SOUTH CENTRAL RAILWAY

Headquarters Office,
Personnel Branch,
Secunderabad.

No. SCR/P-HQ/409/Co-Ord /Deputation/IRIFM/2026 Dt: 24/02/2026.

All PHODs/DRMs/CWMs

Sub: Filling up of Non - Gaztted Ex – Cadre posts at IRIFM/SC -Reg.

Ref: Professor/IRIFM's letter.No.AAD/IRIFM/Cadre/2025-26 dt: 17.02.2026 (Received on 23.02.2026).

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A copy of the notification on the above subject received from Professor/IRIFM's letter cited, is hereby circulated to give wide publicity among all the employees working under your control for their information and necessary action.

The applications of willing and eligible employees, who can be spared, may be forwarded to respective cadre officers of Hqrs/Divisions/Workshops to enable to take further necessary action by them.

Encl: As above.

24/02/2026

(Shaik Peer Babu)
APO/IR
For Principal Chief Personnel officer

C/- All Sr.DPOs/SC, HYB, BZA, GNT, NED
C/- DPO/Co-ord/GTL
C/- Dy.CPO/Con, WPOs/LGDS, GTPL, TPTY
} for information and necessary action.

C/- All Cadre Officers in Hqrs: for information and necessary action.

C/- Ch.OS/IT cell : To please upload this Notification in S.C.Rly website.

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भारतीय रेल वित्तीय प्रबंधन संस्थान
INDIAN RAILWAYS INSTITUTE OF FINANCIAL MANAGEMENT
(भारत सरकार / GOVERNMENT OF INDIA)
(रेल मंत्रालय / MINISTRY OF RAILWAYS)
Moula Ali, Secunderabad-500040

IRIFM

No.AAD/IRIFM/Cadre/2025-26 Date: 17.02.2026

PCPOs – All zonal railways

Sub : Wide publicity of IRIFM's Notification for filling up of non-gazetted ex-cadre posts– Reg.

Ref : IRIFM's Notification No.AAD/IRIFM/Cadre/25-26 dated 10.02.2026

Greetings from IRIFM !

As per the directives issued by Railway Board vide their letter No. No.2022/E(Trg.)/37/3 (Pt.I) dt.16.01.2025, IRIFM is now Nodal CTI for Indian Railway Personnel Service also. Further, IRIFM Campus-II is also being developed and augmented for imparting training for non-gazetted staff of the Personnel Department. In collaboration with CRIS, training on various existing and forthcoming modules of HRMS is being planned for the staff and officers working in the field. 100 + personnels has already been given hands on training on various modules of HRMS in the past two months.

In this regard, with the expanded mandate, IRIFM has got additional vacancies in non-gazetted cadre which needs to be filled on priority in order to achieve excellence in training delivery and training outcomes. Therefore, it is humbly requested to kindly re-notify the Notification cited above for wide publicity at your end please. This will enable the establishment of the CTI for the Personnel Department in a more effective and structured manner.

Encl: *IRIFM's Notification dated 10.02.2026*

17/02/26.

(Neeraj Anand, IRPS)
Professor (Relations Management)/IRIFM

Copy to:

Dy. Director(Trg.), Railway Board: for kind information.

Secretary to DG/IRIFM: for information of DG/IRIFM
PS to ADG/IRIFM: for kind information of ADG/IRIFM

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INDIAN RAILWAYS INSTITUTE OF FINANCIAL MANAGEMENT
(MINISTRY OF RAILWAYS)
Moula Ali, Secunderabad-500040

No.AAD/IRIFM/ Cadre/25-26 Date: 10 .02.2026

NOTIFICATION

Sub: Filling up the Non- Gazetted Ex-Cadre posts at IRIFM.

It is proposed to fill few Non-gazetted posts as mentioned below on Ex-Cadre Basis at IRIFM by calling the volunteers from the employees working in the categories:

S.NO	Category of staff	Pay Level	Vacancies
1	SSE/JE IT	L-6	2
2	Manager Guest Services (Welfare)	L-7	1
3	Manager Guest Services (Mess)	L-6	1
4	Manager Guest Services (Hostel)	L-7	1
5	Training Assistants	L-6	2
6	Office Superintendent	L-6	2
7	Assistant Manager (Logistics, Mess, Hostel)	L-5	3
8	PA/STENO	L4/L6	4
9	Office Asst	L-1	5
10	SSE/JE/Works/Elec/Tele	L-6/L-7	3
	TOTAL		**24**

The normal tenure is 03 (Three) years which can be extended to a maximum period of 5 years.

However, the administration reserves the right to repatriate any staff at any time even before completion of tenure without assigning any reason on administrative grounds.

Other Terms and Conditions:

a. The posts are Ex-cadre tenure post.
b. Lien of the selected employee will be with the parent department.
c. Candidate selected in same grade will not be allowed any promotion.
d. Those staff who are eligible in terms of the conditions stipulate above should submit their application in the prescribed proforma enclosed in "Annexure-A" duly forwarded by their controlling officer duly advising DAR/SPE/Vig case position.
e. The application with all relevant enclosures, processed through proper channel may be mailed to prmirifm@gmail.com.

Last date of Receipt of Applications	**10.03.2026**

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f. The Vacancy Circular may be given wide publicity amongst eligible candidates across Indian Railways. The Vacancy circular and Proforma may be downloaded from IRIFM Website i.e https://www.irifm.indianrailways.gov.in/website/ under About Us Tab – Announcements.

This issues with the approval of competent authority.

(NEERAJ ANAND)
PROFESSOR RELATIONS MANAGEMENT/IRIFM

Copy to:

All PCPOs/Secretary to GMs of all Zonal Railways,
CTIs, Workshops, Production Units. } May please give wide publicity.

For IRIFM/SC

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ANNEXURE

Proforma

Application for the post of _____ at IRIFM

THROUGH PROPER CHANNEL

Affix recent Passport size Photo Should be attested

1. NAME OF THE EMPLOYEE (in block letters) :
2. Designation/Office :
3. Date of Birth :
4. Date of Appointment :
5. Present Basic Pay & Level as per 7th CPC :
6. Whether belongs to SC/ST/ UR :
7. Academic Qualification :
8. Work Experience :
9. Mobile No & Email
10. Any other particulars considered relevant for the post applied for :

Station :
Date :

Signature of the Staff

I _____ declare that the details furnished above are true and I shall abide the terms and conditions notified in the notification for the post _____

Signature:

Service particulars furnished by the above named employee are verified And found correct.

Enclosed copies of last 3 years APARs and DAR/SPE/Vig case particulars, pending, if any.

Signature of the Forwarding Officer

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