-9 of VII CPC [Pay Band-2 - Rs.9300-34800 with Grade Pay Rs.5400/- (VI PC)] and you are required to appear for a Centralized Computer Based Objective Type Examination (CBT) as per Notification of even No. AAD/EO1/2023-2024/Spl. dated 03.01.2024. You are hereby advised to give your **willingness / unwillingness** to take the examination/selection in the form appended below, latest by **17.01.2024**. It is made clear that it is your own responsibility to advise your willingness/unwillingness to take the selection within the above stipulated time. Failure to respond or provide the intimation within the specified date will be treated as unwillingness on your part to take the selection. No further correspondence on this subject will be entertained.

[Signature]

(गेदला श्रीधर Gedela Sridhar)

उपमूलेधि/सा Dy.CAO/G

कृते प्र वि स/सिकं for PFA/SC

ACKNOWLEDGEMENT

PFA/ADMN/SC

(Through the Controlling officer)

Sub: Panel for filling up of Group 'B' posts of AFAs/ADFM's in Accounts Dept., – Reg.

Ref: Your Notification No. AAD/EO1/2023-2024/Spl. dated 03-01-2024.

1. I hereby acknowledge receipt of the Notification calling me for the above selection.

I am willing to take up the selection

Or

I am not willing to take up the selection

Signature: _____

Name: _____

Desg. & Office: _____

Date: _____

Mobile No: _____

[Signature]
31/1/24

ANNEXURE 'A'					
SOUTH CENTRAL RAILWAY					
(Enclosure to Letter No. AAD/EO1/2023-2025/Spl. Dated 03.01.2024)					
S.No.	NAME(S/SR/SMT/KUM)	DESIGN	OFFICE	DOB	Officiating from
1	SRINIVAS M	SR TIA	TRAFFIC A/CS/HQ	28-07-1964	18-11-1994
2	RATNA KARAM T	SR TIA	TRAFFIC A/CS/HQ	20-09-1967	31-05-1995
3	ABRAHAM LINCOLN CH (SC)	SR TIA	TRAFFIC A/CS/HQ	18-05-1964	16-08-1994
4	RAMAN MOORTHY K V	SSO(A)	PFA/SC	24-07-1964	25-09-1995
5	SHAIK MOHD JAFFER	SSO(A)	TRAFFIC A/CS/HQ	26-11-1965	28-09-1995
6	VENKATESWAR M	SR ISA	STORES A/CS/HQ	26-09-1964	27-12-1996
7	RAVI CHANDER S	SSO(A)	SR.DFM/GTL	17-08-1964	06-01-1997

Dy.CAO/G

Indheh
31/1/24

STANBY LIST					ANNEXURE 'B'
SOUTH CENTRAL RAILWAY					
(Enclosure to Letter No. AAD/EO1/2023-2025/Spl. Dated 03.01.2024)					
S.No.	NAME(S/SR/SMT/KUM)	DESGN	OFFICE	DOB	Officiating from
1	MUSHTAQ HUSSAIN C	SSO(A)	Sr.DFM/HYB	14-08-1964	06-01-1997
2	MURALI S	SSO(A)	PFA/SC	18-05-1966	31-12-1996
3	SRINIVAS B	SR TIA	TRAFFIC A/CS/HQ	13-10-1965	02-05-1997
4	GOWRI V	SSO(A)	STORES A/CS/HQ	12-08-1966	01-10-1997
5	SRINIVAS K	SSO(A)	Sr.DFM/HYB	27-08-1964	03-10-1997
6	VENKATA RAMANA V T * #	SR TIA	TRAFFIC A/CS/HQ	08-07-1967	14-07-2000
7	RAMESH M K	SR TIA	TRAFFIC A/CS/HQ	14-07-1965	18-05-1998
8	MOHD ISAMAIL	SR TIA	TRAFFIC A/CS/HQ	10-04-1964	07-12-2000
9	RAMAKRISHNA K	SR TIA	TRAFFIC A/CS/HQ	10-07-1964	22-05-2002
10	SUSHEEL T NAMBIAR	SSO(A)	PFA/SC	02-01-1966	11-08-2003
11	JHANSILAKSHMI BAI K	SSO(A)	TRAFFIC A/CS/HQ	11-07-1964	14-08-2003
12	VIJAYA KUMARI B V	SSO(A)	WAO/LGD	02-07-1964	12-01-2004
13	TUHINA ROY	SSO(A)	PFA/CN/SC	07-06-1965	07-04-2004
14	SHAIK RAWOOF	SSO(A)	SR.DFM/HYB	05-03-1965	12-07-2004
15	GOPALAKRISHNA MURTHY A	TCI	TCO/SC	14-07-1964	12-07-2004
16	V A SRINIVASA KUMAR #	SR TIA	TRAFFIC A/CS/HQ	29-08-1968	31-07-2004
17	RAGHUNATH D	SSO(A)	PFA/SC	13-04-1965	23-09-2004
18	VIJAYA LAKSHMI V	SSO(A)	PFA/CN/SC	07-05-1965	01-11-2004
19	SAMUEL RATNAM Y *	SSO(A)	TRAFFIC A/CS/HQ	27-06-1964	19-10-2006
20	NAGARAJA RAO A	SSO(A)	PFA/SC	09-06-1964	23-09-2004
21	VASUDHA SREE T (SC)	SSO(A)	TRAFFIC A/CS/HQ	06-08-1964	19-07-1995
22	PADMANABHA RAO D A	SSO(A)	SR.DFM/BZA	20-08-1964	31-03-2005
23	SRIPATI SARMA V	SSO(A)	PFA/CN/SC	12-08-1964	04-04-2005
24	MALLIKARJUNA S	SR TIA	TRAFFIC A/CS/HQ	15-04-1967	09-04-2005
25	SYED RAHIMUDDIN *	SR TIA	TRAFFIC A/CS/HQ	28-10-1974	11-05-2006
26	MOHD MUSHTAQ	SSO(A)	STORES A/CS/HQ	27-07-1964	29-06-2005
27	KANCHANA NAIDU T	SSO(A)	PFA/SC	06-08-1967	29-06-2005
28	HARI PRASAD V	SSO(A)	PFA/SC	19-04-1964	28-06-2005
29	LATHA R	SSO(A)	Sr.DFM/SC	31-12-1967	01-07-2005
30	SUBRAMANYA SARMA O	SSO(A)	PFA/SC	15-08-1967	24-10-2005
31	VENKATESWARA RAO CH (SC)	SSO(A)	SR.DFMBZA	15-03-1967	22-01-1996
32	JAHANGIR PASHA	SSO(A)	SR.DFM/BZA	15-05-1966	30-11-2006
33	VENKATESWARA RAO A - I	SSO(A)	PFA/SC	16-07-1967	30-11-2006
34	SUNAYANA BRIJLAL	SSO(A)	SR.DFM/SC	15-01-1966	30-11-2006
35	VENKATESWARLU P	SSO(A)	SR.DFM/SC	15-05-1964	30-11-2006
36	VIJAYARAMA GUPTA S V S	SSO(A)	PFA/CN/SC	30-10-1965	30-11-2006
37	SRINIVAS RAO N (SC)	SSO(A)	SR.DFM/SC	15-04-1967	29-08-1996
38	MURALIDHAR G	SSO(A)	TRAFFIC A/CS/HQ	15-07-1966	30-11-2006
39	MOHD KHASIM	SSO(A)	PFA/SC	01-07-1966	30-11-2006
40	SATYANARAYANA S	SSO(A)	PFA/SC	27-08-1964	30-11-2006
41	RAVINDRANATH K L	SSO(A)	SR.DFM/SC	05-06-1966	30-11-2006
42	RAMBABU CH (SC)	SSO(A)	SR.DFM/GNT	20-01-1966	28-08-1997
43	SARMA P S V S S N V	SSO(A)	SR.DFM/HYB	07-09-1965	30-11-2006
44	JAWAHAR BABU V (SC)	SSO(A)	SR.DFM/BZA	23-05-1964	25-08-1997
45	SIMHACHALAM G (SC)	SSO(A)	SR.DFM/BZA	12-01-1966	28-09-1998
46	SRINIVASA SASTRY V	SSO(A)	SR.DFM/BZA	20-06-1965	30-11-2006
47	PRAKRITI SAXENA	SSO(A)	SR.DFM/SC	26-01-1965	30-11-2006
48	SESHAGIRI RAO P V (ST)	SSO(A)	SR.DFM/GNT	06-06-1966	23-09-1998
49	SUNITHA M	SSO(A)	SR.DFM/SC	08-11-1968	30-11-2006
50	BHASKAR R (SC)	SSO(A)	SR.DFM/GNT	30-05-1965	24-09-1998

* NBR promotions

Employees in extended panel

Handwritten signature
31/1/24

Handwritten signature

Annexure-C

Mandatory information in notifications for Gr-"B" selections		
Sl.No.	Particulars	
1	Railway / PU *	
2	Post Name	
3	Name of the applicant	
4	IPASS number (11 digit employee ID)	
5	HRMS ID	
6	Designation	
7	Mobile No:	
8	Email ID	
9	Place of posting	
10	Division / Workshop /Unit *	
11	Controlling Officer	
12	D.O.B (DD/MM/YYYY)	
13	Community (UR/ SC/ ST)	
14	Whether a PwBD requiring scribe*	

Signature of the applicant

Forwarded to PFA/Admn./S.C.Rly./SC for further necessary action.

Controlling Officer

Handwritten signature
3/1/24

Syllabus for promotion to Group- B posts - 70% selection and 30% LDCE.

Syllabus for Establishment Rules:

1. Organization of the Personnel Department in Railways objectives functions and policies of Personnel Department.
2. Recruitment and Training, Classification of Services, Recruitment in Different services, Railway Recruitment Boards & Railway Recruitment Cells Compassionate Ground Appointments, Initial & In Service Training, Refresher Courses, Central Training Institutes, Training Centers in Zones, Divisions & Workshops, Training Modules for different posts, Training under Apprentices Act, Online Training, APARs.
3. General conditions of service in Railways, Seniority, Lien, Inter Railway & Inter Division transfers, Deputation, Promotion Policy & methods. Selection, Suitability, Trade Tests, Leave Rules, Pass Rules, Joining Time Reservation policy, HOER, Overtime, Payment of wages, current CPC Pay Rules, Advances in Railways.
4. Manpower planning, Rightsizing & Benchmarking, creation, extension and surrender of posts, creation of posts against new assets, different types of posts including workcharged posts.
5. The Railway Servants (Discipline & Appeal) Rules, 1968 and related instructions.
6. The Railway Services (Conduct) Rules, 1966 and related instructions.
7. Retirement benefits, qualifying service, pension, family pension, commutation gratuity, new pension scheme.
8. Staff welfare, SBF, Railway institutes, Railway schools, Ex-gratia payment, Incentive Bouns Scheme, Staff Grievances Redressal Mechanisms.
9. Industrial relations in Railways, recognized trade unions, industrial disputes. The Industrial Disputes Act, 1947. The Industrial Relations Code, 2020. The Trade Unions Act, 1926, PNM, PREM, JCM, Various Associations & Informal Meetings.
10. The Factories Act, 1948. The workmen's Compensation Act, 1923. Functions of Labour Enforcement Officers, Right to Information Act.
11. The scope of Information Technology in Railway e – office. HRMS, IPAS , LIMBS, ARPAN, CPGRAMS, ANUBHAV etc.

Indresh
3/1/24

Syllabus for Financial Rules:

1. Parliamentary Control over Railway Finance, Public Accountability, Canons of Financial Propriety.
2. Railway Budget - Budgetary terms, Types of Budgets, Budget cycle, Demand of Grants, Budgetary and Financial Reviews.
3. Rules of Allocation - Classification of expenditure - Control of expenditure - Responsibility Accounting - Performance Budgeting - Exchequer Control - Financial Results of Working lines.
4. Works Programme - Financial justification of Works - Surveys - Preparation of Estimates - Capital Budget - Control over Capital Expenditure - Reappropriation of Funds.
5. Financial control over Stores Expenditure - Purchase and Stores Keeping Procedure - Inventory Control and ABC Analysis.
6. Financial & Cost Control in Railway Workshops/Sheds/Units.
7. Rules and procedure relating to Tenders and contracts for execution of works and Procurement of Stores, M&P Programme and RSP.
8. Procedure for Possessing and finalizing Audit Objections and Draft Paras.
9. Delegation of Powers.
10. Losses, Frauds and Embezzlements.
11. General Financial Rules
12. Government e-Market (GeM)
13. Classification of Railway Revenue (Earnings)
14. Information Technology in general with specific reference to Railway's IT Applications
15. Taxation matters with special focus on GST & Income Tax
16. Organization of CGA and C&AG
17. Any other topic felt necessary from time to time


3/1/24