

Sample Questions for Sr. WS&PI, WS&PI

Note:

- **Following questions are indicative. Subject is exhaustive.**

1. For the purpose of grant of Childcare leave, child means _____
 - a) A child below the age of 21 years.
 - b) An offspring of any age with a minimum disability of 30%
 - c) Both a & b
 - d) None of the above are true**
2. In a calendar year, in the case of a single female employee CCL cannot be granted for more than
 - a) 2 spells
 - b) 3 spells
 - c) 4 spells
 - d) 6 spells**
3. CCL may not be granted for less than _____ days.
 - a) 15 days
 - b) 10 days
 - c) 5 days**
 - d) 30 days
4. How many days of LAP in a calendar year, a permanent/Temporary Railway servants shall be entitled to get?
 - a) 20 days
 - b) 15 days
 - c) 30 days**
 - d) 45 days
5. A female Railway employee shall be entitled to maternity leave for -----
 - a) 180 days**
 - b) 120 days
 - c) 90 days
 - d) 130 days

6. Formiscarriage,includingabortion,whatperiodofMaternityleavemaybegrantedintheentire service?.

- a) 6weeks
- b) 45days**
- c) 7weeks
- d) 43days.

7. Paternityleave isadmissiblewithlessthan two survivingchildren fora periodof---

- a) 10days
- b) 20days
- c) 15days**
- d) 25days

8. Maximumdaysof leaveonaverage paythatcanbeaccumulatedis-----

- a) 120
- b) 180
- c) 190
- d) 300**

9. LAPshallbecreditedtoaRailwayservantattherateof-----

- a) 2½dayspermonth**
- b) 15daysperquarter
- c) 25daysperhalfyear
- d) none oftheabove

10. HowmanydaysofLAPperyearcan becreditedtoaschoolteachers?

- a) 10days**
- b) 5days
- c) 7days
- d) 8days

11. Ifanemployeejoinedon10thOctober2021,thenhowmanymax.LHAPshewillgeton1stJan2022?

- a) 4days
- b) 5days**
- c) 6days
- d) 10days

12. Maximum encashmentof leaveonaveragepayintheentireserviceis.....

- a) 10days
- b) 60days**
- c) 360days
- d) 300days

13. Which of the following are true regarding Work Related Illness and Injury Leave (WRILL).
- a) Full pay and allowances will be granted to all employees during the entire period of hospitalization on account of WRILL
 - b) Government servants (other than RPF/RPSF) will be paid full pay and allowances for the 6 months immediately following hospitalization and Half Pay only for 12 months beyond that period.
 - c) both a & b**
 - d) none of the above
14. Regarding Paternity Leave for child adoption, which of the following are true?
- (a) A male Railway servant (including an apprentice) with less than two surviving children, on valid adoption of a child below the age of one year, may be granted Paternity Leave by a competent authority to grant leave for a period of 15 days within a period of six months from the date of valid adoption.**
 - (b) If Paternity leave is not availed within the period specified, such leave shall not be treated as lapsed and will be added to LAP.
 - (c) both a & b
 - (d) none of the above
15. Child care leave can be granted to the eligible employees with ----- ?
- a) Child Care Leave can be granted at 100% of leave salary for all the 730 days.
 - b) Child Care Leave can be granted at 100% of leave salary for the first 365 days and 80% of leave salary for the next 365 days.**
 - c) Child Care Leave can be granted at 100% of leave salary for the first 365 days and 50% of leave salary for the next 365 days.
 - d) Child Care Leave can be granted at 80% of leave salary for the first 365 days and 100% of leave salary for the next 365 days.
16. Commuted leave is admissible on -----
- a) Medical Certificate**
 - b) Request of an employee
 - c) Discretion of competent authority
 - d) None
17. A Railway employee shall be granted leave of any kind for a continuous period of not exceeding
- a) 3 Years
 - b) 4 years
 - c) 5 years**
 - d) 6 years
18. How many occasions does a workshop staff be granted half day's LAP?
- a) 6 occasions**
 - b) 10 occasions
 - c) 8 occasions
 - d) 12 occasions

19. Regarding study leave which of the following are true?
- a) Max period of 24 months in the entire service of a Railway employee and upto 12 months at a time.
 - b) Combined with other type of leave with leave salary (LAP/LHAP) excluding extra ordinary leave, leave can be permitted up to 36 months for a Railway employee doing PhD.
 - c) both a & b**
 - d) none of the above
20. Which of the following leave may be granted to a Rly. Servant, Volunteered to donate blood in Govt./Rly. Hospitals for railway employees.
- a) Special Casual leave**
 - b) casual leave
 - c) LAP
 - d) LHAP
21. The two main parts of a file are _____ and _____.
- [a] notes and correspondence [b] Notes and Notings**
 - [c] letters and replies [d] None of the above
22. The notes or correspondence portion of the file is said to have been become bulky, if it exceeds folios.
- [a] 300 [b] 400**
 - [c] 350 [d] 250
23. Retention period for proceedings of departmental proceedings committee.
- [a] 1 Year [b] 2 Years **[c] 5 years** [d] 10 years
24. Retention period of answer books of departmental exams.....
- [a] One year from the date of exam **[b] One year from the date of results**
 - [c] 5 years from the date of exam [d] 5 years from the date of results
25. Under classification of records class 'C' means
- [a] keep and microfilm [b] keep but do not microfilm
 - [c] keep for specified period only** [d] None of the above
26. What colour of ink are permitted to be used for communication by officials upto J A grade level. [a] Black & Green [b] Blue & Green
- [c] Black & Blue** [d] Black, Blue and Green
27. What % of Casual Labour service is reckoned for pensioner benefits.
- a) 20% b) 30% c) 40% **d) 50%**
28. Compassionate Allowances shall not be more than _____ of pension.
- a) 1/4 b) 1/2 c) 1/3 **d) 2/3**
29. Retirement Gratuity is calculated at the rate of _____ of emolument for every completed 6 months period of service.
- a) 1/4 b) 1/2 c) 1/3 d) 2/3**

30. Railway servant who dies while in service with 5 years service but less than 11 years service is eligible for _____ times of emolument towards gratuity.
a) 5 b) 6 c) 8 **d) 12**
31. What is the Minimum pension in Railway?
a) Rs. 8000 **b) Rs. 9000** c) Rs. 10000 d) Rs. 11000
32. What is the Maximum age dependent son is eligible for family pension.
a) 18 yrs b) 20 yrs c) 23 yrs **d) 25 yrs**
33. Pension is calculated at the rate of _____ of average emolument.
a) 30% b) 40% **c) 50%** d) 60%
34. Enhanced family pension is paid at _____ of last pay drawn by the employee.
a) 30% b) 40% **c) 50%** d) 55%
35. An employee is eligible for retirement gratuity if the qualifying service is equal to more than _____.
a) 5 yrs b) 10 yrs c) 20 yrs d) 33 yrs
36. What is the Maximum % of pension that can be commuted at the time of retirement.
a) 30% **b) 40%** c) 50% d) None of the above.
37. Which rule of the Railway service pension rule 1993 deals with retirement on completion of 30 years qualifying service.
a) Rule 65 **b) Rule 66** c) Rule 67 d) Rule 68
38. Which rule of the Railway service pension rule 1993 deals with retirement on completion of 20 years qualifying service.
a) Rule 65 b) Rule 66 **c) Rule 67** d) Rule 68
39. Which rule of the Railway service pension rule 1993 deals with family pension.
a) Rule 70 b) Rule 73 **c) Rule 75** d) Rule 76
40. What is the present rate of Fixed Medical Allowance?
a) Rs. 1000 /- **b) Rs. 2000 /-** c) Rs. 2500 /- d) Rs. 3000 /-
41. What is the Max. Qualifying service for the purpose of pensioner benefits.
a) 20 Yrs. b) 25 Yrs. c) 30 Yrs. **d) 33 Yrs.**
42. What is the Maximum Amount of gratuity payable to a Railway servant.
a) 10 Lakhs b) 15 Lakhs. **c) 20 Lakhs** d) 25 Lakhs
43. What is the Minimum Qualifying service for eligibility of pension.
a) 5 Yrs. **b) 10 Yrs.** c) 20 Yrs. d) 33 Yrs.
44. Family pension is calculated at what % of last pay drawn by the employee.
a) 20%. **b) 30%** c) 40% d) 50%
45. From what age pensioners are eligible for 20% additional pension.
a) 75 Yrs. **b) 80 Yrs.** c) 85 Yrs. d) 90 Yrs.
46. Which of the following is not counted as qualifying service.
a) Period of Probation. b) Leave Without pay on medical grounds.
c) LHAP d) Leave without pay.
47. Declaration of posts as "Selection" or "Non-selection" is done by
[a] PCPO [b] GM **[c] Railway Board** [d] DRM

48. The positive act of selection consists of
 [a] Viva-voce [b] Written test & Viva-voce
[c] Written Test [d] Benchmarking
49. The minimum period of service for eligibility for promotion within Gr. C is
 [a] 1 year [b] 2 years [c] 21 days **[d] 3 years**
50. The condition of minimum 2 years of service has to be certified at the time of
 [a] attending for selection **[b] at the time of actual promotion**
 [c] on the date of assessment [d] None of the above.
51. The number of staff to be called for selection in the order of seniority
 [a] equal to the number of vacancies [b] 1.5 times of no. of vacancies
 [c] double the number of vacancies **[d] 3 times the no. of vacancies.**
52. The no. of employees to be called for general selection which are filled from staff of different departments/categories
[a] all eligible volunteering staff [b] 3 times equal to no. of vacancies
 [c] equal to vacancies [d] 5 times of vacancies.
53. The panel currency of 2 years shall be calculated from
 [a] the date of publication **[b] the date of approval of panel**
 [c] the date of assessment of vacancies [d] infinite.
54. The rules regarding automatic empanelment of staff in higher grade selection/non-selection posts are contained in
 [a] Para 221 of IREM Vol. I [b] Para 219 of IREM Vol. I
 [c] Chapter II of IREM Vol. II **[d] Para 222 of IREM Vol. I**
55. The duration of debarment from promotion for refusal on first occasion
[a] 1 year [b] 6 months [c] 2 years [d] 15 months
56. Any ad hoc promotion against regular vacancies shall have the prior personal approval of
 [a] GM **[b] PCPO** [c] Railway Board [d] DRM
57. Benchmarking for filling up of post in Level-6 is
 [a] 7 out of 15 [b] 8 out of 15 [c] 9 out of 15 **[d] 6 out of 15**
58. Benchmarking for filling up of post in Level-7 is
[a] 8 out of 15 [b] 7 out of 15 [c] 12 out of 15 [d] 9 out of 15
59. Provision of scribe to persons with disabilities at the time of departmental examination is allowed to
 [a] persons recruited against PWD Quota only
 [b] disability during service only
[c] a & b also
 [d] not eligible
60. The employees who failed in aptitude test as part of selection/suitability may be allowed to re-appear after a gap of
 [a] 6 months **[b] 3 months** [c] one year [d] no further chance.

61. The negative marking for wrong answers in departmental selection is available where panel is drawn
 [a] in the order of seniority [b] in the order of merit
[b] a & b [d] no negative marking
62. The marks to be deducted for wrong answers
 [a] ½ mark [b] 2/3 marks **[c] 1/3 mark** [d] 1 mark
63. Reservation for SC/ST in Railway Recruitment is _____% & _____% respectively.
[a] 15 & 7.5 [b] 7.5% & 15% [c] 10% & 10% [d] 7.5 & 7.5%
64. If candidate under zone of consideration for appearing a selection who has not expressed unwillingness does not appear in the selection _____
 [a] Selection stands cancelled [b] Selection will still be finalized
[c] Supplementary selection has to be conducted [d] None of these
65. For selection to an Ex-cadre post anticipated vacancies should be taken up to
[a] 2 Years [b] 1 Year [c] 6 months [d] 3 Years
66. The provision of selecting "Best among failed" SC/ST candidate may be applied only when _____
 [a] the selection is for Non-safety post and sufficient no. of SC/ST candidate qualifying with general standard are available against the SC/ST vacancy.
 [b] the selection is for Safety post and sufficient no. of SC/ST candidate are not available against the SC/ST vacancy even after applying relaxed standard.
[c] the selection is for Non-safety post and sufficient no. of SC/ST candidate are not available against the SC/ST vacancy even after applying relaxed standard.
 [d] the selection is for Safety post and sufficient no. of SC/ST candidate are available after applying relaxed standard against the SC/ST vacancy.
67. Zonal PNM meetings will be held once in _____.
 a) 2 months **b) 3 months** c) 4 months d) 6 months
68. Who is the Chairman of PNM meeting at Divisional level?
a) DRM b) ADRM c) Sr. DEN/Co-ordd d) Sr. DPO
69. How many agenda items are permitted in PNM meeting.
 a) 15 **b) 30** c) 40 d) 50
70. How many Union representatives are allowed for PNM meetings at Headquarters level.
 a) 15 b) 18 **c) 20** d) 25
71. Who will be the Chairman of Ad-hoc Railway Tribunal.
 a) Supreme Court Judge b) High Court Judge c) District Judge **d) Retired Supreme Court Judge**
72. Departmental Council meeting under JCM will be held _____.
 a) Once in a year **b) 2 times in a year** c) 3 times in a year d) 4 times in a year
73. What is the maximum number of participants in Departmental Council meeting from Staff side.
 a) 20 b) 25 **c) 30** d) 40
74. In which year PNM was founded.
 a) 1949 b) 1950 **c) 1951** d) 1952
75. How many representatives from each of the recognized Unions are allowed for the PREM meeting.
 a) 2 b) 3 **c) 4** d) 5

76. PNM was first founded by _____.
 [a] Lal Bahadur Sastry [b] B. Rajendra Prasad
[c] V.V. Giri [d] Zakir Hussain.
77. Members of recognized unions can participate in _____.
 [a] PNM Meeting [b] JCM Meeting
[c] PREM Meeting **[d] All of the above.**
78. The recognized unions elect their members by _____.
 [a] Election [b] Nomination
[c] Both (a) & (b) [d] None of the above.
79. The recognized unions can collect funds through _____.
[a] Membership [b] Donations
 [c] Business [d] None of the above.
80. The recognized unions can't collect funds through _____.
 [a] Membership [b] Donations [c] Business **[d] b & c**
81. _____ cannot participate in Secret Ballot Elections.
 [a] RPF Staff [b] School Teachers
[c] Both (a) & (b) [d] None of the above.
82. Trade Unions securing _____% or more of the total electorate shall be considered for recognition
 [a] 20% **[b] 30%** [c] 35% [d] 25%
83. Recognition of Trade Unions shall normally be valid for _____ years.
 [a] 05 years **[b] 06 years** [c] 08 years [d] 10 years
84. The recognition granted to Trade Unions can be withdrawn/suspended by _____.
 [a] PCPO [b] General Secretary
[c] General Manager [d] Railway Board
85. _____ is the prerogative of a recognized Trade Union.
 [a] Collection of fund [b] Collection of grievances
[c] Collective bargaining [d] None of the above.
86. In order to register a Trade Union, the minimum No. of members required is _____.
 [a] 10 **[b] 07** [c] 15 [d] 05
87. Which article of the Constitution of India mentions about the Official Language of the Union?
 (A) Article-112 (B) Article-120 (C) Article-340 **(D) Article-343**
88. According to the Constitution of India, the Official Language of the Union will be Hindi and the script will be _____?
 (A) Roman (B) Kharosthi **(C) Devnagri** (D) Brahmi
89. Which sub-committee of Parliamentary Committee on Official Language inspects Railway offices?
(A) Second Sub Committee (B) Third Sub Committee
 (C) First Sub Committee (D) None of the above
90. How many members of Lok Sabha are there in the Parliamentary Committee on Official Language constituted under section 4 of the Official Language Act?
 (A) 5 (B) 10 (C) 15 **(D) 20**

91. How many members of Rajya Sabha are there in the Parliamentary Committee on Official Language?
(A) 5 (B) **10** (C) 15 (D) 22
92. In which year the Official Language Rule was passed?
(A) 1963 (B) 1967 (C) **1976** (D) 1987
93. With a view of implementation of Official Language, how many regions have been classified in India under Official Language Rules 1976?
(A) 2 (B) **3**
(C) 4 (D) 5
94. The names of the Central Government offices of which _____ percent employees have acquired working knowledge of Hindi are notified in the Gazette. ?
(A) 60% (B) 70%
(C) **80%** (D) 100%
95. When is Hindi Day celebrated every year in the Central Government Offices?
(A) 12 September (B) **14 September**
(C) 12 January (D) 14 January
96. When did the Constituent Assembly accept Hindi as the Official Language?
(A) 10 January 1975 (B) 10 September 1975
(C) **14 September 1949** (D) 14 September 1963
97. How many languages have been recognized in the 8th schedule of the constitution so far?
(A) 15 (B) 18
(C) **22** (D) 24
98. What is the period for holding the meetings of the Official Language Implementation Committee constituted in Central Government Offices?
(A) **Once in 3 months** (B) Once in 6 months
(C) Once in a year (D) Once in 2 years
99. What is the periodicity of holding the meetings of Town Official Language Implementation Committee?
(A) Once in 3 months (B) **Once in 6 months**
(C) Once in a year (D) Once in 2 years
100. How many rules are there in the Official Language Rules 1976?
(A) 9 (B) 10
(C) **12** (D) 14
101. The Annual Program of Official Language is released by which ministry?
(A) Human Resource Ministry (B) Ministry of Railways
(C) All Ministries (D) **Ministry of Home Affairs**
102. In which order the boards are displayed in Non-Hindi speaking areas?
(A) Hindi, English, Regional Language (B) English, Hindi, Regional Language
(C) **Regional Language, Hindi, English** (D) Regional Language, English, Hindi
103. Who is the Chairman of the Official Language Implementation Committee of the Divisional Railway Office?
(A) AMRA (B) **DRM** (C) MRA (D) GM

104. Who is the Chairman of Zonal Railways Official Language Implementation Committee?
 (A) MRA (B) PCPO
(C) GM (D) Chairman, Railway Board
105. Who is entrusted with the responsibility of complying with Section 3(3) of the Official Language Act?
 (A) Administrative Head of the office (B) Rajbhasha Adhikari
(C) officers signing such documents (D) Concerned Clerk
106. Under which rule of the Official Language Rules 1976, in which language is it required to reply to the letters received in Hindi?
(A) Hindi (B) English
 (C) Hindi or English (D) Hindi-English bilingual
107. Which forms of the numeral should be used in official purposes of the Union of India?
(A) International form of Indian Numerals
 (B) Devnagari numerals
 (C) Roman numerals (D) None of the above
108. Which of the following honors are given to the SA and above officers for doing excellent work in the Official Language Hindi?
 (A) Kamalapati Tripathi Rajbhasha Gold Medal
(B) Rail Manthri Rajbhasha Silver Medal
 (C) Rajbhasha Gourav Purskar
 (D) Rail Manthri Rajbhasha Gold Medal
109. When an employee writes at least 10,000 words in Hindi during the year in his daily official work, Under which award scheme he will be awarded.
(A) Home Ministry Award Scheme (B) Rail Mantri Award Scheme
 (C) General Manager Award Scheme (D) Incentive award scheme
110. According to the Annual Programme issued by the Ministry of Home Affairs, Department of Official Language, what percentage of the central government office's website should be in bilingual?
 (A) 20 (B) 30 (C) 55 **(D) 100**
111. What should be the order of announcements at Railway stations?
 (A) Hindi, regional language, English (B) Hindi, English, Regional language,
(C) Regional language, Hindi, English (D) Regional language, English, Hindi
112. To stop an increment of pay up to three years, which effect pension is a _____ penalty.
(a) major (b) minor (c) medium (d) None of these
113. S.F.-3 is given for.....
 (a) Vehicle allowance **(b) subsistence allowance** (c) transport allowance (d) None of these
114. During suspension _____ percentage basic pay and D.A. is given.
 (a) 60 **(b) 50** (c) 40 (d) 70
115. There is no limit of duty for..... category.
 (a) Intensive (b) continuous (c) essentially intermittent **(d) excluded**

116. Children below years cannot work in factories.
(a) 21 (b) 12 **(c) 18** (d) 25
117. Welfare inspector works under department.
(a) personal (b) mechanical (c) operating (d) commercial
118. Group of employees involved in employment close to the work is called
(a) Protest (b) leave **(c) strike** (d) None of these.
119. Generally deductions should be up to %.
(a) 40 (b) 30 (c) 60 **(d) 50**
120. As per Factory Act overtime should not be more than hours in a week.
(a) 50 (b) 52 (c) 45 (d) 60
121. Dispensary is required for more than employees.
(a) 5000 **(b) 500** (c) 200 (d) 150
122. Encashment given at the time of retirement for nos. of LA leave.
(a) 300 (b) 280 (c) 350 (d) 250
123. Child care leave for female employee given up to days maximum.
(a) 660 (b) 560 (c) 700 **(d) 730**
124. Silver pass given from grade officer.
(a) JAG (b) Senior Scale **(c) SAG** (d) none of these.
125. School pass grant for Group 'C' employee full set and half set.
(a) 03-06 (b) 04-08 (c) 02-04 (d) None of these
126. Minimum workers without power required for factory act.
(a) 10 (b) 15 **(c) 20** (d) 30
127. Headquarter of railway safety commission is
(a) Delhi (b) Calcutta (c) Mumbai (d) Chennai.
128. Tuition fees given to serving child of employee.
(a) Younger two **(b) Elder two** (c) Any two (d) None of above
129. The work of concentration difficult to exhaustion is called work in those of employment (HOER).
(a) Continuous (b) Excluded (c) essentially intermittent **(d) Intensive**
130. Canteen required in factory for more than employees.
(a) 500 (b) 200 **(c) 250** (d) 700
131. days given for joining in outstation at transfer.
(a) 15 **(b) 10** (c) 07 (d) 30
132. Within day salary will be given for more than 1000 person according to payment wages act.
(a) 10 (b) 12 (c) 15 (d) 07
133. Compensation on full permanent disability
(a) 50% x basic wage factor **(b) 60% x basic wage factor**
(c) 80% x basic wage factor (d) None of these
134. The pension which is obtained on retirement within a fix age limit is called as
(a) Supreme annuation (b) Upper annuation (c) Superannuation (d) None of these

135. Employee is eligible for pension after minimum.....yearsofcontinuous service.
(a)25**(b)10**(c)05(d)20
136. Minimum compensation money isRson permanent full disability.
(a)**140000**(b)100000(c)240000(d) 200000
137. Supervisor has to communicate the message within..... hoursto the respective officer in case of employee death during working hours.
(a)24**(b)48**(c)56(d)66
138. is the Chief of safety Deptt. Of Railway.
(a)**PCSO**(b)PCME(c)PCOM(d)CRSE
139. According to the Rajbhasa Act country is divided in regions.
(a)**03**(b)02(c)05(d)08
140. Form is used for Major Penalty.
(a)SF1**(b) SF5** (c)SF 9(d)None of them
141. Chairman of PNM at HQ is.....
(a) PCME(b)SDGM **(c) PCPO**(d)None of these
142. AAC is for..... item.
(a)**Stock**(b)Nonstock (c)Imported Stock(d)Emergency Stock
143. PL No. is denoted by----- digit.
(a)**08**(b)10(c)12(d)06
144. Suspension is a----- penalty
(a)Major(b)Minor(c)Smallest**(d) None of them**
145. Stock items are drawn on Form No.-----
(a)Requisition**(b) Issue Ticket** (c) DS8 (d)None of them
- 146 days, CL is admissible in workshop.
(a)**08**(b)10(c)12(d)15
147. ARE is nominated by -----
(a)**Inquiry officer** (b)Disciplinary officer(c)Appealing officer(d)Presenting officer.
148. Supervisor is..... level Manager
(a) **Medium**(b)Senior(c)High(d)None of them
149. Study leave is admissible after completion of years service.
(a)**05**(b)10(c)15 (d) 03
150. D&A is applicable by violation of-----
(a) **Service conduct rule**(b)Service rule(c)Railway Act(d)None of them
- 151 ----- is the highest authority of Mechanical Department of Zonal Railway.
(a)**PCME**(b)CFTM(c)PCOM(d)CPTM
- 152 is competent for sanctioning of RSP work
(a)GM**(b) Railway Board**(c)PCME (d)CWM
153. By rule an employee can be removed without issuing charge sheet.
(a)11/2**(b)14/2**(c)10/3(d)None
154. days study leave can be granted.
(a)**240**(b)120(c)300(d)150

155. August Review is prepared in month of
(a) August (b) May (c) January (d) December
156. Railway expenditure is divided in demands.
 (a) 09 **(b) 16** (c) 05 (d) 25
157. Final modification of budget is prepared
 (a) August (b) May **(c) January** (d) December
158. minimum compensation amount is paid if an employee is dead in an accident in influence of liquor
(a) 1.2 Lakh (b) 5 Lakh (c) 80 Thousand (d) Nil
159. is the Chairman of staff benefit fund at HQ.
 (a) PCME **(b) PCPO** (c) Welfare Officer (d) SPO
160. form is used for sending condemn material to store.
(a) DS8 (b) Issue Ticket (c) Requisition (d) None of them
161. is Chairman of JCM at HQ level
 (a) PCME (b) PCPO (c) Welfare Officer **(d) None of these.**
162. luggage is permissible in second class pass.
(a) 50 Kg (b) 70 Kg (c) 100 bundle (d) 120 Kg
163. Following is the technique(s) applied in Continuous Process Improvement (CPI).
 (A) Juran's trilogy
 (B) Kaizen
 (C) Six Sigma
(D) all of the above
164. Benchmarking is
(A) Quality management technology
 (B) Production technology
 (C) Marketing strategy
 (D) None of the above
165. -The first organization which initiated benchmarking concept
 (A) Motorola
(B) Xerox
 (C) Suzuki
 (D) Daimler Benz
166. The term benchmarking was first used by
 (A) Carpenters
 (B) Goldsmiths
 (C) Blacksmiths
(D) Cobblers
167. Benchmarking is most used to measure
 (A) capacity
(B) performance
 (C) length
 (D) height

168. Benchmarking is a tool to achieve
 (A) business objectives
 (B) competitive objectives
(C) both (A) and (B)
 (D) None of the above
169. Benchmarking has ____ levels.
(A) two
 (B) three
 (C) four
 (D) five
170. Strategic benchmarking deals with
(A) management
 (B) managers
 (C) workers
 (D) all of the above
171. Strategic Benchmarking includes
 (A) Studies of trends and orientations as guides to actions, e.g., technological trends.
 (B) Specific studies of the strategies and approaches of high performing organizations;
 (C) The strategic study of the characteristics of effective continuous improvement strategies of public and private organizations, of change processes, of leadership styles, etc.
(D) All of the above
172. Following is the example(s) of operational benchmarking
 (A) evaluation of production methods to determine the highest throughput methods that deliver lowest cost and least defects
 (B) study of logistics distribution methods that result in both high delivery service performance and low levels of finished goods
 (C) analysis of invoicing procedure to determine the most productive process
(D) all of the above
173. Which of the following is not a type of benchmarking?
 (A) internal benchmarking
 (B) external benchmarking
(C) national benchmarking
 (D) international benchmarking
174. ____ benchmarking is the process of evaluating processes or business functions against the best companies, regardless of their industry.
 (A) Competitive
(B) Generic
 (C) strategic
 (D) Functional

175. -Benchmarking can also be used by an organization to determine
 (A) whether an organization is able to comply with standards
 (B) whether an organization is able to meet customer expectations
 (C) areas for future improvement to remain competitive in the market
(D) all of the above
176. -Benchmarking is a/an ____ tool.
(A) improvement
 (B) cutting
 (C) quality
 (D) production
177. ____ is an essential step for benchmarking process.
 (A) planning
(B) self-assessment
 (C) gathering data
 (D) all of the above
178. Following is (are) the type(s) of cost in benchmarking
 (A) Benchmarking database costs
 (B) Time costs
 (C) Visit costs
(D) all of the above
179. ____ analysis is an approach to goal setting used by many firms.
(A) Competitive
 (B) Cost
 (C) Approach
 (D) Database
180. What is vacancy Bank?
 (a) Where vacancies are kept.
 (b) International Bank of United Nations.
(c) Money value of surrendered post.
 (d) None of the above
181. Delegation of Powers for creation of Non-Gazetted Divisional Control posts.
 (a) PHOD
 (b) HOD
(c) DRM
 (d) None of the above
182. Delegation of Powers for creation of Non-Gazetted HQ Control & Workshop's posts.
 (a) PHOD
 (b) CWM
(c) GM
 (d) None of the above

183. What is the surrender value for creation of Division controlled posts?
 (a) 50% more
 (b) 25% more
(c) 100% more
 (d) None of the above
184. What is the crediting % money value to Board's vacancy Bank for creation of HQ controlled and Workshop posts?
 (a) 50%
 (b) 75%
(c) 25%
 (d) None of the above
185. What is the crediting % money value to Board's vacancy Bank for creation of Divl. controlled posts?
 (a) 25% (b) 75% **(c) 50%** (d) None of the above
186. What is the method of calculation for surrender and creation of posts?
 (a) Pay
 (b) Pay+DA
(c) Mean Pay+DP+DA
 (d) None of the above
187. Who is empowered to create operational posts, posts required to meet statutory requirement as also required for Security and Vigilance Department?
 (a) GM
 (b) DRM
(c) Rly. Board, subject to the approval of GM.
 (d) None of the above
188. When the cost of staff is released from private parties, who will provide the matching surrender for the said creation?
 (a) From HQ Staff Bank (b) Railway revenue **(c) Private party.** (d) None of the above
189. When the cost of staff is released from private parties, the surrender value can be utilised for creation of posts by the Railways?
 (a) Yes (b) Crediting in the Staff Bank. **(c) No** (d) None of the above
190. What is the intake ratio of manpower?
 (a) $\frac{1}{2}$ of the retirement
 (b) $\frac{1}{4}$ of the retirement
(c) $\frac{1}{3}$ of the retirement
 (d) None of the above
191. Which intake of manpower cannot be counted as a part of normal attrition for calculation of $\frac{1}{3}$ rd of retirement?
 (a) Appointment through RRB.
 (b) Appointment on Sports Quota.
(c) Compassionate appointment.
 (d) None of the above

192. Whether the intake of manpower can be taken for Gr.-'C' & 'D'?
- (a) Only Gr.-'C'
 - (b) Only Gr.-'D'
 - (c) Together for Gr.-'C' & 'D'**
 - (d) None of the above
193. Whether resignation and transfer will be considered while calculating 1/3rd of retirement for intake?
- (a) Only resignation will be counted.
 - (b) Only transfer will be counted.
 - (c) Both transfer & resignation will be counted.**
 - (d) None of the above
194. Which categories are exempted from the purview of rightsizing?
- (a) Ministerial Categories.
 - (b) Group-'D' categories.
 - (c) RPF categories**
 - (d) None of the above
195. Except RPF Category, which categories are exempted from the purview of rightsizing?
- (a) Group-'D' categories.
 - (b) Ministerial Categories.
 - (c) Safety categories**
 - (d) None of the above
196. How surplus staff are identified?
- (a) The senior most of the employees
 - (b) The employee who retired shortly.
 - (c) The junior most of the employees**
 - (d) None of the above
197. What is the procedure for dealing with vacant surplus posts having DR quota?
- (a) Kept frozen
 - (b) Transfer to other Units.
 - (c) Surrendered**
 - (d) None of the above
198. What is the procedure for dealing with manned surplus posts?
- (a) Transfer to other Units.
 - (b) Surrender
 - (c) Staff profile and redeployment plans should be drawn**
 - (d) None of the above
199. What procedure is to be adopted for redeployment of surplus staff retiring shortly?
- (a) At the other station in any deptt.
 - (b) At the other station.
 - (c) At the same station in any deptt.**
 - (d) None of the above

200. Staff who are retiring shortly and cannot be redeployed at same station what procedure will be followed?
- (a) Posts should be frozen.
 - (b) Posts should be transferred to other Units.
 - (c) Staff should be placed against Special Supernumerary posts.**
 - (d) None of the above
201. What procedure is to be adopted for redeployment of surplus staff in grade Level-I GP-1800
- (a) Within any grade of group-'D' in accepting department.
 - (b) In the next higher grade of the accepting department.
 - (c) In the same grade of the accepting department.**
 - (d) None of the above
202. What is the procedure for training of surplus staff other than in grade Level-I GP-1800?
- (a) Not to be retrained before redeployment
 - (b) Retrained after redeployment
 - (c) Retrained before redeployment**
 - (d) None of the above
203. What is the procedure for redeployment of surplus staff against posts having element of DRQ other than the grade Level-I GP-1800 ?
- (a) Posted in any grade
 - (b) Posted in the next higher grade
 - (c) Posted in the same grade**
 - (d) None of the above
204. What is the procedure for redeployment of surplus staff where direct recruitment vacancies in the same grade are not available?
- (a) After creation of the special supernumerary post
 - (b) Redeployed against DPQ.
 - (c) Accepting dept. along with the post**
 - (d) None of the above
205. What is the time limit prescribed for completing the process of re-deployment of surplus staff in the case of grades having element of DRQ.
- (a) Two months
 - (b) Six months
 - (c) Four months**
 - (d) None of the above
206. What is the procedure for redeployment of surplus staff working in intermediate grades.
- (a) Transferred/re-deployed along with the post before retraining
 - (b) Transferred/re-deployed along with the post without training
 - (c) Transferred/re-deployed along with the post after training**
 - (d) None of the above

207. What is the time limit prescribed for completing the process of re-deployment in the case of surplus staff in intermediate grades?
- (a) Four months
 - (b) Two months
 - (c) Six months**
 - (d) None of the above
208. What is the procedure to be followed for dealing with surplus staff found unfit for re-deployment after training?
- (a) Transferred/re-deployed along with the post after training
 - (b) Re-deployed in the accepting dept. along with the post.
 - (c) Placed against special supernumerary posts**
 - (d) None of the above
209. How seniority of surplus staff will be determined on re-deployment in case of small number of staff?
- (a) Merged with bottom seniority
 - (b) Seniority will be fixed as per date of appointment
 - (c) Merged with full seniority**
 - (d) None of the above
210. How seniority of surplus staff will be determined on re-deployment to new Units in case of large number of staff?
- (a) Transferred/re-deployed along with the post after training
 - (b) Merged with bottom seniority
 - (c) Full seniority irrespective of educational qualification**
 - (d) None of the above
211. How seniority of surplus staff will be determined on re-deployment to existing Units in case of large number of staff?
- (a) Full seniority irrespective of educational qualification
 - (b) Seniority will be fixed as per date of appointment
 - (c) Transferred/re-deployed along with the post after training**
 - (d) None of the above
212. Whether pay and allowances will be admissible to surplus staff undergoing re-deployment Training
- (a) NO
 - (b) Only pay
 - (c) Yes**
 - (d) None of the above
213. What is the procedure to accommodate the staff rendered surplus where vacant posts are not available?
- (a) Transferred/re-deployed along with the post after training
 - (b) Re-deployed in the accepting dept. along with the post.
 - (c) To create special supernumerary posts**
 - (d) None of the above

214. Fixation of pay of RRB recruited staff rendered Surplus appointed from a higher grade to lower grade or equivalent alternative posts.
- (a) Pay will be fixed as per normal rule.
 - (b) Personal pay equal to the appropriate number of increment.
 - (c) Increment equal to the number of years**
 - (d) None of the above
215. Fixation of pay of the RRB recruited staff appointed to an alternative post carrying an identical time scale
- (a) Increment equal to the number of years
 - (b) Completed years of service in the higher posts.
 - (c) Pay should be fixed under the normal rules.**
 - (d) None of the above
216. 'Payment by Results' in workshop means
- (A) Payment after results are declared
 - (B) Incentive Bonus Scheme**
 - (C) Regular payment to workers
 - (D) None of the above
217. The yardstick for measuring work in the Incentive Bonus Scheme is
- (A) Time**
 - (B) Regular Attendance
 - (C) Work study
 - (D) None of these
218. Allowed time for a work is fixed keeping in view that some percentage of incentive bonus is earned by the worker. The percentage is
- (A) 10%**
 - (B) 33 1/3%
 - (C) 50%
 - (D) None of these
219. The ceiling limit on the profit earned by each worker is _____ of standard basic wage of the worker
- (A) 50%**
 - (B) 25%
 - (C) 15%
 - (D) 10%
220. Incentive Bonus for supervisors is restricted to _____ of the average percentage of profit earned by the direct workers under his control.
- (A) 50%
 - (B) 60%
 - (C) 70%
 - (D) 80%**
221. The time lost due to lack of work, machine repairs, lack of tool set is known as
- (A) Idle time**
 - (B) Allowed time
 - (C) Booked time
 - (D) None of the above
222. Idle time expenditure is charged to
- (A) Shop on cost work order**
 - (B) General on cost work order
 - (C) Proforma on cost work order
 - (D) None of these
223. A record that shows the time for which wages are earned by each workman is called
- (A) Time book
 - (B) Timesheet**
 - (C) Job card
 - (D) None of these
224. Idle time of a worker is recorded in
- (A) Idle timesheet
 - (B) Idle time card**
 - (C) Idle job card
 - (D) None of these
225. The debits for material supplied from Stores Depot to workshop is raised through
- (A) Work Orders
 - (B) Issue Notes**
 - (C) Receipts
 - (D) All of these
226. The debit for material received from Stores Depot to workshop is allocated to
- (A) Stores Suspense
 - (B) Workshop Manufacturing Suspense**
 - (C) Revenue
 - (D) None of these

227. Receipts Note is issued for material received through
(A) Stores Depot (B) Direct purchase (C) Transfer of material (D) None of these
228. Following form is used to regularize incorrect allocation of stores
(A) Writeback orders (B) Work orders (C) Outturn statement (D) None of these
229. Indirect charges not included in the cost of work done, but should be included in commercial costing is known as
(A) Proforma Oncost (B) General Oncost (C) Shop Oncost (D) All of these
230. Cost incurred in common with more than one shop or department within the workshop is called
 (A) Proforma Oncost **(B) General Oncost** (C) Shop Oncost (D) All of these
231. Cost incurred within one unit, such as a shop or department or a section is known as
 (A) Proforma Oncost (B) General Oncost **(C) Shop Oncost** (D) All of these 163
232. The Oncost expenditure on labour & material incurred in individual shops is booked to
(A) Standing work order (B) Oncost work order (C) Revenue (D) None of these
233. The expenditure on labour and stores that can directly chargeable to a work order on cost is called
 (A) Total cost (B) Time cost **(C) Prime cost** (D) None of the above
234. A device adopted for carrying out petty jobs under one or more standing work order is called
(A) Grouping work order (B) Standing work order
 (C) Oncost work order (D) None of these
235. The system adopted to compare the cost of similar articles manufactured from time to time and finding out reasons for variation is called
 (A) Work order system **(B) Job costing** (C) Proforma costing (D) None of these
236. The document which is the authority for the shop to undertake manufacture of component or assembling for which it is issued is called
 (A) Job card **(B) Route card** (C) Work order (D) None of these
237. The various charges incurred on each work order are collected in _____
 (A) Ledger **(B) Workshop General Register**
 (C) Statement of work orders (D) None of the above
238. Part I of Workshop General Register comprises of
(A) Completed work orders (B) Ongoing work orders
 (C) Both (A) & (B) above (D) None of the above
239. Part II of Workshop General Register comprises of
 (A) Completed work orders **(B) Ongoing work orders**
 (C) Both (A) & (B) above (D) None of the above 164
240. The process of collecting, valuating, analysing and booking of charges for work done is reviewed through
(A) Workshop Manufacture Suspense account (B) Store suspense
 (C) Deposits suspense (D) None of the above
241. Closing balance under Workshop Manufacture Suspense account indicates
 (A) Monetary value of Outturn **(B) Work in progress**
 (C) Oncost charges (D) None of the above

242. Wages of workers in the workshop are primarily booked to
(A) Workshop Manufacture Suspense account (B) Revenue
 (C) Stores account (D) None of these
243. Cost of material drawn from other workshops is booked to
(A) Workshop Manufacture Suspense account (B) Revenue Heads
 (C) Deposits (D) None of the above
244. The Part I outturn statement indicates the outlay of works completed in
 (A) During the year **(B) Monthly Accounts on hand** (C) Quarterly (D) None of the above
245. The outlay shown in Part II of outturn statement indicates
 (A) Outlay on completed works **(B) Outlay on works in progress**
 (C) Adjustments made to Final Heads (D) None of the above
246. The 'Average Annual cost of service' also includes
 (A) Annual sinking fund payment to depreciation fund
 (B) Annual interest charges on the cost of the asset
(C) Both (A) & (B) above
 (D) None of the above
247. The All-in-cost of work executed in workshop comprises of
 (A) Prime cost (B) Work on cost **(C) Both (A) & (B) above** (D) None of the above
248. The cost of supervision for deposit works undertaken in workshop is
 (A) 5% (B) 10% **(C) 12.5%** (D) 15% 165
249. In the Account office, the estimates are verified to see the
 (A) Propriety of expenditure (B) Incidence and classification of charges
 (C) Competency of sanction **(D) All of the above**
250. Acquisition of new Rolling Stock is done through
(A) Rolling Stock Programme (B) Works Programme
 (C) M&P Programme (D) None of the above
251. A specified number of Rolling Stock is authorized for each zone under the heading
(A) Authorized Stock (B) Rolling Stock (C) A & B above (D) None of the above
252. Workshop Manufacturing Suspense falls under which Head of Account
(A) Capital Suspense PH7200 (B) Capital Suspense PH7100
 (C) Capital Suspense PH7300 (D) None of the above
253. Road Vehicles are procured through
 (A) Rolling Stock Programme **(B) M&P Programme**
 (C) Tools & Plant (D) None of the above
254. Immovable office Furniture is procured through
 (A) Rolling Stock Programme (B) M&P Programme
(C) Tools & Plant (D) None of the above
255. Calculation of Rate of Return is not necessary for procurement of
(A) Safety consideration (B) Replacement account
 (C) Additional account (D) None of the above

256. Urgent M & P items can be procured through
(A) Out of turn sanctions (B) Railway Board separately
 (C) Priority in M & P (D) None of the above 166
257. Staff Amenity works in workshops are charged to
(A) PH 5200 (B) PH 6300 (C) DFIV (D) DFII
258. M & P programme is budgeted under
 (A) PH-21 **(B) PH-41** (C) PH-42 (D) PH-53
259. Items of M & P costing less than Rs. 1 lakh should be procured through
(A) Revenue (B) PH-41 (C) Capital (D) None of the above
260. The currency of GM's sanction of M & P programme is up to
 (A) 5 years (B) 4 years **(C) 3 years** (D) 2 years
261. The amount projected under 'Revenue credits' of Workshop Manufacture Suspense account should correlate with
(A) Projections made in Revenue Demands 5, 6, 7
 (B) Projections made in Capital Stores Suspense
 (C) Projections made in PH 7100
 (D) None of the above
262. The amount projected under 'Material and Stores' under Workshop Manufacture Suspense account should correlate with the projections made under
 (A) Revenue Demands 5 and 6
(B) Issues to Capital Manufacturing Suspense under Stores Budget
 (C) No correlation required
 (D) None of the above
263. Projections made under 'Material and Stores' of Workshop Manufacture Suspense account should correlate with
(A) Projections made under 'Issues to Capital Manufacturing Suspense' in Stores Budget
 (B) Demand No. 5 and 6
 (C) Demand No. 7
 (D) None of the above
264. Material drawn from Stores Depots by workshops is debited to
(A) Workshop Manufacture Suspense account (B) Labour suspense
 (C) Stores suspense (D) None of the above 167
265. Proforma on cost charges collected in deposit works is
(A) Credited to Earnings (B) Credited to Revenue Heads
 (C) Credited to Plan Heads (D) None of the above
266. Proforma on cost budget is prepared
(A) Annually (B) Half yearly (C) Quarterly (D) Monthly
267. Jawaharlal spent his childhood _____ Anand Bhawan.
 (A) at **(B) in** (C) on (D) across
268. The boy was cured _____ typhoid.
 (A) from **(B) of** (C) for (D) through

269. The king _____ rebel.
(A)excused(B)forgave(C)**pardoned**(D)noneofthese
270. Isaw a _____ ofcowsinthefield.
(A)group(B)**herd**(C)swarm(D)flock
271. Hewas sentto theprisonforhis _____.
(A)sin(B)vice(C)**crime**(D)guilt
272. Toerris _____ toforgivedivide.
(A)beastly(B)**human**(C)inhuman(D)natural
273. God is _____.
(A)graceful(B)**gracious**(C)grateful(D)grace
274. Manycountrieshavesentmedicine for _____ ofthelatestfighting.
(A)injured(B)wounded (C) **victims** (D)culprits
275. Hispath wasbeset _____ difficulties.
(A) **with**(B)within (C)among(D)by
276. Ihaveresignedmyself _____ myfate.
(A) at (B)with(C)on(D)**to**

Ineachof thefollowingquestions(277-286),find thecorrectlyspeltword.

277.
A. Reannaisance
B. **Renaissance**
C. Rennaissance
D. Renaissance
278.
A. Recommandation
B. **Recommendation**
C. Recomandation
D. Recomendation
279.
A. Sinchronize
B. Syycronise
C. **Synchronize**
D. Synchromise
280.
A. Surveillance
B. **Surveillance**
C. Survellance
D. Survaillance

281.

- A. Gaurantee
- B. Garuntee
- C. **Guarantee**
- D. Guaruntee

282.

- A. Delinquescent
- B. **Deliquescent**
- C. Deliquecent
- D. Delinquesent

283.

- A. Equannimity
- B. **Equanimity**
- C. Equinimity
- D. Equanimmity

284.

- A. Strategam
- B. **Stratagem**
- C. Strategem
- D. Stratagam

285.

- A. Hindrence
- B. **Hindrance**
- C. Hinderence
- D. Hinderance

286.

- A. Quintessance
- B. Quintesance
- C. **Quintessence**
- D. Quintassence

287. As per preamble of MSOP, If PHOD is not posted, the _____ can exercise the powers of PHOD

- A. PHOD of Sister Dept
- B. HOD nominated by GM
- C. Any HOD
- D. **Cordinated Head Of Department (CHOD)**

288. IRIFM is situated at _____

- A. Vadodara
- B. Kolkata
- C. New Delhi
- D. **Secunderabad**

289. Adviser (in Railway Board) is redesignated as a _____
 A.Executive Director **B.Principal Executive Director**
 C.Additional Member D.None of these
290. Who is responsible for watching of Canon of Financial Propriety?
 A. Account officers B.GM/DRM **C.Audit Officers** D.None of these
291. The direct control over the affairs of all the Workshops including the Budgetary control in a Zonal Railway rests with:
 A. Chief Planning Engineer (CPE)
 B. Chief Rolling Stock Engineer (CRSE)
 C. Chief Motive Power Engineer (CMPE)
D. Chief Workshop Engineer (CWE)
292. No Railway Servant shall be granted leave of any kind for a continuous period exceeding _____
A) 5 years B) 4 years C 3 years D) 2 years
293. Leave on average pay is credited in advance in 2 installments of 15 days each on the first day of _____ and _____ every calendar year.
A) 1st Jan/1st July B) 1st June/ 1st Dec C) 2nd Jan/3rd June D) 1st July/5th July
294. Ordinarily the maximum leave on average pay that may be granted at a time to a railway servant shall be _____ days.
 A) 50 B) 70 C) 120 **D) 180**
295. A permanent/temporary Railway Servant shall be entitled to leave on half average pay of _____ days in respect of each completed year of service.
A) 20 days B) 30 days C) 80 days D) 10 days
296. Leave not due is debited against the _____ leave, which he is likely to earn subsequently.
 A) LAP B) Hospital leave **C) LHAP** D) LWPD
297. A railway servant while in service can encash LAP upto _____ days at a time
 A) 40 **B) 10** C) 45 D) 15
298. CCL for 730 days shall be granted to female railway employee for _____
A) First 2 minor children B) Any number of children
 C) Only one child D) None
299. Maximum of the paternity leave is _____ days and shall be availed within _____ months.
A) 15 days/6 months B) 1 day/3 months
 C) 2 days/ 5 months D) 11 days/12 months
300. _____ leave is granted to a Railway servant who is disabled by injury inflicted or caused in or in consequence of due performance of his official duty or in consequence of his official position.
A) Work related illness and injury leave (WRILL) B) LAP
 C) LHAP D) Hospital

301. Railway servant who is under WRILL is not entitled to earn _____.
A) SP.CL B) CL **C) LAP/LHAP** D) None of above.
302. Period of Study Leave for medical PG/Phd courses shall be granted to Railway servants is
A) 24 months B) 12 months **C) 36 months** D) 21 months
303. In a year _____ days of CL is entitled to an employee appointed in an open line staff.
A) 10 days B) 11 days C) 15 days D) None.
304. As per Hour of Employment Rule employees are reclassified into _____ number of categories.
A. Four B. Three C. Two D. Six
305. What is the statutory limit of hours of employment of Intensive Category employee in a week?
A. 60 Hrs **B. 45 Hours.** C. 75 Hrs D. 54 Hrs.
306. What is the statutory limit of hours of employment of Continuous Category employee in a week?
A. 60 Hrs B. 45 Hours. C. 75 Hrs **D. 54 Hrs.**
307. What is the statutory limit of hours of employment of EI Category employee?
A. 60 Hrs in a week B. 45 Hours in a week. **C. 75 Hrs in a week** D. 54 Hrs. in a week
308. Standard Hour of duty of Continuous category of employee is _____ hrs in a week.
A. 48 Hrs B. 45 Hours. C. 75 Hrs D. 42 Hrs.
309. Waiting Room Bearer comes under _____ Classification
A. Intensive category **B. Essentially Intermittent** C. Continuous D. Excluded
310. In the case of Continuous category of employees more than _____ hrs of duty is Long on.
A) 6 Hrs B) 12/14 Hours. C) 10 Hrs **D) 8 Hrs**
311. _____ is empowered to classify the employment of Railway Servant
A. DRM **B. Head of the Railways (GM)** C. UPSC D. Rly Board
312. Weekly rest for Essentially Intermittent workers is _____ hrs including a full night in bed.
A) 22 consecutive hrs B) not less than 30 consecutive hrs
C) 24 consecutive hrs D) Equal to 30 consecutive hrs
313. Weekly rest of Intensive category of employee is _____ hrs.
A) 22 consecutive hrs **B) not less than 30 consecutive hrs**
C) 24 consecutive hrs D) Equal to 30 consecutive hrs
314. In which category Railway employees employed in confidential related work are Classified?
A. Essentially Intermittent B. Intensive category C. Continuous **D. Exclude**
315. Maximum how many breaks can be there in a split shift?
A. Two. B. Three C. Four D. Single

316. After how many hours of rest an 'E' category employee can again be called for duty in a day?
A) 6 Hrs B) 12/14 Hours. C) 10 Hrs **D) 8 Hrs.**
317. After how many hours of rest an 'Intensive' category employee can again be called for duty in a day?
A. 6 Hrs **B. 12/14 Hours.** C. 10 Hrs D. 8 Hrs.
318. Within how many days Compensatory Off can be sanctioned?
A) 30 days B) 60 days C) 45 days D) no limit
319. Rough Assessment Job Analysis is conducted for----- hrs?
A) 6 Hrs **B) 24 Hours.** C) 10 Hrs D) 8 Hrs.
320. For the Railway servants performing split duty, the number of spells of duty shall not exceed _____ and the number of breaks shall be limited to _____;
A. Three and Two
B. Three and four
C. Two and four
D. None of the above.
321. Appeal against classification of employment can be made to _____ -
A. General Manager B. DRM **C. Regional Labour Commissioner** D. Branch Officer.
322. The document which shows employee's daily hours of duty, weekly rest and break between spells of duty besides other necessary particulars is called
A) Duty Chart **B) Roster** C) Attendance register D) Overtime Allowance Register
323. Appointment of Regional Labour Commissioner is made through:
A) Railway Board B) Human Resource Ministry **C) Labour Ministry** D) Collector
324. The category of employment in which the employee does not get any rest or very little rest in his duty hours is called:
A) Intensive (B) Continuous (C) Essentially Intermittent (D) Excluded
325. Allowance that is given to Railway servant for performing duty beyond prescribed hours of employment:
(A) Travelling Allowance (B) Dearness Allowance
(C) Overtime Allowance (D) None among these.
326. Number of periods of rest given to running staff in a month if one period of rest is 30 hrs:
(A) 1 (B) 2 (C) 3 **(D) 4**
327. Number of periods of rest given to running staff in a month if one period of rest is 22 hrs:
(A) 1 (B) 2 **(C) 5** (D) 4
328. Appeal against the orders of Regional Labour Commissioner can be made to Central Labour Commissioner within _____ days.
(A) 30 (B) 60 **(C) 90** (D) 180

329. What is the weekly hour of duty of the Railway servants other than Gateman 'C' Caretaker of Rest Houses, Chowkidar, Saloon Attendant, who have not been given Railway accommodation and their residence is 1.0 Km away from the place of work ?
A) 60Hrs B) 45Hours. C) 72Hrs D) 54Hrs.
330. Duty period between 22.00hrs to 06.00hrs is treated as Night duty and paid Night duty allowance (NDA) at hourly rate equal to _____
A. (Basic pay+DA)/200 B. (Basic pay+DA)/100. C. (Basic pay)/200 D. None.
331. Which method of Job Analysis is adopted generally for correct classification of employment?
A) Factual Job Analysis B) Rough assessment C) Issuance of certificate D) None
332. CTG is granted to the railway servant who is transferred on administrative grounds if transfer between stations is ----- Kms
A) 20kms. B) 30kms C) 50Kms D) 8Kms
333. CTG shall be granted at the rate of _____ of last month's basic pay
B) 80% A) 100% C) 75% D) 180%
334. The Railway servants (Discipline & Appeal) Rules came into force on _____.
A.) 1968 B.) 1972. C) 1966 D) 1978.
335. _____ form is used for placing a Railway employee under suspension.
C) SF-1 A) SF-5 B) SF-11 D) SF-2
336. Suspension is a ----- under D & A Rules, 1968.
B) Not a penalty A) Penalty C) Major penalty D) Minor penalty
337. Rule No. _____ of The Railway servants (Discipline & Appeal) Rules deals with Suspension.
C) 5 A) 6 B) 7 D) 1
338. _____ form is used for Deemed Suspension
D) SF-2 A) SF-5 B) SF-4 C) SF-1
339. Rule No. ----- of The Railway servants (Discipline & Appeal) Rules deals with Penalty.
A) 6 B) 7 C) 5 D) 1
340. _____ form is used for imposition of Minor Penalty.
D) SF-11. A) SF-5 B) SF-4 C) SF-1
341. Compulsory Retirement/Removal/Dismissal is a ----- under D & A Rules, 1968.
C. Major penalty A. Penalty B. Not a penalty D. Minor penalty
342. _____ form is used for imposition of Major Penalty.
A) SF-5 B) SF-4 C) SF-1 D) SF-2

343. Major Penalty shall not be imposed on Railway Servant without conducting _____.
A) Meeting **B) Inquiry.** C) Election D) Selection.
344. Rule No. 9 of The Railway servants (Discipline & Appeal) Rules deals with Procedure for imposing _____ penalty.
(A) A. Major B. Minor C. Suspension D. Revoke of Suspension.
345. _____ form is used for nomination of Inquiry Officer. (B)
A) SF-5 **B) SF-7** C) SF-1 D) SF-2
346. _____ form is used to appoint a Presenting Officer. (A)
A.) SF-8 B.) SF-4 C) SF-1 D.) SF-2
347. _____ equal to leave on half salary, will be drawn in case the employee is under suspension.
A. Dearness Allowance **B. Subsistence Allowance** C. Suspension Allowance D. None
348. As per rule 17 of DAR rules No appeal lies against any order of an _____ nature or of the nature of step in aid of the final disposal of a disciplinary proceedings.
A. Minor Penalty B. Major Penalty **C. Interlocutory** D. None
349. The appeal against an order of the Disciplinary Authority can be preferred by the Appellant in his _____.
A. Own name. B. Disciplinary Authority. C. Appellate Authority D. GM
350. The appeal shall be preferred to any higher authority other than the _____.
A. Disciplinary Authority. B. DRM C. Appellate Authority D. GM
351. Rule 25 of the RS (D & A) Rules deal with _____.
A. Review. B. Appeal **C. Revision.** D. Witness
352. Rule 25 A of the RS (D & A) Rules deal with _____.
A. Review. B. Appeal C. Explanation. D. Witness
353. An authority not lower than _____ shall impose the penalties of Dismissal/Removal/Compulsory retirement.
A. Disciplinary Authority. B. GM
C. Appellant Authority **D. Appointing Authority**
354. The disciplinary proceedings should be _____ on the death of the charged employee.
A. Closed immediately B. Continued C. Temporarily closed D. None
355. What is the time limit for submission of written statement of defence by the delinquent Railway Servant?
A) 6 B) 7 C) 5 **D.) 10**

356. If the charge is unauthorized absence, _____ can be one of the witnesses
A. Attendance Register B. Medical Certificate C. Co-employee D. None
357. Appeal shall be entertained unless preferred within _____ days.
 A.) 100 B.) 10 C.) 30 **D.) 45**
358. Dispute between workmen and workmen which is connected with the employment or non-employment is called-----
A. Industrial Dispute B. Personal Dispute C. Trade Union dispute D. All
359. Labour Courts are established under the-----
A.) ID Act, 1947 B.) P.D Act C.) Trade Union Act, 1926 D.) All
360. As per ID Act 1947, "-----" means the termination by the employer of the service of a workman for any reason whatsoever, other than a punishment inflicted by way of disciplinary action.
A.) Retrenchment B.) closure C.) layoff D.) lockout
361. Which among the following is/are true regarding Industrial Disputes? [Sec 2(k)]
 "Industrial dispute" means any dispute or difference.
- 1) Between employers and workmen
 - 2) Between employers and employers
 - 3) Between workmen and workmen
 - 4) None
- A.) 1,2 **B.) 1, 2 & 3** C.) 2,3 D.) none
362. In the case of any industrial establishment in which 100 or more workmen are employed on any day in the preceding 12 months, the appropriate Government, may by general or special order require the employer to constitute a _____.
A. Works Committee B. Labour court C. Tribunal D. Arbitrators
363. As per ID Act, no person employed in a public utility service shall go on strike, in breach of contract without giving to the employer notice of strike, within before striking or within----- of giving such notice.
A) 6 weeks/14 Days B) 5 weeks/12 Day C) 8 weeks/10 days D) 3 weeks/3 days
364. As per the Payment of Wages Act, 1936, no wage-period shall exceed ----- days
 A.) 15 B.) 20 C.) 25 **D.) 30 days**
365. Staff Benefit Fund (SBF) works for the benefit of----- Railway Employees.
 A. Gazetted. **B. Non Gazetted** C. Trade unions D. All the above
366. Permanent Negotiating Machinery functions in _____ tiers system.
A. Three B. Four C. Five D. Six

367. ____ number of meetings held at Divisional PNM level.
A. Three B. Four C. Five **D. Six**
368. ____ number of meetings held at Zonal PNM level.
A. Three **B. Four** C. Five D. Six
369. ____ number of meetings two with each Federation will be held at Board PNM level.
A. Three **B. Four** C. Five D. Six
370. Issues not settled in Railway Board PNM shall be referred to ____
A. Adhoc Tribunal B. Labour Court C. High Court D. Parliament
371. JCM Refer to -----
A. Joint Consultative Machinery B. Joint Common Machinery
C. Joint Collective Machinery. D. Joint Constructive Machinery.
372. In Railways, JCM function in ----- levels.
A.)2 B.)3 C.)4 D.)7
373. In N-JCM ____ will act as Chairman
A. Speaker of Lok Sabha **B. Cabinet Secretary** C. PMO D. Governor
374. Chairman of D-JCM is ____
A. Member Staff B. CRB C. Member Traffic D. Member Infrastructure
375. Participation in illegal strike amounts to ____
A. Dies-non B. LWP C. LHAP **D. Break in service**
376. PREM refer to ____
A. Participation of Railway Employees in Management
B. Participation of Railway Employees in Manufacturing
C. Participation of Railway Employees in Maintenance
D. Participation of Railway Employees in Modernization
377. PREM functions in ____ levels
A.)3 B.)4 C.) 6 D.) 8
378. PREM meetings at Railway Board level is chaired by ____
A. CRB B. Member Staff C. Member Rolling Stock D. Member Traction
379. Workman Compensation Act re-named as ____
A. Employee Compensation Act B. Employer Compensation Act
C. Employment Compensation Act D. none
380. EC Act provide ____ for injury/Death by accident on duty
A. Treatment **B. Compensation** C. Conviction D. none

381. As per ECA there are _____ & _____ types of disablements
 A. Small/Big **B. Partial/Total** C. Simple/Major D. none
382. Employer is not liable for compensation if injury is due to _____
 A. Influence of drinks/drugs B. Willful disobedience of rules
 C. Willful removal of safety gadgets **D. all the above**
383. The compensation amount shall be deposited with _____
 A. Bank B. Employees account **C. Labour Commissioner** D. none
384. Ex gratia lump sum compensation is paid to the families of railway employees
A. who die in harness in performance of bonafide official duties
 B. who die in harness in performance of non-official duties
 C. who die in service
 D. none
385. Ex gratia lump sum amount paid for death occurring due to accident in course of performance of duties is
A) 25 lakhs B) 30 lakhs C) 20 lakhs D) 35 lakhs
386. Pension is paid to _____ Railway Servants on retirement from service
A. pre 1-1-2004 appointed employees B. post 1-1-2004 employees
 C. appointed on or after 1-1-2004 D. none
387. Pension is subject to _____
A. Future good conduct B. Future bad conduct C. both A & B D. none.
388. Superannuation Pension is paid who retires with minimum _____ qualifying service
A.) 10 B.) 20 C) 30 D.) 32
389. Amount of Pension shall not be paid less than _____ of last month's pay at the time of retirement with effect from 1-1-2006
 A. 20% B. 30% C. 40% **D. 50%**
390. _____ days of both LAP & LHAP are entitled for encashment of leave at the time of Retirement
 A) 50 **B) 300** C) 250 D) 125
391. Maximum amount of gratuity shall not be more than _____
A) 20 lakhs B) 30 lakhs C) 40 lakhs D) 60 lakhs

392. Compassionate allowances shall be sanctioned to _____ by competent authority
A. Railway Servant who is removed/dismissed
 B. Railway servant on voluntary retirement
 C. Superannuation
 D. None
393. Minimum pension as per 7th PC is _____
 A.) 7000 B.) 4500 **C.) 9000** D.) 3500
394. Deposit linked Insurance Scheme is linked with ----- and paid to his _____ subject to maximum of 60,000
A. Balance of PF of deceased Employee/family
 B. service of deceased Employee/family
 C. nil balance of PF of deceased Employee/family
 D. none
395. The maximum amount of Pension that can be commuted is _____.
 A. 30% of pension **B. 40% of pension** C. 20% of pension D. 50% of pension
396. The family pension shall not be less than _____ % of the minimum of the scale held by the employee at the time of retirement/death. (B)
 A.) 50% **B.) 30%** C) 35% D.) 60%
397. The enhanced family pension shall not be less than _____ % of the minimum of the Scale held by the employee at the time of retirement/death.
A.) 50% B.) 30% C) 35% D.) 60%
398. Pensioner would be entitled to restore his commuted pension after expiry of _____ years
 A.) 20 B.) 12 **C) 15** D) 16
399. PRCP are admissible to Railway Servant retired after putting in _____ years of service
A) 20 B) 12 C) 15 D) 16
400. Railway Servant with minimum of ----- of qualifying service are entitled for Voluntary Retirement, by giving three months advance notice.
 A.) 30 years B) 10 years C) 33 years **D) 20 years**
401. ----- amount of Fixed Medical Allowance is paid to the opted pensioner/Family Pensioner per month w.e.f. 01.07.2017
A.) Rs.1000 B.) Rs.3000. C.) Rs.2500 D.) Nil

402. Gratuity is paid @ $\frac{1}{4}$ month's pay per each completed half year of the service subject to a maximum of ----- months' pay or Rs.20 lacs, whichever is less
- A.) 15 times B.) 12 times C.) 20 times **D.) 16½ times.**
403. Period of Retention of Railway Quarters on account of missing of Railway Servant is upto ____ Months.
- A.) 24 **B) 36** C.) 12 D.) None.
404. The validity of privilege pass _____
- (a) 1 month b) 2 months **c) 5 months** d) 4 months
405. The validity of Privilege Ticket Order (P.T.O) _____
- (a) 1 month b) 2 months **c) 5 months** d) 4 months
406. The no. of privilege passes eligible for a Rly. Employee having three and a half years of service is _____ sets.
- (a) 1 set** (b) 2 sets (c) 3 sets (4) 4 sets
407. The no. of privilege passes eligible for a Rly. Employee having six years of service is _____ sets.
- (a) 1 set (b) 2 sets **(c) 3 sets** (4) 4 sets
408. Maximum number of dependents can be included in a pass/PTO _____
- (a) 2** b) 3 c) 4 d) 1
409. Group 'D' employees with service 25 years and more are eligible for _____ set of post retirement complimentary passes every year
- (a) 2 **b) 1** c) 3 d) 4
410. Colour of Second Class Privilege pass
- (a) white b) Yellow C) Green **d) Pink**
411. Colour of First Class Privilege pass
- (a) white b) Yellow **C) Green** d) Pink
412. Following Married Daughter is eligible to be included in Privilege pass
- a) Below 18 Yrs b) Below 21 Yrs c) any age **d) not eligible**
413. The following unmarried daughter is eligible to be included in Privilege pass
- a) Below 18 Yrs b) Below 21 Yrs **c) any age d) not eligible**
414. If both Wife & Husband are employed in Railways eligibility of availing privilege passes
- a) both are eligible** b) anyone is eligible
- c) all free passes eligible d) all PTO eligible
415. A Government servant holding in Group 'A' post; may accept gifts from his near relatives or from his personal friends having no official dealings with him, but shall make a report to the Government, if the value of such gift exceeds
- a) Rs 25000/-** (b) Rs 20000/- (c) Rs 15000/- (d) Rs 10000/-
416. A Government servant holding in Group 'C' post; may accept gifts from his near relatives or from his personal friends having no official dealings with him, but shall make a report to the Government, if the value of such gift exceeds
- a) Rs 10000/- **(b) Rs 7500/-** (c) Rs 5000/- (d) Rs 2500/-

417. A Government servant in group 'C' or 'D' shall not accept any gift without sanction of the Government if the value thereof exceeds.
- a) Rs1500/- (b) Rs1000/- **(c) Rs500/-** (d) Rs250/-
418. An acting Rly. Servant can be allowed to act as Defence counsel?
- (a) 2 No. of cases** (b) 3 No. of cases (c) 4 No. of cases (d) 5 No. of cases
419. Which deduction from subsistence allowance cannot be made?
- (a) House Rent **(b) P.F. subscription** (c) Income Tax (d) None
420. Which of the following deduction is prohibited from subsistence allowance?
- (a) House Rent (b) Income Tax **(c) Court attachment** (d) Station debits
421. How many types of standard forms are used while initiating action against any Railway employee under D&A Rules, 1968.
- (a) One (b) Five **(c) Eleven** (d) Seven
422. Penalty of compulsory retirement, removal or dismissal from service should be imposed only by
- (a) controlling officer (b) disciplinary authority
(c) appointing authority (d) none
423. Under which circumstances 'ex-parte' inquiry can be held?
- (a) Charge official does not appear before I.O. more than two occasions.**
(b) Presenting Officer not appear before I.O.
(c) Disciplinary Authority not appear before I.O.
(d) None of these.
424. During the pendency of a penalty of stoppage of pass/PTO whether promotion of a Railway staff will be affected.
- (a) promotion will be affected
(b) promotion will not be affected
(c) promotion will effect after expiry of punishment
(d) none of these
425. Which of the following is not termed as penalty under DAR 1968?
- (a) Censure (b) Withdrawing of promotion **(c) Suspension** (d) None
426. Which of the following person is not allowed to be engaged as defence counsel?
- (a) A serving Rly. Employee (b) A retired Rly. Employee
(c) A legal petitioner (d) A trade union official

427. Which authority can make a cut in pensionary benefit
(a) GM (b) Rly. Board **(c) President of India** (d) None
428. Whether pension is payable in the cases of removal or dismissal of a railway servant?
(a) Pension is payable. (b) Pension is not payable.
(c) Compassionate allowance can be considered. (d) None of these.
429. After retirement a chargesheet can be issued only by the
(a) GM (b) Controlling officer
(c) President of India (d) Chief Personnel Officer/Justice of Supreme Court
430. Which penalty does not effect for promotion?
(a) Stoppage of pass/PTO's (b) Reduction in post
(c) Dismissed from service (d) None
431. Inquiry is not necessary when an employee
(a) Intoxication of Alcohol **(b) Conviction of criminal charge**
(c) Misuse of Rly. property (d) Misbehaviour with supervisor
432. The rate of contribution to join RELHS for Level 7 to Level 10 employees as per the 7th Pay Commission shall be last month's basic pay drawn or _____ amount whichever is lower
A. Rs. 78,000 B. Rs. 30,000. C. Rs. 1,20,000 D. 54,000
433. Planning activity demands a high level of -----
a) Conceptual thinking b) visionary thinking **c) both a & b** d) None of these
434. Planning involves an integrated approach for creation of -----
a) Infrastructure b) Machinery and Plant c) Human resources **d) All of these**
435. The objective of Rolling Stock Programme is -----
a) Acquisition of rolling stock b) To carry out major repair on rolling stock
c) To procure Capital/Unit exchange spares **d) All of above**
436. Planning activity is initiated at ----- level on Indian Railways
a) Corporate planning at Railway Board level b) Zonal level
c) Unit/Divisional level **d) All of these**
437. Demand No. 16 covers the following plan heads
a) Plan Head-21 b) Plan Head-41 c) Plan Head-42 **d) All of these**
438. Which of the following is required for 'Underaged' condemnation of rolling stock
a) M268 form b) condition report c) condition report **d) all of these**
439. Approval of ----- is required for normal condemnation of Electric Loco either last POH before the expiry of codal life or thereafter
a) PCME **b) PCEE** c) CWEd) none of these

440. Inspection authority for under-aged condemnation of mainline coaches and trailer coaches on condition basis
a) PCME b) PCEE **c) CWM** d) CWE
441. Rolling stock approved for condemnation is disposed through ----- department
a) Mechanical b) Electrical **c) Stores** d) All of these
442. Procurement of new rolling stock on replacement account is charged to
a) DRF b) CAP c) DF d) RRSK
443. Power delegated to GM to sanction an item under LSMP
a) 20 lakhs b) 30 lakhs c) 40 lakhs **d) 50 lakhs**
444. Power delegated to GM to sanction an item under LSWP
a) 1.0 crores b) 1.5 crores c) 2.0 crores **d) 2.5 crores**
445. Power delegated to PCE to sanction an item under LSWP
a) 1.0 crores b) 1.5 crores c) 2.0 crores **d) 2.5 crores**
446. Power delegated to PCME to sanction works under PH-4200
a) 1.0 crores b) 1.5 crores c) 2.0 crores d) 2.5 crores
447. Creation of new assets require
a) Financial justification b) Rate of Return **c) both a & b** d) none of these
448. Itemized Rolling Stock Programme is prepared in the following formats
a) Programmed deliveries b) New Acquisitions **c) both a & b** d) none of these
449. All measuring instruments/Gauges are classified as
a) M & P **b) T & P** c) RSP d) none of these
450. Furniture, computers, printers etc. for upkeep of office are reclassified as
a) M & P **b) T & P** c) RSP d) none of these
451. "Final Grant" will be allotted to the Railways based on
a) August Review b) Revised Estimate **c) Final modification** d) none of these
452. Revised Estimate gives
a) a trend on requirement of funds **b) Half yearly trend on utilization of allotted budget**
c) realistic utilization of funds allotted d) none of these
453. Final modification gives
a) a trend on requirement of funds b) Half yearly trend on utilization of allotted budget
c) realistic utilization of funds allotted d) none of these
454. A machine becomes surplus due to
a) closure/change in activity b) reduction in workload **c) both a & b** d) none of these

455. Successfully commissioned new machines shall be entered in the----- register
a) Daybook register b) Inventory register **c) Asset register** d) none of these
456. A new machine shall be allotted with unified code no. of----- digits and entered in the asset register
a) 9 digit b) 11 digit c) 13 digit d) 15 digit
457. ----- is the nodal officer for all proposals under Plan Head 42 from various departments.
a) PCE b) PCEE **c) PCME** d) PCOM
458. Work that yields a financial return (RoR) of ----- and above are recharged under CAP
a) 6% b) 10% c) 12% **d) 14%**
459. Works which are for developing/augmenting of some existing facilities are proposed Under ----
a) CAP b) DRF **c) DF** d) IRFC (EBR)
460. Plan Head-2100 is for.....
a) Rolling stock programme b) Machinery and Plant programme
c) Works programmed) None of these
461. Plan Head-4100 is for.....
a) Rolling stock programme **b) Machinery and Plant programme**
c) Works programmed) None of these
462. Plan Head-4200 is for.....
a) Rolling stock programme b) Machinery and Plant programme
c) Works programmed d) None of these
463. Amenities for staff come under plan head.....
a) PH-4100 b) PH-4200 **c) PH-5200** d) PH-5300
464. Passenger amenities come under plan head.....
a) PH-4100 b) PH-4200 c) PH-5200 **d) PH-5300**
465. Rashtriya Rail Sanraksha Kosh' (RRSK) has been created in 2017-18 with a corpus of ₹1 lakh crore over a period of five years for-----
a) Staff welfare works b) Passenger amenity works
c) Critical safety related works d) none of these
466. The validity of M& P items sanctioned by the railway board is..... years.
a) One year b) Two years c) Three years **d) Five years**
467. All the works costing less than ₹..... of various departments is included in law book
a) Less than 50 lakhs b) less than 1.0 crore c) Less than 1.5 crore **d) less than 2.5 crore**
468. Works costing less than ₹2.5 crore will appear in _____ book
a) Pink book b) Green book **c) Yellow book** d) LAW book
469. Bulk Rolling Stock programme works costing more than ₹2.5 crore appear in _____ pink
a) Zonal pink book b) LAW book **c) Railway Board pink book** d) none of these

470. Itemized Rolling Stock programme works costing more than ₹2.5 crores appear in _____
a) Zonal pink book b) LAW book c) Railway Board pink book d) none of these
471. Which demand deals with 'Assets acquisition, construction and replacements' _____
a) Demand No.5 b) Demand No.6 c) Demand No.10 d) **Demand No.16**
472. At zonal level Nodal officer for M&P programme is _____
a) PCE b) PCOM c) **PCME** d) None of these
473. At zonal level Nodal officer for works programme is _____
a) **PCE** b) PCOM c) PCME d) None of these
474. At zonal level Nodal department for RSP works is _____
a) Engineering b) Operating c) Electrical d) **Mechanical**
475. _____ budget allocation presents the funds requirement for asset/infrastructure development.
a) **CAP** b) DRFC c) DF d) None of these
476. Railway Board expenditure comes under _____ demand
a) **Demand No.1** b) Demand No.2 c) Demand No.3 d) Demand No.4
477. Miscellaneous Expenditure (General) comes under _____ demand
a) Demand No.1 b) **Demand No.2** c) Demand No.3 d) Demand No.4
478. Expenditure on 'Repair and maintenance of permanent way and works' comes under _____ demand
a) **Demand No.4** b) Demand No.5 c) Demand No.6 d) Demand No.7
479. Expenditure on 'Repair and maintenance of Motive Power' comes under _____ demand
a) Demand No.4 b) **Demand No.5** c) Demand No.6 d) Demand No.7
480. Expenditure on 'Repair and maintenance of Carriages and Wagons.' comes under _____ demand
a) Demand No.4 b) Demand No.5 c) **Demand No.6** d) Demand No.7
481. Expenditure on 'Repair and maintenance of Plant and Equipment' comes under _____ demand
a) Demand No.4 b) Demand No.5 c) Demand No.6 d) **Demand No.7**
482. Expenditure on 'Operating Expenses – Rolling Stock and Equipment' comes under _____ demand
a) **Demand No.8** b) Demand No.9 c) Demand No.10 d) Demand No.11
483. Expenditure on 'Operating Expenses – Traffic' comes under _____ demand
a) Demand No.8 b) **Demand No.9** c) Demand No.10 d) Demand No.11
484. Expenditure on 'Operating Expenses – Fuel' comes under _____ demand
a) Demand No.8 b) Demand No.9 c) **Demand No.10** d) Demand No.11

485. Expenditure on 'Staff welfare and amenities' comes under _____ demand
a) Demand No. 8 b) Demand No. 9 c) Demand No. 10 **d) Demand No. 11**
486. Plan Head No. 14 deals with _____ works
a) Gauge conversion b) Doubling c) Computerization d) Track renewal
487. Plan Head No. 15 deals with _____ works
a) Gauge conversion **b) Doubling** c) Computerization d) Track renewal
488. Plan Head No. 17 deals with _____ works
a) Gauge conversion b) Doubling **c) Computerization** d) Track renewal
489. Plan Head No. 31 deals with _____ works
a) Gauge conversion b) Doubling c) Computerization **d) Track renewal**
490. Developmental Fund (DF-1) is used for ----- works
a) Development fund for Passenger and other railway user's amenities work
b) Development fund for Labor Welfare Works
c) Development fund for non-remunerative works, improvement of operational efficiency
d) Development fund for safety works
491. Developmental Fund (DF-2) is used for ----- works
a) Development fund for Passenger and other railway user's amenities work
b) Development fund for Labor Welfare Works
c) Development fund for non-remunerative works, improvement of operational efficiency
d) Development fund for safety works
492. Developmental Fund (DF-3) is used for ----- works
a) Development fund for Passenger and other railway user's amenities work
b) Development fund for Labor Welfare Works
c) Development fund for non-remunerative works, improvement of operational efficiency
d) Development fund for safety works
493. Developmental Fund (DF-4) is used for ----- works
a) Development fund for Passenger and other railway user's amenities work
b) Development fund for Labor Welfare Works
c) Development fund for non-remunerative works, improvement of operational efficiency
d) Development fund for safety works
494. Operating ratio is
a) The ratio of working expenses to gross earnings
b) Working expenses excluding suspense
c) Working expenses including DRF & Pension Fund.
d) Above all.
495. Lower operating ratio indicates
a) Efficient working
b) Poor working
c) No loss no profit
d) None

496. Funds of railways:
- i. Depreciation Reserve Fund
 - ii. Development Reserve Fund
 - iii. Pension Fund
 - iv. Capital Fund
- a) i, ii & iv
 - b) ii, iii & iv
 - c) i, ii, iii & iv**
 - d) i, ii & iii
497. Full form of UTS
- a) Unified ticket system
 - b) Urban ticket system
 - c) Unreserved ticket system**
 - d) None
498. Full form of PRS
- a) Passenger Number Record
 - b) Permanent Number Register
 - c) Progress Number Record
 - d) Passenger Name Record**
499. Head quarters of N.E. Railway
- a) Guwahati
 - b) Garden Reach
 - c) Gorakhpur**
 - d) Bhubaneswar
500. Which is the oldest Railway Zone in India
- a) South East Railway
 - b) Eastern railway
 - c) Southern Railway**
 - d) Northern Railway.
501. The fraction of defective cart that records the proportion of defective items in a sample is..... chart.
- A. $\bar{X}$
 - B. R
 - C. c_s
 - D. p**
502. VED analysis of inventory management stands for
- A. Vital-Essential-Desirable**
 - B. Valuable-Easy-Difficult
 - C. Very-Essentially-Desired

D. Valuable-Effective-Difficult to obtain

503. The symbol of rectangle shape represents the process of in the process analysis.
- A. Transportation
 - B. Operation
 - C. Inspection**
 - D. Delay
504. Which of the following method is used for recording path of movement during method study?
- A. Chronocyclographs**
 - B. Simo chart
 - C. Two handed process chart
 - D. Therblig
505. In a Layout all machines or process of the same type are grouped together.
- A. Fixed position
 - B. Factory
 - C. Process**
 - D. Product
506. Mass production is characterized by
- A. Low volume high variety
 - B. High volume low variety**
 - C. High volume high variety
 - D. Low volume low variety
507. Work study consists of
- (A) Effective use of plant and equipment
 - (B) Effective use of human effort
 - (C) Evaluation of human work
 - (D) All of the above**
508. Work study examines
- A. method
 - B. duration of work
 - C. both 'a' and 'b'**
 - D. None of the above
509. Work study is also recognised as
- (A) Time study
 - (B) Motion study
 - (C) both 'a' and 'b'**
 - (D) None of the above
510. The correct order of procedure in method study is
- (A) Select –Record–Examine –Develop–Define–Install–Maintain**
 - (B) Select–Define–Examine– Develop– Record–Install –Maintain
 - (C) Select–Record–Develop–Examine –Define– Install–Maintain
 - (D) Select–Record–Examine–Define –Develop–Install –Maintain

511. The following factor(s) must be considered while selecting the work form method study
- (A) Economic considerations
 - (B) Technical considerations
 - (C) Human reactions
 - (D) All of the above**
512. In THERBLIGS, colour for 'search' is
- A. Black**
 - B. Grey
 - C. Red
 - D. green
513. Which of the following sampling technique is preferred when population units are numbered and arranged in order?
- A. Simple Random Sampling
 - B. Stratified Sampling
 - C. Systematic Sampling**
 - D. Sequential Sampling
514. Which of the following are reasons why allowances should be added to determine the standard time?
- A. Rest period
 - B. Fatigue
 - C. Unavoidable delay
 - D. All of the above**
515. Ergonomics is the study of
- A. The use of automation in a manufacturing organization.
 - B. Work.**
 - C. The management of technology.
 - D. Ergos.
516. A flow diagram is
- A. a way of improving utilization of an operator and a machine.
 - B. a chart depicting right- and left-hand motions.
 - C. used to examine the ergonomics of a job.
 - D. used to analyze the movement of people or materials.**
517. The housekeeping tools called shadow boards and footprinting
- A. are signals that indicate a problem.
 - B. allow for proper identification of parts and tools.
 - C. are painted symbols that indicate the place for tools and the position of machinery and equipment.**
 - E. show performance versus standards

518. Normal time is
- A. the observed time adjusted for pace.**
 - B. the arithmetic mean of the times for each element measured, adjusted for unusual influence for each element.
 - C. the time after adjusting for allowances for personal needs, unavoidable delays, and fatigue.
 - D. the time that workers never exceed when performing the task.
519. Special purpose material handling equipments are used in
- A. Process layout
 - B. Line layout**
 - C. both 'a' and 'b'
 - D. None of the above
520. Economy in material handling can be achieved by
- A. employing gravity feed movements
 - B. minimizing distance of travel
 - C. by carrying material to destination without using manual labour
 - D. all of the above**
521. Which of the following does not cause top production delay?
- A. Shortage of space
 - B. Long distance movement of materials
 - C. Spoiled work
 - D. Minimum material handling**
522. Positive slack on a PERT indicates that project is
- A. ahead of schedule**
 - B. beyond schedule
 - C. as per schedule
 - D. on critical path
523. Equipment failure is
- A. Availability loss**
 - B. Performance loss
 - C. Quality loss
 - D. OEE
524. Productivity increases when
- A. inputs increase while outputs remain the same
 - B. inputs decrease while outputs remain the same**
 - C. outputs decrease while inputs remain the same
 - D. inputs and outputs increase proportionately
525. Quality control is aimed at:
- A. Maintaining the desired quality**
 - B. Exceeding the desired quality
 - C. Continuously improving the quality
 - D. Following the quality

526. PERT stands for
- A. Program Estimation and Reporting Technique
 - B. Process Estimation and Review Technique
 - C. Program Evaluation and Review Technique**
 - D. Planning Estimation and Resulting Technique
527. CPM is
- A. Synthesizing in concepts
 - B. Is built of activities oriented programmes
 - C. Is used for repetitive works
 - D. All of the above**
528. ABC analysis deals with
- A. Analysis of process chart
 - B. Flow of material
 - C. Ordering schedule of job
 - D. Controlling inventory costs money**
529. The allowed time for a job equals standard time plus
- A. Policy allowance**
 - B. Interference allowance
 - C. Process allowance
 - D. Learning allowance
530. Basic tool in work study is
- A. Graph paper
 - B. Process chart
 - C. Planning chart
 - D. Stopwatch**

*****@@@@@*****

Proficiency in Computer

1. Which is not in MS Word?

- (A) Italic
- (B) Font
- (C) Bold
- (D) Magic tool

Answer: (D) Magic tool is not a part of the Microsoft Word software.

2. What is the blank space outside the printing area on a page?

- (A) Margins
- (B) Clipart
- (C) Footer
- (D) Header

Answer: (A) Margins

3. Select all the text in MS Word document by

- (A) Ctrl+S
- (B) Ctrl+A
- (C) Ctrl+V
- (B) Ctrl+1

Answer: (B) Ctrl+A is used to select all the text in the document.

4. Which is not an edition of MS Word?

- (A) MS Word 2007
- (B) MS Word 2003
- (C) MS Word 2200
- (D) MS Word 2010

Answer: (C) MS Word 2200 is not an edition of Microsoft Word.

5. Ctrl+I command is used for what purpose?

- (A) Save Document
- (B) Left Indent
- (C) Italic
- (D) Close Document

Answer: (C) Ctrl+I is used to apply italic format to the selected text.

6. Which of the following tools can be used in MS Word?

- (A) Hyperlinks
- (B) Bullets
- (C) Highlight
- (D) All of the above

Answer: (D) All of the above

7. What is the function of the spelling and grammar tool?

- (A) Corrects Spelling Errors As You Type
- (B) Indicates Grammatical Errors
- (C) Identifies Words With Capitalization Problems
- (D) All Of Above

Answer: (D) All of the above

Proficiency in Computer

8. Formatting is performed on

- (A) Table
- (B) Text
- (C) Menu
- (D) Both (a) and (b)

Answer: (D) Both (a) and (b)

9. What is landscape?

- (A) Page Orientation
- (B) Paper Size
- (C) A Font Style
- (D) Page Layout

Answer: (A) Page Orientation

10. Which function key is used to spell check?

- (A) F6
- (B) F7
- (C) F8
- (D) F5

Answer: (B) F7

11. What is the maximum number of columns that can be inserted in MS Word?

- (A) 55
- (B) 65
- (C) 50
- (D) 45

Answer: (D) 45

12. Numbers or letters that appear below the normal text are called?

- (A) Subscript
- (B) Top text
- (C) Supertext
- (D) Superscript

Answer: (A) Subscript

13. Ctrl+N is used to

- (A) Close the Document
- (B) Create a New Document
- (C) Open the Document
- (D) Save the Document

Answer: (B) Create a New Document

14. The name of a MS Word document is displayed in _____.

- (A) Titlebar
- (B) Ribbon
- (C) Home tab
- (D) Statusbar

Answer: (C) Home tab

Proficiency in Computer

15. What is the smallest and largest font size in MS Word?

- (A) 5 and 72
- (B) 8 and 68
- (C) 8 and 72
- (D) 6 and 72

Answer: (A) 5 and 72

16. What is the function of ruler in MS Word?

- (A) to change page margins
- (B) to set indents
- (C) to set tabs
- (D) All of the above

Answer: (D) All of the above

17. Which feature of Microsoft Word helps in creating list?

- (A) Bullets and Numbering
- (B) Word Wrap
- (C) Scaling
- (D) Word Art

Answer: (A) Bullets and Numbering

18. Help window can be opened by?

- (A) F2
- (B) F9
- (C) F1
- (D) F11

Answer: (C) F1

19. Gutter margin refers to?

- (A) Margin that is added to the binding side of page when printing
- (B) Margin that is added to the left margin when printing
- (C) Margin that is added to the outside of the page when printing
- (D) Margin that is added to the right margin when printing

Answer: (A) Margin that is added to the binding side of page when printing

20. MS Word is _____ software?

- (A) Presentation tool
- (B) Spreadsheet program
- (C) Word Processing tool
- (D) None of these

Answer: (C) Word Processing tool

21. Shortcut key for "Subscript" is?

- (A) Ctrl+Shift+-
- (B) Ctrl+Shift+=
- (C) Ctrl+=
- (D) Ctrl+-

Answer: (C) Ctrl+=

Proficiency in Computer

22. What is the default file extension for all MS Word documents?

- (A) .word
- (B) .txts
- (C) .docx
- (D) .docs

Answer: (C) .docx

23. What is a Document Outline View?

- (A) A preview in a full screen
- (B) A view with a structure of heading at various levels
- (C) A preview with margins
- (D) A view with a margin and gutter

Answer: (B) A view with a structure of heading at various levels

24. What is the shortcut key for “Find and Replace” dialog box?

- (A) Ctrl+H
- (B) Ctrl+Shift+F
- (C) Ctrl+R
- (D) Ctrl+F

Answer: (A) Ctrl+H

25. What shortcut key is used to split a table in MS Word?

- (A) Ctrl+Shift+Enter
- (B) Alt+Space+Enter
- (C) Ctrl+Alt+Enter
- (D) Alt+Shift+Enter

Answer: (A) Ctrl+Shift+Enter

26. You can combine the name and addresses with a standard document using?

- (A) Database management
- (B) Mail merge
- (C) Document formatting
- (D) Form letters

Answer: (B) Mail Merge

27. What is the use of a word processor?

- (A) Track and list monetary expenses
- (B) Make a presentation
- (C) Type a biography
- (D) Maintain an inventory

Answer: (C) Type a biography

28. Ctrl+Page Down command is used for?

- (A) Move the cursor one Paragraph Down
- (B) Move the cursor one Screen Down
- (C) Move the cursor one Line Down
- (D) Move the cursor one Page Down

Answer: (D) Move the cursor one Page Down

Proficiency in Computer

29. Section Break option does not consist which of the following?

- (A) Previous Page
- (B) Odd Page
- (C) Next Page
- (D) Even Page

Answer: (A) Previous page

30. What is the function of Ctrl+G in MS Word?

- (A) Open Paragraph Dialog box activating Goto Tab
- (B) Open Goto Dialog box
- (C) Open, Find, and Replace Dialog box with activating Goto Tab
- (D) Open Page Setup Dialog box activating Goto Tab

Answer: (C) Open Find and Replace Dialog box with activating Goto Tab

31. What is the use of End Key?

- (A) Move the cursor to the end of document
- (B) Move the cursor to the end of paragraph
- (C) Move the cursor to the end of screen
- (D) Move the cursor to the end of line

Answer: (D) Move the cursor to the end of line

32. You can change vertical alignment from?

- (A) Page Setup dialog box
- (B) Formatting toolbar
- (C) Standard toolbar
- (D) Paragraph dialog box

Answer: (A) Page Setup dialog box

33. Which of the following is NOT present in MS Word?

- (A) Font Size
- (B) Word Count
- (C) Page Margin
- (D) Brush

Answer: (D) Brush

34. When was Microsoft Word released?

- (A) 1991
- (B) 1981
- (C) 1983
- (D) 1980

Answer: (C) 1983

35. The 2nd tab in the Ribbon is?

- (A) Home
- (B) Page Layout
- (C) Insert
- (D) References

Answer: (C) Insert

Proficiency in Computer

36. The keyboard shortcut used to select text in the direction of the arrow key is?

- (A) Ctrl+ Arrow
- (B) Ctrl+ Shift
- (C) Ctrl+ S
- (D) Shift+ Arrow

Answer: (D) Shift+ Arrow

37. The original name of Microsoft Word was?

- (A) Multi-Tool Word
- (B) Multi-Technique Word
- (C) Multi-Type Word
- (D) Multi-Transition Word

Answer: (A) Multi-Tool Word

38. The Justify option in MS Word is used for?

- (A) Aligning the text to center
- (B) Aligning the text to left margin
- (C) Aligning the text to both left and right margin
- (D) Aligning the text to right margin

Answer: (C) Aligning the text to both left and right margin

39. To underline the text, use the command

- (A) Ctrl+ U
- (B) Ctrl+ T
- (C) Ctrl+ J
- (D) Ctrl+ A

Answer: (A) Ctrl+ U

40. The commands present in Quick Access Toolbar include which of the following?

- (A) Save
- (B) Redo
- (C) Undo
- (D) All of the above

Answer: (D) All of the above

41. A picture or graphic that can be added to MS Word is called?

- (A) Clickart
- (B) Clipart
- (C) Coldart
- (D) Clusterart

Answer: (B) Clipart

42. The type of Border that can be added in MS Word is?

- (A) Text
- (B) Colourful
- (C) Picture
- (D) All of the above

Answer: (D) All of the above

Proficiency in Computer

43. What is a Document Outline View in MS Word?

- (A) A view with a structure of heading at various levels
- (B) A preview with margins
- (C) A View with margins and gutter
- (D) A preview in a full screen

Answer: (A) A view with a structure of heading at various levels

44. The symbol for Subscript and Superscript are _____ and _____

- (A) X^2 and X_2
- (B) X_2 and $2X$
- (C) X^2 and X_2
- (D) $2X$ and X_2

Answer: (A) X^2 and X_2

45. Page layout tab can change which of the following in MS Word?

- (A) Theme
- (B) Arrange
- (C) Page Setup
- (D) All of the above

Answer: (D) All of the above

46. To adjust the document margin in MS Word, we use which of the following?

- (A) Indent
- (B) Margin
- (C) Space
- (D) Border

Answer: (A) Indent

47. The function of bold option is?

- (A) Italicizing the selected text
- (B) Bolding the selected text
- (C) Bolding all of the text
- (D) None of the above

Answer: (B) Bolding your document's text is possible with it

48. Pressing F8 key for three times selects

- (A) A word
- (B) Entire document
- (C) A paragraph
- (D) A sentence

Answer: (D) A sentence

Proficiency in Computer

49. The paragraph formatting is carried forward to the next paragraph by pressing the key

- (A) Shift
- (B) Enter
- (C) Ctrl
- (D) Alt

Answer: (B) Enter

50. What is the default font used in MS Word 2007 document?

- (A) Calibri
- (B) Arial
- (C) Times New Roman
- (D) Monotype Corsiva

Answer: (C) Calibri

51. Questions on E-OFFICE, IPAS, HRMS, UMID.