



दक्षिण मध्य रेलवे / South Central Railway

नांदेड मंडल / Nanded Division

मंडल कार्यालय / कार्मिक शाखा, नांदेड, Divisional Office, Personnel Branch, Nanded-431605

संख्या/No. SCR/P-NED/IRRT/IDRT/Misc

दिनांक/ Date: 27.05.2024

**All Branch Officer,
Nanded Division**

Sub: Transfer policy regarding Forwarding/Relieving of staff on IRRT/IDRT of Nanded Division in HRMS.

Ref: RBE No. 153/2019, dated 20.09.2019.

In connection with above subject, in order to streamline the system of transfer policy the following guideline are issued for strict compliance without any deviation: -

1. All the transfer i.e. IRRT & IDRT has to be processed in HRMS only.
2. IRRT/IDRT of employees should be forwarded by Branch Officer through HRMS to Personnel Branch where there is reasonable possibility of relief in case of acceptance by railway to which transfer is sought and not otherwise. It may be noted that conditional forwards such as "Subject to replacement" it will be treated as IRRT request decline by the Branch Officer and thus the same will be returned back to Branch Officer by Personnel Branch.
3. Once forwarding by Personnel Branch to Concerned Division/Railway and if NOC received, the concerned employees will be relieved.

Encl: As stated

(आर.के.मीना / R.K. Meena)

अपर मंडल रेल प्रबंधक/ नांदेड/Addl. Divisional Railway Manager/Nanded

Copy to DS/SCRE Sangh, SCRM Union & AISCTRE Assn/NED for information

R.B.E. No. / 53/2019

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No. E(NG)I-2019/TR/11

New Delhi, dated 20.09.2019

The General Manager(P)s,
All Zonal Railways and Production Units.
(As per Standard list).

**Sub : Forwarding of one-way own request transfer applications to
other Divisions/Railways.**

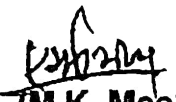
It has come to the notice of Board that a large number of inter-Railway/inter-Division one-way transfer requests are being forwarded by some of the Zonal Railways for NOCs without assessing the feasibility of relieving such staff on receipt of NOC. This causes unnecessary building up of expectations regarding their imminent sparing among such employees and puts avoidable pressure on the Railway administration.

2. Considering the above, Railways may ensure that henceforth only such Inter-Railway transfers requests be forwarded where there is reasonable possibility of relief in case of acceptance by the railway to which transfer is sought. While doing so, various factors like number of staff likely to be inducted in the cadre by way of departmental promotions/Inter-Divisional/Inter-Railway Transfer from other Railways/Divisions and through RRB indents should be kept in view so that once NOC is received, the concerned employee can be relieved early.

This issues with the approval of Board (MS).

Please acknowledge receipt.

Hindi version will follow.


(M.K. Meena)
Deputy Director Estt.(N)
Railway Board