



मंडल रेल प्रबंधक, कार्मिक शाखा, के कार्यालय, 4 मंजिल, संचालन भवन, सिकंदराबाद - 25

Office of the Divisional Railway Manager, Personnel Branch, 4th Floor, Sanchalan Bhavan, Secunderabad - 25
No. SCR/P-SC/ET/210/CHC/50%LDCE/2025

Date:- 24.10.2025

Sr.DOM/SC

NOTIFICATION

Sub: Filling up the vacancies of Chief Controller in Level-7 of 7th CPC Pay Matrix against 50% LDCE Quota in Operating Department of Secunderabad Division through Selection.

Ref: Railway Board's Lr.E(NC)/1/2025/PM2/2 dt: 02.07.2025 communicated under RBE No. 60/2025.

Applications are invited for filling up the vacancies of Chief Controller in Level-7 of 7th CPC Pay Matrix in Operating Department against 50% LDCE quota by selection by calling volunteers.

Total vacancies assessed: 02 (UR-NIL, SC-01, ST-01)

1. Eligibility and service Conditions:

- i) Staff working in the category of Station Masters (Pay Level-6), Train Managers (Pay Level-5 & 6) and Section Controllers (Pay Level-6) having completed a minimum of 2 years service in lower grades, as on the date of notification i.e. on 24.10.2025 subject to passing of a prescribed refresher course and Psychometric Test as per RDSO specifications for those who have already not passed such a test in lower grades.
- ii) Requisite Medical Classification - Aye Two (A-2)

2. Mode of Selection

- i) **Professional Ability:** The professional ability of the employees will be adjudged through CBT (Computer Based Test). The employees must secure 60% of marks in the professional ability. There will be no relaxation in qualifying marks, for candidates belonging to SC/ST community since the post of Chief Controller is classified as Safety category post.
- ii) As per RBE 60/2025 dated 02.07.2025, they will be subjected to passing of refresher course and Psychometric test as per RDSO specifications for those who have already not passed such a test in lower grade. Those who qualify in refresher and Psychometric test will become eligible for further stage of selection i.e. scrutiny of service records.
- iii) The qualified employees working with other than A-II medical fitness will be subjected for fitness in the prescribed medical classification i.e., A-II. On being fit for A-II medical standard their service records will be scrutinized and marks will be awarded based on the inputs.
- iv) They have to obtain minimum of 60 % in professional ability in CBT for being considered for further selection process of scrutiny of service record. The final panel will be drawn up in the order of merit, to the extent of vacancies duly observing reservation break-up.

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- vi) Staff selected and promoted as CHC will have to seek further promotions as per Avenue prescribed to Chief Controller and no requests for repatriation to their parent category will be entertained under any circumstances.

3. Pre-Selection training:

Sr DOM/SC shall arrange for Pre-selection Coaching for eligible volunteered SC, ST employees for a period of 3 to 4 weeks (21 working days), covering the prescribed syllabus. Upon completion of the training, the Controlling Officer must certify that all eligible SC, ST employees have been imparted pre-selection training as per the prescribed syllabus for the selection.

In case any employees express their unwillingness for pre-selection training, a written declaration to that effect may be forwarded to this office.

4. Syllabus and Sample Questions

- i) Unified Syllabus for the CBT is enclosed as Annexure 'A'
- ii) In terms of Railway Board's Lr. No. E(NG)1-2006/PM1/34, dated 06.11.2006 CPO/SC's SC No.196/2006, updated Sample Questions from the given syllabus (Annexure 'A') can be down loaded from the official website of scr.indianrailways.gov.in.

(About Us → Divisions → Secunderabad → Personnel → Sample Questions.

- iii) It is further advised that there will not be any mandatory limit of questions from the sample questions.
- iv) The controlling Officer/Supervisor has to ensure that the Sample questions is circulated to all the eligible staff and holding of selections will not be postponed /delayed due to non circulation of sample questions.
- v) Sample questions is only indicative in nature but not exhaustive. The examinees are advised to update their knowledge with the latest Rules/Circulars/Policies.

5. Procedure for CBT:

- i) In terms of Railway Board's Lr. No E(NG)1/2018/PM1/4 dated 14.12.2018 (RBE No.196/2018), PCPO/SC's SC.No.212/2018, the selection will consist of CBT and the question paper is 100% objective type multiple choice question paper consisting of 110 questions (including 10 questions on Official Language Rules) of which candidates are required to answer any 100 questions. The employees will have option to opt for Hindi or English.
- ii) If the candidate attempts more than 100 questions, the first 100 attempted questions will only be evaluated. The questions beyond first 100 attempted questions will not be evaluated.

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- iii) There shall be negative marking for incorrect answers. 1/3 rd of marks allotted for each question will be deducted for wrong answers (in terms of PCPO/SC's SC No.194/2019).

6. Notifying to the Staff:

The controlling Officer/Supervisor should give wide publicity of the notification to all the eligible staff of Operating and Commercial departments of SC Division and notification should be displayed at conspicuous place. It is the responsibility of the controlling Officer/Supervisor to circulate the notification among the staff concerned.

7. How to Apply:

- i) The employees should submit the application in the prescribed format through proper channel enclosed as Annexure 'B'.
- ii) The application should be of good quality of A-4 size paper using one side only.
- iii) They should fill up the application form in their own writing with blue or black ball point pen only.
- iv) All relevant columns in the application should be filled completely & strike out the inapplicable columns and forwarded duly signed by the controlling supervisor/Officer wherever required otherwise the same will not be considered.
- v) Employee should paste the recent photograph on the application which shall be attested by the concerned supervisor.
- vi) Applications received without date and incomplete applications will be rejected and no correspondence will be made in the matter.
- vii) The willing and eligible volunteers have to submit their applications duly filling all columns with date in prescribed pro-forma to their controlling supervisors on or before 04.11.2025 after ensuring the correctness of the service particulars should reach to controlling officer on or before 07.11.2025. Eligible staff on deputation to other offices, but holding lien on SC Division may also submit applications through their respective supervisory officials and their applications should reach to controlling officer on or before 07.11.2025, Concerned Branch Officer and Supervisory officials should inform such staff. The controlling officer has to forward all the applications in one bunch to Sr.DPO/SC office together with DAR/SPE/Vig. Clearance on or before 11.11.2025.
- viii) Applicants should enclose attested Photostat copies of certificate as proof of their Educational Qualifications, Date of Birth and community along with their applications, otherwise their applications are liable for rejection. If applications are not received within the stipulated time in this office as mentioned above even after submission by employee to the concerned supervisor within the time, then the concerned supervisory official will be held responsible for the delay and any application received after due date will not be accepted.

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- ix) Eligible employees are hereby advised to treat this notification itself as intimation to the CBT and they should be in readiness for the same within a short notice.

9. Tentative Schedule of Selection:

Date of issue of Notification	24.10.2025
Last date for submission of application to supervisors	04.11.2025
Last date for submission of application to Controlling Officer	07.11.2025
Last date for submission of application to Personnel Branch in one bunch	11.11.2025
Finalisation and publication of eligibility list	18.11.2025
Pre- Selection training may be completed on or before	19.12.2025
Tentative date of CBT Examination	Last week of December

The Date, venue and time of CBT examination will be intimated separately to the eligible Employees.

There will not be any supplementary CBT for the absentees under any circumstances since the selection is conducted by calling volunteers.

The candidates are advised to follow updates regularly from this office in Railway official website scr.indianrailways.gov.in.

(About Us → Divisions → Secunderabad → Personnel → Notification.

NOTE: If any of the above instructions are modified/alterd at a later date by the Railway Board or Headquarters, the administration reserves rights to amend the above notified instructions to the extent to give the effect of the same.

Encl: As above

(B SATEESH)

सहायक कार्मिक अधिकारी/ सिक/ APO/T
for Sr. Divisional Personnel Officer/ SC

C/- PCPO/SC -for information please.

C/- OS (P)/Centralised selection cell for information and necessary action.

C/- Ch OS/PNM section for information of Recognized Trade Unions.

C/- Ch OS/Computer Cell for infn & n.a to up load the same on official web site.

C/- O.O file

for Sr. Divisional Personnel Officer/ SC

Proforma of Application

Application for the post of Cheif Controller in Level-7 (GP 4600) against 50 % LDCE quota on SC Division vide Notification issued under No.SCR/P-SC/ET/210/CHC/50%LDCE/2025 dated 24.10.2025.

1. Name of the applicant :
(in block letters)
2. Fathers Name :
3. PF Account number :
4. Present Designation /Stn :
5. Community :
(Attested copies of Caste certificate in Prescribed proforma)
6. Date of birth :
7. Age as on date of notification :
8. Date of Appointment :
9. Designation at the time of Appointment :
10. Present Level of Pay Matrix :
11. Date of entry into present grade :
12. Educational Qualification :
(True copies of certificates to be enclosed duly self attested)
13. DAR/SPE/Vig. cases if any :
14. Phone No :
15. Email id :

Recent photo to be
be affixed and
attested by concern
supervisor

I hereby declare that the particulars furnished are true, complete and correct to the best of my knowledge and belief. I understand that, if at any stage it is found that the information furnished is false or incorrect, I am aware that my candidature will be terminated and I am liable to be taken under D & A Rules 1968. I declare that I will not seek repatriation to parent cadre at a later date on my eventual selection to the post of Station Master.

Date :

Signature of the applicant.

Station:

Forwarded to Sr. DOM/SC for further action and the above particulars are verified and found to be correct.

Date :

Signature of the immediate Supervisor
With stamp

Station :

Name:

Desig:

Verified and forwarded to Personnel Branch for further action.

Date:

Signature of the Controlling Officer

Station:

Desig/Stn.

B. K. S. N. S. N. S. N.

Syllabus for the post of Chief Controllers for Departmental Selections (Level-7) From Station Master/Train Manager/Section Controller (As per RB Letter No. E(NG)I/2025/PM2/2 RBE No. 60/2025, dated 02.07.2025)

PART – A: Professional Knowledge

1. General Rules (GR) & Subsidiary Rules (SR):
 - (i) Chapter I to XVIII with emphasis on:
 - System of Working
 - Control of Trains
 - Accidents & Unusuals
 - Protection of Trains
 - Duties of Station Masters, Loco Pilots, Guards, Controllers
 - (ii) Recent amendments and special instructions issued by the Zonal Railway.
2. Block Working & Interlocking:
 - Absolute, Automatic & One Train Only systems
 - Control over train movements and communication between stations
 - Panel Interlocking, Route Relay Interlocking, EI systems
3. KAVACH & Modern Signalling Systems
 - Basic functioning and effect on train control
 - Handling failures & emergency procedures as per KAVACH Module.
4. Control Office Working
 - Role and duties of Chief Controller, Section Controller, Power Controller, Traction Controller, and Crew Controller.
 - Prioritization and regulation of trains under abnormal conditions.
 - Handling of accidents, breaches, and unusual occurrences.
 - Preparation of control charts, analysis of punctuality and detention.
 - Data compilation for performance monitoring and safety drives.
 - Co-ordination with various departments (Engineering, Mechanical, Electrical, S&T, Safety, Commercial, Security, Medical, etc.)
 - Familiarity with Control Office Automation (COA), FOIS, CMS, TMS, and NTES systems.
 - Disaster Management and Emergency response coordination.
5. Operating Circulars, Manuals and Codes
 - Station Working Rules (SWR) – preparation, approval, and revision.
 - Accident Manual (latest edition) – classification, reporting, and inquiry procedures.
 - Block Working Manual and Signal Engineering Manual – relevant operating aspects.
 - Commercial & Operating Interface – management of passenger amenities, train composition, rake links, and time table working.
6. Crew and Rolling Stock Management
 - Crew link preparation, monitoring of rest and duty hours as per HOER.
 - Power (Loco) and Rake planning, detention analysis.
 - Utilization of locomotives, rakes, and crew.
 - Dealing with abnormal working and optimizing resources during disruption.
7. Safety & Disaster Management
 - Safety drives, safety campaigns, and compliance monitoring.
 - Rules for prevention of accidents and safety in train operations.
 - Accident reporting system (SA/AT, unusual memos, etc.).

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- Role of Control in major accidents and coordination with Divisional and Zonal Control.
- Emergency communication establishment and restoration procedures.

PART – B: General Awareness & Supervisory Skills

1. General Knowledge & Railway Administration

- Railway Board organization and its functions.
- Overview of Zonal and Divisional organization.
- Latest Railway initiatives – Mission Raftaar, Kavach, Gati Shakti, Green Energy.
- Awareness of important policies – Safety, Punctuality, Energy Conservation.

2. Communication & Decision Making

- Effective communication with field staff and control colleagues.
- Conflict resolution and crisis management.
- Prioritization under stress situations.
- Motivation and team building.

3. Computer Awareness & Office Systems

- Basic knowledge of computer applications in control (COA, FOIS, CMS, E-Office etc).

B. K. Tewari
24/11/14