दक्षिण मध्य रेलवे / South Central Railway

नांदेड मंडल / Nanded Division

मंडल कार्यालय / कार्मिक शाखा,नांदेड, Divisional Office, Personnel Branch, Nanded-431605

No. SCR/P-NED/210/Admn-cad/OS/20% LDCE | दिनांक/ Date: 06.01.2026

Sr. DEN/Co-ord/NED & Sr. DSTE/NED

Sub: Formation of panel for promotion to the post of Chief Law Assistant in Level-7 (GP-4200/-) of 7th CPC Pay Matrix against 60% Promotional Quota.

Ref: (i) PCPO/SC's letter SCR/P-HQ/E516330, dated 31.12.2025.
(ii) PCPO/SC's letter No. SCR/P-HQ/228/EC/CLA/PRQ, dated 11.12.2025.

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With reference to the letter cited under-(ii), the following employees of Nanded Division have found eligible for written exam (CBT) the post of Chief Law Assistant in Level-7 against 60% Promotional Quota. The details of employees are as under:

Sl.No.	Dept.	Name of employee (Sri)	PF No	Design/Stn	Level	DOB	DOA
1	S&T	Abhay Kumar Singh	247IK070140	ESM-I/DLB	Level-5	05.01.1977	13.06.2007
2	Engg.	Riyaz Afsarkhan Pathan	247AC120265	TM-II/Selu	Level-4	17.09.1986	23.05.2012
3	Engg.	Narwade Ravi Prabhakar	39513AE0863	TM-II/Akot	Level-4	06.05.1991	14.08.2013

Three (03) employees only

Vide PCPO/SC's letter under reference-(i), the schedule for conducting CBT exam for the post of Chief Law Assistant in Level-7 against 60% Promotional Quota on Nanded Division, has been fixed to be held on **04.02.2026 in 1st Shift at RJC, Tarnaka, Secunderabad.**

CBT Exam Timings	
Reporting Time	08.00 AM
Gate closure time	08.30 AM
Biometric	08.30 AM to 09.00 AM
Practice Test	09.15 AM to 09.30 AM
Exam Start Time	10.00 AM
Exam End time	12.00 PM

The links of syllabus and question bank for the post of Chief Law Assistant are available in PCPO/SC's letter under reference-(i)

The above-mentioned eligible employees are hereby advised to appear in the CBT examination without fail. In case any employee is on leave or sick, he may be advised accordingly under clear acknowledgement. If they are not willing to appear for the CBT exam, they may submit their unwilling letter to the undersigned.

It is requested to relieve the above-mentioned employees to attend the CBT examination on **04.02.2026** at **RJC, Tarnaka, Secunderabad**, with proper identification letter and Hall Ticket, duly ensuring issue of Duty Pass in the eligible class before relieving them.

The above-mentioned employees may be advised accordingly under acknowledgement.

Encl: Above PCPO/SC's letters under references.

मेनापति सुरेश/Menapati Suresh
सहायक कार्मिक अधिकारी (इंजि)/ APO(Engg.)
कृते मंडल कार्मिक अधिकारी/ समन्वय/ नांदेड/ (for DPO/Co-ord/NED)

C/- ADEN/Jalna & AK for kind information please.
C/- SSE/Sig/CPSN, SSE/P.Way/Selu & Akot for information and necessary action.

कृते मंडल कार्मिक अधिकारी/ समन्वय/ नांदेड/ (for DPO/Co-ord/NED)

दक्षिणमध्यरेलवे/SOUTH CENTRAL RAILWAY

मुख्यालय/Headquarters Office,
कार्मिकविभाग/Personnel Department,
सिकंदराबाद/Secunderabad.

No.SCR/P-HQ/E516330 दि/Date: 31.12.2025

PCPO, PCOM
Sr.DPOS; SC, HYB,GNT, BZA, GTL.
DPOS(Co.ord); NED,
WPOS; LGD, GTPL & TPTY, SPO/CH/LGD

Sub: Formation of panel for promotion to the post of Chief Law Assistant in Level-7 of 7th CPC Pay Matrix against 60% promotional quota-reg

Ref: 1) This office's notification dated 16.10.2025
2) Dy.CPO/Rect letter No. SCR/P-HQ/226/SEL/2025/Cycle-2 dated 29.12.2025
3) This office's eligibility list letter no.SCR/P-HQ/228/EC/CLA/PRQ dated 11.12.2025

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Further to this office notification dated 16.10.2025 and with reference to the letter cited at ref-2, in order to fill up (2 UR vacancies including 01 PwBD) in the category of Chief Law Assistant, in Level-7 of 7th CPC Pay Matrix, in General Admn Department office against 60% Promotional Quota, CBT is **fixed to be held on 04.02.2026 in shift-1 at RJC/Tarnaka, Secunderabad.**

Further, employee in the field of eligibility vide reference-1 is advised the following in connection with the above selection:-

Details of Shift timing is mentioned below:

Reporting Time	08:00 AM
Gate closure Time	08:30 PM
Biometric	08:30 PM to 09:00 PM
Practice Test	09:15 PM to 09:30 PM
Exam Start Time	10:00 AM
Exam End Time	12:00 PM

Link regarding Instructional video to the candidates is provided below: https://drive.google.com/file/d/1F23uLziskGAEV4vggF7nHXyIIMenQRwC/view?pli=1.

Syllabus and Question Bank can be found on the official website of South central Railway and on the below mentioned links:
https://scr.indianrailways.gov.in/uploads/files/1765530834354-qb_CLA_level7.pdf(Question Bank)
https://scr.indianrailways.gov.in/uploads/files/1761055893980-claNotifn60_2025.pdf (Syllabus)

All the conditions mentioned in the notification vide ref-1, stands good.

Note: If any of the above instructions were modified/alerted at last date by the Railway Board or Head Quarters, the administration reserves right to amend the above notified instructions to the extent to give effect of the same.

31-12-25

Controlling Officers are requested to inform the eligible candidates (including those on leave/sick/absent/deputation/training etc) about the date, time and venue of the above mentioned exam, under acknowledgement and forward the same to this office for record.

31.12.25

[S.N.Haq]
Secy. to PCPO
for Principal Chief Personnel Officer

C/-Dy.CPO/Rect & RRC Chairman, Dy.CPO/Cadre-II: for information and necessary action
C/- Ch.OS/S&T, Ch.OS/Selection cell: for information and necessary action
C/- GS/SCRES; GS/SCRMU: for information.
C/- ZP/AISCSTREA; GS/SCROBCEA: for information.
C/- Ch.OS/IT Cell: for publishing the notice in website
C/- Employees concerned

दक्षिणमध्यरेलवे
SOUTH CENTRAL RAILWAY

मुख्यालय कार्यालय
कार्मिक शाखा
चौथी मंजिल, रेलनिलयम
सिकंदराबाद - 500 025
संख्या/SCR/P-HQ/226/SEL/2025/Cycle-2

Headquarters Office
Personnel Department
4thFloor, Railnilayam
Secunderabad–500 003
दिनांक/Date: 29.12.2025

Sr.DPO/SC, HYB, BZA, GTL, GNT & NED
WPO/GTPL, LGDS, TPYS

विषय/Sub: Selections- CBT mode in departmental promotions against PRQ/LDCE Quota vacancies- Reg

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The detailed schedule of 2nd cycle of CBT as confirmed by ECA, in respect of left over categories of selections against Promotion Quota, LDCE, and Ex-Cadre posts where units are ready to hold written examination, is enclosed herewith for information and necessary action.

All divisions/workshops are requested to ensure the following:

1. To provide the complete details of the candidates appearing for 2nd cycle CBT, including supplementary examination for some categories where divisions/units recommended, in the prescribed format before 03.01.2026 so as to forward the same to the ECA for generating Admit cards and downloading the same by the candidates.
2. To furnish the complete address of the venues along with PIN code number where the CBT is processed on your division/city before 03.01.2026.
3. The details of the Nominated Centre Coordinator of a Gazetted officer rank for each center and invigilators in sufficient numbers in these venues along with their mobile numbers.
4. To ensure facilities such as WIFI [100MBPS speed] and sufficient electrical back up and charging points, CCTV surveillance as prescribed by the Railway Board along with security arrangements at the venue.
5. Please connect this office Letter dated 13.11.2025 wherein you have been advised to follow detailed instructions.
6. In respect of categories in JEs and ~~other~~ Ministerial categories, HQrs will coordinate in respect of confidential works. However, for other categories respective divisions/units may process nomination of selection committee as per the procedural order issued by Railway Board.
7. Issue necessary alert notice to the eligible candidates for CBT examination.

All divisions/units are advised to take further necessary action.

Enclosed: as above.

(B.Arun Kumar)
Dy.CPO/Rect.
for Pr.Chief Personnel Officer

Copy to:Principal Chief officer- for kind information
CPO/Admn, CPO/IR- for kind information
All cadre officers in Head quarters

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Work Order no- 02/2025 for departmental selections through CBT mode across South Central Railway

S No	Exam date	Department	Quota	Name of Examination	Div/Unit	quetion paper	No.of Canididates	State	Exam city	Centre	S1	S2	No.of question papers	No.of Exam centres	Conducting div
1	22.01.2026 [Thursday]	Mech/elec	PRQ	CLI HYB 1	HYB	1	18	Telangana	Secunderabad 07	RJC/tarnaka	18	0	6	4	HYB
2		Operating		GTM HYB 1	HYB	1	52	Telangana	Secunderabad 07	RJC/tarnaka	52	0			
3				GTM BZA 1	BZA	1	143	Andhrapradesh	vijayawada	ETTC/BZA	143	0			BZA
4				GTM GTL	GTL	1	151	Andhrapradesh	Guntakal	MDDTI/GTL	151	0			GTL
5							133		Tirupati	KVS/Renigunta	133	0			
6				Shunting Master HYB	HYB	1	67	Telangana	Secunderabad 07	RJC/tarnaka	0	67			HYB
7				Shunting Master BZA	BZA	1	125	Andhrapradesh	Vijayawada	ETTC/BZA	0	125			BZA
8	23.01.2026 [Friday]	Engineering	PRQ	JE/P.Way	SC	1	66	Telangana	Secunderabad 07	RJC/Tarnaka	66	0	7	2	SC
9					GTL		54	Andhrapradesh	Guntakal	MDDTI/GTL	54	0			GTL
10		Mechanical	LDCE	JE/Dsl/Elec	GTL	1	51	Andhrapradesh	Guntakal	MDDTI/GTL	0	51			
11		Mechanical	LDCE	JE/Dsl/Mech	SC	1	65	Telangana	Secunderabad 07	RJC/Tarnaka	0	65			SC
12		Engineering	Supplem - entary	SPL-JE/Works	Hqrs	1	1				0	1			
13		Engineering		SPL-JE/TMO	Hqrs	1	1				0	1			
14		Electrical		SPL-JE/TRD	SC	1	1				0	1			
15		Commercial		SPL-CCTS/SC	SC	1	1				0	1			
16	25.01.2026 [Sunday]	Mech/elec	PRQ	CLI NED 1	NED	1	29	Maharastra	Nanded	KVS/NED	0	29	6	4	NED
17		Operating	LDCE	Ch.Controller NED	NED	1	13				0	13			
18		Operating	PRQ	Station Master NED	NED	1	93				93	0			
19				Station Master GTL 1	GTL	1	126	Andhrapradesh	Guntakal	MDDTI/GTL	126	0			GTL
20							110		Tirupati	KVS/Renigunta	110	0			
21				Station Master SC 1	SC	1	111	Telangana	Secunderabad 40	ZRTI/MLY	111	0			SC
22		Operating	LDCE	CCTS SC	SC	1	118	Telangana	Secunderabad 40	ZRTI/MLY	0	118			
23	28.01.2026 [Wednesday]	Operating	LDCE	Ch.Controller SC 1	SC	1	58	Telangana	Secunderabad 40	ZRTI/MLY	0	58	13	4	SC
24			PRQ	Station Master SC 2	SC	1	111				111	0			
25		Mech/Elec	PRQ	CLI NED 2	NED	1	30	Maharastra	Nanded	KVS/NED	0	30			NED
26				CLI HYB 2	HYB	1	19	Telangana	Secunderabad 07	RJC/tarnaka	0	19			HYB
27		Operating		GTM HYB 2	HYB	1	51				51	0			
28				GTM BZA 2	BZA	1	143	Andhrapradesh	vijayawada	ETTC/BZA	143	0			BZA
29		Mechanical	Ex-cadre	Sr.Lecturer Drawing	Hqrs	1	6	Telanagana	Secunderaabad 07	RJC/tarnaka	0	6			Hqrs
30		Engineering		Instructor/Pway	Hqrs	1	11				0	11			
31				Instructor/Bridges	Hqrs	1	2				0	2			
32				Instructor/Works	Hqrs	1	2				0	2			
33		Personnel		Instructor/persl	Hqrs	1	12				0	12			
34		Admn		Sr.WorkStudy inspector	Hqrs	1	8				0	8			
35				Complaint Inspector	Hqrs	1	1				0	1			

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Work Order no- 02/2025 for departmental selections through CBT mode across South Central Railway

S No	Exam date	Department	Quota	Name of Examination	Div/Unit	quetion paper	No.of Canididates	State	Exam city	Centre	S1	S2	No.of question papers	No.of Exam centres	Conducting div
36	30.01.2026 [Friday]	Civil	LDCE	JE/TMO	Hqrs	1	112	Telangana	Secunderabad 40	ZRTI/MLY	112	0	3	1	Hqrs
37				JE/Works	Hqrs	1	45				45	0			
38		Personnel		S&WI	SC	1	117				0	117			Hqrs
39					Hqrs		47				0	47			
40			P-branch	S &WI	GTL		1				0	1			
41	01.02.2026 [Sunday]	Mech/Elec	PRQ	CLI HYB 3	HYB	1	19	Telanagna	Secunderaabad 40	ZRTI/MLY	0	19	4	3	HYB
42		Operating	LDCE	Ch.Controller SC 2	SC	1	57	Telangana	Secunderabad 40	ZRTI/MLY	0	57			SC
43		Operating	PRQ	Station Master SC 3	SC	1	111				111	0			
44				Station Master GTL 2	GTL	1	126	Andhrapradesh	Guntakal	MDDTI/GTL	126	0			GTL
45							109		Tirupati	KVS/Renigunta	109	0			
46	04.02.2026 [Wednesday]	Admn	GS	Steno	IRISET	1	4	Telangana	Secunderabad 07	RJC/tarnaka	4	0	6	2	Hqrs
47		Admn	LDCE	Steno	Hqrs		4				4	0			
48		Admn	GS	CLA	Hqrs	1	26				26	0			
49		Personnel	LDCE	Office Superintendent	Hqrs	1	4	Telangana	Secunderabad 07	RJC/tarnaka	4	0			
50					SC		19				19	0			
51					NED		2				2	0			
52					BZA		18	Andhra pradesh	Vijayawada	ETTC/BZA	18	0			BZA
53					GNT		16				16	0			
54					GTL		19				19	0			
55					Tpty		2				2	0			
56					Gtpl		1				1	0			
57		Medical		Dresser & OTA	Hqrs	1	14	Telanagana	Secunderabad 07	RJC/tarnaka	14	0			Hqrs
58					BZA		6	Andhra pradesh	Vijayawada	ETTC/BZA	6	0			BZA
59					GTL		12				12	0			
60		Personnel		Jr.Clerk	Hqrs	1	32	Telanagana	Secunderabad 07	RJC/tarnaka	0	32			Hqrs
61					BZA		27	Andhrapradesh	Vijayawada	ETTC/BZA	0	27			BZA
62		Personnel		Sr.Clerk	Hqrs	1	8	Telanagana	Secunderabad 07	RJC/tarnaka	0	8			Hqrs
63					SC		18				0	18			
64					BZA		24	Andhra pradesh	Vijayawada	ETTC/BZA	0	24			BZA
65					Gtpl		2				0	2			
66	05.02.2026 [Tuesday]	Mechanical	LDCE	JE/C&W	GTL	1	87	Andhrapradesh	Guntakal	MDDTI/GTL	87	0	1	3	GTL
67					SC		253	Telangana	Secunderabad 40	ZRTI/MLY	253	0			SC
68					NED		4				4	0			
69					GNT		34	Andhrapradesh	Guntur	SDC/NLPD	34	0			GNT

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Work Order no- 02/2025 for departmental selections through CBT mode across South Central Railway

S No	Exam date	Department	Quota	Name of Examination	Div/Unit	quetion paper	No.of Canididates	State	Exam city	Centre	S1	S2	No.of question papers	No.of Exam centres	Conducting div
70	06.02.2026 [wednesday]	Engineering	LDCE	JE/Bridges	Hqrs	1	8	Telangana	Secunderabad 40	ZRTI/MLY	0	8	8	5	Hqrs
71		Electrical		JE/TRS	SC	1	62				0	62			
72					BZA		16				0	16			
73				JE/TRD	HYB	1	9				0	9			
74					BZA		28				0	28			
75					GNT		23				0	23			
76					NED		8				0	8			
77					GTL		87	Andhrapradesh	Guntakal	MDDTI/GTL	0	87			GTL
78		S&T		JE/Signal	HYB	1	17	Telangana	Secunderabad 07	RJC/Tarnaka	0	17			HYB
79					GNT		24				0	24			
80				JE/Tele	HYB	1	5				0	5			
81		Mech/Elec		CLI HYB 4	HYB	1	18				0	18			
82		Commercial		CCTS GNT	GNT	1	39	Andhrapradesh	Guntur	SDC/NLPD	0	39			GNT
83				CCTS NED	NED	1	38	Maharastra	Nanded	KVS/ NED	0	38			NED
84	08.02.2026 [Sunday]	Mechanical	LDCE	JE/WS/Mech	GTPL	1	351	Andhrapradesh	Rayanapadu	MDDT/Gtpl	0	151	3	2	BZA
85									Vijayawada	ETTC/BZA	0	200			
86		Mechanical	Ex cadre	Sr/Instructor		1	4			ETTC/BZA	0	4			
87				Jr.Instructor/Welding		1	1			ETTC/BZA	0	1			
										Total	2390	1711			
										Grand total	4101				

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For generating Admit card and roll no ,it is requested to fill details of the candidates where zone of consideration is finalized in Google sheets link/Qr code provided below.

Note- Email Id and mobile number is mandatory as candidate admit card will be linked to Email Id for generating passwords.

* **<u>for PRQ quota & Ex cadre notifications-</u>**

https://docs.google.com/spreadsheets/d/1nwcbEdZrIdk6wexkA5mfz0l1M3fA1CJkALTuIJQa_mo/edit?usp=sharing

* **<u>for LDCE quota notifications-</u>**
https://docs.google.com/spreadsheets/d/1AdNBr6JR2KzdFnItNbEpZgTDa1hx5JpktpWW7PkZBSA/edit?usp=sharing

दक्षिणमध्यरेलवे
SOUTH CENTRAL RAILWAY

मुख्यालयकार्यालय
कार्मिकशाखा
चौथीमंजिल, रेलनिलयम
सिकंदराबाद - 500 025
संख्या/SCR/P-HQ/226/SEL/2025

Headquarters Office
Personnel Department
4th Floor, Railnilayam
Secunderabad–500 025.
दिनांक/Date: 13.11.2025

Sr. DPO/SC, HYB, BZA, GTL, GNT & NED
WPO/LGDS, GTPL, TPTY & Dy. CMM/G&S/MFT

विषय/Sub: Important instructions on CBT in departmental promotions against promotional quota vacancies.

संदर्भ/Ref: This office letter no.SCR/P-HQ/226/SEL/2025 dt:12.11.2025.

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Further to this office letter cited under reference, as advised by ECA, the Divisions/Units are hereby advised to make necessary preparatory work such as:

- The schedule of CBT exam for Shift-1 & Shift-2 is to be advised to all eligible candidates category wise with a date of examination as detailed below:

	Shift Timings	
	Shift – 1	**Shift-2**
Reporting Time	08:00 AM	01:00 PM
Gate closure Time	08:30 AM	01:30 PM
Biometric	08:30 AM to 09:00 AM	01:30 PM to 02:00 PM
Practice Test	09:15 AM to 09:30 AM	02:15 PM to 02:30 PM
Exam Start Time	10:00 AM	03:00 PM
Exam End Time	12:00 AM	05:00 PM

The various formats to be prepared and advised by ECA are furnished below. All the above formats enclosed.

1. The Format for providing data of candidates.
2. CBT Examination day shift timings
3. FAQs to the candidates and invigilators.

ECA has indicated time lines for various activities to be undertaken by the Railways. The same may be adhering to. Sr.DPOs/WPOs are immediately advised to forward the details immediately. In regard to examination the following are also required:

1. To indicate Roll number in 5-digit for every eligible candidate in each category immediately as per enclosed format..
2. To advise immediately on the complete address of the venues along with pin code number where the CBT is proposed on your division/city along with confirming the facilities including wifi with 100 MBPS speed and charging points with a ratio of 1:4 along with CCTV surveillance with backup.
3. Security arrangements at the venue.
4. Center coordinator of a Gaz officer rank for each center should be nominated and the details along with mobile number and email ID should be shared.
5. One invigilator for 30 candidates are to be arranged at the venue for smooth conduct of examination duly share the list of invigilators.
6. Ensure to arrange one Safe Room with Lock and Key for inventory (Paper device Tabs) at ground floor of each venue with CCTC facility.
7. Share the number of Rooms available, floor wise with seating capacity to ECA.
8. Instructions to the candidates as tutorial in you-tube link for Exam is enclosed.

Encl: as above

(B. Arun Kumar)
Dy.CPO/Rect.,
for Pr. Chief Personnel Officer

Copy to: Principal Chief Personnel Officer – For kind information.
CPO/Admn., CPO/IR – for kind information.
All Cadre Officer's in Hqrs

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Digi-OMR - Paper Assessments

FAQs on processes to be followed

For VCO

1. How will the VCO identify the Master Device and the Device for capturing Candidates' Attendance? – **There will be no different back covers for Master Device or Capture Attendance Device; VCO needs to manually differentiate them by putting on temporary labels for easy identification**

2. Who will share the PIN for Question Paper download the Master Device on Exam Day? - **Depending on who has set up the Question Paper**

   - **Customer Representative / Observer will share it in case QP is set up by Customer**
   - **Project Team will share it in case QP is set up by TCS**

3. Is Internet required on Master Device to download the Question Paper? – **Yes, internet is required on Master device to download the Question Paper, but not required for sharing the Question Paper to other Devices**

4. What all details need to be entered on Master Device by VCO before downloading the Question Paper? – **VCO needs to enter Name, Email ID, Contact No., TC Name and TC Code**

5. What are Sub-Master Devices and why are they required? – **Sub-Master Devices are subsets of the Master Device, and they are required for distribution of Question Papers in multiple exam labs / rooms. For every exam lab, there will be a Sub-Master Device**

6. Is Internet required on Sub-Master Device to receive the Question Paper from the Master Device? **– No, Internet is not required on the Sub-Master Device to receive the Question Paper from the Master Device, only Exam PIN is required. This PIN needs to be entered on the Invigilator screen (Blue screen) on the Device, post which will act as a Sub-Master Device, and it must remain on exam-receiving pink screen (Candidate Screen)**

7. What needs to be done in case the PIN is not working on PAPER Device (Master / Sub-Master or Candidate Device)? – **It is due to Server issue OR Device Org whitelisting issue, kindly check with PAPER Device TechSupport Team. If not resolved, connect with Product Team**

For Candidates

1. Which documents are mandatory for Candidates to appear for the DigiOMR Exam? – **Each Candidate needs to bring Original Admit Card and Photo ID Card**

2. What is the purpose of Unique ID printed on each Candidate's Admit Card? **– It helps in room identification for Candidates as well as attendance capture on PAPER Device, if it is applicable for the exam. Unique ID is also used for starting the actual examination.**

3. Where will the Barcode / QR Code be available to scan from the PAPER Device Camera? – **It will be printed on the Admit Card**

4. Who will provide the password to start the exam and at what time? – **Invigilator will provide the exam password 1 minute before exam starts**

5. How do the Candidates need to register the correct option in the OMR sheet for the displayed questions? – **Tap on the option and hold it for 2 seconds to register the response for each question; the same method to be used to change the response, if required**

6. What are the next steps for Candidates once responses are marked for all questions? – **Tap on 'Review and Submit' button on the OMR sheet to review the submitted responses and put your digital signature to confirm them**

7. What will be the confirmation message display before doing the final submit for the exam? – **It will display the numbers for Attempted questions, Not Attempted questions and questions that are Marked for Review**

For Invigilators

1. What is the minimum battery requirement on PAPER Device before handing them over to the Candidates? – **Min. 70% battery is mandatory on each Candidate Device before handing them over to Candidates. This is to ensure that the battery percentage does not fall below 30% during exam, which is a minimum requirement to run the exam on Candidate's Device**

2. When should the attendance be completed for Candidates on physical attendance sheet and PAPER Device, if applicable? – **Before exam starts, as per the defined timeline for the shift**

3. What needs to be done in case any Candidate face any issues in the PAPER Device (for e.g. buffering issues) before exam start? – **PAPER Device needs to be replaced for the Candidate with a Buffer device**

4. What to do in case any Candidate's device stops working totally during exam? – **Candidate's Device needs to be replaced with a Buffer device and exam will restart for the Candidate**

5. What will happen if the battery on a Candidate's device is about to exhaust or falls below 30% during assessment? Can they continue the exam on the same device? – **Yes, Candidate can continue the assessment on the same device while it is plugged in for charging**

For MTOEs

1. Is Internet required on the Candidate Device on Exam Day? – **Internet is required on Candidate Device only to upload responses and clear the bundle after exam ends**

   Note: Internet is required on all PAPER Devices to upgrade and update Devices on Mock Day

2. Which screen of the Candidate Device will the Question Paper be received on from the Sub-Master Device? – **Candidate screen (Pink Screen) on the Candidate Device**

3. Will the Question Paper be shared from Sub-Master Device to all Candidate Devices in a single go or will it be shared individually? – **Once the message is displayed as "Successfully connected with Invigilator" on each Candidate Devices, Question Paper will be shared in a single go from Sub-Master Device to all Candidate Devices. Also, for a certain time period post receiving the QP bundle from Sub-Master Device, the Candidate Device will start acting as a Sub-Master device and start sharing the QP to other candidate devices also**

4. How can it be verified that the Question Paper has been successfully shared from Sub-Master Device to all Candidate Devices? - **A message will be displayed as "Successfully Shared" on the Master Device**

5. What step should be taken after the successful distribution of Question Papers to all Candidate Devices? - **Tap on 'Stop Sharing' option on the Sub-Master Device**

6. How will the Candidates start the exam on their respective devices? – **Candidates need to tap on 'Start Exam' button on their respective devices after verifying the Correct exam name being displayed on this screen**

7. Which screen of the Candidate Device will the responses be uploaded from? – **PIN is required to be entered on the Invigilator screen (Blue screen) on the Candidate Device. Internet is mandatory on the Candidate Device for this purpose**

8. How will the MTOE identify the correct Question Paper set to upload in case of multiple sets available on the Candidate Device? – **Candidate Unique ID with 'Upload' icon will be available only on the appeared Question Paper set, whereas for other sets, it will be displayed as "No Records Found"**

9. How can the MTOE ensure that the Candidate responses from the Candidate Device have been fully uploaded? - **Once the response upload is completed from the Candidate Device, it will be displayed as 'Uploaded' in green**

10. What needs to be done after the responses are uploaded from Candidate Device? - **Tap on 'Clear Bundle' --> 'Yes' and a message will be displayed as "Successfully Done" on the Candidate Device**

11. Can the MTOEs clear the bundle if response upload is unsuccessful from the Candidate's device? – **No, Clear Bundle is not possible without uploading response from Candidate's Device as it will throw an error prompting to upload the responses from the device first**

12. Can the Response Upload be done from all Candidate Devices in a single go? – **No, Response Upload must be done individually from each Candidate Device in the lab**

13. What needs to be done if there is an error during Response Upload from Candidate Device? – **Check Org ID on Candidate Device, it must be whitelisted to same Org as Master Device. If not, kindly get it whitelisted by sending the Device IMEI no. to Project team. Once the above parameters are corrected, check internet connection on the device and restart it; post that, attempt the response upload from Candidate Device and it will be successful**

दक्षिणमध्यरेलवे
SOUTH CENTRAL RAILWAY

मुख्यालय Headquarters Office,
कार्मिकविभाग Personnel Branch,
सिकंदराबाद Secunderabad,500025
Date: 11.12.2025

No.SCR/P-HQ/228/EC/CLA/PRQ

Sr.DPOS; SC, GNT, BZA, GTL.
DPOS(Co.ord); HYB & NED,
WPOS; LGD, GTPL & TPTY, SPO/CH/LGD

Sub: Formation of panel for promotion to the post of Chief Law Assistant in Level-7 of 7th CPC Pay Matrix against 60% promotional quota-reg
Ref: This office's notification dated 16.10.2025

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Further to this office notification cited, two lists containing eligible and ineligible employees for selection to the post of Chief Law Assistant (CLA) are enclosed in Annexure-A and Annexure-B respectively. Annexure-A contains the names of 26 employees who are eligible to appear for the written examination for the post of Chief Law Assistant (CLA).

Annexure B contains the name of 02 employees who have not fulfilled the eligibility criteria mentioned in the notification and becomes ineligible for the reason indicated against their name.

All the employees should be advised that this selection is by calling volunteers hence no supplementary examination for the absentees under any circumstances what so ever. Contents of the above may be notified to individuals under clear acknowledgment. Please note and notify the contents of this letter to concerned staff. If any of them are on leave/sick/transferred/deputation to other station the content of this letter may be advised to their leave/sick/transferred address. All applicants maybe advised to be in readiness to appear for selection through CBT at short notice subject to confirmation of seats by ECA

While every case has been taken in deciding the eligibility/Ineligibility of the employees, the Railway Administration reserves the right to rectify any error, if any inadvertently occurred.

The Question Bank for written examination may be downloaded from official website of **www.scr.indianrailways.gov.in** (in Personnel Department Page)

Please arrange to notify all the employees listed in Annexure –A, who are working under your control duly obtaining their acknowledgements including staff on leave sick to their residential addresses.

Encl. As above.

M. V. Prasad 11/12/2025
(M V Prasad)
APO/Co-ord
For Principal Chief Personnel Officer

SDGM, PCCM, PCOM, PCE, PCME, PCEE, CWM/LGD,
Secy to GM/S.C RLY, DGM/Law, Secy. to PCPO, Sr.LO, Dy.CPO/Con/SC; for information.
All Dy. CPOS, SPOS, APOS in PCPOs Office. GS/SCRE SANGH, GS/SCRM UNION
Zonal President/AISCST REA

List of Eligible Employees for the post of Chief Law Assistant

Annexure-A

SI No.	Name	PF No.	Desgn	Office/Station	Divn/ Hqrs	Present Level in 7th CPC Pay Matrix	D.O.B	D.O.A	D.O.E in Level-2	Educational Qualification	Length of non-fortious service in Railways as on 16.10.2025	PwBD	Eligible/In-Elgible
1	Velugoti Raja Ramesh	24401819732	OS	Sr.DEE/TRDS/BZA	BZA	L-6	15.05.1980	07.06.1999	NA	BA, LLB	26 yrs 4 months	NA	Eligible
2	M. Lakshmi Narayana	24429803665	Sr.ALP/CCC/BZA	CCC/BZA	BZA	L-4	20.03.1986	19.12.2017	19.12.2017	B.Tech, LLB	7 yrs 10 months	NA	Eligible
3	K. Rama Swamy	244IE070440	LP/P/CCC/BZA	CCC/BZA	BZA	L-6	11.05.1975	29.09.2006	29.09.2006	MA,LLB	19 years	NA	Eligible
4	Veerababu Sivaneni	244IG130905	Tech Gr-1	BZA	BZA	L-5	07.10.1992	23.05.2013	09.09.2019	LLB	6 yrs 1 month	NA	Eligible
5	Anamdasu Vasu	244IG090640	LP/I/SM/KI/BZA	Kondapalli/BZA	BZA	L-6	04.06.1978	07.08.2008	17.06.2009	B.Com, LLB	17 yrs 3 months	NA	Eligible
6	Chiluka Devadas	2491Q150014	Tech Gr-1	WWS/GTPL	BZA	L-5	10.05.1978	07.03.2013	03.01.2018	B.Com,M.Com, B.Ed LLB	7 yrs 10 months	NA	Eligible
7	Danya Sekhar Bole	2491Q150121	Tech Gr-1	WWS/GTPL	BZA	L-5	10.08.1986	13.11.2015	15.11.2017	LLB, LLM	7 yrs 11 months	YES (Low Vision)	Eligible
8	Sudhir Kumar	249IQ130157	Tech Gr-1	WWS/GTPL	BZA	L-5	26.04.1978	17.04.2013	02.11.2015	LLB	9 yrs 11 months	NA	Eligible
9	N.D.Yogendra Nath	53164130436	OS	PCPO/O/SC	Hqrs	L-6	02.12.1973	03.07.2013	NA	BSc, PMIR, LLB	12 yrs 4 months	NA	Eligible
10	M.Mahesh Babu	IG140766	TI	TI/PCOM/O/SC	Hqrs	L-6	22.11.1986	26.05.2014	NA	LLB, LLM	10 years 8 months	NA	Eligible
11	K Shekhar Babu	243IF050095	Tech-I/SIG/Gr-I/S&T/HYB	SSE/SIG/TR	HYB	L-5	08.08.1976	10.11.2004	11.08.2016	BA, LLB	9 yrs	NA	Eligible
12	T. Ravindra Babu	243IF130493	Tech-I/SIG/Gr-I/S&T/HY	SSE/SIG/TR	HYB	L-5	09.05.1989	29.03.2013	26.11.2017	BA, LLB	7 yrs	NA	Eligible
13	Amjad Ahmed	24310095196	TTI/KCG	Sr.DCM/HYB	HYB	L-6	27.10.1978	13.11.2000	13.11.2000	LLB	25 yrs 11 months	NA	Eligible
14	Abhay Kumar Singh	247IK070140	Tech-1	NED/DLB	NED	L-5	05.01.1977	13.06.2007	08.02.2016	BSc,LLB	9 yrs 8 months	NA	Eligible

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15	Riyaz Afzarkhan Pathan	247AC120265	TM-II	NED/SELU	NED	L-4	17.09.1986	23.05.2012	08.03.2019	BA, LLB	6 yrs 7 months	NA	Eligible
16	Narwade Ravi Prabhakar	39513AE0863	TM-II	NED/AKOT	NED	L-4	06.05.1991	14.08.2013	05.06.2017	LLB,LLM	12 yrs 2 months	NA	Eligible
17	Dudekula Dastagiri	248I0140028	Tech Grade-I	CWM/LGDS	SC	L-5	06.06.1981	10.02.2014	29.04.2015	M.A, B.Ed, LLB	10 yrs 5 months	NA	Eligible
18	Vagubai Thimmappa	248IE131723	Tech Grade-I	CWM/LGDS	SC	L-5	18.05.1990	07.07.2013	01.06.2018	LLB, LLM	7 yrs 4 months	NA	Eligible
19	S. Venu Madhav	242IZ110099	Tech-I/TS/CHZ	SC/TS/CHZ	SC	L-5	08.11.1986	06.09.2011	17.04.2017	B.Com, LLB	8 yrs 5 months	NA	
20	K. Venkata Rao	242IE150266	Steno Gr-II	Sr.CDO/O/SC	SC	L-4	08.08.1976	11.07.2013	11.07.2013	LLB	12 yrs 4 months	NA	Eligible
21	Aniket Kumar	24229801686	Steno Gr-II	Sr.DSTE/Co-ord/SC	SC	L-4	29.11.1985	29.11.2016	29.11.2016	BA, LLB	8 yrs	NA	Eligible
22	K Praseeja	242IE130025	CSR	DCM/SC	SC	L-6	22.11.1988	22.08.2012	NA	LLB	13 yrs 2 months	NA	Eligible
23	Nagabhushan Reddy	24505549954	Sr.Tech/AC	AC/TPTY/GTL	GTL	L-6	20.02.1979	12.10.2002	12.10.2002	LLB	23 yrs	NA	Eligible
24	Upendra Narayan Prasad	245II140379	Sr.Goods TMR	TMR/GY/GTL	GTL	L-6	10.11.1977	26.06.2014	NA	BA, LLB	11 yrs 3 months	NA	Eligible
25	Jagadeesh Chauhan	245II150183	Jr.Clerk	Sr.DPO/O/GTL	GTL	L-2	30.06.1980	03.09.2015	03.09.2015	BA,LLB	10 yrs	NA	Eligible
26	K Ram Babu	246IJ130817	CCTC	Sr.DCM/GNT	GNT	L-3	14.06.1980	02.12.2013	01.12.2016	LLB	8 yrs 10 months	NA	Eligible

M. U. Prasad
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List of In-Eligible Employees for the post of Chief Law Assistant

Annexure-B

SI No.	Name	PF No.	Desgn	Office/Station	Divn/ Hqrs	Level in 7th CPC Pay Matrix	D.O.B	D.O.A	D.O.E in Level-2	Educational Qualification	Length of non-fortious service in Railways as on 16.10.2025	PwBD	Eligible/In-Elgible
1	Hanumantha Rao Sarakanam	242IE132352	Track MNTR-III	SSE/P-Way/GDV	BZA	L-2	11.06.1984	29.07.2013	NA	LLB, PG, M.COM	11 yrs 3 months	NA	In-Eligible (Did not complete 05 years of service in L-2) 3 yrs 9 months
2	Ch. Srihivasa Kulkarni	244IG151151	Track MNTR-III	SSE/P-Way/N/BZA	BZA	L-2	28.08.1993	08.12.2015	24.11.2022	B.Com, LLB	9 yrs 10 months	NA	In-Eligible (Did not complete 05 years of service in L-2) 2 yrs 11 months

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