



“गोपनीय” / Confidential

दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY

महाप्रबंधक के कार्यालय General Manager's Office,
सतर्कता शाखा Vigilance Branch,
सिकंदराबाद Secunderabad
तारीख Date: 23.08.2024
24

No.G.265/PC/2024/07/01153/T/N/SC

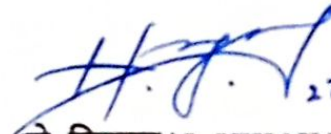
**All DRMs
S.C.Railway**

Sub: Serious irregularities in management of parking contracts

A preventive vigilance check was conducted on management of parking contracts in one of our divisions in July 2024. During the check the following irregularities were noticed:

- No physical demarcation of the boundaries of the allotted parking area is available on the site due to which agency is utilizing more area than what is allotted.
- Manual slips are being issued as parking tokens / slips as against contract condition of printed slips.
- No proper lighting arrangements are available in the parking area/shed.
- No registers are being maintained to record the details of vehicles parked in the parking area, though required as per contract. (This is required to take action for vehicles parked or unclaimed beyond stipulate time.)
- No proper display boards showing parking charges & details of agency were available, though required as per contract.
- The Agency is charging higher rates as parking charges on users than specified in agreement.
- The staff in the parking stand were not having proper ID cards and uniform, though this is a contract condition.

The above are the serious violations in the management of parking contract agreements. In the said case, clear negligence from the side of the sectional supervisor and poor supervision by the Officer were highlighted. It is therefore advised to review the implementation of existing parking contracts on your division. Action taken may please be intimated to this office.

 27.8.24
(जे. विनयन/J. VINAYAN)

वरिष्ठ उप महाप्रबंधक/मुख्य सतर्कता अधिकारी/दक्षिण मध्य रेलवे/
SDGM & CVO/SCR



दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY

मंडल रेल प्रबंधक का कार्यालय वाणिज्य शाखा, हैदराबाद मंडल, सिकंदराबाद

Office of the Divisional Railway Manager Commercial Branch HYB Divn, Secunderabad

सं/No. Y/C. 300/CS/2024-25

दिनांक/Date: 10/09/2024

SDGM & CVO/SCR

Sub: -Serious irregularities in management of Parking contracts.

Ref: - SDGM & CVO/SCR's lr.No.G.265/PC/2024/07/01153/T/N/SC
dated 23/27.08.2024.

With reference to the above subject, a review was conducted on effective implementation of parking contracts over the division and in order to prevent the irregularities at existing parking lots division has conducted intensive drive from 29.08.2024 to 04.09.2024 and action taken is as under:

S.No.	Irregularities and Action taken																																	
1.	No physical demarcation of the boundaries of the allotted parking area is available on the site due to which agency is utilizing more area than what is allotted.																																	
Remarks	<p>Division has taken an initiative to mark the earmarked boundaries with florescent paint (yellow colour) and the same is being ensured by conducting surprise inspections periodically. As a result of inspections, the locations/parking lots which are found occupying additional premises/land was imposed with hefty penalties, Further, to avoid utilization of additional land, request from contractors/licensee has been obtained for additional allotment on pro rata basis and regularized the area duly co-terminus to the existing contract. Details of such realizations are as under:</p> <table border="1"> <thead> <tr> <th>Location</th><th>Initial Area (Sq mts)</th><th>Initial License Fees</th><th>Additional Area (Sq mts)</th><th>Additional License Fees</th><th>Total Area (Sq mts)</th><th>Total LF</th></tr> </thead> <tbody> <tr> <td>KCG (Golnaka)</td><td>200</td><td>5,51,000/-</td><td>400</td><td>11,02,000</td><td>600</td><td>16,53,000</td></tr> <tr> <td>MBNR</td><td>1228.5</td><td>12,77,889/-</td><td>150</td><td>1,56,030</td><td>1378.5</td><td>14,33,919</td></tr> <tr> <td>Mettuguda (NFR Parking)</td><td>393.20</td><td>6,09,000/-</td><td>499.44</td><td>7,74,816.6</td><td>892.6</td><td>13,84,816</td></tr> </tbody> </table> <p>Further it is to state that at stations where development is taking place under Amrit station scheme, a proper demarcated parking lot with canopy is being provided.</p>						Location	Initial Area (Sq mts)	Initial License Fees	Additional Area (Sq mts)	Additional License Fees	Total Area (Sq mts)	Total LF	KCG (Golnaka)	200	5,51,000/-	400	11,02,000	600	16,53,000	MBNR	1228.5	12,77,889/-	150	1,56,030	1378.5	14,33,919	Mettuguda (NFR Parking)	393.20	6,09,000/-	499.44	7,74,816.6	892.6	13,84,816
Location	Initial Area (Sq mts)	Initial License Fees	Additional Area (Sq mts)	Additional License Fees	Total Area (Sq mts)	Total LF																												
KCG (Golnaka)	200	5,51,000/-	400	11,02,000	600	16,53,000																												
MBNR	1228.5	12,77,889/-	150	1,56,030	1378.5	14,33,919																												
Mettuguda (NFR Parking)	393.20	6,09,000/-	499.44	7,74,816.6	892.6	13,84,816																												
2.	Manual slips are being issued as parking tokens/slips as against contract condition of printed slips.																																	
Remarks	<p>As per the special conditions of the contract- "Computerized coupons are compulsorily to be issued to the daily customers by the licensee of parking contract at NSG-1 to NSG-3 category Railway Stations and at rest of the stations parking receipts should be invariably issued"</p>																																	

E. 35 29973 dt 17/9/24

Computerized Coupons are mandated at KCG, KRNT and NZB and at other stations manual receipts are being issued.

During the drive it was noticed except NZB rest two stations have complied the condition. At NZB, licensee has been strictly instructed to install the computerized coupon's on or before 15.09.2024.

Licensee at other than NSG-1 to NSG-3 category stations were also encouraged to install computerized coupons.

3. No proper lighting arrangements are available in the parking area/shed.

Remarks Adequate lighting arrangements are available in the existing lots. Furthermore, at parking lots being developed under ABS stations proper illumination with canopy are being developed.

4. No registers are being maintained to record the details of vehicles parked in the parking area, though required as per contract. (This is required to take action for vehicles parked or unclaimed beyond stipulate time.

Remarks Vehicles Occupancy registers are being maintained and details of the vehicles along with timings are properly recorded in the register as well as on the receipts/coupons by the staff working in the parking stand. The same is being randomly checked by Section Commercial Inspectors during their field inspections.

5. No proper display boards showing parking charges & details of agency were available, though required as per contract.

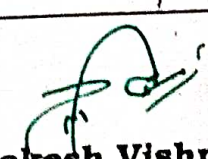
Remarks At all parking lots – Tariff boards along with contractor details and GST number are being displayed. During the drive necessary instructions were also issued to licensee to replace the tariff boards which are in torn/faded condition with TDC as 20.09.2024.

6. The Agency is charging higher rates as parking charges on users than specified in agreement

Remarks No overcharging was found during the intensive drive. All the parking stand licensees were strictly warned on this matter any deviation/public compliant, hefty penalties are being imposed. Even after imposition of hefty penalties if he/she didn't mend his/her attitude, the contract are also being terminated with forfeiture of Security deposit.

7. The staff in the parking stand were not having proper ID cards and uniform, though this is a contract condition.

Remarks No staff are being allowed to work in Railway Premises without proper ID card/Police Verification. Apart from the above, an apron was also mandated to staff working in the parking lots and the same is being ensured.


(Lokesh Vishnoi)
Divisional Railway Manager,
Hyderabad Division.



भारत सरकार/ Government of India
रेल मंत्रालय/ Ministry of Railways

मं.रे.प्र. का कार्यालय, Office of the DRM
वाणिज्य विभाग, Commercial Branch
सिकंदराबाद मंडल / Secunderabad
Division
दक्षिण मध्य रेलवे / South Central Railway
सिकंदराबाद, Secunderabad
तेलंगाना, Telangana

No: C/C/300/VPS/VKB/2024

Date: 28 .01.2025.

Dy CVO/T & RPF/SCR

Sub: Management of parking contracts- irregularities -reg.

Ref: 1. Vigilance Branch Letter No. G.265/PC/2024/07/01153/T/N/SC, dt.27.08.2024.

2. Vigilance Branch Letter No. G.265/PC/2024/11/01158/T/N/SC, dt.15.01.2025.

Serious violations in the management of parking contracts were noticed by Vigilance Branch and it was advised to review the implementation of existing contracts on the Division and intimate the action taken in this regard. Violations noticed were-

- No demarcation of the boundaries of parking lots.
- Manual slips are being issued as parking tokens against contract condition of printed slips.
- Non-availability of proper lighting.
- No register of vehicles for recording vehicles parked.
- No proper display boards showing parking charges in violation of contractual terms.
- Charging higher rates other than specified tariff.
- Contractual staff not having proper ID cards and uniform.

In this regard it is submitted that there are around 52 parking contracts on the Division, as tabulated below, with 20 of them in Hyderabad city region:

Category	No. Of contracts	Remarks
NSG 1	5	All in SC
NSG 2	2	HYB & LPI
NSG 3	8	Including BMT.
NSG 4	9	
NSG 5 & 6	16	
SG 3	12	All in MMTS section

Currently 20 stations are under ABS and 2 under redevelopment works, having a bearing on the parking lots also. Monitoring the contracts is being done by the Section CIs with inspections by Office CIs and Officers. Corrective action is taken and in case of violation licensees are penalised according to seriousness.

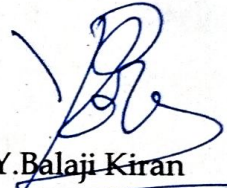
Subsequent to Vigilance Branch instructions under ref-2, observations of Vigilance Branch have been circulated among Division Commercial Branch, Section CIs/Depot incharges. Instructions have been issued vide this Office letter dated 03.09.2024 to adhere by policy and contractual terms to ensure that no violations are made. Item-wise remarks are furnished regarding review and action taken:

- **Demarcation of Parking Lots:** Parking lots except for those under works are located in designated sheds, compounds/ clearly demarcated land. At SC, on PF 1 side 2 wheeler and 4 wheeler parking lots are located in designated compounds. On PF10 side, parking lots are temporarily located in Basement-1 and hence borders are secured with rope barriers as per allotted area. At locations, TDU, BIDR, VKB, KMT, BMT, MDR, WL, MABD, RDM and PDPL, parking lots are affected by ongoing works and hence under temporary arrangements. Permanent demarcation will be ensured on completion of works.

Inspections are carried out to check any violation. During such inspections at Sanjeeviah Park station it was found that the licensee was utilising more area and was penalised on 2 occasions, in June and December, 2024, and total penalty of Rs.40,000/- has been imposed. Similarly at HYB(4 wheeler Lot) and LKPL(PF1), a penalty of Rs.10,000/- each was imposed in January, 2025. All the penalties were realised.

- **Parking Slips:** In terms of special conditions of the contract, computerised coupons are compulsory at NSG 1 to NSG 3 stations and printed slips at other stations. Any violations, when noticed are accordingly penalised.
- **Proper Lighting:** Adequate Lighting arrangements are ensured in coordination with Electrical Department.
- **Register of vehicles:** It is being ensured that registers are maintained. Instructions have been given to field staff to ensure licensees strictly comply with.
- **Display Boards:** It is ensured that display boards are erected as stipulated in the contract.
- **Charging higher rates than specified tariff:** Suitable penalties are levied in case of any such complaints. 2 case of such violations reported at KMT and LPI and the licensees were penalised with Rs. 5,000/- and Rs.10,000/- respectively in January, 2025.
- **ID cards and uniform of contractual staff:** It is being ensured that contractual staff are issued with ID cards and wear uniform. Penalties are imposed for any violation. A penalty of Rs.5,000/- has been levied on licensee at MABD as staff were not in uniform and ID during an inspection.
- Further as per latest guidelines from Security Branch, certificate of Police Verification of antecedents has been included in special conditions of the contract. Division has initiated to create a Database for all contractual staff and mandatory certificates etc and accordingly issue QR code based cards for contractual staff.

Submitted please.


Y. Balaji Kiran
SrDCM/SC

28/1/25

Copy to PS to DRM for kind information of DRM.



SDGM & CVO/SCR

Sub: Serious Irregularities in management of parking contracts- Action Taken Report- Reg.

Ref: 1) SDGM & CVO/SCR Lr.No. G.265/PC/2024/07/01153/T/N/SC, dt. 27.08.2024.

2) This office letter No for drive: G/C.300/Parking/GTL-Div.2024, dated. 02.09.2024.

3) Sr.DEE/M/GTL Lr.No: G/E.61/I/Illumination, dated. 12.09.2024.

With reference to the preventive check conducted by the Vigilance department in July 2024, various irregularities in the management of parking contracts within the Guntakal Division were observed. Based on instructions under reference (2), section CCIs conducted surprise inspections and submitted reports on parking contracts for two-wheelers and four-wheelers. The following irregularities were identified and actions taken are listed below:

S.No	Observation/Irregularities Noticed	Action taken report
1	Physical demarcation of parking area boundaries.	Parking areas have been re-measured and properly marked. Clear physical boundaries to ensure the licensee only use the allotted area. Regular inspections are being conducted to maintain compliance.
2	Issuance of manual slips instead of computerized coupons.	Computerized coupons are now issuing at NSG1 to NSG-3 stations, as per special conditions of parking contract clause-6 . Manual slips are still issuing at NSG-4 to NSG-6 stations. A penalty of Rs.8000/- has been imposed on the Anantapur-PF1 side for non-functioning billing machines. The licensee has been warned and random checks are ongoing to ensure adherence.
3	Improper lighting arrangements in parking areas	Sr.DEE/M/GTL under reference-3 inspected the illumination levels across the division and found them below the required standard of 50 lux. Instructions have been issued to all licensees to upgrade the lighting to meet the standards.
4	Non-maintenance of vehicle parking registers	Contractors have been directed to maintain proper vehicle registers for tracking purposes, particularly for unclaimed vehicles exceeding the stipulated parking time.
5	Lack of display boards with parking details	At Anantapur (NSG-3) and Yerraguntla (NSG-4), penalties of Rs.7,000/- and Rs.10,798/- were imposed, respectively, for not having proper display boards. The contractors have been severely warned, and compliance is being monitored.
6	Overcharging customers for parking	No cases of overcharging were detected during the recent drives. However, contractors have been strictly instructed to charge only the approved rates. Violations will result in penalties and potential contract termination.
7	Staff lacking proper ID cards and uniforms	At four locations (Anantapur, Kadiri, Yerraguntla, Kadapa), penalties have been imposed for staff without ID cards and uniforms, including Rs.7000/- at Anantapur, Rs.1904/- at Kadiri, Rs.10798/- at Yerraguntla. At Kadapa-Premium, the contract was terminated due to non-payment of the quarterly fee. Compliance is under strict monitoring.

The sectional CCIs have been instructed to regularly inspect the parking areas and ensure adherence to all contract terms. Ongoing inspections and penalties have been enforced to maintain compliance with the contractual agreements.

Hkumar 18.10.2024

(M. Vijaya Kumar)

Divisional Railway Manager
Guntakal Division, South Central Railway.



नरेन्द्र ए. पाटील, आई.एस.
NARENDRA A. PATIL, IRTS

NARENDRA A. PATIL, IRTS

No. B/C.300/Parking stands/Report/2024



भारत सरकार Govt. of India
रेल मंत्रालय Ministry of Railways

Dy. CVO/TE, RPF

मंडल रेल प्रबंधक

दक्षिण मध्य रेलवे

विजयवाड़ा - 520 001.

Divisional Railway Manager
South Central Railway

Vijayawada - 520 001.

Date: 31-12-2024.

SDGM & CVO

S.C.Railway.

Sub: Serious irregularities in management of parking contracts.

Ref: Lr No.G.265/PC/2024/07/01153/T/N/SC dated.27.08.2024.

With reference to above cited subject and as advised, Checks were conducted by officers and Sectional inspectors on all parking stands over Vijayawada Division to review the implementation of connected guidelines. The inspections were targeted to ensure overall compliance of stipulated guidelines across all parking stands over Vijayawada Division for passenger convenience and adherence to the executed agreement. While most of the parking stands are in compliance with the extant guidelines, certain irregularities were noted at few parking stands and suitable penalties have been imposed, the details of which are enclosed as **Annexure-1**.

In light of above, all concerned have been advised to continue to monitor compliance of all aspects concerning parking contracts closely on regular basis.

(Signature)

(नरेन्द्र ए. पाटील Narendra A. Patil)

मं.रे.प्र/विजयवाड़ा DRM/BZA

CHOS (V)

(Signature)
21/12

Dy CVO/TE RPF

(Signature)
31/12

OS/vig
for n.a.pls
21/12/25

19
02.01.25

Annexure-I

Special drive against on parking stands over Vijayawada Division and penalties imposed as follows.

S.No.	Station	Parking stand	Inspection conducted by	Penalty imposed
1	Bapatla	Premium two wheeler	ACM/II/BZA	3000
2	Bapatla	General two wheeler cum General car	ACM/II/BZA	3000
3	Tenali	General two wheeler	ACM/II/BZA	5000
4	Vijayawada	Premium two wheeler at PO	ACM/II/BZA	10000
5	Vijayawada	Premium two wheeler at RO	ACM/II/BZA	10000
6	Chilakalapudi	General two wheeler	CCI/Gudivada	700
7	Pedana	General two wheeler	CCI/Gudivada	1860
8	Samalkot	Premium two wheeler cum premium car	CCI/Samalkot	5000
9	Elamanchili	General two wheeler	CCI/Tuni	5000
10	Anakapalle	General & premium two wheeler cum General car	CCI/Tuni	5000
11	Tuni	Premium two wheeler	CCI/Tuni	10000
12	Bhimavaram Town	General two wheeler	CCI/Bhimavaram	25000
13	Vijayawada	General & premium two wheeler cum General car at tarapeta	CCI/Vijayawada	5000
14	Nellore	Premium two wheeler	CCI/Nellore	6000



मंडल रेल प्रबंधक का कार्यालय , वाणिज्य विभाग ,दक्षिण मध्य रेलवे

द्वितीय तल ,रेल विकास भवन ,पट्टाभिपुरम , गुंटूर

Office of the Divisional Railway Manager, Commercial Branch, Guntur Division
South Central Railway, 2nd floor, Rail Vikas Bhavan, Pattabhipuram, Guntur-522006
No.GNT/C.300/CS/Genl.Corresp/2024-2025 दिनांक/Dt: 07.02.2025

Dy.CVO/T&RPF/SC

Sub: Serious irregularities in management of parking contracts -Reg

Ref: 1. SDGM & CVO/SCR Lr.No.G.265/PC/2024/07/01153/T/N/SC dated:27.08.24

2. Dy.CVO/T&RPF/SC Lr.No.G.265/PC/2024/07/01153/T/N/SC dated:15.01.25

With reference to the above cited subject, the action taken at division level to eradicate the irregularities in parking contracts has furnished hereunder.

- Detailed instructions were given to all section CIs/CCIs/Supervisors of concerned stations, to ensure demarcation of stand, maintenance of registers & Display of Parking stand details boards showing the parking charges along with details of the agency.
- Printed slips are being issued in all parking stands and Computerized slips are being issued at all major stations as per the station category according to the Parking Policy.
- Field supervisors are advised to conduct random checks at the parking stand to check availability of staff in proper uniform with Valid ID card
- Lighting arrangements are made available at all parking stands over the division.
- Surprise/ Preventive checks are being conducted by the sectional inspectors and station supervisors regularly to identify and curb excess charging from the users.

Submitted for information please.


(K Kamalakara Babu)
DCM/GNT
For DCM/Co-Ord/GNT