

COURSES DETAILS

Course Code	Course Title	Course Details	Target Group	COURSE DIRECTOR CODE*
INITIAL COURSES				
CAI	COURSE ON ACCIDENT INVESTIGATION	Topics like accident investigation, track, wagon and loco readings, practical visits and working of 140 crane etc are covered.	Supervisors & Staff of C&W and Diesel of Mechanical Department.	RSK
CAR	COURSE ON ACCIDENT RESTORATION	Readings of loco, C&W and track, precautions at OHE site at the time of derailment, Types of Disasters, materials available in ART & MRV, Instructions & Precautions for operations for ART and 140 T cranes & MRVs, classifications of accidents, accident enquiry procedure etc.	Supervisors & Staff of C&W and Diesel of Mechanical Department.	SHB
ICDLI	INITIAL COURSE FOR DIESEL LOCO INSPECTORS	Initial course for diesel loco inspectors- Trouble shooting of Locos, G&SR Rules, Tracks, Loco and S&T Readings etc.	Staff promoted as Loco Inspectors (Diesel) of S.C.Railway.	GR
REFRESHER COURSES				
RC-M	REFRESHER COURSE FOR C&W, WORKSHOP AND DIESEL SUPERVISORS	It is a Railway Board's prescribed mandatory course for JEs and SSEs of Mechanical Department. This course mainly aims at refreshing the knowledge in establishment matters, computer topics, stores matters, management skills, work study techniques, finance matters apart from latest technological developments in technical matters.	→All JE&SSE of Mechanical Department.→For W/S and Wagon stream – every 3 years→For Diesel stream – every 5 years.	C&W-SHB DSL-KP WS-MNR
RC-WSI	REFRESHER COURSE FOR WORKING WORK STUDY INSPECTORS	This course basically designed to refresh the knowledge and skills of working Work study Inspectors of Indian Railways pertaining to Work study and the major topics covered under the title are review of Work study- Method Study and Work Measurement, Quality Management System, Auditing, Case studies etc.	→Present Working Work Study Inspectors of Indian Railways.	MRR
RC-CLI	REFRESHER COURSE FOR CLI's	This course mainly aims at refreshing the knowledge in establishment matters, computer topics etc. apart from latest technological developments in technical matters.	CLI's of S.C.Railway	GR

SPECIAL COURSES				
LHB	COURSE ON LHB MAINTENANCE PRACTICES	Course on LHB maintenance Practices	Supervisors of C&W and Workshops.	RSNK
MCH (140T, LUKAS)	MECHATRONICS (140T CRANE, LUKAS)	Course on Mechatronics (140 T crane, Lukas)	Supervisors of Mechanical Department dealing with 140T crane/LUKAS	KP
DMS	COURSE ON DISASTER MANAGEMENT SYSTEM	Course on Disaster Management	Supervisors of C&W Divisions of S.C.Railway	RSNK
EMD/GM	COURSE ON EMD/GM LOCO SYSTEMS	Mechanical & Electrical Systems of G4/P4 Locos and its trouble shooting etc.	Supervisors and Technicians of Diesel Sheds of SC Railway	GR
MCH (PLC,CDTS)	MECHATRONICS (PLC, CDTS)	This course comprises of operation, working and demonstration of Pneumatics, Hydraulics and PLCs.	Supervisors of Mechanical Department	GR

ALL DEPARTMENTS-SPECIAL COURSES

MSO	INTRODUCTION TO COMPUTERS- MS WORD & EXCEL AND INTERNET	This course is ideal for all new users of computers. It is purely practical oriented course. The content of the course includes fundamentals of computers, accessories of computers, MS Office – Word, Excel, Internet, E-mail etc. All will be explained and make practice to the participants.	→Supervisors and Ministerial Staff of all departments of SC Railway including Railway School teaching staff.	MNR
AWT	ADVANCED WELDING TECHNOLOGY	Topics like Dissimilar Welding, MIG & MAG Welding, Electrode classification, Weld economy etc.	Supervisors of Mechanical & Other Departments	MSR
MSA	INTRODUCTION TO DATA BASE- MS ACCESS	The course contents include Introduction to Data Base, Introduction to MS Access, Tables creation, queries, forms, Reports etc.	Supervisors & Ministerial Staff of all Departments including Railway School Teaching Faculty	MNR
T&C	COURSE ON TENDERS AND CONTRACTS	Tender opening, Tender brief Note, Preparation of tenders, GCC, Estimates and Sanction, Measurement Book, Bill Passing, TCP etc.	Supervisors & Ministerial Staff of all Departments	SSK
OCM	ORIENTATION COURSE FOR MINISTERIAL STAFF (Non-Personnel)	Orientation course for ministerial staff (non-personnel)	Non-Personnel Ministerial Staff of Mechanical Department	MSR
DAR	COURSE ON DISCIPLINE & APPEAL RULES	Course on discipline & appeal rules	Supervisors & Ministerial Staff of all Departments	MSR
AWS	ADVANCED WORK STUDY COURSE	This course is designed as per Railway Board guidelines. Topics covered under this title are Introduction to Workstudy, Method study, Work Measurement, Productivity, Bench Marking, Material Handling, Time Study, Production Scheduling, Network analysis, practical study and preparation of reports etc.	Supervisors & Office Superintendents of Indian Railways	MRR
SPD	SUPERVISORS PERSONALITY DEVELOPMENT	Topics covered are Motivation, Leadership, Decision Making, Interpersonal Skills, Stress Management etc.	Supervisors & Ch.OS/OS of all Departments	SSK

STORES DEPARTMENT				
INITIAL COURSES				
MMIC	MATERIAL MANAGEMENT INDUCTION COURSE	Organisation of Stores, working of Head Quarters, Working of Depots attached to Workshops & Loco Sheds, Working of Scrap Depots, Working of Divisions, IMMIS, IREPS, E-Procurement, E-Auction etc.	New recruits of DS-Jr clerks Sr clerks & Promotees of DMS & Group D to C of Stores Department	HC
REFRESHER COURSES				
MMRC	MATERIAL MANAGEMENT REFRESHER COURSE	Detailed Study of Disposal of Scrap, Local Purchase, Depots Working, Head Quarters Working, IMMIS, IREPS, E-Procurement, E-Auction etc.	Supervisors & Ministerial Staff of Stores and other Departments	OBP
SPECIAL COURSES				
CSM	COURSE ON STORES ASPECTS FOR MECHANICAL SUPERVISORS	Topics covered are Local Purchase, Headquarters Working, Depot Working, preparation of Non-stock indents etc.	Supervisors of Mechanical Department	OBP
CLP	COURSE ON LOCAL PURCHASE	Topics covered are Indenting preparation, Drawl of Non-stock items, Recording of imprest etc.	Supervisors and Ministerial Staff of all Departments	HC
CHSDD	COURSE ON HEADQUARTERS, DEPOT & SCRAP DEPOT WORKING	Course on headquarters, depot & scrap depot working, IMMIS, IREPS, E-Procurement, E-Auction etc.	Supervisors & Ministerial Staff of Stores Department and other Departments	HC

***COURSE DIRECTOR CODE DETAILS**

COURSE DIRECTOR CODE	NAME OF COURSE DIRECTOR (SRI/SMT)	DESIGNATION	CONTACT NO.
MNR	M. NARASIMHA REDDY	SR.LECTURER (Science & Misc)	9160044410 RLY:89543
MRR	M. RAMA RAO	SR.INSTRUCTOR (WORK STUDY)	9398513017
RVC	S.HARI BABU	SR.LECTURER (C&W)	9701371416
JS	K. PRASAD	SR.LECTURER (MECHANICAL)	
RSK	R.SHIVANAGA KUMAR	SR.INSTRUCTOR (WORK STUDY)	8978352929
STR	S. TAVITI RAJU	SR.LECTURER (SAFETY & STORES)	9676867769
GR	G. RAMESH	SR.LECTURER (DIESEL ELECTRICAL)	9494241434
KHL	K. HEMA LATHA	SR.LECTURER (METALLURGY)	9491415089
OBP	O. BHANU PRAKASH	SR.INSTRUCTOR (STORES)	8985528481
VVLK	V.V.L. KRISHNAIAH	SR.INSTRUCTOR (STORES)	9440470127
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