

दक्षिणमध्यरेलवे
SOUTH CENTRAL RAILWAY



महाप्रबंधककाकार्यालय
General Manager's Office,
3rd मंज़िल, रेलनिलयम
3rd Floor, Rail Nilayam,
सिकंदराबाद – 500025.
Secunderabad – 500025
Date: 04.09.2025

No.G.265/Quarters Policy/2025

All Concerned

Sub: Schedule for Railway Quarters allotment to officers working in
Secunderabad/Head Quarters area- Reg

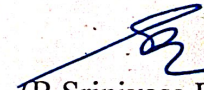
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In connection with the above, it is to inform that the under mentioned schedule will be followed towards allotment of Railway Quarters. Entire process of receipt and dispatch of allotment of quarter will be handled only through e-office.

Date between	Activity
1 st to 7 th of a month	➤ Vacant quarters position will be available on SCR website; ➤ SCR → About us → Office Quarter → Vacancy Position. ➤ Officers to submit their applications through e-office, or through mail id – asconfscr@gmail.com before 7th of the month.
8 th to 15 th of a month	➤ Processing of applications for approval and issuance of allotment orders by 14th and dispatch through e-office. Updating website for next cycle.
16 th to 23 rd of a month	➤ Vacant quarters position will be available after updation on SCR website; ➤ Officers to submit their applications through e-office, or through mail id – asconfscr@gmail.com before 23rd of the month.
24 th to 31 st of a month	➤ Processing of applications for approval and issuance of allotment orders by 29th and dispatch through e-office. Updating website for next cycle.

In case of any holiday either on 7th or on 23rd application will be entertained till the next working day. Any application received beyond the above mentioned dates in such case application will be considered in the next cycle.

This has the approval of SDGM.


(B Srinivasa Rao) 04/9/25
Dy. Secy. (Confdl.)
for SDGM/SCR