Copy of Board’s letter No. E(W)2008/PS5-1/38 dated 6.1.2011 is published for information, guidance and necessary action.

Copy of Bd’s ltr No. E(W)2008/PS5-1/38 dated 6.1.2011 (RBE No.03/2011)PC VI-244

Sub: Revised pay limits for entitlement of Passes/PTOs on the basis of Pay drawn in the Railway Services (Revised Pay) Rules, 2008.

Consequent upon revision of Pay Scales on the basis of decision of the Government on the recommendations of the 6th Central Pay Commission, the question of revision of existing entitlement of Passes/PTOs under the Railway Servants (Pass) Rules,1986 (Second Edition,1993) has been under consideration of this Ministry.

2. The matter has been examined and the President is pleased to decide that the entitlement of Passes/PTOs in respect of railway servants drawing pay in the Railway Services (Revised Pay) Rules,2008 shall be as under:-

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Category</th>
<th>Type of Privilege Pass &amp; Privilege Ticket Order</th>
<th>Type of Duty Pass</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Group ‘A’ &amp; Group ‘B’ [Gazetted]</td>
<td>Ist Class ‘A’ Pass</td>
<td>Ist Class ‘A’ Pass</td>
</tr>
</tbody>
</table>
| 2     | Non-Gazetted employees:  
[i] In Grade pay ₹ 4200 & above | Ist Class Pass | Ist Class Pass |
|       | [ii] In Grade pay ₹ 2800 | IInd Class ‘A’ Pass* | IInd Class ‘A’ Pass* |
|       | [iii] In Grade Pay ₹1900 and above but below Grade Pay ₹ 2800 | One IInd Class ‘A’ Pass* in a year, remaining passes and PTOs of Second/Sleeper Class | IInd Class ‘A’ Pass* |
|       | [iv] Employees in Grade Pay ₹1800/- | One IInd Class ‘A’ Pass* in a year, remaining passes and PTOs of Second/Sleeper Class | Second/Sleeper Class Pass |

*Note: In terms of the extant instructions, the holder of II Class ‘A’ pass shall be entitled to travel by AC-3 tier class in trains other than Rajdhani/ Shatabdi/ Duronto Exp. Trains. IInd Class ‘A’ Pass is of yellow colour.

4. The Railway employees who are already entitled to 1st Class Passes, shall continue to draw 1st Class Passes, irrespective of their eligibility in terms of these orders.


6. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.02/2011
No. SCR/P-HQ/Ruling/O/946 Dated:18-01-2011
No. P[R]563/IX

Copy of Board’s letter No.E[NG]II/2009/RR1/10/Pt. dated 05.01.2011 is published for information, guidance and necessary action. Board’s letter dated 09.12.2010 quoted therein was circulated under Serial Circular No.186/2010.

Copy of Board’s letter No. E[NG]II/2009/RR1/10/Pt. dated 05.01.2011

Sub: Minimum educational qualification for recruitment in PB-1 5200-20200 with GP 1800/-.  

Pursuant to the instructions issued vide Board’s letter No. E[NG]II/ 2009/RR-1/10/Pt. dated 09.12.2010, a large number of references have been received from Zonal Railways regarding the cut-off date from which the educational qualification of class 10th pass or ITI or equivalent will be applicable for appointments in the erstwhile Group ‘D’ categories on compassionate grounds, engagement as substitutes [fresh face, TADK, Act Apprentices etc], legal heirs of accident victims where specific approval has been given by Board and other related matters like regulation of pay etc.. Clarifications have also been sought regarding applications which are under process and are at various stages of approval of candidates who are below 10th pass.

As the matter is under consideration and is likely to be resolved in 2-3 months time, it has been decided to continue with existing the practice that has been followed before the issue of Board’s letter dated 09.12.2010 upto 31.3.2011 for the above categories.

From 1st April, 2011 all cases of recruitment /engagement for the above categories in PB-1 5200-20200 with GP1800 will be with the minimum educational qualification of 10th pass or ITI or equivalent. It must be ensured that those cases which are not finalized [where the offer of appointments has not been issued] by 31st March, 2011 will lapse.
Copy of Board’s letter No.E[Rep]-06/Transfer/Misc./1 dated 07.01.2011 is published for information, guidance and necessary action. Board’s letters dated 23.10.2006 and 25.08.2008 quoted therein were circulated under Serial Circular Nos.185/2006 and 104/2008, respectively.

Copy of Board’s letter No. E[Rep]-06/Transfer/Misc./1 dated 07.01.2011

Sub: Inter Railway transfer cases-streamlining
Ref: Board’s letters of even number dt. 23.10.2006 & 25.08.2008

... 

The conditions regarding completion of minimum service for consideration of Inter Railway own request Transfer of Group ‘C’ and ‘D’ employees imposed vide Board’s letters under reference, have been reviewed. **Board has decided to withdraw the said conditions of completing minimum service laid down in Board’s above quoted letters.**

However, the system of putting transfer requests on web in the manner described in Board’s letters under reference be expedited and there should be conscious efforts from Zonal Railway and PU administrations to consider request transfers in streamlined manner on regular basis so that the single largest reason for employees grievance is addressed in a regular manner.

Copy of Board’s letter No.PC-V/2009/ACP/2 dated 12.01.2011 is published for information, guidance and necessary action. Board’s letter dated 10.06.2009 quoted therein was circulated under Serial Circular No.85/09. Board have clarified that the benefit of Passes/PTOs corresponding to the next higher Grade Pay granted under MACP Scheme will be available to employees. This position was already clarified vide this office letter of even number dated 13.01.2011.
Sub: Entitlement of Pass facilities under MACPS-Clarification reg.
Ref: Board’s letter of even number dated 10.06.2009

The issue regarding the entitlement of privilege and other passes in case of employees who have been granted financial upgradation under the MACP Scheme has been under consideration.

2. In terms of Para 16 of Annexure of Board’s letter referred to above, financial upgradation under MACP Scheme is personal to the incumbent and entitles the employee to certain benefits which are linked to the pay drawn by the employee. Hence, the benefit of Passes/PTOs corresponding to the next higher Grade Pay granted under MACP Scheme will be available to the employee. It is also reiterated that the grant of financial upgradation under the MACP Scheme does not entail any change in the designation, classification and status of an employee. Accordingly, the benefits related to higher status inherent in the higher Pay Band and/or Grade Pay is not available to such an employee who has been granted higher Grade Pay under the MACP Scheme.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.05/2011
No. SCR/P-HQ/Ruling/O/946 Dated: 25-01-2011
No. P[R]500/Ex-gratia


According to the circular, the aggregate of the relief / ex-gratia compensation paid from different sources, such as Prime Minister’s Relief fund, Chief Minister’s Relief Fund etc. as mentioned in para 12 of Annexure to Board’s letter dated 05.11.99 [SC No. 337/99] is enhanced from existing ₹10 lakhs to ₹20 lakhs in each individual case.

Further, Board have withdrawn the clarification issued under their letter dated 09.02.2000 [SC No. 49/2000] that the compensation payable under WCA should be reduced from the lumpsum amount payable as ex-gratia compensation. However, the aggregate of the relief/Ex-gratia compensation paid from different sources of workmen compensation, viz. compensation under WCA, compensation under Section 124 of the Railways Act,1989 as applicable, etc. is subject to the ceiling limits laid down in para -12 of Annexure to SC No. 337/99 and 138/2008 notifying revised rates of compensation w.e.f 1.1.2006. These orders are effective from 01.08.1997.
Sub: Payment of Ex-gratia lumpsum compensation to families of Railway employees who die in harness on duty.

Ref: Board’s letter No.E(W)99/CP-1/1 dated 5.11.1999 (RBE No.285/99)

In partial modification of this office letter No.E(W)99/CP-1/1 dated 09.02.2000, the clarification that the compensation payable under Workmen’s Compensation Act (WCA) should be reduced from the lumpsum amount payable as Ex-gratia compensation is hereby withdrawn. However, the aggregate of the relief/Ex-gratia compensation paid from different sources of workmen compensation, viz. compensation under WCA, compensation under Section 124 of the Railways Act,1989 as applicable, etc. is subject to the ceiling laid down in para -12 of Annexure to Department of Pension & Pensioners’ Welfare O.M No. 45/55/97-P*PW(C) dated 11.9.1998 circulated vide Board’s letter No.E(W)99 CP-1/1 dated 05.11.1999 as amended vide letter No.E(W)2008/CP-1/7 dated 30.09.2008 notifying revised rates of compensation w.e.f 1.1.2006. These orders are effective from 01.08.1997.

2. Sanction is also communicated to revision of the ceiling on aggregate amount mentioned in Para-12 of Annexure to the DOP&PW’s O.M. dated 11.09.1998 ibid referred to above from ₹10 lakh to ₹20 lakh in each individual case w.e.f. 01.01.2006.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.06/2011
No. SCR/P-HQ/Ruling/O/856 Dated:31-01-2011
No. P[R]436/R-I

Copy of Board’s letter No.F[E]III/2009/LE-1/1 dated 04.01.11 is published for information, guidance and necessary action.

Copy of Board’s letter No. F[E]III/2009/LE-1/1 dated 04.01.11 (RBE No.01/2011)
Sub: Reckoning of period spent on Study Leave for earning leave.

In terms of Sub-rule[2] under Sub-heading- Counting of study leave for promotion, pension, seniority, leave and increments of Rule 556 of the Railway Services [Liberalised Leave] Rules, 1949 of the Indian Railway Establishment Code Volume. I, 1985 Edition, the period spent on study leave shall not count for earning leave other than half pay leave under the Liberalised Leave Rules. The matter has been under consideration in consultation with the Department of Personnel & Training and it has been decided that the period spent on study leave shall be counted for earning both Leave on Average Pay and also Leave on Half Average Pay. These orders shall be effective from the date of issue of this letter.


****

[Third Reprint Edition-2008]
Advance Correction Slip No. 115

1. Sub-rule[2] under Sub-heading- Counting of study leave for promotion, pension, seniority, leave and increments of Rule 556 may be substituted with the following:

“[2] The period spent on study leave shall be counted for earning both Leave on Average Pay and Leave on Half Average Pay.”

SERIAL CIRCULAR No. 07/2011
No. SCR/P-HQ/Ruling/O/937 Dated: 31-01-2011
No. P[R]500/XXI

Copy of Board’s letter No. F[E]III/2008/PN1/20 dated 31.12.2010 is published for information, guidance and necessary action. Board’s letters dated 08.03.2000 and 25.11.2008 quoted therein were circulated under Serial Circular Nos. 67/2000 and 194/2008, respectively.


Sub: Special benefits in cases of death and disability in service – payment of disability pension/family pension- relaxation of qualifying service.

…

Copy of Ministry of Personnel, PG & Pensions [DOP&PW]’s O.M. No. 33/5/2009-P&PW (F) Dated the 10\textsuperscript{th} December, 2010

OFFICE MEMORANDUM

Sub: Special benefits in cases of death and disability in service – payment of disability pension/family pension – relaxation of qualifying service.

***

The undersigned is directed to say that the scales of disability pension admissible under CCS (EOP) Rules were laid down in para 3 of Department of Pension & Pensioners’ Welfare’s O.M. No.45/22/97-P&PW(C) dated 3.2.2000. The said O.M. dated 3.2.2000 was modified vide Department of Pension & Pensioners’ Welfare’s O.M. No.45/3/2008- P&PW (F) dated 18-11-2008.

2. The service element of the disability pension under Categories ‘B’ and ‘C’ of this Departments’ O.M. No.45/22/97-P&PW(C) dated 3.2.2000 is regulated by the CCS (Pension) Rules, 1972 and CCS (EOP) Rules, according to which only service gratuity is admissible to Government servants with less than 10 years qualifying service and pension is admissible for qualifying service of 10 years or more. The matter has been reviewed by the Government considering the hardships being faced by the disabled Govt. servants who have less than 10 years qualifying service at the time of discharge and it has been decided that the disability pension of Govt. servants who are discharged from Govt. service will be regulated as under:

Disability Pension – for cases covered under categories ‘B’ and ‘C’

(1) Disability pension comprising a service element equal to the retiring pension (@50% of the emoluments or average emoluments received during the last 10 months, whichever is more beneficial to the Government servant) and gratuity admissible under the CCS(Pension) Rules, 1972, plus disability element equal to 30% of basic pay, for 100% disability. There shall be no condition of minimum qualifying service for earning service element. No service gratuity would be admissible. The condition of minimum of qualifying service of 5 years for payment of gratuity would continue to be admissible/applicable in accordance with Rule 50 of CCS (Pension) Rules, 1972.

(2) For disability less than 100%, disability element of disability pension shall be reduced proportionately. In cases of disability pension where permanent disability is not less than 60%, the disability pension (i.e. total of service element plus disability element) shall not be less than 60% of the reckonable emoluments last drawn subject to a minimum of ₹ 7000/- per month.
Disability pension – For cases covered under Category ‘D’

(1) Disability pension comprising a service element equal to the retiring pension (@50% of the emoluments or average emoluments received during the last 10 months, whichever is more beneficial to the Govt. servant) and gratuity to which the employee would have been entitled to on the basis of his pay on the date of invalidation but counting service up to the date on which he would have retired in the normal course and disability element equal in amount to normal family pension subject to the condition that the aggregate of the service and disability element shall not be less than 80% of the pay last drawn, for 100% disability. There shall be no condition of minimum qualifying service for earning service element. No service gratuity would be admissible.

(2) For lower percentage of disability, the disability element shall be proportionately lower as at present subject to the broad banding of percentage of disability as in OM dated 3/2/2000.

Disability pension – For cases covered under Category ‘E’

(1) Disability pension comprising a service element equal to the retiring pension (@50% of the emoluments or average emoluments received during the last 10 months, whichever is more beneficial to the Govt. servant) and gratuity to which the employee would have been entitled to on the basis of his pay on the date of invalidation but counting service up to the date on which he would have retired in the normal course and disability element equal to pay last drawn. There shall be no condition of minimum qualifying service for earning service elements. No service gratuity would be admissible.

The condition that the aggregate of the service and disability elements shall not exceed the pay last drawn for 100% disability – stands withdrawn w.e.f. 1.7.2009.

(2) For lower percentage of disability, the disability element shall be proportionately lower as at present subject to the broad banding of percentage of disability as in OM dated 3.2.2000.

3. Other terms and conditions in the CCS (EOP) Rules and Liberalized Pensionary Awards Scheme which are not specifically modified by these orders shall continue to remain operative.

4. These orders will be effective from 01.01.2006.

5. This issues with the concurrence of the Ministry of Finance, Department of Expenditure vide their U.O. NO.515/EV/2010 dated 26.10.2010.

6. In so far as persons belonging to the Indian Audit & Accounts Department, these orders issue after consultation with the Comptroller & Auditor General of India.

SERIAL CIRCULAR No.08/2011
No. SCR/P-HQ/Ruling/O/946 Dated: 31-01-2011
No. P[R]563/IX

Copy of Board’s letter No. E[NG][II/2010/RC-4/6 dated 13.01.2011 is published
for information, guidance and necessary action. Board’s letter dated 11.12.2009 quoted therein was circulated under Serial Circular No. 192/09.


Sub: Re-engagement of retired staff on daily remuneration basis in exigencies of service.  

***  

Keeping in view the acute shortage of staff in various categories of posts owing to various reasons and consequent hampering of the Railway’s services, Ministry of Railways [Railway Board] have decided to permit General Managers to re-engage retired employees with the following conditions:

1. Railway should issue necessary notification for such re-engagement by giving wide publicity through open advertisement so that all may get equal opportunity.
2. Re-engaged employees should not have been covered under the Safety Related Retirement Scheme/Liberalised Active Retirement Scheme for Guaranteed Employment for Safety Staff [LARSGESS].
3. While engaging such staff, medical fitness of the appropriate category should be obtained from the designated authorities.
4. Suitability/competency of the staff should also be adjudged before engaging and the issue of their safety record should be addressed.
5. Maximum age limit for such re-engagement shall be 62 years and this limit shall not be exceeded in case of any retired railway employees during the period of re-engagement.
6. While engaging such staff and assigning duties to them, it must be ensured that safety and other operational requirements are adequately addressed.
7. Remuneration to such staff be made as stipulated vide this Ministry’s letter No. E[NG]II/2007/RC-4/CORE/1 dated 11.12.2009 [in each and every case of engagement of retired employee, the daily allowances plus full pension should not exceed the last pay drawn].
8. The scheme will be valid up to December, 2011. This may be terminated if adequate staff become available.

This issues with the concurrence of the Finance Directorate of Ministry of Railways [Railway Board].

SERIAL CIRCULAR No. 09/2011  
No. SCR/P-HQ/Ruling/O/946  Dated:31-1-2011  
No. P[R]563/IX

Copy of Board’s letter No.2010/E[Sports]/4[1]/1[Policy] dated 31.12.2010 is published for information, guidance and necessary action. Board’s letter dated 9.2.2005 quoted therein was circulated under SC No. 29/05.


Sub: Instructions for Sports persons on Indian Railways- Norms and procedure for recruitment, norms for incentives and out-of-turn promotions and Sports quota for Railways/Units, etc.  

.....
1. It has been decided by the Railway Board that in supersession to all earlier instructions/clarifications/corrigendum on the above mentioned subject, the following revised instructions shall be applicable in all Zonal Railways and Units for recruitment of sports persons, their sports quota, and incentives and out-of-turn promotions to Railway servants for their outstanding sports achievements in the field of sports, from the date of issue of this letter.

2. SPORTS QUOTA

2.1 Recruitment of Sportspersons shall be done through Talent Scouting and Open Advertisement. 60% of the total quota, including the share of Railway Sports Promotion Board (RSPB), shall be through Talent Scouting and balance 40% shall be filled up by Open Advertisement. Distribution of quota for a financial year, amongst Railways, Units, RSPB and Workshops having staff strength of 4000 or more, shall be as under:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Zonal Railway/ Production Unit</th>
<th>Name of Pay Band/ Scale</th>
<th>Quota Allotted for a Financial Year</th>
<th>Total Quota</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Open Advt.</td>
<td>Talent Scouting</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>[In Rupees]</td>
<td>ZR/PU Quota</td>
</tr>
<tr>
<td>2.1.1</td>
<td>CR,ER,ECR, ECOR,NR, NCR,NER, NFR, NWR SR,SCR,SECR, SECR, SWR, WR, WCR</td>
<td>PB-2 9300-34800 4200</td>
<td>…..</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PB-1 5200-20200 2800</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PB-1 5200-20200 2400</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>PB-1 5200-20200 2000</td>
<td>9</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PB-1 5200-20200 1900</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total Quota Per Railway</td>
<td></td>
<td>12</td>
<td>12</td>
</tr>
<tr>
<td>2.1.2</td>
<td>CLW,DLW,DMW, ICF, RCF,RWF,RDSO Metro Railway/ Kolkata</td>
<td>PB-2 9300-34800 4200</td>
<td>…..</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PB-1 5200-20200 2800</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PB-1 5200-20200 2400</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>PB-1 5200-20200 2000</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PB-1 5200-20200 1900</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total Quota Per Unit</td>
<td></td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>2.1.3</td>
<td>Headquarter of each Zonal Railways</td>
<td>PB-1 5200-20200 1800</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>2.1.4</td>
<td>Each Division of Zonal Railways</td>
<td>PB-1 5200-20200 1800</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>2.1.5</td>
<td>DLW,ICF,RCF, CLW</td>
<td>PB-1 5200-20200 1800</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>2.1.6</td>
<td>DMW,RWF, Metro Railway/ Kolkata</td>
<td>PB-1 5200-20200 1800</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>2.1.7</td>
<td>RDSO</td>
<td>PB-1 5200-20200 1800</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>2.1.8</td>
<td>Workshops (having the staff strength of 4000 or more)</td>
<td>PB-1 5200-20200 1800</td>
<td>2</td>
<td>1</td>
</tr>
</tbody>
</table>
2.2 CLW, DLW, DMW, ICF, RCF & RWF can recruit the sportspersons in the category of Skilled Artisans and such recruitment shall be counted against the 25% direct recruitment of Skilled Artisans as advised vide Board’s letter No.E(NG)III/78/RC-1/9 dated 24.02.1979.

2.3 The quota allotted as per para 2.1 above, is for a financial year and unused quota shall lapse on the expiry of financial year.

2.4 Final approval of the competent authority in all cases of recruitment against sports quota is to be obtained by the 31st March of the given financial year.

2.5 The competent authority for recruitment of sportspersons against sports quota, shall be the same as mentioned in the relevant paras of Indian Railway Establishment Code, Volume-I.

2.6 Appointment orders should be issued within one month from the date of approval of the competent authority.

2.7 The recruitment shall be done in the games as mentioned below or as recognized by RSPB for this purpose: -

<table>
<thead>
<tr>
<th>S.No</th>
<th>Game</th>
<th>S.No.</th>
<th>Game</th>
<th>S.No.</th>
<th>Game</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Aquatics [Swimming, Diving &amp; Water Polo]</td>
<td>11</td>
<td>Chess</td>
<td>21</td>
<td>Karate</td>
</tr>
<tr>
<td>2</td>
<td>Archery</td>
<td>12</td>
<td>Cricket</td>
<td>22</td>
<td>Kabaddi</td>
</tr>
<tr>
<td>3</td>
<td>Athletics</td>
<td>13</td>
<td>Cross Country</td>
<td>23</td>
<td>Kho-kho</td>
</tr>
<tr>
<td>4</td>
<td>Badminton</td>
<td>14</td>
<td>Cycling</td>
<td>24</td>
<td>Powerlifting</td>
</tr>
<tr>
<td>5</td>
<td>Ball Badminton</td>
<td>15</td>
<td>Football</td>
<td>25</td>
<td>Shooting</td>
</tr>
<tr>
<td>6</td>
<td>Basketball</td>
<td>16</td>
<td>Golf</td>
<td>26</td>
<td>Table Tennis</td>
</tr>
<tr>
<td>7</td>
<td>Billiards &amp; Snooker</td>
<td>17</td>
<td>Gymnastics</td>
<td>27</td>
<td>Tennis</td>
</tr>
<tr>
<td>8</td>
<td>Body Building</td>
<td>18</td>
<td>Handball</td>
<td>28</td>
<td>Volley Ball</td>
</tr>
<tr>
<td>9</td>
<td>Boxing</td>
<td>19</td>
<td>Hockey</td>
<td>29</td>
<td>Weightlifting</td>
</tr>
<tr>
<td>10</td>
<td>Bridge</td>
<td>20</td>
<td>Judo</td>
<td>30</td>
<td>Wrestling (Free Style &amp; Greco Roman only)</td>
</tr>
</tbody>
</table>

2.8 Recruitment of sportspersons, both through Talent Scouting and Open Advertisement shall be to a Grade where there is an element of direct recruitment and shall be counted against that quota.

2.9 In exceptional cases, Railway Board can consider the recruitment of outstanding sportspersons fulfilling the norms in the intermediate grades. Zonal Railways /Units may send the proposals of eligible sportspersons to Railway Board for prior approval after the recommendation of General Manager.

2.10 Talent Scouting quota of RSPB Pool shall be operated by RSPB. However, the request of Zonal Railways/Production Units etc., duly recommended by the President of their Sports Association, for release of berths from RSPB Pool, may be considered by RSPB on merit. Railways /Units may send proposals in this regard only after complete utilisation of their Talent Scouting and Open Advertisement Quota, along with all relevant information and documents, at least one and a half months before the completion of the financial year i.e. by 15th February.

2.11 In the case of appointment of a sportsperson against RSPB’s Talent Scouting Quota, Railway Board is the final authority for release of berth from RSPB’s Talent Scouting Quota. Therefore, the approval of the Railway Board for release of berth from RSPB’s Talent Scouting Quota for appointment of a sportsperson must be on or before 31st March of a financial year against the quota of which sportsperson is being appointed; and the appointment orders should be issued
within one month from the date of issue of letter from Board’s office in this regard.

2.12 Railway Board may re-allocate the Talent Scouting Quota, from one Railway/Unit to another Railway/Unit and one Grade Pay and Pay Band to another Grade Pay and Pay Band, as and when required.

2.13 General Manager may re-allocate the Talent Scouting Quota allotted to their Railway, for appointment against the posts in Grade Pay ₹1800 in Pay Band ₹5200-20200 from one Division/Workshop/Headquarter to another Division/Workshop/Headquarter, as and when required. However, other quota i.e. Open Advertisement Quota cannot be transferred.

3. CATEGORISATION OF INTERNATIONAL CHAMPIONSHIPS

For recruitment and incentive purposes, international Championships/Events are categorized as under:

Category-A : Olympic Games [Senior Category]

Category-B : World Cup [Junior/Senior Category]
World Championships [Junior/Senior Category]
Asian Games [Senior Category]
Commonwealth Games [Senior Category]

Category-C : Commonwealth Championships [Junior/Senior Category]
Asian Championships/Asia Cup [Junior/Senior Category]
South Asian Federations[SAF] Games [Senior Category]
USIC [World Railways] Championship[Senior Category]

4. SPORTS NORMS FOR RECRUITMENT OF SPORTSPERSONS IN DIFFERENT GRADE PAY AND PAY BANDS.

The minimum sports norms for recruitment of sportspersons against sports quota, both through Talent Scouting and Open Advertisement, in different Grade Pay and Pay Bands, for both team and individual events, shall be as under. These provisions shall be read along with Notes below the Para.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>PB-2</td>
<td>4,200</td>
<td>9,300-34,800</td>
<td>Upto 8th Position in Olympics</td>
</tr>
<tr>
<td>(ii)</td>
<td>PB-1</td>
<td>2,800 OR 2,400</td>
<td>5,200-20,200</td>
<td>Represented the Country in Olympic Games (Category-A) OR At least 3rd Position in any of the Category-B Championships/events</td>
</tr>
<tr>
<td>(iii)</td>
<td>PB-1</td>
<td>2,000 OR 1,900</td>
<td>5,200-20,200</td>
<td>Represented the Country in any of the Category-B Championships/events OR At least 3rd Position in any of the Category-C Championships/events</td>
</tr>
</tbody>
</table>
OR
At least 3rd Position in Senior/Youth/Junior National Championships
OR
At least 3rd Position in National Games organized under aegis of Indian Olympic Association.
OR
At least 3rd Position in All India Inter University Championship organized under the aegis of Association of Indian Universities.
OR
1st Position in Federation Cup Championships (Senior Category)

(iv) PB-1 1,800 5,200-20200
Represented the Country in any of the Category-C Championships/ events
OR
At least 3rd Position in Federation Cup Championships (Senior Category)
OR
Represented a State of equivalent Unit, except in Marathon and Cross Country, in Senior/Youth/Junior National Championships
OR
At least 3rd Position in Senior State Championships for all Units and Districts of the State.

Notes (Read with Para 4.1 above):

(a) In Athletics, Medal winning performance in National Inter State Senior Athletics Championships, may also be considered for recruitment against the posts having the Grade Pay ₹ 1,900 in Pay Band ₹ 5,200-20,200.

(b) In Chess; following sports achievements may also be considered for recruitment in different Grade Pay and Pay Bands:-

<table>
<thead>
<tr>
<th>Name of Pay Band/Scale</th>
<th>Grade pay (in rupees)</th>
<th>Pay Band</th>
<th>Minimum Sports Norms for Recruitment</th>
</tr>
</thead>
<tbody>
<tr>
<td>PB-1</td>
<td>2,800 or 2,400</td>
<td>5,200-20200</td>
<td>Grand Master title in Chess</td>
</tr>
<tr>
<td>PB-1</td>
<td>2,000 or 1,900</td>
<td>5,200-20200</td>
<td>International master title in Chess OR 2350 or more rating points, in last two consecutive FIDE Rating lists</td>
</tr>
<tr>
<td>PB-1</td>
<td>1,800</td>
<td>5,200-20200</td>
<td>2300 or more rating points in last two consecutive FIDE Rating Lists</td>
</tr>
</tbody>
</table>

(c) In Badminton, Table Tennis and Tennis; sports persons may also be considered for recruitment on the basis of their current Annual All India Rankings; in different Grade Pay and Pay Bands, as per following criteria:-

<table>
<thead>
<tr>
<th>Name of Pay Band/Scale</th>
<th>Grade pay (in rupees)</th>
<th>Pay Band</th>
<th>Minimum Sports Norms for Recruitment</th>
</tr>
</thead>
<tbody>
<tr>
<td>PB-1</td>
<td>2,800 or 2,400</td>
<td>5,200-20200</td>
<td>Seniors Singles Upto 4th Position</td>
</tr>
<tr>
<td>PB-1</td>
<td>2,000 or 1,900</td>
<td>5,200-20200</td>
<td>Seniors Singles Upto 12th Position Doubles Upto 4th Position</td>
</tr>
</tbody>
</table>
Youth | Singles | Upto 6th Position
---|---|---
Juniors | Singles | Upto 6th Position

| PB-1 | 1,800 | 5,200-20200 |
| Seniors | Singles | Upto 16th Position |
| Doubles | Upto 6th Position |
| Youth | Singles | Upto 8th Position |
| Juniors | Singles | Upto 8th Position |

Only the current Annual All India Ranking shall be considered for these purposes, Ranking in Mixed-Doubles shall not be considered

(d) In Cricket (Men and Women) at International level, representation of Main Indian Seniors Team in a Test Match or in a Limited Overs One Day International Match or in a Twenty-20 Overs Match; shall also be considered for recruitment against the posts having Grade Pay ₹ 1900 or ₹ 2,000 in Pay Band ₹ 5200-20,200

(e) However, if a cricket player represented Main Indian Seniors Team (Men/Women) at least in five Test Matches or in ten Limited Overs One Day International Matches; may be considered for recruitment against the posts having Grade Pay ₹ 4,200 in Pay Band ₹ 9,300-34,800.

(f) In Cricket at National level, following sports achievements in 4 days/One Day Limited Overs/Twenty-20 Overs men/Women Cricket Championships (except Vizzy Trophy:) organized under the aegis of BCCI; may also be considered for recruitment against the posts having Grade Pay ₹ 1,800 or ₹ 1,900 in Pay Band ₹ 5,200-20,200.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Details of Championships</th>
<th>Category</th>
<th>Minimum Sports Achievement for Recruitment in Grade Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>[i]</td>
<td>All India Inter State Elite &amp; Plate Group Championships</td>
<td>Senior/Youth/[U-22]/Junior [U-19]</td>
<td>Semi-finalists of Elite Group Championships</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Participation in Elite or Plate Group Championships</td>
</tr>
<tr>
<td>[ii]</td>
<td>All India Inter State Championships</td>
<td>Senior/Junior/[U-19]</td>
<td>Semi-finalists of All India knock-out stage</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Participation in any stage</td>
</tr>
<tr>
<td>[iii]</td>
<td>All India Inter Zonal Championships</td>
<td>Senior/Junior/[U-19]</td>
<td>Finalist</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Participation</td>
</tr>
</tbody>
</table>

(g) In Golf, (i) for recruitment against the posts having Grade Pay ₹ 1,900 or ₹ 2,000 in Pay Band ₹ 5,200-20,200; sportsperson having I.G.U. ranking from 1-50 ; and (ii) for recruitment against the posts having Grade Pay ₹ 1,800 in Pay Band ₹ 5,200-20,200, sportsperson having I.G.U. ranking upto 100, subject to single handicap i.e. less than 10; ( in order of Merit/Amateur Merit list) shall also be eligible for recruitment. Only the current Annual All India Ranking shall be considered for these purposes..

(h) In Hockey, for recruitment against the posts having Grade Pay ₹ 1,900 or ₹ 2,000 in Pay Band ₹ 5,200-20,200; at least 2nd position in the International Tournaments of four or more nations, may also be considered. Participation in these tournaments
may be considered for recruitment against the posts having Grade Pay ₹1,800 in Pay Band ₹5,200-20,200.

(i) **In Rifle Shooting**, for recognized domestic championships as mentioned in Para 4.1 above, only individual performance shall be considered for recruitment purpose. All India G.V.Mavlankar Shooting Championship is not a recognised championship for this purpose.

(j) **All the recruitments against Talent Scouting Quota and Open Advertisement Quota, shall be at the minimum of the scale of pay.**

(k) **All the championships mentioned above should be conducted under the aegis of recognized International/National/State Sports Federations and also recognized by the Railway Sports Promotion Board.**

(l) **For recruitment of sportspersons, on the basis of sports achievements in Junior National Championships, the age groups as mentioned in Annexure-I, shall only be considered.**

4.2 **Period of reckoning Sports Achievements :**

4.2.1 For recruitment against sports quota, the sports achievement shall be in the immediate previous two years for both Talent Scouting and Open Advertisement and sportspersons shall be an active player. For this purpose previous two financial years from the date of receipt of application or date of notification, as the case may be, shall be taken into account.

For example, for applications received in 2010-11 (i.e. from 01.04.2010 to 31.03.2011) for recruitment through Talent Scouting or notification issued during this period for recruitment through Open Advertisement, the sports achievements of current and previous two financial year i.e. 2009-10 & 2008-09 shall be taken into account and therefore, sports achievements on or after 01.04.08 shall only be considered for appointment, in the extant case. For this purpose concluding day of the championship shall be taken into account.

4.2.2 Activeness in sports shall be adjudged as per his/her performance during the trials. It is, therefore, not necessary that the sportsperson must have sports achievement during current/previous financial year to see his/her activeness in sports.

5. **Age Limit :**

5.1 **Talent Scouting :**

5.1.1 The age limit for recruitment through Talent Scouting Quota shall be 18-25 years.
5.1.2 The lower and upper age relaxation for recruitment of sportspersons through Talent Scouting shall be granted only by the Railway Board to the outstanding sportspersons. In exceptional cases, Railway Administration may send the proposals to Board, along with all relevant information and documents after the recommendation of the General Manager.

5.1.3 The date of reckoning of the age for recruitment of sportspersons through Talent Scouting shall be the date of Trials, conducted by the Trial Committee.

5.2 **Open Advertisement**:

5.2.1 The age limit for recruitment through Open Advertisement Quota shall also be 18-25 years.

5.2.2 No age relaxation (upper or lower) shall be permissible for recruitment through Open Advertisement.

5.2.3 The date of reckoning of age shall be 1\textsuperscript{st} July for the posts for which notifications are issued between January to June of that year and 1\textsuperscript{st} January of the next year, for the posts for which notifications are issued between July to December.

6. **Minimum Educational Qualification**:

Sportspersons recruited through Talent Scouting and Open Advertisement must possess the minimum educational qualification, as applicable to the post to which the sportsperson is to be appointed.

No relaxation in minimum educational qualification shall be permissible in the case of recruitment through Open Advertisement.

In the case of recruitment through Talent Scouting, if a sportsperson is having outstanding sports achievements, but does not possess the minimum educational qualification; he/she may be appointed after the prior approval of the Railway Board for relaxation in minimum educational qualification, subject to acquiring the same within a period of four years from the date of his/her appointment.

However, for considering the case of relaxation in educational qualification, the sportsperson must have the minimum educational qualification required for recruitment in the Railways, as per the extant rules.
Probation period of a sportsperson shall not be completed till he/she acquires the minimum educational qualification, if recruited by granting relaxation in minimum educational qualification, as per Para 6.3 above.

He/she shall also not be entitled for any promotion till acquiring the minimum educational qualification.

If the sportsperson recruited by granting relaxation in the minimum educational qualification in accordance with Para 6.3 above, is not able to acquire the minimum educational qualification within four years from the date of his/her appointment, he/she may be terminated from service, immediately after the completion of four years’ period. However, in exceptional cases, where after joining Railways sportsperson continues to excel in the National Championships and/or participates in the International Championships mentioned under Para-3 above, case may be referred to Board, after GM’s personal recommendation for extension in the time limit for acquiring the minimum educational qualification, before the completion of four years period, so that decision is communicated before completion of four years’.

7     Proficiency in Typing Skill:

7.1 The sportspersons recruited as Clerk or Senior Clerk against sports quota, should pass the requisite type-writing test within a period of four years from the date of their appointment, as per instructions as contained in Railway Board’s letter No. E(NG)-II/2004/RR-1/48 dated 09.02.2005 (RBE No.25/2005).

7.2 If a sportsperson is unable to pass the type-writing test within the period of four years, the regular increments due on completion of four years and thereafter, should not be released.

7.3 However, in exceptional cases, where a sportsperson is not able to pass the type-writing test due to his/her active involvement in sporting activities at International and National levels, after joining the Railways; Railway Board can grant the exemptions for releasing his/her further increments after four years period.

7.4 In deserving cases, proposals from Railway/Unit should be received in Railway Board within three months from the expiry of four years period from the date his/her appointment, with General Manager’s personal recommendation, detailing the participation in sports events and his/her achievements therein, after joining the Railways.

8     Procedure for recruitment:

8.1 Talent Scouting:
8.1.1 Appointments against sports quota under Talent Scouting shall be given only after trials, except:

When a sportsperson represented the country in individual event in any of the Category-A or Category-B International Championships as mentioned in Para-3 above, concluded within last six months
OR
When a sportsperson obtained up to third position in individual event in the Senior National Championships, concluded within last six months.

However, in team games and in all other cases, trial is necessary.

8.1.2 The approval of the competent authority shall be obtained within six months from the concluding day of the Championship/event, in case of exemption from trials, according to Para 8.1.1 above.

8.1.3 Trials of the candidates shall be conducted within one month from the date of receipt of the application from the candidate or receipt of case from Railway Board/RSPB.

8.1.4 Personnel Department shall receive all the applications for recruitment through Talent Scouting, from the candidates or from the Railway Board/RSPB. A separate register shall be maintained by Personnel Department for this purpose mentioning the particulars of the candidate, date of receipt of application, date of Trials, target date for obtaining approval of competent authority for appointment, target date for issue of offer of appointment, etc. as per extant policy.

8.1.5 For the purpose of Trials for recruitment through Talent Scouting, a Trial Committee shall be nominated by the President of concerned Sports Association at Headquarter level and by the DRM at Divisional level.

8.1.6 The Trial Committee shall comprise of four/five officials with experience of sports. Four members of Trial Committee shall be from the Railways. Railways/Units may incorporate an outside expert of that game, as a fifth Member, if they so desire. The four members from the Railways shall be:-

(i) Junior Administrative Grade (JAG) Officer;
(ii) Coach of respective game (National/Railway/NIS qualified);
(iii) Senior National/International player of the respective game; and
(iv) Assistant Sports Officer/Sports Officer of that game.

8.1.7 Assistant Sports Officer/Sports Officer in the Trial Committee should be from the approved panel of Railway Board.
8.1.8 If any Railway/Unit does not have any coach/player/ASO/Sports Officer of the level mentioned in Para 8.1.6 above, they may request RSPB, at least 15 days before the date of Trials, for nominating them as a member of Trial Committee.

8.1.9 Trials shall be conducted in the presence of all the members of the Trial Committee.

8.1.10 Trials of the candidates shall be conducted to assess their sports performance and suitability for Railway/Unit team as well as Indian Railways team. For performance in Trials, Trial Committee shall give its recommendation in terms of either FIT or NOT FIT by giving the marks (maximum 40 marks) to the candidates as per the criteria given below. Each member of Trial Committee will give marks to the candidates in separate sheets and sum of the marks given by all members shall be mentioned in the Trial Report. Marks sheet of each member with his/her signature, must be attached with the Trial Report.

(i) For game skill, physical fitness & Coach’s observations during Trials : 40 Marks
(ii) FIT Candidate : Candidate securing 25 Marks or more
(iii) NOT FIT Candidate : Candidate securing marks below 25.

8.1.11 Trial Report, in the prescribed proforma as per Annexure-II, shall be signed by all the members of the Trial Committee immediately after the completion of Trials. Members of Trial Committee shall fill all the information in the Trial Report and also categorically state whether the candidate is FIT or NOT FIT for appointment.

8.1.12 Trial Committee shall also give marks for recognized sports achievements, educational qualification and general intelligence etc. The distribution of marks shall be as under :-

<table>
<thead>
<tr>
<th>Description</th>
<th>Maximum Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) For assessment of recognized Sports Achievement as per norms</td>
<td>50 Marks</td>
</tr>
<tr>
<td>(ii) For game skill, physical fitness &amp; Coach's observations during Trials</td>
<td>40 Marks</td>
</tr>
<tr>
<td>(iii) Educational Qualification</td>
<td>5 Marks</td>
</tr>
<tr>
<td>(iv) General Intelligence, personality traits &amp; physiological make up</td>
<td>5 Marks</td>
</tr>
<tr>
<td>Total Marks</td>
<td>100 Marks</td>
</tr>
</tbody>
</table>

Note: For educational qualification, three marks shall be given to the candidate fulfilling only the minimum educational qualification, to the post of against
which he/she is being considered for appointment. Candidate having higher educational qualification shall be given higher marks.

8.1.13 Minimum qualifying marks for recruitment through Talent Scouting in different Grade Pay and Pay Bands, observing the criteria as mentioned in Para 8.1.12 above, shall be as follows:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of Pay Band/Scale</th>
<th>Grade Pay (In Rupees)</th>
<th>Pay Band</th>
<th>Minimum Qualifying Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>PB-2</td>
<td>4,200</td>
<td>9,300-34,800</td>
<td>75 Marks</td>
</tr>
<tr>
<td>(ii)</td>
<td>PB-1</td>
<td>2,800</td>
<td>5,200-20,200</td>
<td>70 Marks</td>
</tr>
<tr>
<td>(iii)</td>
<td>PB-1</td>
<td>2,400</td>
<td>5,200-20,200</td>
<td>65 Marks</td>
</tr>
<tr>
<td>(iv)</td>
<td>PB-1</td>
<td>2,000</td>
<td>5,200-20,200</td>
<td>60 Marks</td>
</tr>
<tr>
<td>(v)</td>
<td>PB-1</td>
<td>1,900</td>
<td>5,200-20,200</td>
<td></td>
</tr>
</tbody>
</table>

8.1.14 Merit list of all the qualified candidates shall be prepared by the Trial Committee. Recruitment shall be done on the basis of merit and availability of vacancies. In case, more than one sportsperson scores the same marks, preference shall be given to younger candidate to decide the merit.

8.1.15 Trial Committee shall submit the Trial Reports of all qualified candidates along with relevant documents to President of Divisional/H.Q Sports Association, within next three working days after the day of trials, to put up for approval of the competent authority i.e. DRM or GM, as the case may be.

8.1.16 The validity of trial shall be for one month. Therefore, if a candidate is found fit during trial and eligible for recruitment as per merit, the approval of the competent authority for such recruitment shall be obtained within one month from the date of trials.

8.2 Open Advertisement:

8.2.1 The recruitment of sportspersons through Open Advertisement shall be done by respective Railway Administrations.

8.2.2 The general procedure for preparation of Employment Notice and publicizing the same shall be the same as is being followed in the case of recruitment through Railway Recruitment Board.

8.2.3 Employment Notice must contain the details of the vacant posts viz. name, Pay Band, grade pay of post, sports discipline (with position like 100M in Athletics, Wicketkeeper in Cricket, Goalkeeper in Football etc.,) age limit;
minimum educational qualification, period of performance of sports
achievement and minimum sports achievements as required as per Para
4.1 above.

8.2.4 Vacancies for different games shall be worked out by concerned Sports
Association with the approval of General Secretary, for recruitment of
sportspersons in different posts, Pay Bands and Grade Pay.

8.2.5 Sports Associations shall send their request to Personnel Department in
the beginning of the financial year to assess vacancies. After
determination of vacancies, Personnel Department will take out
Advertisement.

8.2.6 Advertisement in this regard must be issued by 30th June and recruitment
process should be completed latest by 31st October of the year.

8.2.7 After receiving applications, screening of applications is to be done by a
Committee consisting of a Personnel Officer and an ASO/Sports Officer/
Sports In-charge of the Railway.

8.2.8 List of eligible candidates to call for trial shall be prepared and letters, as
per proforma at Annexure-III, will be issued to the applicants by Personnel
Department, at least 20 days before the date of trials.

8.2.9 A Recruitment Committee shall be constituted to look after the recruitment
process.

8.2.10 Recruitment Committee:

8.2.10.1 Recruitment Committee shall comprise of three members who shall be
nominated by GM at Headquarter Level and by DRM at Divisional
level.

8.2.10.2 At Headquarter level, all the three members of the Recruitment
Committee shall be of the rank of Senior Administrative Grade (SAG).
These members shall be:

(i) Personnel Officer (SAG);
(ii) President/Secretary of Sports Association (SAG); and
(iii) Co-opted Member (SAG)

8.2.10.3 At Divisional level, the members of the Recruitment Committee shall
be of the rank of Junior Administrative Grade (JAG) / Senior Scale
Officer. These member shall be:

(i) Personnel Officer (JAG/Sr.Scale);
President/Secretary of Divisional Sports Association (JAG/Sr. Scale); and
Co-opted JAG/Sr. Scale Officer from the Division.

8.2.10.4 Recruitment Committee shall constitute a Trial Committee to conduct trials of the candidates

8.2.11 **Trial Committee**:

8.2.11.1 Trial Committee shall comprise of three/four members with experience of sports. Three members of Trial Committee shall be from the Railways. Railways/Units may incorporate an outside expert of that game, as a fourth Member, if they so desire. Members from the Railways to be nominated by the Recruitment Committee shall be.

(i) Coach of respective game (National/Railway/NIS Qualified);
(ii) Senior International/National level player in the relevant discipline;
and
(iii) Assistant Sports Officer/Sports Officer of that game.

8.2.11.2 Assistant Sports Officer/Sports Officer in the Trial Committee should be from the approved panel of Railway Board.

8.2.11.3 If any Railway/Unit does not have any coach/player/ASO/Sports Officer of the level mentioned in Para 8.2.11.1 above, they may request RSPB, at least one month before the date of Trials, for nominating them as a member of Trial Committee.

8.2.11.4 Trials by the Trial Committee shall be conducted in the presence of all the members of the Trial Committee and Recruitment Committee.

8.2.11.5 Trials of the candidates shall be conducted to assess their sports performance and suitability for Railway/Unit team as well as Indian Railways team. Trial Committee shall give its recommendation in terms of either FIT or NOT FIT, for consideration for next stage, by giving marks(maximum 40 Marks), as per the criteria given below. Each member of Trial Committee will give marks to the candidates in separate sheets and sum of the marks given by all members shall be mentioned in the Trial Report. Marks sheet of each member with his/her signature, must be attached with the Trial Report.

(i) For game skill, physical fitness and Coach’s observations during Trials: 40 Marks
(ii) FIT Candidate: Candidate securing 25 Marks or more.
8.2.12 After Trial only the FIT candidates shall be considered for the next stage i.e. interview stage by the Recruitment Committee. Trial Committee shall submit the Trial Reports (in the prescribed proforma as per Annexure-II) along with all relevant documents to Recruitment Committee.

8.2.13 Recruitment Committee shall take interviews and award the marks (out of 60 Marks) only to the FIT candidates for their sports achievements, educational qualifications, general intelligence etc. Candidates declared 'NOT FIT' will not be assessed further by the Recruitment Committee.

8.2.14 Interviews of the candidates shall invariably be held on the same day, just after trials or at the most next day of the trials.

8.2.15 Recruitment Committee is to add the marks given by the Trial Committee to the FIT candidates (i.e. out of 40 Marks), in order to make the final merit list (out of 100 Marks). All the three members of Recruitment Committee shall jointly sign the recommendation to put up to GM at H.Q. level and to DRM at Divisional level, for final approval.

8.2.16 **Distribution of Marks**:

Maximum marks which can be awarded by the Trial Committee for performance during Trial and Recruitment Committee during Interview Stage, shall be as follows:-

(i) For game skill, physical fitness & Coach’s observations during Trials : 40 Marks

(ii) For assessment of recognized Sports Achievements as per norms : 50 Marks

(iii) Educational Qualification : 5 Marks

(iv) General Intelligence/Personality etc. : 5 Marks

**Total Marks** : 100 Marks

8.2.17 Minimum qualifying marks for recruitment through Open Advertisement in different Grade Pay and Pay Bands, observing the criteria as mentioned in Para 8.2.16 above, shall be as follows :-
<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of Pay Band/Scale</th>
<th>Grade Pay</th>
<th>Pay Band</th>
<th>Minimum Qualifying Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>PB-1</td>
<td>2,800</td>
<td>5,200-20,200</td>
<td>70 Marks</td>
</tr>
<tr>
<td>(ii)</td>
<td>PB-1</td>
<td>2,400</td>
<td>5,200-20,200</td>
<td></td>
</tr>
<tr>
<td>(iii)</td>
<td>PB-1</td>
<td>2,000</td>
<td>5,200-20,200</td>
<td>65 Marks</td>
</tr>
<tr>
<td>(iv)</td>
<td>PB-1</td>
<td>1,900</td>
<td>5,200-20,200</td>
<td></td>
</tr>
<tr>
<td>(v)</td>
<td>PB-1</td>
<td>1,800</td>
<td>5,200-20,200</td>
<td>60 Marks</td>
</tr>
</tbody>
</table>

NOTE: The offer of appointment shall be given purely on the basis of merit. In case more than one sportsperson score the same marks, preference should be given to younger candidate to decide the merit.

8.2.18 The validity of trial shall be for one month. Therefore, if a candidate if found fit during trials and eligible for recruitment as per merit, the approval of the competent authority for such recruitment shall be obtained within one month from the date of trials.

8.2.19 **Fee:** The processing fee for recruitment of sportspersons through Open Advertisement shall be equivalent to the examination fee as prescribed for recruitment through RRBs, from time to time.

8.3 **Probation Period for persons recruited against Sports Quota:**

8.3.1 All the candidates getting appointment through Sports Quota will undergo Probation Period of two years.

8.3.2 Probation period of a sportsperson shall not be completed till he/she acquire the minimum educational qualification, if recruited by granting relaxation in minimum educational qualification, as per Para 6.3 above.

8.3.3 Before completion of the probation period, the performance of the sportsperson shall be reviewed at the Railway/Unit level by a three members Committee comprising :-

(i) President/Hony. General Secretary of the Sports Association of Zonal Railway /Unit;
(ii) A personnel officer of Sr.Scale/JAG level, and
(iii) Captain/Coach of the particular discipline,

8.3.4 If the performance of a person recruited on sports account is considered to be unsatisfactory, the probation period will be extended maximum up to two years and the person will have to improve his/her performance to get confirmed in appointment. Even after extended probation, if the
performance is found unsatisfactory, then normal procedure will be followed for termination, before the completion of extended probation.

8.3.5 For review of cases involving sportsperson recruited in intermediate grades, with Board’s approval, one nominee of the RSPB, shall also be associated with the aforesaid Committee.

8.4 “Service Bond” for persons recruited against Sports Quota.

The “Service Bond” period for the persons recruited against sports quota shall be of five years. At the time of his/her appointment, the sportsperson shall fill and sign the Bond, in the format attached at Annexure-IV.

8.5 The “Offer of Appointment” for recruitment against sports quota shall be issued as per the format prescribed at Annexure-V.

8.6 Medical Examination: The sportsperson (male/female) appointed through Talent Scouting or Open Advertisement, shall fulfill the minimum medical norms for the post, for which he/she is being appointed.

8.7 Sportsperson recruited against sports quota shall be terminated from service, if the information and documents furnished by him/her for recruitment, are found incorrect/fake at any stage; observing requisite procedure for such termination.

9 Incentives:

9.1 Incentive Increments for Outstanding Sports Achievements:

9.1.1 Incentive Increments to Sportspersons:

For excellence at International and National levels, following number of additional increments may be granted to sportspersons by the Railway Administration, after the approval of competent authority:

9.1.1.1 For excellence in International Championships as mentioned in Para 3 above.

(i) Category-A (Olympic Games): Grant of additional increments for medal winning performance shall be considered on merits, on receipt of results.

(ii) Category-B Championships:

<table>
<thead>
<tr>
<th>Medal</th>
<th>Increment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gold Medal</td>
<td>3</td>
</tr>
<tr>
<td>Silver Medal</td>
<td>2</td>
</tr>
</tbody>
</table>
Bronze Medal : 1 increment

(iii) Category-C Championships:
Golden Medal : 2 increments
Silver/Bronze Medal : 1 increment

9.1.1.2 **For excellence in Senior/Youth/Junior National Championships :**

(i) Two increments for Gold medal winning performance.
(ii) One increment for Silver or Bronze medal winning performance.

9.1.2 **Incentive Increments to Coaches :**

One incentive increment for each occasion, may be granted to coaches by the Railway Administration, after the approval of competent authority, for any of the following sports achievement :-

(i) Appointed as a Coach to Indian Team in any of the Category-A or Category-B Championship.
OR
(ii) Appointed as a Coach to Indian Team or Indian Railways Team, in any of the Category-C Championships, with medal winning performance of the team.
OR
(iii) Appointed as a Coach to Indian Railways team, in National Championship, with Gold Medal winning performance of the team.

9.1.3 **Incentive Increments to Referees/Umpires :**

9.1.3.1 Two advance increments may be granted by the Railway Administration, after the approval of Competent authority, to the Referees/Umpires, for each event, who excel at the International level in the sports events recognized by the National Sports Federations.

9.1.3.2 The terms ‘excellence’ would mean that the Umpire/Referee has been accepted as a Referees/Umpire by the International Federation governing the particular sports discipline and has performed the duties in International Competitions recognized by such International Federation. However, no such incentive will be allowed to those Referees/Umpires, who perform such duties at the National level.

9.1.4 Only five incentive increments shall be granted to a Railway servant in entire service career, on sports accounts.

9.1.5 A sportsperson can be considered for out-of-turn promotion, on acquiring requisite sports norms as mentioned in Para 9.2 below; even though
he/she has been granted incentive increments for the same sports achievement(s).

9.1.6 The incentive increments granted to sportspersons would continue to be drawn at the same rate till retirement and these increments will not be counted for any service matters like pay fixation on promotion, retirements or DA/CCA etc. These increments will be in the form of Personnel Pay, equal to the amount of the next increment due at the time of grant of the concession and will remain fixed during the entire service.

9.1.7 The incentive increments to sportspersons as mentioned in Para 9.1.1 above, shall be granted only for the sports achievements after joining the Railways; by representing India in International Championships/meets or Indian Railways in National/International Championships.

9.1.8 In case, a sportsperson winning more than one medal in the same championship, not more than five increments shall be given.

9.1.9 These increments shall take effect from the first day of the month, following the concluding day of the Championship.

9.2 Out-of-Turn Promotion:

9.2.1 First Out-of-Turn Promotion:

First out-of-turn promotion, to next higher post in his/her cadre, may be given to the outstanding sportspersons by the Railway Administration after the personal approval of the General Manager, subject to acquiring following sports achievements, after joining the Railways.

9.2.1.1 (i) Represented the country with medal winning performance in the International Championships as defined in Category-A&B, under Para 3 above.

OR

(ii) Sportsperson acquired the sports norms for higher Grade Pay and Pay Band, as mentioned in Para 4.1 above.

OR

(iii) Sportsperson represented Indian Railways in the Senior/ Youth / Junior National Championships/ USIC (World Railway) Championships on three occasions, with medal winning performance in each championship.

9.2.1.2 Not more than one out-of-turn promotion to a sportsperson shall be given by the General Manager at Railway’s level.
9.2.1.3 As far as possible, the out-of-turn promotion shall be to a Grade, where there is a direct recruitment quota. However, where there is no provision of direct recruitment in the promotional grade, General Manager has discretion to create the special supernumerary post with matching surrender, for accommodating such promotion.

9.2.2 Second and Subsequent Out-of-Turn Promotion:

9.2.2.1 Second and subsequent out-of-turn promotion, to next higher post in his/her cadre, shall be granted by the Railway Board to the outstanding sportspersons, subject to acquiring following sports achievements, after first/previous out-of-turn promotion.

(i) Represented the country with medal winning performance in the International Championships as defined in Category-A&B under Para 3 above.

OR

(ii) Sportsperson acquired the sports norms for higher Grade Pay and Pay Band, as mentioned in Para 4.1, after his/her first/previous out-of-turn promotion.

OR

(iii) Sportsperson represented Indian Railways in the Senior National Championships on three occasions, with medal winning performance on each championship. All the sports achievements should be after first/previous out-of-turn promotion.

9.2.2.2 Railway can forward the cases of eligible sportspersons, for second and subsequent out-of-turn promotions to Railway Board, along with all relevant information and documents, after the recommendation of the General Manager.

9.2.3 For considering the out-of-turn promotion case as per the sports norms mentioned under Para 9.2.1 & 9.2.2 above, the last recognized sports achievement should be within the current or immediate preceding two financial years, at the time of considering such case.

9.2.4 Out-of-turn promotions on sports account as per criteria mentioned in Para 9.2.1 & 9.2.2 above, shall only be granted against the Non-Gazetted posts of Pay Band 1 and Pay Band 2.

9.2.5 Out-of-turn promotion shall be granted on normal fixation of pay, as per the extant rules.

9.2.6 No out-of-turn promotion shall be granted during probation period.
The provisions of out-of-turn promotion as mentioned in Para 9.2.1 & 9.2.2 above, shall be read along with Para 9.2.8 (Note) below.

**9.2.8 NOTE (for Para 9.2.1 & 9.2.2 above):**

(a) If a sportsperson acquires the sports norms for out-of-turn promotion, but does not possess the minimum educational qualification, the Railway Administration may recommend such promotion cases to Railway Board, for relaxation in the minimum educational qualification. Depending upon the merit, such cases shall be considered by the Railway Board with the proviso that sportsperson, has to acquire the required minimum education qualification, within a period of four years, from the date of such promotion. Further promotion shall be considered only after acquiring such educational qualification.

In Artisan Category, if a sportsperson acquires the sports norms but does not possess minimum educational qualification, he/she may be promoted on provisional basis and allotted a trade and given on job practical training for a period of two years, on the expiry of which sportsperson shall be subjected to trade test. Subject to their passing the trade test, the provisional promotion of such sportsperson shall be regularized.

(b) If the sportsperson promoted in accordance with Note(a) above, is not able to acquire the minimum educational qualification or unable to pass the Trade Test, within four years, as the case may be, he/she would be reverted to the original grade, immediately after the completion of four years period. This stipulation should be incorporated in the orders for such out-of-turn promotion.

However, in exceptional cases, where after such promotion, sportsperson continues to excel in the National Championships and/or participates in the International Championships mentioned under Para-3, case may be referred to Board, after GM’s personal recommendation for extension in the time limit for acquiring the minimum educational qualification or for passing the Trade Test, immediately after the completion of four years’ period.

(c) Sportspersons promoted in Artisan Category on sports account, should not be allowed to participate in the 11 months Diploma Course from NIS or any other similar course during the period of two years’ “on the job practical training “. Therefore, ZR/PU should also not recommend the names of such sportspersons to Board for participation in these courses.

(d) On out-of-turn promotion in Artisan Category, probation period will commence from the date of such promotion and “on the job practical
training “will run concurrently with probation. The period of “on the job practical training “ in the case of out-of-turn promotion in Artisan Category, will also count for seniority and towards minimum period of service prescribed for further promotion. However, the question of further promotion will arise only after the provisional promotion stands regularized after fulfillment of conditions stipulated in the relevant instructions.

(e) Out-of-turn promotion to the sportspersons shall be given as soon as they fulfill the criteria as mentioned in Para 9.2.1 & 9.2.2 above. However, in order to ensure the benefit from sports achievements, if his/her immediate junior in his/her cadre gets the promotion in the normal course within the period of one year from the date on which he/she fulfills the criteria for out-of-turn promotion on sports account, then the sportsperson is entitled to be considered for the next higher post in his/her cadre. For calculation of one year’s period, the concluding day of the championship shall be taken into account.

(f) For out-of-turn promotion, sportsperson has to complete three years in the existing post and Grade Pay. However, relaxation in three years’ service condition can be granted by Railway Board to the outstanding sportspersons. Railway can forward the deserving cases for relaxation to Railway Board, after the recommendation of the General Manager.

(g) A sportsperson shall be eligible for out-of-turn promotion, if he/she acquire the minimum sports norms as mentioned in relevant paras of this letter; irrespective of any age limit.

10. The norms as mentioned in this letter shall be strictly followed. However, the power to give relaxation to any of the provisions mentioned in these norms in the greater interest of sports, shall vest solely at Board’s (MS) discretion.

11. In very exceptional cases, the Railway Board shall have the powers to engage the consultants and specialists related to sports, to enhance the performance of team/players.

12. Railway Board shall have all the powers to modify/replace/delete any para of this letter.

13. Maintenance of Recruitment Records: For maintenance of the papers relating to recruitment against sports quota, the guidelines prescribed for maintenance of records for recruitments through RRB, may be adopted.

14. These instructions issue with the concurrence of the Finance Directorate of the Ministry of Railways (Railway Board).
List of Junior National Championships Recognized by RSPB for Recruitment of Sportspersons on Indian Railways Against Sports Quota

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Discipline</th>
<th>Category</th>
<th>Age Group</th>
<th>Details of Recognized junior National Championship</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Aquatics (Swimming)</td>
<td>Men</td>
<td>Under-17 (Group-1)</td>
<td>Junior National Aquatics Championship.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Women</td>
<td>Under-17 (Group-1)</td>
<td>Junior National Aquatics Championship.</td>
</tr>
<tr>
<td>4</td>
<td>Athletics</td>
<td>Men</td>
<td>Under-20</td>
<td>Junior National Athletics Championship.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Women</td>
<td>Under-20</td>
<td>Junior National Athletics Championship.</td>
</tr>
<tr>
<td>5</td>
<td>Badminton</td>
<td>Men</td>
<td>Under-19</td>
<td>Junior National Badminton Championship.</td>
</tr>
<tr>
<td>7</td>
<td>Billiards, Snooker, 8 Ball &amp; 9 Ball Pool</td>
<td>Men</td>
<td>Under-21</td>
<td>Junior National Billiards &amp; Snooker Championship.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Women</td>
<td>Under-21</td>
<td>Junior National 8 Ball &amp; 9 Ball Pool Championship.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Women</td>
<td>Not conducted.</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Boxing</td>
<td>Men</td>
<td>Under-16</td>
<td>Junior National Boxing Championship.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Women</td>
<td>Under-16</td>
<td>Junior National Boxing Championship.</td>
</tr>
<tr>
<td>10</td>
<td>Bridge</td>
<td>Men</td>
<td>Under-25</td>
<td>Junior National Bridge Championship.</td>
</tr>
<tr>
<td>12</td>
<td>Cricket</td>
<td>Men</td>
<td>Under-22</td>
<td>Col. C.K.Nayudu Trophy (Inter State Championship)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Under-19</td>
<td>Cooach Behar Trophy (Inter State Championship)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Age Group</td>
<td>Event Description</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>1</td>
<td>Under-19</td>
<td>Women</td>
<td>Vinoo Mankad Trophy (One day Limited Overs Inter State Championship)</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Under-19</td>
<td>Women</td>
<td>Vijay Hazare Trophy (One day Limited Overs All India Inter Zonal Championship)</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Under-19</td>
<td>Women</td>
<td>Inter State All India Knock Out/Inter State Zonal Tournament (One Day Limited Overs Championship)</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Under-19</td>
<td>Women</td>
<td>All India Inter Zonal Tournament (One Day Limited Overs Championship)</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Under-20</td>
<td>Men</td>
<td>Junior National Cross Country Championship</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Under-20</td>
<td>Women</td>
<td>Junior National Cross Country Championship</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Under-19</td>
<td>Men</td>
<td>National Track Cycling Championship (for all age groups)</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Under-19</td>
<td>Men</td>
<td>National Road Cycling Championship (for all age groups)</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Under-19</td>
<td>Women</td>
<td>National Track Cycling Championship (for all age groups)</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Under-19</td>
<td>Women</td>
<td>National Road Cycling Championship (for all age groups)</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Under-19</td>
<td>Women</td>
<td>Junior National (Girls) Football Championship</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Under-18</td>
<td>Men</td>
<td>Junior &amp; Sub.-Junior National Golf Championship</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Under-18</td>
<td>Women</td>
<td>Junior &amp; Sub.-Junior National Golf Championship</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Under-17</td>
<td>Men</td>
<td>Junior National Gymnastic Championship</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Under-15</td>
<td>Women</td>
<td>Junior National Gymnastic Championship</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>Under-19</td>
<td>Men</td>
<td>Junior National Handball Championship</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Under-19</td>
<td>Women</td>
<td>Junior National Handball Championship</td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>Under-21</td>
<td>Men</td>
<td>Junior (Under-21) National Hockey Championship</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Under-19</td>
<td>Women</td>
<td>Junior National Hockey Championship</td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>Under-19</td>
<td>Men</td>
<td>Junior National Judo Championship</td>
<td></td>
</tr>
<tr>
<td>22</td>
<td>Under-19</td>
<td>Women</td>
<td>Junior National Judo Championship</td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>Under-19</td>
<td>Men</td>
<td>Junior National Karate Championship</td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>Under-18</td>
<td>Women</td>
<td>Junior National Karate Championship</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Under-19</td>
<td>Men</td>
<td>Junior National Kabaddi Championship</td>
<td></td>
</tr>
<tr>
<td>26</td>
<td>Under-17</td>
<td>Women</td>
<td>Junior National Kabaddi Championship</td>
<td></td>
</tr>
<tr>
<td>27</td>
<td>Under-19</td>
<td>Men</td>
<td>Junior National Kho-Kho Championship</td>
<td></td>
</tr>
<tr>
<td>28</td>
<td>Under-19</td>
<td>Women</td>
<td>Junior National Kho-Kho Championship</td>
<td></td>
</tr>
<tr>
<td>29</td>
<td>Under-23</td>
<td>Men</td>
<td>Junior National Powerlifting Championship</td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>Under-23</td>
<td>Women</td>
<td>Junior National Powerlifting Championship</td>
<td></td>
</tr>
<tr>
<td>31</td>
<td>Under-21</td>
<td>Men</td>
<td>National Shooting Championship Competition (for all age groups)</td>
<td></td>
</tr>
<tr>
<td>32</td>
<td>Under-21</td>
<td>Women</td>
<td>National Shooting Championship Competition (for all age groups)</td>
<td></td>
</tr>
<tr>
<td>33</td>
<td>Under-17</td>
<td>Men</td>
<td>Junior &amp; Youth National Table Tennis</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>27</strong></td>
<td>Tennis</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Women</td>
<td>Under-17</td>
<td>Junior &amp; Youth National Table Tennis Championship</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Men</td>
<td>Under-18</td>
<td>DSCL National Tennis Championship (for all age groups)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Women</td>
<td>Under-18</td>
<td>Adidas Junior National Tennis Championship (for U-18 and below age groups)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Men</td>
<td>Under-18</td>
<td>DSCL National Tennis Championship (for all age groups)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Women</td>
<td>Under-18</td>
<td>Adidas Junior National Tennis Championship (for U-18 and below age groups)</td>
<td></td>
</tr>
<tr>
<td><strong>28</strong></td>
<td>Volleyball</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Men</td>
<td>Under-19</td>
<td>Junior National Volleyball Championship.</td>
<td></td>
</tr>
<tr>
<td><strong>29</strong></td>
<td>Weightlifting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>30</strong></td>
<td>Wrestling (Free Style and Greco Roman only)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ANNEXURE**
(for Para 8.1.11 & 8.2.12)

**FORMAT FOR TRIAL REPORT FOR RECRUITMENT OF SPORTSPERSONS AGAINST SPORTS QUOTA THROUGH TALENT SCOUTING AND OPEN ADVERTISEMENT**

File/Ref. No……………………………………………………………………………………………………………………………..

1. **Personal Details of Sportperson** :
   (i) Name :
   (ii) Sex :
   (iii) Father’s Name :
   (iv) Name of Sports :
(v) Date of Birth : 
(vi) Age, as on date of Trial : ...Years ...Months .....Days
(vii) Educational Qualification : 
(viii) Details of recognized Sports Achievements, as per norms:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of Championship</th>
<th>Venue</th>
<th>Date of Championship</th>
<th>Name of Event, in which participated</th>
<th>Performance (mention Timings/Weight/Points, etc. in case of individual sport)</th>
<th>Medal/Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(b)</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(c)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Details of Quota and Post against which candidate is being considered for recruitment:

(i) Name of Sports Quota : 
(ii) Year of Sports Quota : 
(iii) Name of Post : 
(iv) Scale of Pay : 
(v) Grade Pay : 

3. Details of Trials & performance during Trials:

(i) Date of Trials : 
(ii) Venue of Trials : 
(iii) Performance During Trials :
(mention Timings/Weight/Points, etc : 
in case of individual sports)
(iv) Remarks of Coach about performance

4. Details of Marks for Trials :

(i) Maximum Marks : 40 Marks
(ii) Minimum Qualifying Marks : 25 Marks
(iii) Marks Obtained During Trials : ............

5. Details of sports achievements, age, educational qualification certificates, checked up in Original by the Members of Trial Committee, on the day of Trials:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Details of Certificate Checked up in Original</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>(b)</td>
<td></td>
</tr>
<tr>
<td>(c)</td>
<td></td>
</tr>
</tbody>
</table>

6. Recommendation/Remarks of the Members of Trial Committee :
(Clearly mention, FIT or NOT FIT for recruitment and the utility of player for their Railway / Indian Railways team in case of FIT and if found NOT FIT advise the reasons therefor)

(Signature of all the Members of Trial Committee with names, date and designations)

ANNEXURE - III
for Para 8.1 & 8.2.8)

FORMAT OF LETTER TO BE ISSUED TO CANDIDATES TO APPEAR IN SELECTION TRIALS

File No………………………………. Date :…………………..

Shri/Smt/Kum……………………….
……………………………………….
……………………………………….

Sub:- Selection Trials for recruitment in Railways against Sports Quota, in ………………… discipline.

Ref:- ………………………………………………………………………

Please refer to your application dt……………….. for recruitment in ………… Railway against sports quota, in …………… discipline, for the post of ……………… in Pay Band Rs………………… with Grade Pay Rs…………………

In this connection it is informed that the selection trials to assess your game skill and physical fitness, etc. will be held at …………………………………………… (mention here complete address of Trial venue) at …… Hrs. You are requested to reach at Trial venue at least one hour before the schedule time and report to Shri/Smt/Kum. ………………………
Please bring your playing kit and sports equipments for Trials.

Also bring the following documents, in original for verification :-

(i) Date of Birth Certificate
(ii) Educational Qualification Certificates
(iii) Sports Achievement Certificates

Please note that all expenses towards stay, conveyance charges, etc. will be borne by you.
ANNEXURE-IV
( for Para 8.4)

FORMAT FOR SERVICE BOND
FOR THE PERSONS RECRUITED AGAINST SPORTS QUOTA

An Agreement is made on this……………. ……….day of 20…. Between
………………………………..  son/daughter  of  ………………………..  residing  at
……………………………….(hereinafter called the Employee) of the first part and
the President of India acting through the ……………………………… of the
Railway Administration (hereinafter called the Government of the second part.

WHEREAS the employee has submitted an application for appointment as
………………………. In ……………………………. Claiming that he is proficient in
the game of …………………………………………………………………………………

AND WHEREAS the Government has agreed to appoint the employee as
……………………………………………. in……………………………………………..
On “Sports Account “ under the special powers vested in the Government
without the adoption of the normal mode of recruitment through the Railway
Recruitment Board …………………………………………………………………

AND WHEREAS the employee has agreed to abide by all the terms and
conditions set-forth hereunder in consideration of the Government having agreed
to appoint him as …………………………………..under Sports Account without
subjecting him to the usual mode of recruitment through Railway Recruitment
Board.

NOW THESE PRESENTS WITNESSETH and the parties hereto respectively
agree as follows : -
(1) That, the employee hereby bind himself to serve the Government as
………………
In any place situated on ……………..Railway for a period of five years
commencing from the ……………………….. day of …………………20……

(2) That, the Employee shall be governed by all the rules and
regulations issued from time to time by the Ministry of Railways and the
G.M. of the………………… Governing the conditions of services of the Railway employees.

(3) That, the Employee shall serve the Administration honestly, efficiently and diligently by not only discharging the official duties entrusted to him as ……………………………………. but also by participating in all the sports activities for which he/she has been appointed whenever called upon to do so by the Government and that he/she shall not participate in sports activities other than those of the Government without previous sanction of the Government.

(4) That, the employee shall not without valid reasons fail to take part in the respective sports activities.

(5) That, in case if infringement/violation of any of the above conditions by the Employee, he/she shall pay to the Government of an amount of Rs…………….. (equivalent to the salary payable for the period of five years, i.e. bond period) and that his/her service shall be terminated on one month’s notice.

(6) Subject to terms and conditions stipulated herein the Employee shall be governed by all the rules and regulations and orders issued from time to time governing the conditions of services of Railway employees.

IN WITNESS WHEREOF the parties hereto have set their hands and seals on the ………………… Day of …………………….. 20 ………………..

ANNEXURE - V
(for Para 8.5)

FORMAT FOR APPOINTMENT ORDERS
FOR RECRUITMENT OF SPORTSPERSONS AGAINST SPORTS QUOTA

File No………………………………….

Date:----------------

OFFER OF APPOINTMENT

Sub:- Recruitment of …………………… (name of sportsperson), …………………….. (game) as ……… (name of post), against Sports quota through Talent Scouting/Open Advertisement.

Shri/Smt/Kum…………………………… (name of sportsperson),……… (game is hereby offered the appointment in ……………Railway, against sports quota through Talent Scouting/Open Advertisement, to the post of …………….. (name of post), in Pay Band ₹…………….. + Grade Pay ₹ ………….. in PB……….. (1or2), with normal fixation of pay, after the approval of the Competent Authority.
2. The particulars of Shri/Smt/Kum. ……………………… as per information and documents furnished by him /her, are as under :-

(i) Name (as per educational qualification : Certificates)
(ii) Father’s Name : 
(iii) Date of Birth (as per Matriculation Certificate) :
(iv) Educational Qualification :
(v) Recognized Sports Achievement(s) as per Norms :
(vi) Community (SC/ST/OBC/General) :
(vii) Permanent Address :
(viii) Present Postal Address :

3. Appointment to Sri/Smt/Kum. ……………………… (name of sportsperson) is being offered on the following terms and conditions.

(i) He/She shall execute the Service Bond in the prescribed proforma, to serve the Railways at least for five years.
(ii) He/She shall be on probation for a period of two years. If, his/her performance in the field of sports during probation period if found unsatisfactory, his/her services are liable to be terminated.
(iii) He/She should acquire the minimum educational qualification i.e. ……… within four years from the date of his/her appointment, failing which his/her services are liable to be terminated. (para applicable in case of sportsperson recruited after relaxation in minimum educational qualification by Railway Board).
(iv) His/her request shall not be considered for transfer to any other Railway/Division, before completion of ten years’ service.
(v) In addition to above, he/she shall be governed with all other rules and regulations stipulated for Railway employees from time to time.
(vi) He/she shall be terminated from service; if the information and documents furnished by him/her for said recruitment are found incorrect/fake, at any stage.

Signature of Signing Authority
(Name & Designation of Signing Authority)

Copy to : (i) The Candidate;
        (ii) ED/E(Sports), Railway Board, 452 Rail Bhavan, New Delhi-110001; and
        (iii) All other concerned Officers/Offices of the Railway.
Copy of Board’s letter No.F[E]II/2009/FOP/1.Misc. dated 30.11.2009 is published for information, guidance and necessary action. Board’s letters dated 17.04.2007 and 01.11.07 quoted therein were circulated under Serial Circular No.68/07 and 159/07, respectively.


**Sub: Fixation of pay in case of employees who seek transfer to a lower post under FR 15[a] – clarification regarding.**

Reference is invited to Board’s circulars No. F[E]II/2003/FOP/1 Misc dated 17.04.2007 and 01.11.2007 on the above subject. DOP&T vide their O.M. No. 13/9/2009-Estt[Pay 1] dated 21.10.2009, have issued clarification regarding fixation of pay in case of employees who seek transfer to a lower post under FR 154[a], a copy of which is forwarded for information and guidance.


**Sub: Fixation of pay in case of employees who seek transfer to a lower post under FR 15[a] – clarification regarding.**

The undersigned is directed to refer to instructions issued vide this Department’s OM No. 16/6/2001-Estt[Pay-I] dated 14.2.2006 on the above subject. It was clarified therein that on transfer to the lower post/scale under FR 15[a], the pay of a Government servant holding a post on regular basis will be fixed at a stage equal to the pay drawn by him in the higher grade. If no such stage is available, the pay will be fixed at the stage next below the pay drawn by him in the higher post and the difference may be granted as personal pay to be absorbed in future increments. If the maximum of the pay scale of the lower post is less than the pay drawn by him in the higher post, his pay may be restricted to the maximum under FR 22(1(a) (3).

2. Consequent upon implementation of the revised pay structure comprising grade pays and running Pay Bands, w.e.f. 1.1.2006 in cases of appointment of Government servant to posts carrying lower Grade Pay under FR 15[a] on their own request, the pay in the pay band of the Government servant will be fixed at a stage equal to the pay in the pay band drawn by him prior to his appointment against the lower post. However, he will be granted Grade Pay of lower post.
Further, in all cases, he will continue to draw his increments based on his pay in the pay band + grade pay [lower].

3. Where transfer to a lower post is made subject to certain terms and conditions then the pay may be fixed according to such terms and conditions.

4. Insofar as persons serving in the Indian Audit & Accounts Department are concerned, these orders issue after consultation with the Comptroller & Auditor General of India.

5. This order takes effect from 01.01.2006.

Sd/
[B.K.Mukhopadhyay]/Director[Pay]

SERIAL CIRCULAR No.11/2011
No. SCR/P-HQ/Ruling/O/946 Dated: 31-01-2011
No. P[R]563/IX

Copy of Board’s letter No.2011/E(Sports)/4[1]/1/Policy Clarifications dated 11.01.2011 is published for information, guidance and necessary action. Board’s letters dated 30.03.07 and 31.12.2010 quoted therein were circulated under Serial Circular Nos. 55/07 and 09/11, respectively.

Copy of Board’s letter No. 2011/E(Sports)/4[1]/1/Policy Clarifications dated 11.01.2011 [RBE No.05/2011] Clarification/Corrigendum No.2

Sub: Dealing the cases for recruitment of sportspersons against sports quota, as per old and new policy letters.

Please refer to Board’s policy letters mentioned above containing instructions for recruitment of sportspersons on Indian Railways.

In this connection it is clarified that the cases for recruitment of sportspersons on Indian Railways against sports quota for the year 2010-11, for which trials have been completed up to 31.12.2010 may be concluded as per previous policy letter dt. 30.03.2007, referred above.

SERIAL CIRCULAR No.12/2011
No. SCR/P-HQ/Ruling/O/946 Dated: 31-01-2011
No. P[R]563/IX
Copy of Board’s letter No. 2011/E(Sports)/4[1]/1/Policy Clarifications dated 17.01.2011 is published for information, guidance and necessary action. Board’s letter dated 31.12.2010 quoted therein was circulated under Serial Circular No.09/2011.

Copy of Board’s letter No. 2011/E(Sports)/4[1]/1/Policy Clarifications dated 17.01.2011 [RBE No.08/2011] Clarification/Corrigendum No.3

Sub: Re-organisation of 8-Ball & 9-Ball Pool.

…

Please refer to Para 2.7 of Board’s policy letter mentioned above, detailing the names of recognized games on Indian Railways.

In this connection it is clarified that the game “Billiards & Snooker” as mentioned at S.No.7 of Para 2.7 of letter referred above, includes “8-Ball &9-Ball Pool”. Therefore, the performance of sportspersons in “8-Ball &9-Ball Pool”, shall also be considered for recruitment and incentive purposes as per the provisions of Board’s policy letter dt. 31.12.2010 referred above.

This also disposes WR’s letter No. Sports/65/OTP/C-C dt. 23.12.2010

**SERIAL CIRCULAR No.13/2011**
No. SCR/P-HQ/Ruling/O/938       Dated:31-01-2011
No. P[R]554/VII

Copy of Board’s letter No.2008/LMB/10/16 dated 27.01.2011 is published for information, guidance and necessary action. Board’s letter dated 10.01.2000 quoted therein was circulated under Serial Circular No. 33/2000.

Copy of Board’s letter No. 2008/LMB/10/16 dated 27.01.2011 RB/L&A No.002/2011

Sub: Entitlement of various types of accommodation based on the revised Pay Scales recommended by the 6th Central Pay Commission.

…

Consequent upon the revision of the pay scales recommended by the 6th Central Pay Commission and as approved by the Government of India, the revised entitlement for allotment of the staff quarters will be as given below. This is in supersession of the Board’s circular No. 98/LMB/10/62 dated 10.01.2000 as amended from time to time.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Description</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Staff with Grade Pay equal to or less than ₹1800</td>
<td>Type-I</td>
</tr>
<tr>
<td>2</td>
<td>Staff with Grade Pay more than ₹1800 and upto ₹2400</td>
<td>Type-II</td>
</tr>
<tr>
<td>3</td>
<td>Staff with Grade Pay more than ₹2400 and upto ₹4200</td>
<td>Type-III</td>
</tr>
<tr>
<td>4</td>
<td>Staff with Grade Pay more than ₹4200</td>
<td>Type-IV</td>
</tr>
</tbody>
</table>
Gazetted Officers with Grade Pay less than ₹6600 | Type-IV
Gazetted Officers with Grade Pay ₹6600 | Type-IV special
Gazetted Officers with Grade Pay more than ₹6600 | Type-V

NOTE- No existing Type-IV or other types of quarters will be transferred from Non-Gazetted pool to Gazetted pool merely because the number of staff eligible for such quarters in accordance with the above instructions happens to be less than the number of available quarters.

2. This order will come into force from the date of issue.

3. This issues in consultation with the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.14/2011
No. SCR/P-HQ/Ruling/O/ 860 Dated:14-02-2011
No. P[R]227/XVI

Copy of Board’s Notification issued under letter No. E(D&A)2009/RG-6-1 dated 19.1.2011 is published for information, guidance and necessary action.

Copy of Bd’s ltr No. E(D&A)2009/RG-6-1 dated 19.1.2011 ( RBE No.10/2011)

G.S.R. – In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Railway Servants (Discipline and Appeal) Rules, 1968, namely:

Short title and Commencement –
(1) These rules may be called the Railway Servants (Discipline and Appeal) First Amendment Rules, 2011.
(2) They shall come into force on the date of their publication in the Official Gazette.

2. In the Railway Servants (Discipline and Appeal) Rules, 1968, for Schedule I and Schedule II, the following Schedules shall be substituted, namely:-

SCHEDULE –I
(See rule 4 and sub-rule(2) of rule 7)

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Authority empowered to place a Railway servant under suspension or to impose penalties</th>
<th>Class of Railway servants over whom disciplinary powers can be exercised</th>
<th>Nature of penalties mentioned in rule 6 which the authorities specified in Column 2 are empowered to impose on Railway servants mentioned in corresponding entries in Column 3 and powers of that authority to place them under suspension</th>
<th>Appellate Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Secretary, Railway Board</td>
<td>All classes of non-gazetted Railway servants including group ‘B’ non-</td>
<td>All penalties and suspension</td>
<td>Railway Board</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
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<tr>
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</tr>
<tr>
<td>2</td>
<td>Joint Secretary, Railway Board</td>
<td>All classes of non-gazetted Railway servants including group 'B' non-gazetted Ministerial Staff appointed upto 30th June, 1988</td>
<td>Penalties specified in clauses (i) to (vi) and suspension</td>
<td>Secretary, Railway Board</td>
</tr>
<tr>
<td>3</td>
<td>Joint Secretary Railway Board</td>
<td>All classes of non-gazetted Railway servants including Group 'B' non-gazetted Ministerial Staff appointed on or after 1st July, 1988</td>
<td>All penalties and suspension</td>
<td>Secretary, Railway Board</td>
</tr>
<tr>
<td>4</td>
<td>Under Secretary, Railway Board</td>
<td>Staff with Grade Pay of up to and including ₹1650/- appointed upto 30th June, 1988</td>
<td>Penalties specified in clauses (i) to (iv) and suspension</td>
<td>Joint Secretary, Railway Board</td>
</tr>
<tr>
<td>5</td>
<td>Under Secretary, Railway Board</td>
<td>Staff with Grade Pay of up to and including ₹ 1650/- appointed on or after 1st July, 1988</td>
<td>All penalties and suspension</td>
<td>Joint Secretary, Railway Board</td>
</tr>
</tbody>
</table>

**RESEARCH, DESIGNS AND STANDARDS ORGANISATION**

<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Junior Administrative Grade/Selection Grade Officers or Senior Administrative Grade Officers or Higher Administrative Grade officers or Additional Director General or Director General</td>
<td>All classes of non-gazetted Railway servants including group 'B' non-gazetted Staff</td>
<td>All penalties and suspension</td>
<td>Next higher authority to whom the authority in column 2 is immediately subordinate</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Deputy Director and other Officers in Senior Scale or equivalent</td>
<td>Staff with Grade pay of upto and including ₹ 2800</td>
<td>Penalties specified in clauses (i) to (vi) and suspension</td>
<td>Next higher authority to whom the authority in column 2 is immediately subordinate</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Junior Scale or Group 'B' Officers (Gazetted)</td>
<td>Staff with Grade Pay of upto and including ₹ 1650</td>
<td>Penalties specified in clauses (i) to (vi) and suspension</td>
<td>Next higher authority to whom the authority in column 2 is immediately subordinate</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Junior Scale or Group 'B' Officers (Gazetted)</td>
<td>Staff with Grade Pay of upto and including ₹</td>
<td>Penalties specified in clauses (i) to (v) and suspension</td>
<td>Next higher authority to whom the authority in column 2 is immediately subordinate</td>
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<tr>
<td></td>
<td>2400</td>
<td>Penalties specified in clauses (i) to (iv) and suspension (b) Penalties specified in clauses (vii) to (ix)</td>
<td>Next higher authority to whom the authority in column 2 is immediately subordinate</td>
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</tr>
<tr>
<td>1</td>
<td>5</td>
<td>Senior Supervisors with Grade Pay of ₹4200 and above</td>
<td>Next higher authority to whom the authority in column 2 is immediately subordinate</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>All staff with Grade Pay of upto and including ₹2000</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Penalties specified in clauses (i) (iii)(iii-a) and (iv) no such power can be exercised where</td>
<td></td>
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<td></td>
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<td>inquiry under sub-rule(2) of rule 11 is required) and also suspension subject to report to</td>
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<tr>
<td></td>
<td></td>
<td>Junior Scale or Group ‘B’ (Gazetted) Officer of the respective branch within twenty four</td>
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<td></td>
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<td>hours in the case of Group ‘C’ staff</td>
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**RAILWAY STAFF COLLEGE, VADODARA**

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</thead>
<tbody>
<tr>
<td>1</td>
<td>Director General, Higher Administrative Grade Officers, Senior Administrative Grade Officers, Junior Administrative Grade Officers</td>
<td>All classes of non-gazetted Railway servants</td>
<td>Full powers in respect of non-gazetted staff placed under their control (except that only Appointing Authority or above will impose penalties under clauses (vii),(viii) and (ix)</td>
<td>Next higher authority to whom the authority in column 2 is immediately subordinate</td>
</tr>
<tr>
<td>2</td>
<td>Senior Scale Officers</td>
<td>All classes of non-gazetted Railway Servants (a) with Grade Pay of upto and including ₹2400/-, (b) for whom the officer concerned is the appointing authority</td>
<td>(a)Penalties specified in clauses (i) to (iv) and suspension (b) Penalties specified in clauses (vii) to (ix)</td>
<td>Next higher authority to whom the authority in column 2 is immediately subordinate</td>
</tr>
<tr>
<td>3</td>
<td>Officers in Junior Scale or in Group ‘B’ (Gazetted)</td>
<td>All classes of non-gazetted Railway Servants (a) with Grade Pay of upto and including ₹2000/-, (b) for whom the officer concerned is the appointing authority</td>
<td>(a)Penalties specified in clauses (i) to (iv) and suspension (b) Penalties specified in clauses (vii) to (ix)</td>
<td>Next higher authority to whom the authority in column 2 is immediately subordinate</td>
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</tr>
<tr>
<td><strong>Director, Senior Administrative Grade Officers (other than Director), Junior Administrative Grade Officers</strong></td>
<td>All classes of non-gazetted Railway servants</td>
<td>Full powers in respect of non-gazetted staff placed under their control (except that only Appointing Authority or above will impose penalties under clauses (vii), (viii) and (ix))</td>
<td>Next higher authority to whom the authority in column 2 is immediately subordinate</td>
<td></td>
</tr>
<tr>
<td><strong>Senior Scale Officers</strong></td>
<td>All classes of non-gazetted Railway Servants</td>
<td>(a) Penalties specified in clauses (i) to (iv) and suspension (b) Penalties specified in clauses (vii) to (ix)</td>
<td>Next higher authority to whom the authority in column 2 is immediately subordinate</td>
<td></td>
</tr>
<tr>
<td><strong>Officers in Junior Scale or in Group ‘B’ (Gazetted)</strong></td>
<td>All classes of non-gazetted Railway Servants</td>
<td>(a) Penalties specified in clauses (i) to (iv) and suspension (b) Penalties specified in clauses (vii) to (ix)</td>
<td>Next higher authority to whom the authority in column 2 is immediately subordinate</td>
<td></td>
</tr>
</tbody>
</table>

**RAILWAY RECRUITMENT BOARDS**

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</thead>
<tbody>
<tr>
<td><strong>Chairman</strong></td>
<td>All classes of non-gazetted Railway servants</td>
<td>All penalties and suspension</td>
<td>Railway Board</td>
<td></td>
</tr>
</tbody>
</table>

**RAILWAY RATES TRIBUNAL**

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</thead>
<tbody>
<tr>
<td><strong>Chairman</strong></td>
<td>All classes of non-gazetted Railway servants</td>
<td>All penalties and suspension</td>
<td>Railway Board</td>
<td></td>
</tr>
<tr>
<td>Sl.No.</td>
<td>Authority empowered to place a Railway servant under suspension or to impose penalties under Rule 6</td>
<td>Class of Railway servants over whom disciplinary powers can be exercised</td>
<td>Nature of penalties mentioned in rule 6 which the authority in Column 2 is empowered to impose on Railway servants mentioned in corresponding entries in Column 3 and powers of that authority to place them under suspension</td>
<td>Appellate Authority</td>
</tr>
<tr>
<td>-------</td>
<td>---------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>1</td>
<td>Senior Supervisors Incharge with Grade Pay of ₹4200 and above. (Described as Supervisors In-charge by the Railway Administration for this purpose)</td>
<td>All staff who are three grades (Grade Pay) below and lower than the Disciplinary Authority</td>
<td>Penalties specified in clauses (i) to (iv) (no such power can be exercised where inquiry under sub-rule [2] of rule 11 is required) and suspension subject to report to Divisional Officer or Assistant Officers (Junior Scale and Group ‘B’ Gazetted)</td>
<td>Officer</td>
</tr>
</tbody>
</table>

Note:-
1. The Railway Board may impose any of the penalties specified in rule 6 on all non-gazetted Railway servants employed in the offices mentioned in this Schedule and place them under suspension.
2. The penalty of compulsory retirement or removal or dismissal from service shall be imposed only by the Appointing Authority or an authority of equivalent rank or a higher authority.

SCHEDULE – II
(See rule 4 and sub-rule (2) of rule 7)
Schedule of Disciplinary powers and powers of suspension of different grades of Railway Officers and Senior supervisors in respect of non-gazetted staff of Zonal Railways, Chittaranjan Locomotive Works, Diesel Locomotive Works, Integral Coach Factory, Rail Wheel Factory, Metro Railway (Kolkata), Diesel Loco Modernisation Works (Patiala), Rail Coach Factory (Kapurthala), Railway Electrification Projects and Metropolitan Transport Projects (Railways).
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</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Assistant Officers (Junior Scale and Group ‘B’ (Gazetted))</td>
<td>All staff with Grade pay of up to and including ₹ 2400/-</td>
<td>Penalties specified in clauses (i) to (v) and suspension. Also Penalty specified in clause (vi) on staff with Grade Pay of upto and including ₹ 1650/- only.</td>
</tr>
<tr>
<td>3</td>
<td>Senior Scale Officers and Assistant Officers (Junior Scale and Group ‘B’ (Gazetted) holding independent charge</td>
<td>All staff with Grade Pay of up to and including ₹ 2800/-</td>
<td>Penalties specified in clauses (i) to (vi) and suspension</td>
</tr>
<tr>
<td>4</td>
<td>Junior Administrative Grade Officers and Senior Scale Officers holding independent Charge or In-charge of a Department in the Division</td>
<td>All classes of non-gazetted staff</td>
<td>Penalties specified in clauses (i) to (vi) and suspension</td>
</tr>
<tr>
<td>5</td>
<td>Additional Divisional Railway Managers in relation to the Departments attached to them or Divisional Railway Managers</td>
<td>All classes of non-gazetted staff</td>
<td>Penalties specified in clauses (i) to (vi) and suspension</td>
</tr>
<tr>
<td>6</td>
<td>Senior Administrative Grade Officers in the Zonal Railways’ Head Quarters in Pay Band-4 with Grade Pay ₹ 10,000/- including Principal Heads of Departments in pay Band-4 with Grade Pay ₹ 12,000</td>
<td>All classes of non-gazetted staff</td>
<td>Penalties specified in clauses (i) to (vi) and suspension</td>
</tr>
<tr>
<td>7</td>
<td>Additional General managers in relation to Departments attached to them or Chief Administrative Officers or General Managers.</td>
<td>All classes of non-gazetted staff</td>
<td>Penalties specified in clauses (i) to (vi) and suspension</td>
</tr>
<tr>
<td>8</td>
<td>Railway Board</td>
<td>All classes of non-gazetted staff</td>
<td>Penalties specified in clauses (i) to (vi) and suspension</td>
</tr>
</tbody>
</table>

Note:-
(1) An Appointing authority or an authority of equivalent rank or any higher authority shall be competent to impose penalties specified in clauses (vii),(viii) and (ix) of rule 6.
(2) Where the post of appellate authority as shown in column 5 is vacant, then, in that case, the next higher authority shown in the row just below that authority shall be the appellate authority.

(3) The appointing authority or an authority of equivalent rank or any higher authority who is competent to impose the penalty of dismissal or removal or compulsory retirement from service, may also impose any lower penalty.

Sd/-
V.K.Gupta
Secretary, Railway Board

Note:- Principal rules were published vide notification number S.O.3181, dated the 14th September, 1968 and subsequently amended vide numbers.

<table>
<thead>
<tr>
<th>No.</th>
<th>Notification/Order Details</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>S.O.No.1531 dated the 26th April, 1969</td>
</tr>
<tr>
<td>2</td>
<td>S.O.No.1925 dated the 8th May, 1971</td>
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<tr>
<td>3</td>
<td>S.O.No.2501 dated the 3rd July, 1971</td>
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<td>4</td>
<td>S.O.No.5078 dated the 6th November, 1971</td>
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<td>5</td>
<td>S.O.No.4050 dated the 30th October, 1971</td>
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<td>6</td>
<td>S.O.No.5264 dated the 4th December, 1971</td>
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<td>7</td>
<td>S.O.No.9467 dated the 8th April, 1972</td>
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<td>8</td>
<td>S.O.No.3918 dated the 25th November, 1972</td>
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<td>9</td>
<td>Notification No. E(D&amp;A)69 RG 6-9 dated the 5th February, 1973</td>
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<td>10</td>
<td>S.O.No.2897 dated the 6th October, 1973</td>
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<td>S.O.No.1413 dated the 14th May, 1977</td>
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<td>12</td>
<td>S.O.No.2193 dated the 29th July, 1978</td>
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<td>13</td>
<td>S.O.No.364 dated the 23rd December, 1978</td>
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<td>14</td>
<td>Notification No. E(D&amp;A)77 RG 6-30 dated the 7th April, 1978</td>
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<td>S.O.No.3057 dated the 8th September, 1979</td>
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<td>16</td>
<td>S.O.No.3777 dated the 17th November, 1979</td>
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<td>17</td>
<td>S.O.No.3990 dated the 8th December, 1979</td>
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<td>18</td>
<td>S.O.No.143 dated the 19th January, 1980</td>
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<td>S.O.No.441 dated the 23rd February, 1980</td>
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<td>20</td>
<td>Notification No. E(D&amp;A)81 RG 6-72 dated the 31st August, 1982</td>
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<td>21</td>
<td>GSR No. 982 dated the 17th December, 1983</td>
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<td>22</td>
<td>GSR NO. 632 dated the 23rd June, 1984</td>
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<td>23</td>
<td>S.O.No.1822 dated the 27th April, 1985</td>
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<td>24</td>
<td>S.O.No.5667 dated the 6th July, 1985</td>
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<td>25</td>
<td>GSR No.667 dated the 22nd February, 1986</td>
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<td>26</td>
<td>GSR No.241 dated the 4th April, 1987</td>
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<td>27</td>
<td>GSR No.708 dated the 19th September, 1987</td>
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<td>28</td>
<td>GSR No.869 dated the 21st November, 1987</td>
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<td>29</td>
<td>GSR No.420 dated the 21st May, 1988</td>
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<td>30</td>
<td>GSR No.739 dated the 17th September, 1988</td>
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<td>31</td>
<td>GSR No.850 dated the 11th November, 1989</td>
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<td>32</td>
<td>GSR No.900 dated the 2nd December, 1989</td>
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<td>33</td>
<td>GSR No.734 dated the 8th December, 1990</td>
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<td>34</td>
<td>GSR No.723 dated the 1st December, 1990</td>
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<tr>
<td>35</td>
<td>Notification No. E(D&amp;A)91 RG 6-42 dated the 8th June, 1991</td>
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<td>36</td>
<td>GSR No.568 dated the 5th October, 1991</td>
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<td>37</td>
<td>GSR No.86 dated the 22nd February, 1992</td>
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<td>38</td>
<td>GSR No.504 dated the 14th November, 1989</td>
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<td>39</td>
<td>Notification No. E(D&amp;A)92 RG 6-148 dated the 9th November, 1992</td>
</tr>
<tr>
<td>40</td>
<td>GSR No.63 dated the 30th January, 1993</td>
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<tr>
<td>41</td>
<td>GSR No.327 dated the 16th July, 1994</td>
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<tr>
<td>42</td>
<td>GSR No.106 dated the 6th June, 1998</td>
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</table>
Copy of Board’s letter No. 2011/E[Sports]/4[1]/1/Policy Clarifications dated 27.01.2011 is published for information, guidance and necessary action. Board’s letter dated 31.12.2010 quoted therein was circulated under Serial Circular No. 09/2011.

Copy of Board’s letter No. 2011/E[Sports]/4[1]/1/Policy Clarifications dated 27.01.2011[RBE No.11/2011]

Sub: Inclusion of Assistant Sports Officer/Sports Officer in Trial Committee.


…

Ministry of Railways [Railway Board] have decided to revise the Para Nos. 8.1.6[iv] and 8.2.11.1[iii] of Board’s policy letter mentioned above, regarding inclusion of Assistant Sports Officer/Sports Officer in Trial Committees for recruitment against Sports quota through Talent Scouting and Open Advertisement. These paras shall now be read as under:

<table>
<thead>
<tr>
<th>Para No.</th>
<th>Existing Para</th>
<th>Revised As</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.1.6[iv] &amp; 8.2.11.1[iii]</td>
<td>Assistant Sports Officer/ Sports Officer of that game</td>
<td>Assistant Sports Officer/ Sports Officer</td>
</tr>
</tbody>
</table>

It is therefore, **not mandatory** for the Assistant Sports Officer / Sports Officer associated with the Trial Committees, to be from the game for which recruitment is to be done.

This also disposes Metro Railway/Kolkata’s letter No. MRSA/SPORTS/ RECRUITMENT dt. 13.01.2011.
Copy of Board’s letter No. 2010-E(LLL)/AT/USW/1 dated 27.1.2011 is published for information, guidance and necessary action.

Copy of Board’s ltr. No. 2010-E(LLL)/AT/USW/1 dated 27.1.2011 [RBE No.12/2011]]

Sub: MR’s Budget Pronouncement 2010-11 – Extension of Rashtriya Swasthya Bima Yojana (RSBY) to licensed porters, licensed vendors and licensed hawkers.

In pursuance of Hon’ble Minister of Railways’ announcement while introducing the Railway Budget 2010-2011 and in fulfillment of our corporate social responsibility, it is proposed to extend Rashtriya Swasthya Bima Yojana (RSBY) to licensed porters, licensed vendors and licensed hawkers belonging to the Above Poverty Line(APL) category who are from the unorganized sector and are socially challenged.

2. The objectives of the Rashtriya Swasthya Bima Yojana are to provide financial security to the unorganized sector workers belonging to Below Poverty Line (BPL) and their families from hospitalization related expenses, improve access to quality health care, provide beneficiaries the power of choice to select a health care provider and to provide a scheme which is simple to use for the end user and transparent.

2.1 The Rashtriya Swasthya Bima Yojana provides for smart card based cashless health insurance cover of ₹30,000/- per annum in case of hospitalization and certain day care procedures to a BPL family of five on a floater basis. Transportation charges are also covered upto a maximum of ₹1,000/- per annum with a limit of ₹100/- per hospital visit. Pre and post hospitalization expenses upto one day prior to hospitalization and upto five days from the date of discharge from the hospital are covered in the Yojana. All pre-existing diseases are covered from day one and there is no age limit on the enrolment of beneficiaries. A network of health care providers is created across India through empanelment based on defined criteria. Further details of the Rashtriya Swasthya Bima Yojana could be accessed from Ministry of Labour & Employment’s website: www.rsby.gov.in.

3. In the case of BPL licensed porters, licensed vendors and licensed hawkers not yet covered, Zonal Railways shall facilitate them for coverage under the existing scheme of RSBY being implemented by the concerned State Governments.

4. The guidelines for extension of Rashtriya Swasthya Bima Yojana to the licensed porters, licensed vendors and licensed hawkers belonging to the above poverty line group whose records are maintained by the Railways and who are not covered under BPL category have been prepared in consultation with the Ministry of Labour & Employment and are as under:-

(i) The Rashtriya Swasthya Bima Yojana is to be implemented through State Nodal Agencies set up to implement RSBY by the State Governments.

(ii) In the States where State Nodal Agency has not been set up, a body will be identified by the State Government which will act as State Nodal Agency for this purpose.

(iii) It has been decided that premium payable to be shared between the Railways and the beneficiaries would be in the ratio of 75:25. Railways’ contribution would be to a maximum of ₹565/- per family per annum or 75% of the annual premium, whichever is less. In addition to this, beneficiaries will be paying ₹30/- per family per year at the time of registration.
Railways are required to prepare the data of beneficiaries in the specified RSBY format on Division-basis. This is to enable the Railways to pay the premium to one authority even though the beneficiaries will be spread over one or more districts.

Zonal Railways will have to make advance payment of the full premium for one year for all the beneficiaries to the State Nodal Agency which will pass that on to the Insurance Company selected through open bidding by the State Nodal Agency. Besides 75% of the premium being borne by the Railway, it would be Railways’ responsibility to collect the balance share of 25% from the beneficiaries. Insurance companies will enroll beneficiaries and issue Smart Cards after receipt of advance premium.

Beneficiaries will have to pay a small charge of ₹30/- per family per year as registration/renewal fee in addition to their share of 25% of the premium. The registration fee will be collected by the Insurance Company at the time of enrolment directly from the beneficiaries.

Once enrolled in the scheme, beneficiaries of Railways will be able to get the benefits of the scheme across India in all the empanelled hospitals.

Key Field Officers have to be nominated on Divisions and a Coordination Officer has to be nominated at the Zonal level from the Commercial Department.

A workshop on RSBY would be organized in New Delhi inviting Key Field Officers from the Division and the Coordination officers from the Zonal headquarters to create awareness about the Yojana.

The Insurance Company/State Nodal Agency will also conduct wide awareness generation programmes during pre and post enrolment period. Railways may nominate officers from headquarters and divisions to attend such awareness programmes/workshops so that they are able to spread awareness amongst railway staff which is essential for proper implementation of the scheme.

5. The expenditure on payments made by the Railways and the contributions received from the vendors/porters etc under Rashtriya Swasthya Bima Yojana shall be accounted for under the following heads in Abstract K – Miscellaneous Working Expenses:

* Minor Head : 600 – Other Expenses
* Sub Head : 660 – Rashtriya Swasthya Bima Yojana
* Detailed heads : 661 – Premium towards Rashtriya Swasthya Bima Yojana
* Detailed Heads : 662 – Other Expenses
  : 663 Credits for contributions paid by beneficiaries to RSBY

An advance Correction Slip to introduce these accounts heads in the expenditure classification is being issued separately.

6. Necessary action may be taken to provide funds in the Revised Estimates/Budget Estimates for implementation of the scheme.

7. Ministry of Railways desire that this scheme be implemented for the eligible beneficiaries and compliance reported to the Ministry.

1. This issues with the concurrence of Finance and Accounts Directorates of the Ministry of Railways.

**SERIAL CIRCULAR No.17/2011**

No. SCR/P-HQ/Ruling/O/880   Dated:28-02-2011

No. P[R]381/I

Copy of Board’s letter No PC-III/2000/GIS/2 dated 31.1.2011/01.02.2011 is
published for information, guidance and necessary action. Board’s letter dated 05.01.10 quoted therein was circulated under Serial Circular No. 08/2010.


... In continuation of this Ministry’s letter No.PC-III/2000/GIS/2 dated 05.01.2010, a copy of O.M.No. 7 (2)/EV/2010 dated 31.01.2011 of the Ministry of Finance, Department of Expenditure on the above subject is forwarded herewith for information and necessary action.

***

Copy of Ministry of Finance, Department of Expenditure’s OM No. No. 7 (1)/EV/2010 dated 31.01.2011


... The undersigned is directed to refer to this Ministry’s O.M. No. 7(2)/EV/2009 dated 29th December, 2009 forwarding therewith Tables of Benefits under CGEGIS for the year 2010. New Tables of Benefits for the savings fund of the Scheme based on a subscription of ₹10 per month from 1.1.1982 to 31.12.1989 and ₹15 per month w.e.f. 1.1.1990 onwards have been prepared for the year 2011 and a copy of the table is enclosed. Another Table of Benefits for the savings fund based on a subscription of ₹10 per month for those employees who had opted out of the revised rates of subscription w.e.f. 1.1.1990 have also been drawn up for the year 2011 and a copy of that table is also enclosed. The amounts in the Tables have been worked out on the basis of interest @ 10% per annum (compounded quarterly) for the period from 1.1.1982 to 31.12.1982, 11% per annum (compounded quarterly) w.e.f. 1.1.1983 to 31.12.1986, 12 % per annum (compounded quarterly) w.e.f. 1.1.1987 to 31.12.2000, 11% per annum (compounded quarterly) w.e.f. 1.1.2001 to 31.12.2001, 9.5% per annum (compounded quarterly) w.e.f. 1.1.2002 to 31.12.2002 and 9.0% per annum (compounded quarterly) w.e.f. 1.1.2003 to 31.12.2003 and 8% per annum (compounded quarterly) w.e.f. 1.1.2004 onwards. The mortality rate under the Scheme has been taken as 3.75 per thousand per annum upto 31.12.1987 and 3.60 per thousand per annum thereafter in both the cases. While calculating the amount it has been assumed that the subscription has been recovered or will be recovered from the salary of the month in which a member ceases to be in service failing which it should be deducted from accumulated amounts payable.

2. In its application to the employees of Indian Audit and Accounts Department this Office Memorandum issues in consultation with the Comptroller and Auditor General of India.
<table>
<thead>
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<th>Date</th>
<th>Jan</th>
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<th>Mar</th>
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</table>

**Note:**

- Interest is compounded quarterly.
- Contribution @ Rs. 10/- per month.

**Central Government Employee Group Insurance Scheme 1980**


Sub: Recommendations of the 6th Central Pay Commission-
Encashment of Leave on Average Pay [LAP] while availing Privilege Pass/PTO.

Attention of the Zonal Railways etc. is invited to clause [3] of Rule 540-A of R-I/1985 Edition which, inter-alia, stipulates that successive encashment of LAP cannot be made before a minimum period of two years has elapsed.

2. The matter regarding defining the two years period for the above purpose was under consideration of the Board and it has been decided that the period of two years for the purpose of successive encashment of LAP shall be w.r.t. a two year block, the first one commencing from 1.9.2008 and ending on 31.8.2010 w.r.t. the outward journey performed. The next block would commence from 1.9.2010 and end on 31.8.2012 and successive blocks would follow similar pattern.


Ref: This office letter of even number dated 01.11.2006[RBE No. 164/2006] and 12.03.2007 [RBE No. 37/2007]

The procedure for recruitment of staff to erstwhile Group ‘D’ posts [enhanced to Pay Band-1, Grade Pay 1800] issued vide letters under reference, has been reviewed by Railway Board and it has now been decided that in partial modification of instructions
contained in the letter quoted above, recruitment procedure will now consist of written test followed by PET [Physical Efficiency Test] of candidates found successful in written test.

Amendment may be issued for the on-going recruitment for which notification has been issued in December, 2010 regarding change in the examination pattern and the last date of receipt of applications be extended by another 30 [thirty] days beyond the present prescribed closing date for receipt of application.

Schedule of dates for written examination will be centrally coordinated and detailed procedure will be issued separately.

SERIAL CIRCULAR No.20/2011
PAY COMMISSION CIRCULAR No.247
No. SCR/P-HQ/Ruling/O/823 Dated:28-02-2011
No. P[R]53/IV

Copy of Board’s letter No. PC-V/2009/A/DA/1 dated 03.02.2011 is published for information, guidance and necessary action. Board’s letters dated17.11.2008 and30.10.2009 quoted therein were circulated under Serial Circular Nos.196/08 and 175/09, respectively.

Copy of Board’s ltr. No. PC-V/2009/A/DA/1 dated 03.02.2011 [RBE No.17/2011] [PCVI/247]

**Sub: Rates of Dearness Allowance applicable w.e.f. 01.01.2010 and 1.7.2010 to the Railway employees continuing to draw their pay in the pre-revised scale.**

***

In continuation of Ministry of Railway’s letter of even Number dated 30.10.2009, [PC-VI/156, RBE No.195/2009] revising rates of Dearness Allowance w.e.f. 01.07.2009 in respect of Railway Servants who continue to draw their pay and emoluments in the pre-revised scales of pay [5th CPC scale], the rates of Dearness Allowance admissible to these category of employees shall be enhanced from the existing 73% to 873% w.e.f. 01.01.2010 and 87% to 103% w.e.f. 1.7.2010. All other conditions as laid down in the board’s letter dated 17.11.2008 will continue to apply.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.
Copy of Board’s letter No. E(W)2008/PS 5-1/38 dated 03.02.2011 is published for information, guidance and necessary action.

Copy of Board’s letter No. E(W)2008/PS 5-1/38 dated 03.02.2011 [RBE No.18/2011]

Sub: Revised travel entitlements of gazetted officers on duty passes, privilege passes and post retirement complimentary passes.

Consequent upon revision of Pay Scales on the basis of decision of the Government on the recommendations of the 6th Central Pay Commission, the question of revision of existing entitlements for travel on duty passes, privilege passes/PTOs and post-retirement complimentary passes in the case of gazetted officers has been under consideration of this Ministry.

2. The matter has been examined and the President is pleased to decide that the entitlements of different categories of gazetted officers for travel on (i) duty and (ii) privilege passes/PTOs and post retirement complimentary passes shall be as per Annexure-1 and 2 respectively.

3. In all other respects, the extant provisions of the Railway Servants (Pass) Rules, 1986 (Second Edition, 1993) will continue to apply.


5. The revised entitlements would take effect from 06-01-2011.

6. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.
## TRAVEL ENTITLEMENTS ON DUTY FOR GAZETTED OFFICERS

<table>
<thead>
<tr>
<th>Status</th>
<th>Pay Scale/Grade</th>
<th>Pay</th>
<th>Type of Duty Pass</th>
<th>Revised Entitlements</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRB, Board Members including FC and officers who are equal in grade and status and Chief Commissioner for Railway Safety</td>
<td>80000</td>
<td>GOLD PASS</td>
<td>Gold Pass holder while traveling with members of his/her family is entitled to travel in any class over Indian Railways. <strong>NOTE:</strong> While traveling with family the holder of a Gold Pass may have: [a] not more than two berths in First AC Class and two berths in AC Sleeper/First Class; or [b] not more than four berths in AC Sleeper/First Class; or [c] First AC coupe [2 berths] even when traveling alone and can also take his/her family members in the coupe. Permitted to carry a dog in case First AC/First Class coupe is allotted exclusively.</td>
<td>First AC Coupe even while traveling alone and can take his/her family members in the Coupe or Four berths in 2-AC Class</td>
</tr>
<tr>
<td>GMs and other officers who directly report to Railway Board</td>
<td>75500-80000</td>
<td>GOLD PASS</td>
<td>Alone in any class or Along with his/her family in any class other than First AC Class or Along with his/her family in First AC Class on payment of 1/3rd of difference of fare between 1st AC Class and AC Sleeper Class for his/her family or One berth in First AC Class for the pass holder and AC Sleeper Class for his/her family subject to reserving a maximum number of four berths.</td>
<td>One berth in First AC Class for self and one extra berth for the eligible family member on payment of 1/3rd of difference of fare between 1st AC Class and AC Sleeper Class for his/her family or One berth in First AC Class for self and one berth in 2nd AC Class for the eligible family member or Two berths in 2-AC Class or Four berths in 3-AC Class</td>
</tr>
<tr>
<td>Officers in HAG</td>
<td>67000-79000</td>
<td>SILVER PASS</td>
<td>Alone in any class or Along with his/her family in any class other than First AC Class</td>
<td>One berth in First AC Class for self and one额外 berth for the eligible family member on payment of 1/3rd of difference of fare between 1st AC Class and AC Sleeper Class for his/her family or One berth in First AC Class for self and one berth in 2nd AC Class for the eligible family member or Two berths in 2-AC Class or Four berths in 3-AC Class</td>
</tr>
<tr>
<td>Officers in SAG</td>
<td>10,000</td>
<td>SILVER PASS</td>
<td>Alone in any class or Along with his/her family in any class other than First AC Class</td>
<td>One berth in First AC Class for self and one extra berth for the eligible family member on payment of 1/3rd of difference of fare between 1st AC Class and AC Sleeper Class for his/her family or One berth in First AC Class for self and one berth in 2nd AC Class for the eligible family member or Two berths in 2-AC Class or Four berths in 3-AC Class</td>
</tr>
<tr>
<td>Officers in Selection Grade</td>
<td>8700</td>
<td>BRONZE PASS &amp; First ‘A’ Pass holders</td>
<td>Alone in any class or Along with his/her family in any class other than First AC Class</td>
<td>One berth in First AC Class for self and one extra berth for the eligible family member on payment of 1/3rd of difference of fare between 1st AC Class and AC Sleeper Class for his/her family or One berth in First AC Class for self and one berth in 2nd AC Class for the eligible family member or Two berths in 2-AC Class or Four berths in 3-AC Class</td>
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<tr>
<td>Status</td>
<td>Pay Scale/ Grade Pay</td>
<td>Mail /Express Trains</td>
<td>Rajdhani Express Trains</td>
<td>Shatabdi Exp.</td>
</tr>
<tr>
<td>-----------------------------</td>
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</tr>
<tr>
<td>CRB, Board Members</td>
<td>80000</td>
<td>Two berths in First AC Class and extra berths in First AC Class for travel of eligible family members on payment of 1/3rd of difference of fare between 1st AC Class and 2nd AC Class</td>
<td>Two berths in First AC Class Or Two berths in 2- AC Class Or Four berths in 3-AC Class</td>
<td>2 Seats in Executive Class or Chair Car</td>
</tr>
<tr>
<td>GMs and equivalent officers</td>
<td>75500-80000</td>
<td>One berth in First AC Class for self. For travel of spouse, one extra berth on payment of 1/3rd of difference of fare between 1st AC Class and AC Sleeper Class Or In any class other than First AC Class Or In First AC Class on payment of 1/3rd of difference of fare between 1st AC Class</td>
<td>One berth in I-AC Class for self. For travel of spouse, one extra berth on payment of 1/3rd of difference of fare between 1st AC Class and 2-AC Class of Rajdhani Express Train Or 2 berths in First AC Class on payment of 1/3rd of difference of fare between</td>
<td>2 Seats in Executive Class or Chair Car</td>
</tr>
</tbody>
</table>

NOTE:

[1] All officers can travel on duty in 1st AC Class of Mail/Express Trains on payment of 1/3rd of difference of fare between 1st AC Class and AC Sleeper Class.

[2] Entitlement on Duty is subject to a maximum of 4 berths/seats

[3] Entitlement on higher class includes lower class travel as per train accommodation

[4] Existing provision regarding Attendant shall continue to apply.

ANNEXURE -2

Entitlements on Privilege/Post Retirement Complimentary Pass in the case of Gazetted Officers
<table>
<thead>
<tr>
<th>Classification</th>
<th>1st AC Class and 2-AC Class of Rajdhani Express Train</th>
<th>1st AC Class and 2-AC Class of Rajdhani Express Train</th>
</tr>
</thead>
<tbody>
<tr>
<td>Officers in HAG</td>
<td>In any class other than First AC Class</td>
<td>1 berth in I-AC Class on payment of 1/3rd of difference of fare between 1st AC Class and 2-AC Class</td>
</tr>
<tr>
<td>SAG Officers drawing pay of ₹51,850/- and above in the Pay Band [Excluding Grade Pay]</td>
<td>OR In First AC Class on payment of 1/3rd of difference of fare between 1st AC Class and AC Sleeper Class</td>
<td>OR In First AC Class on payment of 1/3rd of difference of fare between 1st AC Class and 2-AC Class</td>
</tr>
<tr>
<td>Officers in SAG with more than 5 years service in the grade</td>
<td>In any class other than First AC Class</td>
<td>2 berths in 2-AC Class OR 4 berths in 3-AC Class</td>
</tr>
<tr>
<td>Officers in SAG with more than 3 years service but less than 5 years in the grade</td>
<td>OR In First AC Class on payment of 1/3rd of difference of fare between 1st AC Class and 2-AC Class</td>
<td>OR In First AC Class on payment of 1/3rd of difference of fare between 1st AC Class and 2-AC Class</td>
</tr>
<tr>
<td>All other SAG, Selection Grade Officers, JAG Officers with more than 3 years service in the grade and Officers in the Grade Pay of ₹6,600 and above and drawing pay of ₹26,600/- and above [Excluding Grade Pay]</td>
<td>In any class other than First AC Class</td>
<td>2 berths in 2-AC Class OR 4 berths in 3-AC Class</td>
</tr>
<tr>
<td>All other Group- A &amp; B Gazetted Officers</td>
<td>OR In First AC Class on payment of 1/3rd of difference of fare between 1st AC Class and 2-AC Class</td>
<td>OR In First AC Class on payment of 1/3rd of difference of fare between 1st AC Class and 2-AC Class</td>
</tr>
</tbody>
</table>

NOTE: [1] Entitlement on higher class includes lower class travel as per train accommodation
[2] With regard to facility of Attendant/Companion, existing orders shall continue to apply.
Copy of Board’s letter No.E[NG]-2004/CFP/8 dated 04.02.2011 is published for information, guidance and necessary action. Board’s letter dated 04.07.2005 quoted therein was circulated under Serial Circular No.119/2005.

Copy of Board’s letter No. E[NG]-2004/CFP/8 dated 04.02.2011 [RBE No.19/2011]

**Sub:Procedure for conducting typewriting test on computers.**

In terms of this Ministry’s letter of even number dated 04.07.2005, in case of promotion of an employee from Group ‘D’ [now paced in Group ‘C’ in Grade Pay ₹1800] to Group ‘C’ in the ministerial cadre and promotion of Clerks as Sr. Clerks against LDCE/ Graduate quota, typewriting skills are required to be tested on Personal Computers [PCs] at the speed of 40 words per minute [w.p.m.] in English or 35 words per minute [w.p.m.] in Hindi with the stipulation that editing tool for correcting the mistakes in the typed matter may be allowed to function. It was also decided that in case of difficulty in conducting the test on computers, the existing procedure for conducting the typewriting test on typewriters at the speed of 30 w.p.m. in English and 25 w.p.m. in Hindi will remain in force.

2. Pursuant to certain modifications carried out in the procedure for conducting type test for those candidates who are recruited directly from open market through RRBs and also a demand raised by one of the Railways, the need of adopting these modifications in conducting typing test for promotees has also been experienced necessary. Accordingly, the matter has been considered by the Board and it has been decided that para 7[i] & 7[ii] including the note given below it, of the annexure to Board’s letter ibid, may be modified as under:

[i] The minimum speed may be fixed at 30 w.p.m. in English and 25 w.p.m. in Hindi for the typing test to be conducted on both Manual typewriters and Personal Computers.

[ii] 5% mistakes of the total words typed may be ignored and thereafter for every mistake corresponding words may be deducted from the total words typed for arriving at final speed.

For example:
For a typing test of 10 minutes:

5% mistakes of total words typed are ignored.

| Total strokes typed | : | 1600 |
Words typed : 1600/5 = 320
Mistakes : 19
Ignorable mistakes : 5% of 320 = 16
Remaining mistakes : 19-16 = 3
Mistakes to be deducted for arriving at net words typed : 320-[3x10]=290
As per formula : No. of total words typed – [No. of mistakesx10] / Time
Speed per minute : 290/10 = 29

[iii] Use of editing tools for correcting the mistakes of the typed matter should not be permitted in case typing test is conducted on computer if the candidate opts to type at speed of 25 w.p.m. in Hindi and 30 w.p.m. in English. This function should be disabled before conducting the typing test.

[iv] In case, typewriting skills are tested on Personal Computers[PCs] at the speed of 40 w.p.m. in English and 35 w.p.m. in Hindi, the use of editing tool for correcting the mistakes may be permitted to function as per procedure in vogue but the benefit of ignoring of 5% mistakes will not be allowed.

3. It has also been decided that the procedure as revised above will be applicable from the date of issue of this letter.

[This also disposes of W.C. Railway’s letter NO. WCR/ka.HQ/Confd/Typing Test dt. 22.07.2010]

SERIAL CIRCULAR No.23/2011
No. SCR/P-HQ/Ruling/O/933 Dated: 28-02-2011
No. P[R]535/VIII

Copy of Board’s letter No.E[NG]I-1999/PM7/17 dated 04.02.2011 is published for information, guidance and necessary action. Railway Board vide their letter dated 12.8.2002 [SC No. 186/02] revised the qualification of Matriculation to ITI/Act Apprenticeship pass or 10+2 in Science stream for appearing in the selection for induction as Intermediate Apprentice Mechanics in the category of JE Gr.II in the pay scale of ₹5000-8000 in all departments wherever the system of induction of Inter Apprentice from serving employees is prevalent. However, in the case of existing staff in service as on 12.8.02 who were eligible with pre-revised qualification of Matriculation, were allowed to appear in two consecutive selections held after the issue of Board’s letter i.e. 23.06.03. [SC No. 122/03]. Now Board in their letter dated 04.02.2011 have allowed one more chance for selection of the employees against Intermediate Apprentices Quota for the post of Junior Engineers in G.P. ₹4200, who qualified in previous selection on cut off date i.e. 12.08.2002, with pre-revised qualification but could not be promoted due to non-availability of vacancies.
Copy of Board’s letter No. E[NG]I-1999/PM7/17 dated 04.02.2011 [RBE No.20/2011]

**Sub: Filling up of posts of JE-II in pre-revised grade ₹5000-8000 [PB-2/G.P. ₹4200 RSRP] – Selection against Intermediate Apprentices Quota – Allowing one more chance for selection of the staff with pre-revised qualification.**

The matter has been considered by the Board in the light of deliberations held in the meeting of DC-JCM and it has been decided to allow one more chance as the last opportunity for selection of the employees against Intermediate Apprentices Quota for the post of Junior Engineers in G.P. ₹4200, who qualified in previous selection on cut off date i.e. 12.08.2002, with pre-revised qualification but could not be promoted due to non-availability of vacancies.

**SERIAL CIRCULAR No.24/2011**

**PAY COMMISSION CIRCULAR No.248**

**No. SCR/P-HQ/Ruling/O/904**
**Dated:28-02-2011**
**No. P[R]420/VI**

Copy of Board’s letter No.E[P&A]-2008/CPC/LE-8 dated 08.02.2011 is published for information, guidance and necessary action. Board’s letter dated 04.10.2010 quoted therein was circulated under Serial Circular No. 142/2010.


**Sub: Child Care Leave to female railway employees- Clarification regarding**
**Ref: This office letter of even number dated 04.10.2010.**

Subsequent to issue of the instructions contained in Board’s above referred letter regarding Child Care Leave [CCL], the following clarifications are issued in pursuance to the clarifications issued by the Department of Personnel & Training vide their OM No. 13018/1/2010-Estt.[Leave] dated 30.12.2010:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Point</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Whether Leave Average Pay availed for any purpose can be converted into Child Care Leave? How should applications where the purpose of availing leave has been indicated as 'Urgent Work' but the applicant claims to have utilized the leave for taking care of the needs of the child, be</td>
<td>Child Care Leave is sanctioned to women employees having minor children, for rearing or for looking after their needs like examination, sickness etc. Hence Leave Average Pay -availed specifically for this purpose only should be converted.</td>
</tr>
<tr>
<td></td>
<td>Question</td>
<td>Answer</td>
</tr>
<tr>
<td>---</td>
<td>--------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>2</td>
<td>Whether all Leave on Average Pay availed irrespective of number of days i.e. less than 15 days, and number of spells can be converted? In cases where the CCL spills over to the next year (for example 30 days CCL from 27th December), whether the Leave should be treated as one spell or two spells?</td>
<td>No. As the instructions contained in this office letter dated 04.10.2010 ibid have been given retrospective effect, all the conditions specified therein would have to be fulfilled for conversion of the Leave on Average Pay into Child Care Leave. In cases where the leave spills over to the next year, it may be treated as one spell against the year in which the leave commences.</td>
</tr>
<tr>
<td>3</td>
<td>Whether those who have availed Child Care Leave for more than 3 spells with less than 15 days can avail further Child Care Leave for the remaining period of the current year?</td>
<td>No. As per the instructions contained in this office letter dated 04.10.2010 ibid, Child Care Leave may not be granted in more than 3 spells. Hence CCL may not be allowed for more than 3 times irrespective of the number of days or times Child Care Leave has been availed earlier. Past cases may not be reopened.</td>
</tr>
<tr>
<td>4</td>
<td>Whether Encashment of Leave admissible in terms of Rule 540-A Indian Railway Establishment Code I, Volume, 1985 Edition can be availed during Child Care Leave?</td>
<td>The benefit of encashment of Leave on Average Pay admissible in terms of Rule 540-A Indian Railway Establishment Code, Volume I, 1985 Edition cannot be availed during Child Care Leave as Child Care Leave is granted for the specific purpose of taking care of a minor child for rearing or for looking after any other needs of the child during examination, sickness etc.</td>
</tr>
</tbody>
</table>

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

**SERIAL CIRCULAR No.25/2011**
No. SCR/P-HQ/Ruling/O/933 Dated:28-02-2011
No. P[R]535/VIII
Copy of Board’s letter No.PC-V/2010/MACP/7/ECR dated 10.2.2011 is published for information, guidance and necessary action. Board’s letters dated 11.09.08 and 10.06.09 quoted therein were circulated under Serial Circular Nos. 110/08 and 85/09, respectively. In response to clarification sought vide this office letter No.SCR/P/HQ/Ruling/O/933 dated 23-12-10 [copy enclosed] as to whether the non-functional promotions earned from Goods Guard with GP 2800 to Sr. Goods Guard with GP 4200 is to be counted as a promotion for the purpose of grant of benefits of financial upgradation under MACPS or otherwise, Board have replied that the placement/grant of higher Grade Pay from Goods Guard to Sr. Goods Guard on Non-functional basis should be reckoned as upgradation for the purpose of MACP Scheme.

Copy of Board’s letter No. PC-V/2010/MACP/7/ECR dated 10.2.2011

Sub: Grant of MACPS benefit to Guards category – clarification regarding.

With reference to the letter above, it is stated that the matter has been examined in consultation with Department of Personnel & Training and it is clarified that every financial upgradation is to be counted as upgradation and offset against the financial upgradation under MACPS in terms of Board’s letter dt. 10.6.09 [RBE No. 101/2009]. Therefore, the placement/grant of higher Grade Pay from Goods Guard to Sr. Goods Guard on Non-functional basis should be reckoned as upgradation for the purpose of MACP Scheme.

Further, the categories of Passenger Guard [5000-8000] & Sr. Passenger Guard [5500-9000] have been merged and allotted Grade Pay of ₹ 4200/- in PB-2 vide Board’s letter dt. 11.9.08 [RBE No. 108/2008]. In terms of Para-8 of the Board’s letter dt. 10.6.09 the promotion from Sr. Goods Guard to Passenger Guard should be counted for the purpose of MACPS and in terms of Para-5 of the said letter, the promotion from Passenger Guard to Sr. Passenger Guard should be ignored for MACPS. Therefore, an employee appointed as Goods Guard has earned following three promotions/financial upgradations till he reaches Mail/Express Guard, viz:-

[i] From Goods Guard to Sr. Goods Guard
[ii] From Sr. Goods Guard to Passenger Guard
[iii] From Sr. Passenger Guard to Mail /Express Guard [Passenger Guard to Sr. Passenger Guard to be ignored].

Thus, such employees are not entitled to any further financial upgradation under MACP scheme.

***

Copy of this office letter No.SCR/P/HQ/Ruling/O/933 Dated 23-12- 2010

Sub: Implementation of MACP Scheme

The posts in the category of Guards on Railways in V CPC / VI CPC is filled as under:

<table>
<thead>
<tr>
<th>V CPC scales</th>
<th>VI CPC scales</th>
</tr>
</thead>
</table>

Goods Guard /4500-7000  60% by General Selection 15% plus shortfall against General Selection by LDCE; & 25% plus shortfall against LDCE quota by DR
Selection (Rectt. grade)  PB-1[2800]  60% by General Selection; 15% plus shortfall against General Selection by LDCE; & 25% plus shortfall against LDCE quota by DR

Sr. Goods Guard /5000-8000  100% Promotion Non-Selection PB-2 4200]  100% Promotion

Passenger Guard /5000-8000  100% Promotion Selection PB-2 4200]  100% Promotion

Sr. Passenger Guard /5500-9000  100% Promotion Non-Selection

Mail /Express Guard /5500-9000  100% Promotion Non-election PB-2 4200]  100% Promotion

In this context, attention is invited to Board’s Notification No. PC-VI/2008/1/RSRP/1 dated 11.9.08 [RBE No. 108/2008] under which Schedules of Revised Scales of Pay Band and Grade Pay was published, including Traffic Running [para 3.2 Guards category]. There was no mention about Sr. Goods Guard with Grade Pay of ₹4200 in the hierarchy of Guards category in the above schedule. However, the erstwhile posts of Guards in the V CPC scales 5000-8000 and 5500-9000 are merged into one post carrying Grade Pay of ₹4200. Whereas in terms of Boards letter No. E[NG]-I-2008/PM1/15 dated 3.09.09 [RBE No. 161/09], the category of Sr. Goods Guard with GP 4200 still exists in the hierarchy of Guards category in pay Band 9300-34800.

As per the hierarchy, Goods Guards are promoted/placed in non-functional higher scale of Sr. Goods Guard with GP 4200 On placement/promotion in such higher scale of Sr. Goods Guard on non-functional basis their pay is fixed under under Rule 1313 FR22 [a][2] R-II in terms of Board letter No. PC-IV/93/JCM/DC/3 dated 20.04.04 [RBE No. 89/04] duly allowing the difference in Grade Pay ₹1400. However, on functional promotion to the post of Passenger Guard involving duties and responsibilities of greater importance though in the same Grade Pay, benefit of fixation of 3% is allowed under Rule 13 of RS[RP] Rules, 2008 [RBE 103/08].

Para 5 of Annexure I to Board’s letter dt. 10.6.2009(RBE No.101/2009) stipulates that promotions earned /upgradations granted under the ACP scheme in the past to those grades which now carry the same Grade Pay due to merger of pay scales /upgradations of posts recommended by the 6th CPC shall be ignored for the purpose of granting upgradations under MACPS.

While extending the benefit under MACPS a doubt has now arisen as to whether the non-functional placement/promotions earned from Goods Guard with GP 2800 to Sr. Goods Guard with GP 4200 is to be counted as a promotion for the purpose of grant of benefits of financial upgradation under MACPS or otherwise without assumption of duties/responsibilities of greater importance.

Board are requested to examine and issue necessary clarification in the matter early.

SERIAL CIRCULAR No.26/2011
No. SCR/P-HQ/Ruling/O/984 Dated: 28-02-2011
No. P[R]676/II

Copy of Board’s letter No.2011/E[Sports]/4[3]/4[Transfer Policy] dated 17.2.2011

Sub: Instructions for transfer of sportspersons recruited against sports quota, from one Railway/Unit/Division to another Railway/Unit/Division.

Ministry of Railways [Railway Board] have revised the existing policy on the subject matter and decided that in supersession to Board’s letter No. E[Sports]2002/Policy/TR/3 dated 27.11.2002 and all other circulars issued earlier on the subject matter, the following revised instructions shall be applicable in all Zonal Railways and Units for considering the transfer cases of sportspersons, recruited against sports quota, from one Railway/Unit/Division to another Railway/Unit/Division.

2.[i] : Eligibility conditions:-
[a] At least 5 years’ service on the Railway, including probation period; and
[b] Person should be a regular employee;

[ii] : Exceptions to the conditions as mentioned in Para 2[i] above can be made in the following circumstances:-

[a] When the spouse of the sportsperson is an employee of Central Government/State Government/Public Sector; and the sportsperson requests for transfer to the place of posting of the spouse;

[b] When a sportsperson has been afflicted with a serious physical and mental ailment rendering him/her unfit for competitive sports and he/she desires to be transferred to another place where better treatment facilities for the ailment, are available; and

[c] When sportspersons request for their transfers on mutual basis from one Railway/Division /Unit to another Railway/Division/Unit, provided both such employees are sportspersons.

3. Inter-Divisional/Unit transfers of sportspersons within the same Railway, shall be within the competence of General Manager of that Railway and will be decided only after his/her personal approval.

4. Inter-Railway transfers of sportspersons shall be considered at the personal level of General Manager and after his/her recommendation, referred to the Railway Board for final approval.

5. Railway Board, after the personal approval of Member[Staff], can grant relaxation in five years’ service condition as mentioned in Para 2[i][a] above, to the sportspersons having medal winning performance in the recognized international championships after joining the Railways on his/her request.
6. The general conditions governing request transfers, like, educational qualifications prescribed for recruitment to the category/post to which transfer has been sought for, assignment of bottom seniority etc., will apply in all cases of transfer of sportspersons on their own requests.

SERIAL CIRCULAR No.27/2011
No. SCR/P-HQ/Ruling/O/965   Dated:28-02-2011
No. P[R]411


Sub: Staff Benefit Fund – Continuance of benefits to staff receiving benefit of the MACP Scheme.
Ref: This office letter of even number dated 26.04.2010

Some of the Zonal Railways have sought clarification as to whether the staff in Grade Pay ₹ 1,800 and below and eligible for benefits of scholarship for higher education and relief of distress/sickness etc. under items I [i] [a] [2], I [i] [a] [3] and I [i] [d] [2] of this office letter dated 26.4.2010 are entitled for these benefits even after being placed in higher Grade Pay under the MACP Scheme.

2. The matter has been considered and it is clarified that since even after placement in higher Grade Pay under the MACP Scheme the employee continues to retain the classification of his/her basic post, such staff continue to be eligible for these benefits under SBF. The grant of these benefits shall, however, be subject to the staff in the lower Grade Pay being given precedence.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

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SERIAL CIRCULAR No.28/2011
No. SCR/P-HQ/Ruling/O/946   Dated: 10-03-2011
No. P[R]563/IX

Copy of Board’s letter No. E(NG)II-94/RR-1/29 dated 18.02.2011 is published for information, guidance and necessary action. Board’s letters dated 10.05.1999 and 03.02.2010 quoted therein were circulated under Serial Circular Nos. 145/99 and 31/2010, respectively.


Sub: Upper age limit for direct recruitment to Group ‘C’ and ‘D’ posts on the Railways.
Ref: Board’s letter of even number dated 03.02.2010 ( RBE
Attention is invited to this Ministry's letter under reference vide which the currency of the relaxation contained in letter of even number dated 10.05.1999 (RBE No.99/99) was extended for a period of one year i.e. up to 03-02-2011.

The matter has been reviewed and it has now been decided that this relaxation of 03 (three) years above the prescribed upper age limit for recruitment to all Group ‘C’ & ‘D’ posts including engagement of Substitutes may be extended further for a period of one year i.e. up to 03-02-2012. These orders take effect from 4.2.2011. Indents placed after 3.2.2011 may be suitably amended.

SERIAL CIRCULAR No.29/2011
No. SCR/P-HQ/Ruling/O/984 Dated:10 -03-2011
No. P[R]676/II

Copy of Board’s letter No.2011/E[Sports]/4[1]/1/Policy Clarifications dated 24.02.2011 is published for information, guidance and necessary action. Board’s letters dated 31.12.2010 and 17.02.2011 quoted therein were circulated under Serial Circular Nos. 09/2011 and 26/2011, respectively.

Copy of Board’s letter No. 2011/E[Sports]/4[1]/1/Policy Clarifications dated 24.02.2011 [RBE No.28/2011]Clarification/Corrigendum No. 6

Sub: Minimum service period required for Inter-Railway/Divisional transfer, as mentioned in Offer of Appointment to sportspersons for recruitment against Sports Quota.


Please refer to Para 3[iiv] of Annexure-V to Board’s policy letter mentioned above. As the minimum service required on the Railway for Inter-Railway /Divisional transfer has been reduced to 5 years from 10 years, vide Board’s letter No. 2011/E[Sports]/4[3]/4[Transfer Policy] dated 17.2.2011; the Para 3[iiv] of Annexure-V to Board’s policy letter referred above, may be revised and the word ‘ten’ as mentioned in second line of said para, be replaced with ‘five’.

SERIAL CIRCULAR No.30/2011
No. SCR/P-HQ/Ruling/O/946 Dated:10 -03-2011
No. P[R]563/IX

Copy of Board’s letter No. 2011/E[Sports]/4[1]/1/Policy Clarifications dated 23.02.2011 is published for information, guidance and necessary action. Board’s letter dated 31.12.2010 quoted therein was circulated under Serial Circular No. 09/2011.


Sub: Out-of-turn promotions to sportspersons on sports account – clarification regarding.

The issue of granting out-of-turn promotion to sportspersons, who after getting promotion in normal course i.e., on their seniority, again apply for out-of-turn promotion on the basis of sports achievements prior to such promotion; has been considered by the Railway Board.

In this connection, it is clarified that if any sportsperson applies for out-of-turn promotion on sports account, after getting promotion on his/her own seniority; for considering such cases as per Board’s policy letter referred above; the concluding day of last recognized sports achievement should not be more than one year old, from the date of his/her promotion on seniority.

This also disposes Western Railway’s letter No. Sports/65/OTP/C-C dt. 16.2.2011

SERIAL CIRCULAR No.31/2011
PAY COMMISSION CIRCULAR No.249
No. SCR/P-HQ/Ruling/O/866 Dated:17-03-2011
No. P[R]249/III


Sub: Children Education Allowance/Hostel Subsidy-Clarification regarding.

Please refer to Railway Board’s letter of even number dated 01.10.2008 followed by subsequent letters regarding revised policy instructions/clarifications on Children Education Allowance and Hostel Subsidy admissible to Railway Servants, based on the recommendations of Sixth Central Pay Commission.

2. Now, DOP&T vide Office Memorandum No.12011/08/2010-Estt.[AL] dated 30.12.2010 has issued certain clarification related to reimbursement of Children Education Allowance and Hostel Subsidy admissible to Government employees. The same is circulated herewith for guidance of all concerned.

***
Copy of DOP&T’s Office Memorandum No.12011/08/2010-Estt.[AL] dated 30.12.2010

Sub: Children Education Allowance Scheme – Clarification

Subsequent to issue of this Department OM No. 12011/32008-Estt (Allowance) dated 02/09/2008 and clarificatory OMs dated 11/11/2008, 23/11/2009 and OM No. 12011/16/2009-(Allowance) dated 13/11/2009 on the Children Education Allowance (CEA) Scheme, this Department has been receiving references from various Departments, seeking further clarifications.

The doubts raised are clarified as under:-

(i). Whether CEA is admissible to a Government Servant who ceases to be in

CEA/hostel subsidy shall be admissible till the end of the academic year in which
<table>
<thead>
<tr>
<th>Service due to retirement, discharge, dismissal or removal from service in the course of an academic year?</th>
<th>The Government servant ceased to be in service due to retirement, discharge, dismissal or removal from service in the course of an academic year. The payment shall be made by the office in which the Govt. servant worked prior to these events and will be regulated by the other conditions laid down under CEA scheme.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(ii). Whether Children of a Government servant who dies while in service are still eligible for reimbursement under the new CEA scheme?</td>
<td>If a Government servant dies while in service, the Children Education Allowance or hostel subsidy shall be admissible in respect of his/her children subject to observance of other conditions for its grant provided the wife/husband of the deceased is not employed in service of the Central Govt., State Government, Autonomous Body, PSU, Semi-Government Organization such as Municipality, Post Trust Authority or any other organization partly or fully funded by the Central Govt./State Governments. In such cases the CEA/Hostel Subsidy shall be payable to the children till such time the employee would have actually received the same, subject to the condition that other terms and conditions are fulfilled. The payment shall be made by the office in which the Govt. servant was working prior to his death and will be regulated by the other condition laid down under CEA Scheme.</td>
</tr>
<tr>
<td>iii) Whether any upper age limit of the children has been prescribed for claiming CEA? Whether CEA can be allowed in case of children studying through “Correspondence or Distance Learning”? If so the age limit prescribed for the same.</td>
<td>The upper age limit for disabled children has been set at the age of 22 years. In the case of other children the age limit will now be 20 years or till the time of passing 12th class, which ever is earlier. Cases where reimbursement have been already made, in respect of children above this age may not be reopened. It has also been decided that CEA may henceforth be allowed in case of children studying through “Correspondence or Distance Learning” subject to other conditions prescribed.</td>
</tr>
<tr>
<td>iv) What is the definition of the terms ‘two sets of uniform’ which occur in para1(e) of our O.M. dated 2.9.08. What is the definition of ‘one set of shoes’?</td>
<td>It is clarified that ‘one set of shoes’ would mean one pair of shoes and ‘two sets of uniform’ would mean two sets of uniform prescribed by the school in which the child is studying. A set of uniform will include all items of clothing prescribed for a day, as uniform by the school. Reimbursement may be allowed for two sets of such uniform irrespective of the colours/winter/summer/PT uniform.</td>
</tr>
<tr>
<td>(v) What is the definition of 'station' for the purpose of hostel subsidy?</td>
<td>It is clarified that for the purpose of hostel subsidy, station would be demarcated by...</td>
</tr>
<tr>
<td>(vi) Whether fee paid to organizations/institutions other than the school or fee paid to private tutors for purposes mentioned in para 1(e) of the OM dated 2.9.2008 is reimbursable?</td>
<td>No. It is clarified that the term ‘fee’ contained in the para 1(e) of the OM dated 2.9.2008 would mean the fee charged by the school directly from the student.</td>
</tr>
</tbody>
</table>

**SERIAL CIRCULAR No.32/2011**  
No. SCR/P-HQ/Ruling/O/933  
Dated: 17-03-2011  
No. P[R]535/VIII


**Sub:** **Filling up the posts of Dresser Gr.III/Operation Theatre Assistant Gr.III in the PB-1 Rs.5200-20200 GP Rs.1900 in the Medical Department.**

Attention is invited to Board’s letter of even number dated 28.07.2004 by which, in addition to two chances given earlier vide Board’s letter of same number dated 30.03.2001 and 06.09.2001, third chance was given to the existing Hospital Attendants and other Group ‘D’ staff who are otherwise eligible as per provisions of IREM to appear in the selections without insisting the condition of qualification of Matriculation prescribed for promotion as Dresser Gr.III/OTA Gr.III.

2. In the PNM/NFIR meeting held on 27th and 28th December, 2010, the Federation demanded to review the condition of matriculation to enable the experienced staff to get a chance of promotion. The matter has accordingly been considered by the Board and in partial modification of Board’s letter dated 28.07.2004, it has been decided that the existing staff as on 10.05.1998 may be given one more chance to appear in the selection to be held for promotion to the post of Dresser Gr.III/OTA Gr.III without insisting on the condition of qualification of Matriculation as a special case. With this relaxation, the existing staff has been given four opportunities to appear in the selection in question.

Copy of Board’s letter No.E[NG]-2000/PM 10/2 dated 28.07.2004 [RBE No. 169/04]

**Sub:** **Filling up the posts of Dresser Gr.III/Operation Theatre Assistant Gr.III in the pay scale of Rs.3050-4590 in the Medical Department.**

Reference this Ministry’s letter of even number dated 30.03.2001 as modified vide their letter of same number dated 06.09.2001 allowing two chances to the existing Hospital Attendants to appear in the two consecutive selections held after 30.03.2001 without the condition of qualification of Matriculation prescribed for promotion as Dresser...
Gr.III /OTA Gr.III as a result of acceptance of V PC recommendation vide their letter No. PC-V/98/1/11/18[A] dated 10.05.1998.

2. In the PNM/AIRF meeting held on 24-25.5.2004 the federation requested that the qualification of Matriculation may be relaxed to Class VIII pass to enable the experienced staff to get a chance of promotion. The matter has been considered carefully by this Ministry. It has been decided that while the qualification of Matriculation cannot be done away with, the existing staff as on the date of issue of instructions contained in this Ministry’s letter No PC-V/98/1/11/18[A] dated 10.05.1998 may be given one more chance to appear in the selection held for promotion to the post of Dresser Gr.III/OTA Gr.III without the condition of qualification of Matriculation. With this relaxation the existing staff become eligible to appear in the three consecutive selections held for promotion as Dresser Gr.III/OTA after 30.03.2001 without the condition of qualification of Matriculation.

3. It is also clarified that in mentioning the existing Hospital Attendants in this Ministry’s letters of 30.03.2001 and 06.09.2001 the Ministry’s intention is not to exclude the other Group ‘D’ staff who are otherwise eligible to appear in the selection for promotion as Dresser Gr.III/OTA Gr.III as per provisions in the IREM. Accordingly, Group ‘D’ staff hitherto eligible to appear in the selection for promotion as Dresser Gr.III/OTA Gr.III will continue to be eligible. To this extent this Ministry’s letters of 30.03.2001 and 06.09.2001 may be deemed to have been modified.

[This also disposes of Western Railway’s letter No. E/MD/834/17/8/Dresser dt. 10.05.2004]

***

SERIAL CIRCULAR No.33/2011
PAY COMMISSION CIRCULAR No.251
No. SCR/P-HQ/Ruling/823 Dated: 25-03-2011
No. P[R]53/IV

Copy of Board’s letter No. PC-VI/2008/I/7/2/1 dated 25.03.2011 is published for information, guidance and necessary action. Board’s letters dated 09.09.2008 and 22.09.2010 quoted therein were circulated under Serial Circular Nos.111/2008 and 135/2010, respectively.

Copy of Board’s letter No. PC-VI/2008/I/7/2/1 dated 25.03.2011 [RBE No.40/2011]PC VI 251

Sub: Payment of Dearness Allowance to Railway employees – Revised rates effective from 01.01.2011.

***

Please refer to this Ministry’s letter of even number dated 22.09.2010 (S.No.PC-VI/227, RBE No.139/2010) on the subject mentioned above. The President is pleased to decide that the Dearness Allowance payable to Railway employees shall be enhanced from the existing rate of 45% to 51% with effect from 1st January, 2011.

2. The provisions contained in Paras 3, 4 & 5 of this Ministry’s letter of even number dated 09.09.2008 (S.No.PC-VI/3, RBE No.106/2008) shall continue to be applicable while regulating Dearness Allowance under these orders.
3. The additional installment of Dearness Allowance payable under these orders shall be paid in cash to all railway employees. The payment of arrears of Dearness Allowance for the months of January and February, 2011 shall not be made before the date of disbursement of salary for March 2011 and no and no honorarium is payable for preparing separate bill for this purpose.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

****

Copy of Ministry of Finance, Department of Expenditure’s OM No. 1[2]/2011-E-II[B] dated 24.03.2011

Sub: Payment of Dearness Allowance to Central Government employees – Revised rates effective from 01.01.2011.

***

The undersigned is directed to refer to this Ministry’s Office Memorandum No. 1[6]/2010-E-II[B] dated 22.09.2010 on the subject mentioned above and to say that the President is pleased to decide that the Dearness Allowance payable to Central Government employees shall be enhanced from the existing rate of 45% to 51% with effect from 1st January, 2011.

2. The provisions contained in paras 3, 4, and 5 of this Ministry’s O.M. No. 1[3]/2008-E-II[B] dated 29th August, 2008 shall continue to be applicable while regulating Dearness Allowance under these orders.

3. The additional instalment of Dearness Allowance payable under these orders shall be paid in cash to all Central Government employees.

4. The payment of arrears of Dearness Allowance for the months of January and February, 2011 shall not be made before the date of disbursement of salary of March 2011.

5. These orders shall also apply to the civilian employees paid from the Defence Services Estimates and the expenditure will be chargeable to the relevant head of the Defence Services Estimates. In regard to Armed Forces personnel and Railway employees separate orders will be issued by the Ministry of Defence and Ministry of Railways, respectively.

5. Insofar as the persons serving in the Indian Audit and Accounts Department are concerned, these orders issue after consultation with the Comptroller and Auditor General of India.

SERIAL CIRCULAR No. 34/2011
PAY COMMISSION CIRCULAR No. 250
No. SCR/P-HQ/Ruling/O/828 Dated: 31-03-2011
No. P[R]75/VII

Copy of Board’s letter No. F[E]/2008/AL-28/15 dated 08.03.2011 is published for information, guidance and necessary action. Board’s letters dated 01.1.2008 and
29.1.2010 quoted therein were circulated under Serial Circular Nos.184/2008 and 190/2010, respectively.

Copy of Board’s letter No. F[E]I/2008/AL-28/15 dated 08.03.2011[RBE No.30/2011]PC VI-250

Sub: Travelling Allowance Rules – Implementation of the recommendations of the Sixth Central Pay Commission – Journey on Transfer

In continuation of Board’s letters of even number dated 01.12.2008 and 29.12.2010, it is clarified that the higher rates of road mileage prescribed for ‘X’ and ‘Y’ class cities would be admissible for transfers within ‘X’ and ‘Y’ class cities; ‘X’ to ‘Y’ class cities and vice-versa; and from ‘X’/’Y’ class cities to ‘Z’ class cities and vice-versa. In all other cases of transfers within ‘Z’ class cities, the rates prescribed for ‘Z’ class cities shall be admissible.

SERIAL CIRCULAR No.35/2011
No. SCR/P-HQ/Ruling/O/802 Dated:31-03-2011
No. P[R]96/II

Copy of Board’s letter No. E[MPP]2007/6/3 dated 09-03-2011 is published for information, guidance and necessary action. Board’s letter dated 23.08.2007 quoted therein was circulated under Serial Circular No. 119/07


Sub: Apprentices Act, 1961 - Payment of stipend to the Trade Apprentices - Increase in the rate of.

Please refer to Railway Ministry's letter of even number dated 23.08.2007[ RBE No. 109/2007] on the above subject.

It has been decided that the Trade Apprentices engaged on the Indian Railways under Apprentices Act, 1961 should be paid stipend with effect from 18th October, 2010 at the revised rates as notified in the Ministry of Labour's Notification No. DGET-23[4][3304]2010-AP dated 18.10.2010 published in Gazette of India Extraordinary (Copy of the Notification is enclosed). The expenditure should be met from with the existing budget allotment.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Copy of Ministry of Labour And Employment (Directorate General of Employment and Training)'s Notification No. DGET-23[4][3304]2010-AP dated 18-10-2010

G.S.R. 838[E].- In exercise of the powers conferred by Sub-section (1) of Section 37 of the Apprenticeship Act, 1961 (52 of 1961), the Central Government, after consulting the Central Apprenticeship Council, hereby makes the following rules further to amend the Apprenticeship Rules, 1992, namely:-
1. (1) These rules may be called the Apprenticeship (Fifth Amendment) Rules, 2010.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. In the Apprenticeship Rules, 1992, in rule 11, in sub-rule(1) for clauses (a), (b), (c) and (d) and entries relating thereto, the following shall be substituted, namely:

   "(a) During the First year of training Rs. 1490/- per month
   (b) During the Second year of training Rs. 1700/- per month
   (c) During the Third year of training Rs. 1970/- per month
   (d) During the Fourth year of training Rs. 2220/- per month"

Note: The Principal rules were published in the Gazette of India vide number G.S.R. 356 dated 1.8.1992 and last amended vide number GSR 733[E], dated the 18th September, 2010.

SERIAL CIRCULAR No. 36/2011
No. SCR/P-HQ/Ruling/O/983 Dated: 31-03-2011
No. P[R]673/VI

Copy of Board’s letter No. E[MPP]2010/3/59 dated 09.03.2011 is published for information, guidance and necessary action. Board’s letter dated 23.11.2001 quoted therein was circulated under Serial Circular No.265/2001.

Copy of Board’s letter No. E[MPP]2010/3/59 dated 09.03.2011 [RBE No.32/2011]

Sub: Analysis of causative factors for human error during train accidents.

Based on a study by RDSO on “Analysis of causative factors for human error during train accidents”, among other things, practicing yoga, meditation and Physical Training are some of the behavioural techniques to improve agility and concentration level of running staff like drivers as well as ASMs. It may be mentioned that yoga has already been introduced vide Board’s letter No. E[MPP]2000/19/1/Pt/Meditation dated 23.11.2001 [RBE No.231/2001] as amended from time to time.

Board have now decided to introduce Physical Training [PT] for the railway staff in the morning hours as under:

[a] Railway employees attending training may be given the option of either choosing Physical Training [PT] or Yoga with a view to improve their fitness agility and level of concentration.
[b] To begin with, Physical Training [PT] should be imparted in the 83 training centres as per the list attached irrespective of the fact whether they cater to safety or non-safety category of staff;
[c] PT classes may be divided into two age groups i.e. 20-40 years and 41-55 years and the intensity and level of physical training may appropriately be decided by the persons taking PT classes keeping the age of the group in mind;
[d] These 83 training Centres will arrange PT classes by engaging local agencies or RPF/railway employee who are qualified in the subject of Physical Training;
The persons taking PT classes will be paid honorarium @ 75/- per hour per day subject to maximum of 2500/- per month for taking PT classes;

These 83 training centres would be required to engage 1 person taking PT classes for each group, i.e. one person taking PT classes will conduct classes for the age Group of 20-40 years and another will conduct classes for the age Group of 41-55;

Each of these 83 training centres would be required to have a panel of 3 qualified persons taking PT classes, to avoid disruption of classes, in case one is on leave/sickness etc; and

Railways will have to make available necessary budgetary provision to these training centres to meet the expenditure incurred on engaging 2 persons taking PT classes, through suitable re-appropriation within General Manager’s powers.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

ANNEXURE

List of Training Centres where PT instructors is required

<table>
<thead>
<tr>
<th>CR</th>
<th>Zonal Railway Training Institute/ Bhusawal/CR</th>
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<tbody>
<tr>
<td>2</td>
<td>S&amp;T Training Centre,Byculla, CR</td>
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<tr>
<td>3</td>
<td>Electrical Training Centre, Thakurli/CR</td>
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<tr>
<td>4</td>
<td>Drivers/Assistant Drivers Training Centre/Ajni/CR</td>
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<td>5</td>
<td>Motorman Training Centre/Kalyan/CR</td>
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<td>6</td>
<td>Motorman Training Centre/Kurla/CR</td>
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<td>ER</td>
<td>Zonal Railway Training Institute / Bhuji/ER</td>
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<tr>
<td>2</td>
<td>Supervisors’ Training Centre/Katcharapara/ER</td>
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<td>3</td>
<td>S&amp;T Training Centre/Liluah/ER</td>
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<td>4</td>
<td>S&amp;T Training Centre/Malda/ER</td>
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<td>5</td>
<td>Electrical Training Centre/Asansol/ER</td>
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<td>6</td>
<td>Diesel Drivers’ Training Centre/Jamalpur/ER</td>
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<td>7</td>
<td>Diesel Traction Training Centre/Andal/ER</td>
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<td>8</td>
<td>Diesel Traction Training Centre/Burdwan/ER</td>
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<td>9</td>
<td>Diesel Traction Training Centre/Howrah/ER</td>
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<td>10</td>
<td>Diesel Traction Training Centre/Malda/ER</td>
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<td>ECR</td>
<td>ZRTI/ Muzzafarpur/ECR</td>
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<td>Diesel Traction Training Centre/Patratu/ECR</td>
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<td>3</td>
<td>Diesel Traction Training Centre/Mugalsarai/ECR</td>
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<td>4</td>
<td>Electric Traction Training Centre/ Mugalsarai/ECR</td>
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<td>ECOR</td>
<td>Diesel Training Centre/Vishakapatnam/ECOR</td>
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<td>NR</td>
<td>Zonal Railway Training Institute/Chandausi/NR</td>
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<td>Supervisors’ Training Centre/Lucknow/NR</td>
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<td>3</td>
<td>Civil Engineering Training Centre/Kanpur/NR</td>
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<td>4</td>
<td>S&amp;T Training Centre/Ghaziabad/NR</td>
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<tr>
<td>5</td>
<td>Electrical Training Centre/Ghaziabad/NR</td>
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<td>6</td>
<td>Diesel Traction Training Centre/Alambagh/Lucknow/NR</td>
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<td>7</td>
<td>Diesel Traction Training Centre/Ludhiana/NR</td>
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<td>8</td>
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<td>9</td>
<td>Diesel Traction Training Centre/Tuglakabad/Delhi/NR</td>
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<td>NCR</td>
<td>Supervisors’ Training Centre/Jhansi/NCR</td>
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<td>Electric Training Centre/Kanpur/NCR</td>
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<td>3</td>
<td>Indian Railway Track Machines Training Centre/Allahabad/NCR</td>
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<td>NER</td>
<td>Supervisors’ Training Centre/Gorakhpur/NER</td>
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<td>2</td>
<td>S&amp;T Training Centre/ Gorakhpur/NER</td>
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<td>3</td>
<td>Electric Training Centre/ Gorakhpur/NER</td>
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<td>4</td>
<td>Diesel Traction Training Centre/Gonda/NER</td>
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<td>NFR</td>
<td>Zonal Railway Training Institute/Alipurduar JN/NFR</td>
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### NFR

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<tr>
<th>No.</th>
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<th>Centre Name</th>
<th>Location</th>
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<tbody>
<tr>
<td>1.</td>
<td>Zonal Railway Training Institute</td>
<td>Pandu/NFR</td>
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<td>2.</td>
<td>Supervisors' Training Centre</td>
<td>New Bhongai Gaon/NFR</td>
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<td>3.</td>
<td>Diesel Traction Training Centre</td>
<td>Guwahati/NFR</td>
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<td>4.</td>
<td>Diesel Traction Training Centre</td>
<td>Siliguri/NFR</td>
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### NWR

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<th>Location</th>
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<tbody>
<tr>
<td>1.</td>
<td>Zonal Railway Training Institute</td>
<td>Udaipur/NWR</td>
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<td>Supervisors' Training Centre</td>
<td>Ajmer/NWR</td>
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<td>3.</td>
<td>Diesel Traction Training Centre</td>
<td>Bhagat ki koli/Jodhpur/NWR</td>
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<tr>
<td>1.</td>
<td>Zonal Railway Training Institute</td>
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<td>3.</td>
<td>Civil Engineering Training Centre</td>
<td>Tambaram/SR</td>
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<td>4.</td>
<td>Electrical Training Centre</td>
<td>Avadi/SR</td>
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<td>5.</td>
<td>Diesel Traction Training Centre</td>
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<td>6.</td>
<td>Diesel Traction Training Centre</td>
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<td>7.</td>
<td>Traction Training Centre</td>
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<tbody>
<tr>
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<td>Zonal Railway Training Institute</td>
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<td>Civil Engineering Training Centre</td>
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<td>Guntakal/SCR</td>
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<td>7.</td>
<td>TRD Training Centre</td>
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### SWR

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<td>Electrical Training Centre</td>
<td>Mahalaxmi/WR</td>
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<td>4.</td>
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<td>1.</td>
<td>Diesel Training Centre</td>
<td>Itarsi/WCR</td>
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<tr>
<td>2.</td>
<td>Diesel Traction Training Centre</td>
<td>New Katni/WCR</td>
<td></td>
</tr>
</tbody>
</table>

**SERIAL CIRCULAR No.37/2011**

No. SCR/P-HQ/Ruling/O/937  Dated: 31-03-2011  No. P[R]500/XXII
Copy of Board’s letter No. F[EI]III/2009/PN-1/10 dated 10.03.2011 is published for information, guidance and necessary action.


**Sub: Counting of period spent on Extraordinary Leave as qualifying service – Clarification regarding.**

Attention of the zonal Railways etc. is invited to clause[ii] of Rule 36 of Railway Services [Pension] Rules, 1993 which provides for counting the period of extraordinary leave granted to a Railway servant for prosecuting higher scientific or technical studies towards qualifying service for pensionary benefits.

2. In terms of Rule 14 of the Study Leave Rules under Annexure V of IREC Vol.I, 1985 Edition, the study leave availed by those Railway servants who resign or retire from service or otherwise quit service without returning to duty after a period of study leave or within a period of three years after such return to duty or who fail to complete the course of study and are thus unable to furnish the certificate as required in sub-rule [5] of Rule 4 of the Study Leave Rules ibid, shall be converted into regular leave standing at his credit on the date on which the study leave commenced, any regular leave taken in continuation of study leave being suitably adjusted for the purpose and the balance of the period of study leave, if any, which cannot be so converted, treated as extraordinary leave.

3. One of the zonal Railways raised a doubt regarding counting such extraordinary leave as qualifying service for pensionary benefits. The matter has been examined in consultation with the Department of Personnel and Training and it is clarified that study leave granted to a Railway servant, who fails to comply with the conditions on which study leave was granted to him, is converted into regular leave standing in his credit and the balance of study leave, if any, which cannot be so converted, due to deficiency in the leave account of the Railway servant, is converted into extraordinary leave. Extraordinary leave thus sanctioned is due to the reason that the Railway servant has no other leave admissible to him and not for the purpose of pursuing studies as such. Hence clause [ii] of Rule 36 of Railway Services [Pension] Rules, 1993 is not applicable in such cases. In other words, such of the period of extraordinary leave shall not be counted as qualifying service for pensionary benefits.

**SERIAL CIRCULAR No.38/2011**

No. SCR/P-HQ/Ruling/O/ 933  Dated: 31-03-2011
No. P[R]535/VIII

Copy of Board’s letter No. E[NG]-2006/PM10/2 dated 11.03.2011 is published for information, guidance and necessary action. Board’s letters dated 12.11.2001 and 02.12.2002 quoted therein were circulated under Serial Circular Nos. 260/01 and 03/2003, respectively.

Copy of Board’s letter No. E[NG]-2006/PM10/2 dated 11.03.2011 [RBE No.34/2011]

**Sub: Promotion to the post of Laboratory Superintendent Gr.III-Medical Department.**

***
As the Railways are aware, in terms of para 165(3) (ii) of IREM, Vol.I 1989 Edition as modified vide ACS No.128 issued under this Ministry’s letter No.E(NG)II/2001/RR-1/20 dated 12.11.2001, the persons in service as on 01.08.1998 in grade Rs.3200-4900/PB-1 Rs.5200-20200 GP Rs.2000 with the then existing qualification of Matriculation with Science with or without one year’s experience in Pathological or Biochemical Laboratory will also continue to be considered eligible for promotion to grade Rs.4000-6000/PB-1 Rs.5200-20200 GP Rs.2400 and Rs.4500-7000/PB-1 Rs.5200-20200 GP Rs.2800 after they have completed 10 years in each grade viz. Rs.3200-4900/ PB-I Rs.5200-20200 GP Rs 2000 and Rs.4000-6000/ PB-I Rs.5200-20200 GP Rs.2400. Later this was reduced to 6 years subject to their passing a trade test/practical test and are found suitable otherwise, vide ACS No.142 issued under Board’s letter No.E(NG)-2002/PM10/1 dated 02.12.2002. Similarly, persons in service as on 01.08.1998 with the then existing qualification of Matriculation with Science plus Diploma in Laboratory Technician’s course and five years as Lab.Technician/Asstt.Chemist in grade Rs.4500-7000/ PB-1 Rs.5200-20200 GP Rs.2800 will also continue to be eligible for promotion by selection as Lab.Supdt. Gr.III/Chemist in the pay scale Rs.5000-8000/PB-2 Rs.9300-34800 GP Rs.4200.

2. The staff side have raised a demand in the forum of DC-JCM for consideration of promotion of staff who are in service with the then existing qualification of Matriculation with Science with or without one year’s experience in Pathological or Biochemical Laboratory as on 01.08.1998 in scale Lab.Asstt Gr. II Rs. 3200-4900/PB- 1 Rs. 5200-20200 GP Rs.2000, Lab.Asstt. Gr.I Rs.4000-6000 PB-1 Rs.5200-20200 GP Rs. 2400. Lab. Technician/Assistant Chemist in scale Rs.4500-7000/PB- 1 Rs.5200.-20200 GP Rs.2800 to their respective next higher grade.

3. The matter has been considered by the Ministry of Railways and in the light of the above discussion, it has been decided that employees working as Lab.Asstt.Gr.II Rs.3200-4900/PB-1 Rs.5200-20200 GP Rs.2000, Lab.Asstt. Gr.I Rs.4000-6000 PB-1 Rs.5200-20200 GP Rs.2400, Lab. Technician/Assistant Chemist in scale Rs.4500-7000/PB-1 Rs.5200-20200 GP Rs.2800 as on 01.08.1998 recruited with the qualification of Matric with Science with or without one year’s experience in pathological or biochemical laboratory may be detailed for imparting 24 weeks training as per the following procedure:

i) There shall be three training sessions of 8 weeks each of which 6 weeks will be at the work place and 2 weeks hands-on training at the nominated Zonal Hospital.

ii) Each training session to be followed by a suitable evaluation programme which will be conducted by the Pathologist Incharge/Zonal Hospital.

iii) Zonal Hospitals of Northern and Southern Railway to be the nominated Hospitals for hands-on training and evaluation programme.

iv) There is no age bar for detailing for this training programme for Lab. Technician which is specifically designed for the existing Lab.Technician staff as on 01.08.1998 and who had been recruited with the then existing pre-requisite qualification of “Matric
with Science with or without one year's experience in pathological or bio-chemical laboratory”.

4. The mode of training programme for Lab Technicians may be seen from Annexure ‘A’. The Lab. Technician/ Asstt. Chemist in question may be considered for promotion as Lab.Supdt Gr.III (now replaced provisionally by the designation as Lab.Sudpt. in grade pay Rs.4200) based on fulfilling the criteria as laid down in training module and as per the provision contained in ACS No.128 ibid subject to availability of vacancies.

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ANNEXURE ‘A’ to Board’s letter No. E[NG]I-2006/PM10/2 dated 11.03.2011

Training Programme for Lab Technician
* Total duration - 24 weeks

Training Structure
- There shall be three training sessions of 8 weeks each of which 6 weeks will be at work place & 2 weeks hands-on training at the nominated Zonal Hospitals.
- Each training session to be followed by a suitable evaluation programme which will be conducted by the Pathologist Incharge/Zonal Hospital.
- Zonal Hospital of Northern & Southern Railway to be the nominated Hospitals for hands-on training & evaluation programme.

THE COURSE CONTENT AND THE MODE OF TRAINING– LAB TECHNICIAN

The course content and the mode of training for the three 6 weeks training session shall be as follows:

1st 6 weeks training session
1. Anatomy and Physiology
   a. Parts of human body – Anatomical terms and position, Different types of tissues and their identification
   b. Cardiovascular system–Circulation, Heart Arteries, Veins, Blood-composition, function, normal counts, coagulation and anticoagulants, CSF (composition, function), Grouping, identification of blood cells.
   d. Nutrition-Carbohydrate, Protein, Fat Vitamins and Minerals.

2. Haematology and Blood Banking
   b. Haemoglobin estimation
   c. RBC-Haemocytometer, calculation, abnormal forms, normal values, haematocrit, red cell indices, reticulocyte count, sickle cell preparation, anaemia.
   d. WBC-Methods, calculation, immature forms, normal values, leukaemia.
   e. Differential White cell count-including staining procedure, esinophil count.
   f. Erythrocyte Sedimentation Rate-Methods, values factors affecting ESR.
   g. Coagulation tests-BT, CT, PT, APTT, Clot retraction test, Platelet count.
   h. Preparation of bone marrow smears-All immature cells.
   i. CSF examination
   j. ABO blood group system
   k. Rh blood group system – Techniques of grouping.
l. Cross matching, coombs test.
m. Blood transfusion-Procedure and complications.

Two theory classes per week of 1 hour duration covering the above course shall be conducted during the entire 6 weeks session. Practical working covering the course content shall be supervised and monitored by the medical officer incharge during the routine laboratory working. The posting of the trainee during this session shall be in the haematology section of the laboratory.

2nd 6 weeks training session
1. Microbiology
b. Sterilization-Physical, chemical and mechanical methods.
c. Bacteria-Identification, Different methods of staining, different types of cocci & bacilli.
d. Bacterial growth and cultivation of Micro-organisms-Method, common culture and special media, antibiotic sensitivity tests.
e. Fungi-Morphology and cultivation.
f. Collection and processing- Sputum, urine, swabs, stool, blood, CSF and aspirations.
g. Semen analysis
h. Parasitology-Ova and cysts in stool.
j. Virology-General, HIV & Hepatitis.
k. Equipment- Theory and practical working of equipments used in microbiology.

2. Biochemistry
b. Carbohydrate- Theory and practical of glucose.
c. Lipids- Theory and practical of cholesterol, triglyceride, ketone bodies.
d. Liver function tests
e. Kidney function tests.
f. Collection and preservation-Blood, serum, plasma, CSF.
g. Electrolytes-Sodium, potassium and chlorides.
h. Equipments-Principle and practical working of equipments in biochemistry.

Two theory classes per week of 1 hour duration covering the above course shall be conducted during the entire 6 weeks session. Practical working covering the course content shall be supervised and monitored by the medical officer incharge during the routine laboratory working. The posting of the trainee during this session shall be in the microbiology and biochemistry section of the laboratory.

3rd 6 weeks training session
1. Clinical Pathology, Serology & Immunology
a. Urine examination-Collection & preservation, Routine, microscopic, 24 hrs. urine examination.
b. Stool examination.
c. Sputum examination.
d. Semen analysis
e. Antigen and antibody reactions- Agglutination, widal, VDRL, RA test, CRP test, ASO test.
f. Immunoassay-ELISA, Hormone & tumor marker study by different immunoassay methods.
g. Equipments-Principle & practice of equipments used in clinical pathology and immunology.

2. Histopathology and Cytology
   a. Tissue Fixation – Different fixatives used in histopathology and cytopathology.
   b. Tissue processing – Collection, labeling, fixation, dehydration, clearing, impregnation, embedding.
   c. Section cutting-Microtome, technique of section cutting.
   d. Staining- H&E, Giemsa, PAP.
   e. Cytology-Types of specimens, preservation, Smear preparation and staining.
   f. Equipments-Principle & practice of equipments used in histopathology & cytology.

3. Quality control in laboratory practice
4. Laboratory management and planning

Two theory classes per week of 1 hour duration covering the above course shall be conducted during the entire 6 weeks session. Practical working covering the course content shall be supervised and monitored by the medical officer incharge during the routine laboratory working. The posting of the trainee during this session shall be in the respective section of the laboratory.

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SERIAL CIRCULAR No.39/2011
No. SCR/P-HQ/Ruling/O/926 Dated: 31-03-2011
No. P[R]473/VIII

Copy of Board’s letter No.E[W]2008/PS5-1/38 dated 14.3.2011 is published for information, guidance and necessary action. Board’s letters dated 06.01.2011 and 03.02.2011 quoted therein were circulated under Serial Circular Nos. 01/2011 and 21/2011, respectively. In this connection, clarification No.4 issued under this office letter No. SCR/P-HQ/Ruling/O/926 dated: 13-01-2011 may referred to.


Sub: Revised travel entitlements for privilege passes – Clarification reg.
Ref: This office letters of even number dated 06.01.2011 and 03.02.2011

Clarification has been sought whether the passes on 2010 year ending account due to the employees shall be as per revised entitlements.

2. The matter has been examined and it is clarified that since the revised entitlements are effective from 06.01.2011, any pass issued on or after 06.01.2011, including 2010 year ending pass, shall be as per the revised entitlements.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.40/2011
No. SCR/P-HQ/Ruling/O/885 Dated: 31-03-2011
No. P[R]299/IV

Copy of Board’s letter No.E[LL]2009/PREM/3 dated 11.03.2011 together with their letter dated 22.12.2010 is published for information, guidance and necessary action.

Copy of Board’s letter No. E[LL]2009/PREM/3 dated 11.03.2011

Sub: PREM-Secretarial Assistance to PREM affiliates.
Ref: Board’s letter of even No. dated 22.12.2010.

... 

In terms of instructions contained in Board’s letter dated 22.12.2010 referred to above, ceiling amount of honorarium being granted to the Stenographers and Peons of the Railways engaged for work connected with Participation of Railway Employees in Management [PREM] at the various levels were revised. The above referred instructions further provide that the exact amount of honorarium is to be decided by the Railways concerned in consultation with Finance keeping in view the volume of work etc.

After the discussions held in the last meeting of Sub-group on PREM, it has been decided to delete the following clause from the above referred letter:

“ The exact amount of honorarium is to be decided by the Railways concerned in consultation with Finance keeping in view the volume of work etc.”

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

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Copy of Board’s letter No. E[LL]2009/PREM/3 dated 22.12.2010

Sub: PREM-Secretarial Assistance to PREM affiliates.

***

The proposal received from constituents of PREM Group for revision of the amount of honorarium being granted to the Stenographers and Peons of the Railways engaged for work connected with Participation of Railway Employees in Management [PREM] at the various levels has been considered in detail and it has been decided by the Ministry of Railways that the amount of such honorarium granted should be revised upto ceilings as mentioned below:

<table>
<thead>
<tr>
<th>Level</th>
<th>Stenographers</th>
<th>Peons</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Existing</td>
<td>Revised</td>
</tr>
<tr>
<td>Apex [Board]</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Zonal</td>
<td>2000</td>
<td>3000</td>
</tr>
<tr>
<td>Divisional</td>
<td>1500</td>
<td>2250</td>
</tr>
</tbody>
</table>

The exact amount of honorarium is to be decided by the Railways concerned in consultation with Finance keeping in view the volume of work etc.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.41/2011
No. SCR/P-HQ/Ruling/O/975 Dated:31-03-2011
Copy of Board’s letter No.E[NG]-II/96/RR-1/62/Vol.II dated 21.03.2011 is published for information, guidance and necessary action.


Attention is invited to Para 4.2[j] of the annexure I enclosed with instructions contained in Board’s letter of even number dated 18.7.2005.

2. The provision stipulated therein has been reviewed in the light of announcement made by Hon’ble Minister of Railways in Budget [Railway] Speech 2010-11 and it has now been decided to add **Urdu** as an additional language for setting of question paper for recruitment of candidates from open market in Pay Band-1 ₹5200-20200 [Grade Pay ₹1800].

3. This issues with the concurrence of Finance Directorate of Ministry of Railways [Railway Board].

*****
Copy of Board’s letter No. E(P&A)I-2010/RT-2 dated 29.03.2011 is published for information, guidance and necessary action. Board’s letters dated 11.09.2010 and 24.09.2010 quoted therein were circulated under Serial Circular Nos. 131/2010 and 145/2010, respectively. With the issue of Board’s guidelines, the instructions issued under this office letter dated 09.12.2010 are modified to that extent.

Copy of Board’s letter No.E(P&A)I-2010/RT-2 dated 29.03.2011 (RBE No.42/2011)

**Sub:** Safety Related Retirement Scheme covering Drivers, Gangmen and other safety categories with Grade Pay of Rs.1800/-.  

**Ref:** Board’s letter of even number dated 11.09.2010 and 24.09.2010

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The demands raised by the employees’ Federations, such as constitution of a lower level Assessment Committee at Divisions, processing of the retirement/recruitment cases more than once in a year, etc., under Liberalized Active Retirement Scheme for Guaranteed Employment for Safety Staff (LARSGESS) have been under consideration of Board for some time. It has been decided that the retirement/recruitment process under the LARSGESS in respect of all safety categories of staff including Gangmen in Grade pay of Rs.1800/-p.m. and Drivers/Loco Pilots may be done twice in a year as per the annexed time schedule. The suitability of the wards for recruitment under the Scheme may be adjudged by the Assessment Committee as follows:-

(i) Assessment Committee of 3 JAG Officers at Divisional Level to adjudge the suitability of wards for recruitment against safety category post in Grade Pay of Rs.1800/-p.m., and

(ii) Assessment Committee of 3 SAG Officers at Headquarters Level may continue to adjudge the suitability of wards of Drivers/Loco Pilot.

2. The process of retirement/recruitment may be started from July 2011 for the current calendar year 2011.

3. The other terms and conditions of the Scheme will remain the same.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.
ANNEXURE

**Time Schedule**

(a) 1st half - January - June

1. **Cut off date for reckoning eligibility of the Employee and his ward**: 1st January
2. **Last date for receiving the applications**: 31st January
3. **Scrutinizing the applications**: 1st February to 28th/29th February
4. **Last date for withdrawal of application**: 28th/29th February
5. **Conducting of Physical Test/Written Test etc.**: 1st March to 30th April
6. **2nd chance to failure in written test in first chance giving a gap of 20-30 days**: Upto 31st May
7. **Medical exam, acceptance of retirement/joining the job by the wards**: 1st to 30th June

(b) 2nd half - July - December

1. **Cut off date for reckoning eligibility of the employee and his ward**: 1st July
2. **Last date for receiving the applications**: 31st July
3. **Scrutinizing the applications**: 1st to 31st August
4. **Last date for withdrawal of application**: 31st August
5. **Conducting of Physical Test/Written Test etc.**: 1st Sept. to 31st October
6. **2nd chance to failure in written test in first chance giving a gap of 20-30 days**: Upto 30th November
7. **Medical exam, acceptance of retirement/joining the job by the wards**: 1st to 31st December

**SERIAL CIRCULAR No.44/2011**
**PAY COMMISSION CIRCULAR No.252**
No. SCR/P-HQ/Ruling/O/933  Dated: 31-03-2011
No. P[R]535/VIII

Copy of Board’s letter No.PC-V/2009/ACP/2 dated 25.3.2011 is published for information, guidance and necessary action. Board’s letter dated 10.06.2009 quoted therein was circulated under Serial Circular No.85/2009. It is reiterated that the organized Group ‘A’ services are not covered under the Modified Assured Career Progression Scheme [MACPS] in terms of Board’s letter dated 10.06.2009 [SC No.

Sub: Modified Assured Career Progression Scheme [MACPS] for the Railway employees- clarifications regarding.

Please refer to Board’s letter of even number dated 10.06.2009 wherein the financial upgradation under the Modified Assured Career Progression Scheme [MACPS] has been allowed upto the highest Grade Pay of ₹12000/- in the Pay Band-4. Consequent upon introduction of the new HAG scale of ₹67000-79000 in replacement of ₹37400-67000 with Grade Pay of ₹12000 in PB-4, it is clarified that the benefits of financial upgradation under the MACPS shall be available to the aforementioned HAG scale also.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.


*****

SERIAL CIRCULAR No.45/2011
No. SCR/P-HQ/Ruling/O/946 Dated:21-04-2011
No. P[R]563/IX

Copy of Board’s letter No.E[NG]I-2011/PM1/2 dated 29.03.2011 is published for information, guidance and necessary action. Board’s letter dated 22.08.08 quoted therein was circulated under Serial Circular No.106/08.

Copy of Board’s letter No. E[NG]I-2011/PM1/2 dated 29.03.2011 [RBE No.41/2011]

Sub: General Departmental Competitive Examination (GDCE) for filling up of 25% net direct recruitment quota vacancies in Group ‘C’ categories- Extension of currency upto 31.03.2014.

As the Railways are aware, the currency of the scheme of General Departmental Competitive Examination (GDCE) has been extended from time to time and the same was last extended upto 31.03.2011 vide this Ministry’s letter No.E(NG)I-2008/PM1/6 dated 22.08.2008. After considering the views of Zonal Railways/Production Units regarding its further continuance, it has been decided to extend the currency of the scheme upto 31.03.2014 on existing terms and conditions.

SERIAL CIRCULAR No.46/2011
No. SCR/P-HQ/Ruling/O/938 Dated: 21-04-2011
No. P[R]554/VII

Copy of Board’s letter No.E[G]2006 QR1-14 dated 05.04.2011 is published for information, guidance and necessary action. Board’s letters dated 15.01.90, 20.11.2006
and 12.11.2007 quoted therein were circulated under Serial Circular Nos. 20/90, 206/06 and 158/07, respectively.

Copy of Board’s letter No. E[G]2006QR1-14 dated 05.04.2011 [RBE No.43/2011]

Sub: Retention of Railway accommodation on educational grounds – definition of “end of academic/scholastic session”
Ref: Board’s letters No. E(G) 2006 QR1-14(C) dated 20-11-2006, E(G) 85 QR1-9 dated 15-01-90 and E(G) 2006 QR1-14 dated 12-11-2007.

Attention is invited to the contents of Railway Board’s letter No: E(G)2006 QR1-14 dated 12-11-2007 where the matter regarding retention of accommodation on educational grounds was reiterated as under:

“Retention of Railway accommodation in the event of permanent transfer is permitted on educational grounds to cover the current academic session. The academic/scholastic session has been defined as the academic course ending with annual examination. This aspect has been reviewed and in partial modification of instructions contained in letter No. E[G]85 Q1-9 dated 15-01-1990, it has been decided that for the purpose of retention of Railway accommodation, the end of academic/scholastic session shall mean ‘last paper of annual examination plus fifteen days time’.

The matter regarding reiteration of the existing instructions was discussed in the DC/JCM vide item No.2/2009 and as decided the instructions are reiterated as under:

“ In the event of permanent transfer retention of Railway accommodation is allowed on educational grounds to cover the current academic session only (i.e. end of the academic/scholastic session) plus 15 days. The end of academic/scholastic session shall, in this case, mean “last paper of annual examination”.

This issues with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.47/2011
No. SCR/P-HQ/Ruling/O/933 Dated: 27-04-2011
No. P[R]535/VIII

Copy of Board’s letter No. E(NG)I-2008/PM 1/15 dated 06.04.2011 is published for information, guidance and necessary action. Board’s letters dated 22.07.10 and 28.12.10 quoted therein were circulated under Serial Circular Nos. 108/2010 and 192/10.

Copy of Board’s letter No. E(NG)I-2008/PM 1/15 dated 06.04.2011 [RBE No.44/2011]

Sub: Implementation of recommendations of 6th CPC-Merger of grades- Revised classification and mode of filling up of posts of catering Dept.
Reference this Ministry’s letter No. E(NG)-I/2003/TR/10 dated 28/12/10 vide which instructions were issued for calling option from erstwhile catering staff and for restoration of catering posts transferred to IRCTC. It has been stated at para 4 and 5 of the above letter that the seniority of the staff who opts for catering department may be assigned to the position existed before they were transferred to IRCTC as on 31.3.03. It was further stated, in order to bring the staff of catering department at par with others, and the posts as on 31.3.03 will be restructured and the upgraded posts may be filled up from the staff through promotion as per procedure to be issued separately.

2. Accordingly, it has now been decided by the Board that the instructions issued after 6th CPC on revised classification and mode of filling up of catering posts vide Board’s letter of even No., dated 22.7.10 will also hold good for the staff of restored catering cadre on Railways. The bench marking for filling up of posts which are proposed to be filled up by ‘seniority cum suitability’ in GP ₹ 4200 shall be 6 marks out of 15 and 8 marks out of 15 marks for posts in GP ₹ 4600 and above for the vacancies arising upto 31.12.2011. In respect of posts where merger of posts is not involved may be filled up according to the extant instructions as followed before the staff were sent to IRCTC.

3. The restoration of cadre as stated in Board’s letter dated 28.12.10 and affecting the promotions to the catering staff as per procedure mentioned at para 2 above may be completed early and compliance reported to the Board by 30.4.2011.

SERIAL CIRCULAR No.48/2011
PAY COMMISSION CIRCULAR No.253
No. SCR/P-HQ/Ruling/O/874 Dated:27-04-2011
No. P[R]481/VIII

Copy of Board’s letter No.PC-VI/2010/I/7/5/2 dated 11.04.2011 is published for information, guidance and necessary action. Board’s letters dated 07.11.1975 and 19.08.2010 quoted therein were circulated under letter No. P.487/III PC/11/Imp. dated 15.11.1975 and Serial Circular No. 125/10.

Copy of Board’s letter No. PC-VI/2010/I/7/5/2 dated 11.04.2011 [RBE No.47/2011]PC VI 253

Sub:Grant of advance increments/Special Allowance to Stenographers in subordinate offices for acquiring higher speed in Shorthand.

Following the notification of the Railway Services [Revised Pay] Rules, 2008 and issue of instructions vide Board’s letter No. PC-IV/2010/Increment/1 dated 19.08.2010, this Ministry has received references from some Railways seeking clarification regarding grant of advance increments/special Allowance to Stenographers in subordinate offices for acquiring higher speed in Shorthand. An item has also been raised in DC /JCM regarding rate of above advance increment in the revised pay structure. The matter has been examined in consultation with Department of Personnel and Training and following clarifications are being issued:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Points of doubts</th>
<th>Clarifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Whether the Scheme of grant of one or two</td>
<td>Grant of one or two advance</td>
</tr>
<tr>
<td></td>
<td>additional increments continues in the revised pay structure effective from 01.01.2006 or otherwise?</td>
<td>increments in the revised pay structure will be effective from 01.01.2006</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>2</td>
<td>Whether those becoming eligible for the same w.e.f. 01.01.2006 would be granted one/two increments @ 3% at the specific stage of Basic Pay, [Pay in Pay Band + Grade Pay] or alternatively first increment @ 3% of ₹ 100 &amp; second at ₹ 103 if hypothetically, the basic pay on the date of passing of Stenography test happens to be ₹ 100</td>
<td>The increment @ 3% will be counted on the specific stage of Basic Pay [Pay in Pay Band + Grade Pay] the Railway Servants are drawing on the date of passing of Stenography test.</td>
</tr>
<tr>
<td>3</td>
<td>As per existing scheme [Board’s letter No.PC-III/74/INC/3 dated 07.11.1975] date of next increment after the grant of advance increments should remain the same. Since above additional increments are to be treated as pay for all purposes as per Board’s letter No. PC-IV/2010/Increment/1 dated 19.08.2010, it may please be clarified whether next normal increment will be granted to the concerned official on next 1st July ignoring date of grant of above additional increments in between or otherwise?</td>
<td>The normal increment will be granted to the concerned official on next 1st July ignoring date of grant of above advance increments.</td>
</tr>
<tr>
<td>4</td>
<td>As per existing scheme, above additional increments are admissible till promotion to higher post and these are not counted for fixation on promotion. It may please be clarified whether consequent upon the instructions dated 19.08.2010 of Board, above increments would be reckoned for fixation of pay in the higher post.</td>
<td>Consequent upon the instructions contained in Board’s letter dated 19.08.2010, above increment would not be reckoned for fixation pay in the higher post.</td>
</tr>
</tbody>
</table>

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

**SERIAL CIRCULAR No.49/2011**

**PAY COMMISSION CIRCULAR No.255**

No. SCR/P-HQ/Ruling/O/823  Dated:27-04-2011

No. P[R]53/IV

Copy of Board’s letter No. PC-VI/2008/1/7/2/2 dated 15.04.2011 is published for information, guidance and necessary action. Board’s letters dated 18.08.1998, 05.08.1999, 02.08.2000, 20.07.2009 and 11.10.2010 quoted therein were circulated under Serial Circular Nos. 234/98, 212/99, 176/2000, 129/09 and 151/10, respectively.

Copy of Bd’s ltr No. PC-VI/2008/1/7/2/2 dated 15.04.2011 (RBE No.49/2011)PC VI-255

**Sub: Grant of Dearness Relief to Railway pensioners /family**
pensioners –Revised rate effective from 01.01.2011

A copy of Office Memorandum No. 42/15/2011-P&PW[G] dated 29.03.2011 of Ministry of Personnel, Public Grievances & Pensions [Department of Pension and Pensioners’ Welfare] on the above subject is enclosed for your information and necessary action. These orders will apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW’s instructions referred to in the enclosed Office Memorandum and Railway Board’s corresponding instructions are given below:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Para No.</th>
<th>No. &amp; date of Deptt. Of Pension &amp; Pensioners’ Welfare’s O.M.</th>
<th>No. &amp; date of corresponding orders issued by Railway Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>2</td>
<td>(i) O.M.No.23/1/97-P&amp;PW (B) dated 23.02.1998</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>(ii) O.M.No.23/3/2008–P&amp;PW(B) dated 15.09.08</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>3</td>
<td>(i) O.M.No.4/59/97-P&amp;PW(D) dated 14.07.98</td>
<td>(i) F(E)III/96/PN1/9 dt.18.08.98.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(ii) O.M.No.29/99-P&amp;PW(D) dated 12.07.2000</td>
<td>(ii) F(E)III/96/PN1/9 dated 02.08.2000</td>
</tr>
<tr>
<td>4.</td>
<td>5</td>
<td>[i] O.M.No.45/73/97-P&amp;PW(G) dt.2.07.99</td>
<td>(i) F(E)III/99/PN1/21 dated 5.08.99</td>
</tr>
</tbody>
</table>

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

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Sub: Grant of Dearness Relief to Central Government pensioners /family pensioners –Revised rate effective from 01.01.2011

The undersigned is directed to refer to this Department’s O.M. No. 42/18/2010-P&PW[G] dated 27th September, 2010 on the subject mentioned above and to state that the President is pleased to decide that the Dearness Relief (DR) payable to Central Government pensioners/family pensioners shall be enhanced from the existing rate of 45% to 51% w.e.f. 1st January, 2011.

2. These orders apply to [i] All Civilian Central Government Pensioners /Family Pensioners [ii] The Armed Forces Pensioners, Civilian Pensioners paid out of the Defence Service Estimates [iii] All India Service Pensioners [iv] Railway Pensioners and [v] The Burma Civilian pensioners /family pensioners and pensioners/families of displaced Government pensioners from Pakistan, and are Indian Nationals but receiving pension on behalf of Government of Pakistan, who are in receipt of ad-hoc ex-gratia allowance of Rs.3500/- p.m. In terms of this Department’s O.M.No.23/1/97-P&PW (B) dated 23.02.1998 read with this Department’s O.M.No.23/3/2008–P&PW(B) dated 15.09.2008.

3. Central Government Employees who had drawn lumpsum amount on absorption in a PSU /Autonomous body and have become eligible to restoration of 1/3rd commuted portion of pension as well as revision of the restored amount in terms of this Department’s O.M.No.4/59/97-P&PW(D) dated 14.07.98 will also be entitled to the payment of DR @ 51% w.e.f. 1.1.2011 on full pension i.e. the revised pension which the absorbed employee would have received on the date of restoration had he not drawn lumpsum payment on absorption and Dearness Pension subject to fulfilment of the conditions laid down in para 5 of the O.M. dated 14.7.98. In this connection, instructions contained in this Department’s O.M.No.4/29/99- P&PW(D) dated 12.07.2000 refers.
4. Payment of DR involving a fraction of a rupee shall be rounded off to the next higher rupee.

5. Other provisions governing grant of DR in respect of employed family pensioners and re-employed Central Government Pensioners will be regulated in accordance with the provisions contained in this Department's OM No. 45/73/97-P&PW(G) dt.2.07.99 as amended vide this Department's OM No. F.No. 38/88/2008-P&PW[G] dated 9th July, 2009. The provisions relating to regulation of DR where a pensioner is in receipt of more than one pension will remain unchanged.

6. In the case of retired Judges of the Supreme Court and High Courts, necessary orders will be issued by the Department of Justice separately.

7. It will be the responsibility of the pension disbursing authorities, including the nationalized banks, etc. to calculate the quantum of DR payable in each individual case.

8. The offices of Accountant General and Authorised Public Sector Banks are requested to arrange payment of relief to pensioners etc. on the basis of these instructions without waiting for any further instructions from the Comptroller and Auditor General of India and the Reserve Bank of India in view of letter No. 528-TA,II/34-80-II dated 23.04.1981 of the Comptroller and Auditor General of India addressed to all Accountant Generals and Reserve Bank of India Circular No. GANB No. 2958/GA-64 [ii] [CGL]/81 dated the 21st May, 1981 addressed to State Bank of India and its subsidiaries and all Nationalised Banks.

9. In their application to the pensioners /family pensioners belonging to Indian Audit and Accounts Department, these orders issue after consultation with C&AG.

10. This issues with the concurrence of Ministry of Finance, Department of Expenditure conveyed vide their O.M.. No. 1[4]/EV/2004 dated 28th March, 2011.

**SERIAL CIRCULAR No. 50/2011**
No. SCR/P-HQ/Ruling/O/802 Dated: 29-04-2011
No. P[R]96/II

Copy of Board’s letter No.E[MPP]2006/6/11 dated 08.04.2011 is published for information, guidance and necessary action.


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G.S.R. 734[E]- In exercise of the powers conferred by sub-section [1] of section 37 of the
Apprentices Act, 1961 [52 of 1961], the Central Government, after consulting the Central Apprenticeship Council, hereby makes the following rules further to amend the Apprenticeship Rules, 1992, namely:-

   [2] They shall come into force on the date of their publication in the Official Gazette.

2. In the Apprenticeship Rules, 1992, in the Schedule I, -

   [i] under Group No. 20, after serial number 5 and the entries relating thereto, the following shall be inserted, namely:-

   | 1 | 2                      | 3 | 4   | 5          | 6               | 7                          | 8
   |---|------------------------|---|-----|------------|------------------|---------------------------|---
   | 6 | Florist and Landscaper | 2213.20 | 1.5 | One Year   | Florist and Landscaping | Six Months                | Passed 12th class examination under 10+2 system of education with Biology or its equivalent.

   [ii] under Group No.23, after serial number 4 and the entries relating thereto, the following shall be inserted, namely:-

   | 1 | 2                      | 3 | 4   | 5          | 6               | 7                          | 8
   |---|------------------------|---|-----|------------|------------------|---------------------------|---


   6. Mechanic Radio and T.V. | 7243.70 | 1.5 | Three years | Mechanic Radio and T.V. | Two years | Passed 10th class examination under 10+2 system of education with Science as one of the subject or its equivalent.

   (iii) under Group No. 31, after serial number 5 and the entries relating thereto, the following shall be inserted, namely:-
<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Mechanic Medical Electronics</td>
<td>7243.30</td>
<td>1:5</td>
<td>Three</td>
<td>years</td>
<td>Mechanic Medical Electronics</td>
<td>Two years</td>
<td>Passed 10th class examination under 10+2 system of education with Mathematics and Science or its equivalent.</td>
</tr>
<tr>
<td>7</td>
<td>Mechanic Consumer Electronics</td>
<td>7243.10</td>
<td>1:5</td>
<td>Three</td>
<td>years</td>
<td>Mechanic Consumer Electronics</td>
<td>Two years</td>
<td>Passed 10th Class examination under 10+2 system of education with mathematics and Science or its equivalent.</td>
</tr>
<tr>
<td>8</td>
<td>Mechanic Mechatronics</td>
<td>7243.10</td>
<td>1:5</td>
<td>Three</td>
<td>years</td>
<td>Mechanic Mechatronics</td>
<td>Two years</td>
<td>Passed 12th class examination under 10+2 system of education with Physics, Chemistry and Mathematic or its equivalent.</td>
</tr>
</tbody>
</table>

(iv) under Group No. 35, after serial number 45 and the entries relating thereto, the following shall be inserted, namely:-
<table>
<thead>
<tr>
<th>Group No.</th>
<th>Course Description</th>
<th>Duration</th>
<th>Pass Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>46</td>
<td>Mechanic Radio, Audio, Video System and Appliances</td>
<td>2 years</td>
<td>Broad Based Basic Training in Electronics Sector under Centre of Excellence Scheme and Advanced module of Centre of Excellence Scheme in Radio, Audio, Video System and Appliances</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>One year and six months Passed 10th class examination under 10+2 system of education or its equivalent.</td>
</tr>
<tr>
<td>47</td>
<td>Mechanic Repair and Maintenance of Electronics Test Equipment</td>
<td>2 years</td>
<td>Broad Based Basic Training in Electronics Sector under Centre of Excellence Scheme and Advanced module of Centre of Excellence Scheme in Repair and Maintenance of Electronics Test Equipment</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>One year and six months Passed 10th class examination under 10+2 system of education or its equivalent.</td>
</tr>
<tr>
<td>48</td>
<td>Mechanic Automobile Electronics</td>
<td>2 years</td>
<td>Broad Based Basic Training in Electronics Sector under Centre of Excellence Scheme and Advanced module of Centre of Excellence Scheme in Automobile Electronics</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>One year and six months Passed 10th class examination under 10+2 system of education or its equivalent.</td>
</tr>
<tr>
<td>49</td>
<td>Mechanic Mechanical Maintenance (Industrial Automation)</td>
<td>2 years</td>
<td>Broad Based Basic Training in Industrial Automation Sector under Centre of Excellence Scheme and Advanced module of Centre of Excellence Scheme in Mechanical Maintenance for Automation</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>One year and six months Passed 10th class examination under 10+2 system of education or its equivalent.</td>
</tr>
<tr>
<td>50</td>
<td>Mechanic Electrical Maintenance (Industrial Automation)</td>
<td>2 years</td>
<td>Broad Based Basic Training in Industrial Automation Sector under Centre of Excellence Scheme and Advanced module of Centre of Excellence Scheme in Electrical Maintenance for Automation</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>One year and six months Passed 10th class examination under 10+2 system of education or its equivalent.</td>
</tr>
<tr>
<td>51</td>
<td>PLC Operator</td>
<td>2 years</td>
<td>Broad Based Basic Training in Industrial Automation Sector under Centre of Excellence Scheme and Advanced module of Centre of Excellence Scheme in Automation and PLC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>One year and six months Passed 10th class examination under 10+2 system of education or its equivalent.</td>
</tr>
</tbody>
</table>

(v) After Group No. 35 and the entries relating thereto, the following shall be inserted, namely:-

Group No. 36- Hospitality Trades Group:
After Group No. 36 and the entries relating thereto, the following shall be inserted, namely:-

<p>| | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Tourist Guide</td>
<td>5113.20</td>
<td>1:7</td>
<td>One year</td>
<td>Tourist Guide</td>
<td>Six months</td>
<td>Passed 12th class examination under 10+2 system of education or its equivalent.</td>
</tr>
<tr>
<td>2.</td>
<td>Old Age Care Taker</td>
<td>5131.20</td>
<td>1.5</td>
<td>One year</td>
<td>Old Age Care</td>
<td>Six months</td>
<td>Passed 8th class examination from recognized School or its equivalent.</td>
</tr>
</tbody>
</table>

(vi) After Group No. 36 and the entries relating thereto, the following shall be inserted, namely:-

<p>| | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Secretarial Assistant</td>
<td>4115.10</td>
<td>1.5</td>
<td>One year and six months</td>
<td>1. Stenography (English)</td>
<td>One year</td>
<td>Pass 12th class examination under 10+2 system of education or its equivalent.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2. Secretarial Practice</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Stenographer (English)</td>
<td>4111.10</td>
<td>1.5</td>
<td>One year and six months</td>
<td>Stenography (English)</td>
<td>One year</td>
<td>Passed 12th class examination under 10+2 system of education or its equivalent.</td>
</tr>
</tbody>
</table>

**Note:** The principal rules were published in the Gazette of India, vide number G.S.R. 356, dated the 1st August, 1992 and last amended vide number G.S.R. 609(E), dated the 21st July, 2010.

**SERIAL CIRCULAR No.51/2011**
**PAY COMMISSION CIRCULAR No.254**

No. SCR/P-HQ/Ruling/O/937  Dated: 29-04-2011  
No. P[R]500/XXII


**Sub: Grant of family pension to childless widow of a deceased Central Government employee after her remarriage-Clarification -reg.**

A copy of Department of Pension and Pensioners Welfare [DOP&PW]’s O.M. No.1/4/2011-P&PW[E] dated 1st April, 2011 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the
Railways also. DOP&PW’s O.M. dated 02.09.2008 referred to in the enclosed O.M. was adopted on the Railways vide this office letter of even number dated 15.9.2008.


Sub: Grant of family pension to childless widow of a deceased Central Government employee after her remarriage-Clarification -reg.

A reference is invited to the Department of Pension & Pensioners’ Welfare’s O.M.No. 38/37/08-P&PW(A) dt. 2.9.2008 whereby provisions regulating pension/family pension/ gratuity/ commutation of pension/disability pension/ex-gratia lump sum compensation, etc. were revised consequent upon implementation of Government’s decision on the recommendations of 6th CPC.

2. As per the provisions of para 8.6 of the ibid O.M., the childless widow of a deceased Government employee shall continue to be paid family pension even after her remarriage subject to the condition that the family pension shall cease once her independent income from all other sources becomes equal to or higher than the minimum prescribed for family pension in the Central Government.

3. References/Representations have been received in this Department from various quarters raising therein doubts that the provisions of this Department’s O.M. dt. 2.9.2008 do not adequately take care of cases wherein death of the employee took place prior to 1.1.2006 and the childless widow of the deceased employee got remarried before/on or after 1.1.2006.

4. The issue has been examined in this Department in consultation with Department of Expenditure. It is hereby clarified that the childless widow of a deceased Central Government employee who had expired before 1.1.2006, shall be eligible for family pension in the light of 6th CPC’s recommendations irrespective of the fact that the remarriage of the widow had taken place prior to/on or after 1.1.2006. The financial benefits in such cases, however, will accrue from 1.1.2006. This, however, would be subject to the fulfillment of certain conditions laid down therein, including the income criterion that the income of the widow from all sources does not become equal to or higher than the minimum prescribed for family pension in the Central Government.

5. This issues with the concurrence of Department of Expenditure, Ministry of Finance vide their U.O. No.64/EV/2011 dt. 11 3.2011.

6. This order, in so far as their applicability relates to the employees of Indian Audit & Accounts Department, is being issued in consultation with the Comptroller and Auditor General of India vide their U.O. No.50 -Audit(Rules)/ 14-2010 dt. 31.3.2011…

SERIAL CIRCULAR No.52/2011
No. SCR/P-HQ/Ruling/O/946 Dated:29-04-2011
No. P[ ]R]563/Ix

Copy of Board’s letter No. 2011/E(Sports)/4(1)/1/Policy Clarifications dated 20.04.2011 is published for information, guidance and necessary action. Board’s letters
dated 21.12.2010 and 31.12.2010 quoted therein were circulated under Serial Circular Nos. 182/2010 and 09/2011, respectively.

Copy of Board’s letter No. 2011/E(Sports)/4(1)/1/Policy Clarifications dated 20.04.2011 [RBE No.51/2011] Clarification/Corrigendum No.8

Sub: Minimum educational qualification for sportspersons for recruitment against Sports Quota.


... Refer Board’s policy letter mentioned above. In this connection it is clarified that instructions as contained in Board’s letter No. 2010/E(Sports)/4(1)/1 Pt.(E.Q.) dated 21.12.2010 (RBE No. 181/2010) on the above cited subject, may also be applicable in all cases for recruitment of sportspersons on Zonal Railways and Production Units against sports quota, as per Board’s letter dt. 31.12.2010 referred above.

This also disposes ECOR’s letter No. ECOR/Pres/R/Rectt./20 dt.25.-3.2011.

SERIAL CIRCULAR No.53/2011
No. SCR/P-HQ/Ruling/O/933 Dated: 29-04-2011
No. P[R]535/VIII

Copy of Board’s letter No.PC-V/2009/ACP/2 dated 20.04.2011 is published for information, guidance and necessary action.

Copy of Board’s letter No. PC-V/2009/ACP/2 dated 20.04.2011

Sub: Modified Assured Career Progression Scheme (MACPS) for the Railway Employees- Clarifications regarding.

... References from various Zonal Railways have been received in Board’s office seeking clarification as to whether the placement of Pharmacists in the Grade Pay of ₹ 4200 in PB-2 on completion of 2 years service in the Grade Pay of ₹2800 in PB-1 [Entry Grade], is to be taken into account for the purpose of MACPS or otherwise.

The matter has been examined in consultation with DoP&T, the nodal department of Govt. for MACP Scheme, and it has been clarified that every financial upgradation has to be treated as an upgradation. Accordingly, the placement of Pharmacists in Grade Pay of ₹4200 in PB-2 on completion of 2 years regular service in the Grade Pay of ₹2800 in PB-1 [Entry Grade] has to be counted /treated as one upgradation under the MACP Scheme.

SERIAL CIRCULAR No.54/2011
No. SCR/P-HQ/Ruling/O/865 Dated: 29-04-2011
No. P[R]39/V

Copy of Board’s letter No. E(MPP)/2010/1/46 dated 07.04.2011 [RBE No.46/2011]

Sub: Rightsizing Indian Railways.

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The matter has been considered and it has been decided to withdraw restrictions on annual fresh recruitment issued vide above letters, with immediate effect.

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Copy of Board’s letter No. E(MPP)/2000/1/11 dated 11.08.2000 [RBE No. 98/2000]

Sub: Rightsizing Indian Railways

******

Concern of the Government of India as reflected in the last Budget regarding. “Rightsizing of the Government Departments”, has been engaging Railways attention for some time. The need and urgency of rightsizing of the Railways was discussed in the last Special Meeting of GMs held on 24.6.2000. Therefore, considering that the only strategy for financial survival of the Railways is to contain staff costs within a reasonable limit, the decision of the Board as conveyed vide D.O. letter of even number dated 19.7.2000 is reproduced below:-

a) Percentage in take in Civil, Mechanical, Electrical, S&T, Transportation and Commercial Departments shall be fixed at a maximum of 1% per annum of on-roll strength.

b) For all other Departments including the PUs, the intake percentage would be a maximum of 0.5% per annum of on-roll strength.

c) Additional intake will be allowed for new assets/facilities/ trains to the extent of a maximum of 75% of the norms hitherto followed. The creation of post for this purpose would be with matching surrender as per orders in force.

d) Inter-departmental re-deployment of surplus manpower shall be ensured by the Divisional Railway Managers and General Managers, as the case may be.

e) Each Board Member shall nominate the Directorate, which will do the benchmarking for the concerned Department so as to ensure suitable inter-zonal adjustment of staff intake in the respective disciplines.

The word ‘intake’ used above would include inductions made into a department through all possible modes like RRB recruitments, Sports and various other quotas or any other intake made by the Railway, etc. This will, however, exclude Compassionate Ground appointments made in essential categories, where no surpluses are likely to be generated in foreseeable future. Inter-departmental transfers for re-deployment of surplus staff would also be taken as intake to the receiving departments.
You may have already advised your PHODs on the decision of the Board for immediate implementation. In case there are any unusual circumstances requiring adjustments in the percentage intake among the Railways for any particular department (within the frame work of the overall intake percentage for the department on IR basis), the same may be brought to the notice of the concerned Directorate in Board’s office by the PHOD and the concerned Directorate would take such circumstances into consideration while deciding the final Railway-wise intake percentage within the overall intake percentage for the Departments.

For the purpose of this exercise the Divisions allotted to New Zones shall also be considered with the parent zones.

Chief Personnel Officers would maintain records and accountal of the annual intake of each department and would see that the percentages prescribed by Board are adhered to.

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Copy of Board’s letter No. E(MPP)/2000/1/11 dated 31-12-2001

Sub: Right Sizing- Indian Railways.
Ref: (i) Board’s letter of even number dated 11-08-2000.
(ii) Board’s letter of even number dated 04-01-2001.

With imperative need to right size manpower, without risk to safety. It was decided by the Board that rightsizing of Indian Railways should be done and annual fresh recruitment should be regulated. As decided earlier, vide reference (i) above. The percentage intake in Civil, Mechanical, Electrical, S&T, Transportation and Commercial Departments has been kept at a maximum of 1% per annum of on roll strength of each of the departments. For all other departments including the PUs; the intake percentage have been kept at a maximum of 0.5% per annum of on–roll strength of each of the departments.

2.0 Subsequent clarifications were also issued vide Board’s letter referred at (ii)above wherein it was further clarified that the percentage limits shall apply to each department individually. Many of the Zonal Railways have been representing that while certain departments/ activities are contracting there are others, which are expanding, and difficulties are being faced by them to manage the expanding activities. Zonal Railways have, therefore, been requesting for a review of the instructions/clarifications Issued vide (i) and (ii) to take care of this situation.

3.0 The position has since been reviewed. It is clarified that annual fresh Recruitment should be limited to 1% as a whole for the entire group of departments viz. Civil, Mechanical, Electrical, S&T, Transportation and Commercial Departments put together as a whole. Within this group of departments, the numbers to be inducted for each department, Is to be decided by the DRM for his Division or the General Manager for his Zone, depending upon the ground position obtaining in that Division/ Zonal Railway for each of those departments in respect of work–load, yard-sticks, surpluses etc.
Similarly for all other remaining departments, for which the percentage of annual intake up to a maximum of 0.5% per annum has been permitted, the limit shall be for this group of departments as a whole and not for individual departments. The intake for individual department shall be decided by the DRM/GM taking into account the ground position on that Division/Zonal Railway as brought out above.

The Inter-divisional adjustments, if needed, shall be done by GMs, for which the DRMs shall have to approach Zonal HQRs, with full justification. Similarly the Inter-Zonal adjustments, if needed, shall be done by Railway Board, for which the GMs have to approach Railway Board with full justification.

4.0 The Instructions/clarifications, issued vide Board’s letter referred at (i) and (ii) above stand modified to this extent.

5.0 The CPOs shall maintain, records and Accountal of the annual intake of each Division/Zonal HQRs and would ensure that the percentage limit prescribed by the Board as above are adhered.

6.0 This issues with the approval of Board (MS, CRB).

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SERIAL CIRCULAR No.55/2011
No. SCR/P-HQ/Ruling/O/975 Dated: 29-04-2011
No. P[R]605/XII

Copy of Board’s letter No. E[NG]-2004/PM1/41 dated 25.4.2011 is published for information, guidance and necessary action. Board’s letter dated 08.07.1992 quoted therein was circulated under Serial Circular No.154/99.

Railway Board in their letter dated 08.07.1992 permitted use of regional language in lieu of English in all Selections suitability tests and examinations at the end of Training courses subject to the condition where necessary, knowledge of English may be separately tested to ensure that the persons would understand the instructions relating to the requirements of his job. The competent authority may, however, insist upon such tests being conducted in English in these special cases which should be few in number, where it is considered that knowledge of English would be essential. The term regional language has been defined as official language of the State in which the employee is working. The above instructions have now been reiterated by Board for strict adherence.

Copy of Board’s letter No. E[NG]-2004/PM1/41 dated 25.4.2011 [RBE No.52/2011]

Sub: Conducting of selection/suitability test in regional language

It was represented by the staff side in DC/JCM meeting held on 1st and 2nd July, 2010, that the orders of the Railway Board in regard to the above quoted subject have not been implemented in the Zonal Railways.
2. Board desire that the instructions as envisaged in Railway Board’s letter No. E[NG]I-90/PM1/41 dated 08.07.92, should be implemented positively.

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SERIAL CIRCULAR No.56/2011
No. SCR/P-HQ/Ruling/O/946  Dated:16.05.2011
No. P[R]563/VIII

Copy of Board’s letter No.E[NG]II/2009/RR-1/10/Pt. dated 27.4.2011 is published for information, guidance and necessary action. Board’s letters dated 09.12.2010 and 05.01.2011 quoted therein were circulated under Serial Circular Nos.186/2010 and 02/2011, respectively.

Copy of Board’s letter No. E[NG]II/2009/RR-1/10/Pt. dated 27.4.2011

Sub: Minimum educational qualifications for recruitment in PB-1 ₹5200-20200 with grade pay of ₹1800/-

Attention is invited to this Ministry’s letter of even number dated 05.01.2011 on the above subject, stipulating therein, to continue with the existing practice that has been followed before the issue of Board’s letter of even number dated 09.12.2010 up to 31.03.2011 for appointment on compassionate grounds, engagement as substitutes [fresh face, TADK, Act Apprentices etc.] and legal heirs of accident victims where specific approval has been given by the Board.

Pursuant to references received from some of the zonal Railways and also the recognized federations, the issue of relaxation in educational qualification for the above categories have been reviewed by the Board and it has been decided to extend the date of relaxation of the minimum educational qualification to the above categories up to 31.07.2011 beyond 31.03.2011 uniformly to all zonal Railways. Other conditions remain the same.

Further, wherever the model code of conduct for elections comes in the way, the concerned Railway may take prior clearance from the Election Commission.

SERIAL CIRCULAR No.57/2011
PAY COMMISSION CIRCULAR No.256
No. SCR/P-HQ/Ruling/O/823  Dated: 19-05-2011
No. P[R]53/IV

Copy of Board’s letter No. PC-V/2009/A/DA/1 dt. 26-4-2011 is published for information, guidance and necessary action. Board’s letters dated 17.11.2008 and 03.02.2011 quoted therein were circulated under Serial Circular Nos.196/2008 and 20/2011, respectively.

Copy of Board’s letter No. PC-V/2009/A/DA/1 dt. 26-4-2011 [RBE No.54/2011]PC VI 256

Sub: Rates of Dearness Allowance applicable w.e.f. 01-01-2011 to the Railway employees continuing to draw their pay in the pre-revised scale as per 5th C.P.C.
In continuation of Ministry of Railway’s letter of even number dated 03.02.2011, (PC–VI/247), RBE No.17/2011) revising rates of Dearness Allowance w.e.f. 01.01.2010 and 01-07-2010 in respect of Railway Servants who continue to draw their pay and emoluments in the pre-revised scales of pay (5th CPC Scales), the rates of Dearness Allowance admissible to these categories of employees shall be enhanced from the existing rate of 103% to 115% w.e.f. 01-01-2011. All other conditions as laid down in the Board’s letter dated 17-11-2008 (RBE No.179/2008 ) will continue to apply.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

[Authority: MoF’s OM No.1[3]/2008-EII[B], dated 31.03.2011]

****

SERIAL CIRCULAR No.58/2011
No. SCR/P-HQ/Ruling/O/933 Dated:25-05-2011
No. P[R]535/VIII

Copy of Board’s letter No. E(GP)2005/2/87 dated 25.04.2011 is published for information, guidance and necessary action. Board’s letters dated 10.01.92, 01.10.99 and 02.02.2006 quoted therein were circulated under Serial Circular Nos. 12/92, 295/99 and 17/06, respectively.


Sub: Comparison of grades of running staff with those of stationary staff for the purpose of promotion/selection to Group ‘B’ posts.

****

In terms of Board’s letter of even number dated 02.02.2006 (RBE No.10/2006), Railways/PUs were advised that instructions issued vide Board’s letter No. E(NG)l/89/PM2/8-A dated 10.1.92 and letter No. E(NG)l-98/PM2/8 dated 1.10.99, regarding equivalence of grades of running staff with that of stationary staff for the purpose of promotion to the posts in stationary categories, where both running and stationary staff were eligible and were considered together, would be applicable for determining eligibility of the candidates for promotion to the respective Group ‘B’ posts.

2. The question of equivalence of grades has since been reviewed in the light of the scales of pay introduced on the basis of scales of pay recommended by the Sixth Central Pay Commission, and it has been decided that for the purpose of determining eligibility of the candidates for promotion/selection to Group ‘B’ posts, the grades of running staff may be equated with those of the stationary staff as indicated below:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Category of running staff</th>
<th>Scale of pay applicable (VI CPC )</th>
<th>Scale of stationary post to which should be equated (VI CPC )</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>(1) Loco Pilot (M/Exp.)</td>
<td>PB-2 + GP 4200</td>
<td>PB-2 + GP 4600</td>
</tr>
<tr>
<td></td>
<td>(2) Sr. Loco Pilot (Pass)/Senior Motor Man</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>(1) Loco Pilot (Pass)/Motor Man</td>
<td>PB-2 + GP 4200</td>
<td>PB-2 + GP 4600</td>
</tr>
</tbody>
</table>
3. Selections to Group 'B' which are already in progress may be proceeded with and finalised as per the existing principles. All fresh selections including those which have been initiated but where the written examination has not been held, should be held in accordance with the instructions contained herein. The LDCE, wherever the same is in force, is a part of the process of filling vacancies in Group 'B', therefore, whatever is followed in the case of 70% Selection may also be followed in the case of corresponding LDCE.

SERIAL CIRCULAR No.59/2011
No. SCR/P-HQ/Ruling/O/889 Dated:25-05-2011
No. P[R]359/IV


Copy of Board’s letter No. E[NG]I-2008/IC-2/1 dated 02.05.2011 [RBE No.55/2011]

Sub: Incentive for acquiring higher Scientific/Accounts/Technical Qualification of Group ‘C’ employees.

Reference Board’s letter No. E[NG]I-2008/IC-2/1 dated 21.02.2008 regarding incentive to Group ‘C’ employee who acquired the specified qualifications prior to 01.07.1988. A question has arisen as to whether the benefit as extended under Board’s letter ibid may be extended to Group ‘C’ employees who had acquired the requisite qualification before the cut off dates, but retired subsequently without availing the additional benefit.

2. The matter has accordingly been considered by the Board and it has been decided that Group ‘C’ staff who acquired the requisite qualification prior to the cut off date i.e. prior to 01.07.88 and retired subsequently without availing the benefit, may also be granted additional increments w.e.f. 04.05.1990 as per their entitlements.

<table>
<thead>
<tr>
<th></th>
<th>Sr. Goods Loco Pilot</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Goods Driver</td>
<td>PB-2 + GP 4200</td>
</tr>
<tr>
<td></td>
<td>Sr. Shunter</td>
<td>PB-2 + GP 4600</td>
</tr>
<tr>
<td>4</td>
<td>Shunter</td>
<td>PB-1 + GP 2400</td>
</tr>
<tr>
<td></td>
<td>Sr. Asstt. Loco Pilot</td>
<td>PB-2 + GP 4200</td>
</tr>
<tr>
<td>5</td>
<td>Asstt. Loco Pilot</td>
<td>PB-1 + GP 1900</td>
</tr>
<tr>
<td></td>
<td>Sr. Pass. / Sub Guard</td>
<td>PB-2 + GP 4200</td>
</tr>
<tr>
<td>7</td>
<td>Passenger/Sub Guard</td>
<td>PB-2 + GP 4200</td>
</tr>
<tr>
<td></td>
<td>Sr. Goods Guard</td>
<td>PB-2 + GP 4600</td>
</tr>
<tr>
<td>8</td>
<td>Goods Guard</td>
<td>PB-1 + GP 2800</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PB-2 + GP 4200</td>
</tr>
</tbody>
</table>
3. This issues with the concurrence of the Finance Directorate of Railway Board.

Sd/-
[M.K.Meena]/DDE[N]

SERIAL CIRCULAR No.60/2011
No. SCR/P-HQ/Ruling/O/856  Dated 25-05-2011
No. P[R]436/IREC-I/IV

Copy of Board’s letter No.E[P&A]-2008/CPC/LE-8 dated 04.05.2011 is published for information, guidance and necessary action. Board’s letters dated 23.10.2008, 12.12.2008, 06.03.09, 23.04.2010, 04.10.2010 and 08.02.2011 quoted therein were circulated under Serial Circular Nos.144/08, 198/08, 48/09, 63/10, 142/10 and 24/11, respectively.

Copy of Board’s letter No. E[P&A]-2008/CPC/LE-8 dated 04.05.2011 [RBE No.57 /2011]


In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President is pleased to direct that Rules 525, 526 & 551 of the Indian Railway Establishment Code, Volume-I, 1985 edition (Reprint Edition-2008) may be amended as in the enclosed Advance Correction Slip No.116

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Advance Correction Slip No. 116


(I) Rule 525 may be substituted as under: –

525- Leave on Average Pay applicable to School Staff

(1)(a) A Railway servant serving in a Railway School such as a teacher, principal, headmaster, librarian, laboratory assistant or a waterman shall not be entitled to any Leave on Average Pay in respect of duty performed in any year in which he avails the full vacation.
(b) In respect of any year in which a Railway servant avails a portion of the vacation, he shall be entitled to Leave on Average Pay in such proportion of 30 days, as the number of days of vacation not taken bears to the full vacation.
Provided that no such leave shall be admissible to a Railway servant not in permanent employ or quasi-permanent employ in respect of the first year of his service.

c) If, in any year, the Railway servant does not avail any vacation, Leave on Average Pay shall be admissible to him in respect of that year under Rule 523.

Explanation: For the purpose of this rule, the term year" shall be construed not as meaning a calendar year in which duty is performed but as meaning twelve months of actual duty in a Railway School.

Note 1 – A Railway servant entitled to vacation shall be considered to have availed a vacation or a portion of a vacation unless he has been required by general or special order of a higher authority to forego such vacation or portion of a vacation.

Provided that if he has been prevented by such order from enjoying more than fifteen days of the vacation, he shall be considered to have availed himself of no portion of the vacation.

Note 2 – When a Railway servant serving in a Railway school proceeds on leave before completing a full year of duty, the Leave on Average Pay admissible to him/her shall be calculated not with reference to the vacations which fall during the period of actual duty rendered before proceeding on leave but with reference to the vacation that falls during the year commencing from the date on which he completed the previous year of duty.

2. Vacation may be taken in combination with or in continuation of any kind of leave under these rules. Provided that the total duration of vacation and Leave on Average Pay taken in conjunction, whether the Leave on Average Pay is taken in combination with or in continuation of other leave or not, shall not exceed the amount of Leave on Average Pay due and admissible to the Railway servant at a time under rule 523.

3. The Leave on Average Pay under this rule at the credit of a Railway servant at the close of the previous half year shall be carried forward to the next half year. subject to the condition that the leave so carried forward plus the credit for the half year shall not exceed the maximum limit of 300 days.

Note: - The facility of crediting of unavailed portion of joining time shall be admissible to persons serving in Railway Schools, in accordance with the provisions of Rule 1110.

(Authority Board’s letter No E(P&A)I- 2008/CPC/LE-10 dated 06.03.2009)

(ii) Sub Rule 1(a) 3 and 3(1) of Rule 526 may be substituted as under: –

1(a) A railway servant, permanent or temporary including the one who is serving in a railway school, shall be entitled to Leave on Half Average Pay of 20 days in respect of each completed year of service.

(3) The Leave on Half Average Pay will be credited to the leave account of a Railway servant on 1’ January and 1 July each as indicated below:-
The account of Leave on Half Average Pay of every railway servant shall be credited with Leave on Half Average Pay in advance, in two instalments of ten days each on the first day of January and July of every calendar year.

(Authority Board’s letter No E(P&A)I-2008/CPC/LE-10 dated 06.03.2009)

(III) Rule 551- may be substituted as under: –

551- Maternity leave.

1. A female railway servant (including an apprentice) with less than two surviving children may be granted maternity leave by an authority competent to grant leave for a period of 180 days from the date of its commencement.

2. During such period, she shall be paid leave salary equal to the pay drawn immediately before proceeding on leave.

3. Maternity Leave not exceeding 45 days may also be granted to a female Railway servant (irrespective of the number of surviving children) during the entire service of that female Railway servant in case of miscarriage including abortion on production of medical certificate as laid down in Rule 519.

4. (a) Maternity Leave may be combined with leave of any other kind.

(b) Notwithstanding the requirement of production of medical certificate contained in Rule 527 or sub-rule (1) of Rule 528, leave of the kind due and admissible (including commuted leave for a period not exceeding 60 days and leave not due) up to a maximum of two years may, if applied for, be granted in continuation of maternity leave granted under sub-rule (1).

5. Maternity leave shall not be debited against the leave account.

(IV) Clause (A) of Rule 551 may be substituted with the following: –

551(A)- Paternity leave

1. A male Railway servant (including an apprentice) with less than two surviving children, may be granted Paternity Leave by an authority competent to grant leave for a period of 15 days, during the confinement of his wife for childbirth, i.e., up to 15 days before, or up to six months from the date of delivery of the child.

2. During such period of 15 days, he shall be paid leave salary equal to the pay drawn immediately before proceeding on leave.

3. The Paternity Leave may be combined with leave of any other kind.

4. Paternity Leave shall not be debited against the leave account.

5. If Paternity Leave is not availed of within the period specified in sub-rule (1), such leave shall be treated as lapsed.
(6) The Paternity Leave can be granted only in a single spell.

Note:- The Paternity Leave shall not normally be refused under any circumstances.

(V) Clause (D) of Rule 551 may be substituted with the following: –

551 (D)- Paternity Leave for child adoption -

(1) A male Railway servant (including an apprentice) with less than two surviving children, on valid adoption of a child below the age of one year, may be granted Paternity Leave by an authority competent to grant leave for a period of 15 days within a period of six months from the date of valid adoption.

(2) During such period of 15 days, he shall be paid leave salary equal to the pay drawn immediately before proceeding on leave.

(3) The Paternity Leave may be combined with leave of any other kind.

(4) The Paternity Leave shall not be debited against the leave account.

(5) If Paternity leave is not availed of within the period specified in sub-rule(l), such leave shall be treated as lapsed.

Note:- The Paternity Leave shall not normally be refused under any circumstances.

(VI) A new para as 551(E) – Child Care Leave may be inserted below Rule 551 (D) as follows: –

551(E) – Child Care Leave.

(1) A woman railway servant having minor children below the age of eighteen years (upto the age of 22 years in case of disabled children) may be granted Child Care Leave by an authority competent to grant leave, for a maximum period of two years (i.e. 730 days) during the entire service for taking care of upto two children, whether for rearing or to look after any of their needs like examination, sickness etc.

(2) During the period of Child Care Leave, she shall be paid leave salary equal to the pay drawn immediately before proceeding on leave.

(3) Child Care Leave may be combined with leave of any other kind.

(4) Notwithstanding the requirement of production of medical certificate contained in Rule 527 or sub-rule (1) (ii) of Rule 528, leave of the kind due and admissible (including commuted leave not exceeding 60 days and leave not due) upto a maximum of one year, if applied for, be granted in continuation with child care leave granted under sub-rule (1).

(5) Child Care Leave shall not be granted in more than 3 spells in a calendar year with each spell of Child Care Leave being not less than 15 days.
(6) Child Care Leave shall be admissible for the two eldest surviving children only.

(7) Child Care Leave cannot be demanded as a matter of right. Under no circumstances can any employee proceed on Child Care Leave without prior proper approval of the leave by the leave sanctioning authority.

(8) The Child Care Leave is to be treated like Leave on Average Pay and sanctioned as such.

(9) Child Care Leave should not ordinarily be granted during the probation period except in case of certain extreme situations where the leave sanctioning authority is fully satisfied about the need of Child Care Leave to the probationer. It may also be ensured that the period for which this leave is sanctioned during probation is minimal.

(10) Child Care Leave shall not be debited against the leave account.

Note 1: The leave account for Child Care Leave shall be maintained in the following format and shall be kept along with the Service Book of the female Railway servant concerned:

<table>
<thead>
<tr>
<th>Period of Child Care Leave taken</th>
<th>Balance of Child Care Leave</th>
<th>Signature &amp; Designation of the certifying officer</th>
</tr>
</thead>
</table>

Note 2: Disabled Child having a minimum disability of 40% is elaborated in the Ministry of Social Justice and Empowerment’s Notification No. 16-18/97-N.I dated 01.06.2001. documents relating to the handicap as specified in the above said Notification dated 01.06.2001, as well as a certificate from the Railway servant regarding dependency of the child on the Railway servant would have to be submitted by the female Railway employee. The Child Care Leave would be permitted to female Railway employees only if the child is dependent on her.

Note 3: The benefit of encashment of Leave on Average Pay, admissible in terms of Rule 540-A, cannot be availed during Child Care Leave as Child Care Leave is granted for the specific purpose of taking care of a minor child for rearing or for looking after any other needs of the child during examination, sickness etc.


SERIAL CIRCULAR No.61/2011
PAY COMMISSION CIRCULAR No.257
No. SCR/P-HQ/Ruling/O/936 Dated:25-05-2011
Copy of Board’s letter No. PC-VI/2009/I/5/1 dated 05.05.2011 is published for information, guidance and necessary action. Board’s letters 04.09.2008 and 23.09.2008 dated quoted therein were circulated under Serial Circular Nos. 108/08 and 122/08 respectively.

Copy of Board’s letter No. PC-VI/2009/I/5/1 dated 05.05.2011 [RBE No.58/2011]PC VI-257


Based on the recommendations of Sixth Central Pay Commission, the Group ‘A’ posts of Principals/Head Masters/Head Mistress of Intermediate Colleges/Higher Secondary Schools/ Higher Secondary Multipurpose Schools in pre-revised scale ₹ 10000-15200 were granted revised pay structure of PB-3 [15600-39100] Grade Pay ₹ 7600 w.e.f. 01.01.2006 vide G.S.R.674[E] dt. 23.09.2008. References are being received from various Railways regarding applicability of above revised pay structure/Grade Pay to those holding above posts on ad hoc basis.

2. The issue has been considered in consultation with Management Services and Secretary’s Directorates. As per extant policy, only those candidates who fulfill the eligibility requirements as prescribed in the Recruitment Rules for regular promotion to the post of Principal in Group ‘A’ /Sr. Scale, are allowed to draw regular pay in Sr.Scale even on their adhoc promotion to the grade. Others who do not, would be entitled to only a charge allowance as fixed by the Railway Board form time to time, in addition to their pay in Group ‘B’, subject to the condition that pay plus charge allowance does not exceed the pay that would have otherwise been admissible had it been fixed under Rule 1313 [FR 22] R-II on their regular promotion to Sr. Scale. Such officers would, however, be entitled to draw pay in Sr.Scale only after their fulfilling the eligibility requirements of the Recruitment Rules prescribed for regular promotion to Group ‘A’/Sr. Scale. Accordingly, it is clarified that the Group ‘B’ Gazetted officers holding the Group ‘A’ posts of Principals/Head Masters/Head Mistress of Intermediate Colleges/Higher Secondary Schools/ Higher Secondary Multipurpose Schools [pre-revised scale ₹10000-15200] on adhoc basis, on qualifying the eligibility requirements as prescribed in the Recruitment Rules may be allowed benefit of pay fixation in revised pay structure PB-3 GP ₹7600. Their pay fixation in the revised pay structure would be governed by the provisions of Rule 7 or Rule 13 [as the case may be] of the Railway Services [Revised Pay] Rules, 2008 notified vide GSR 643[E] dated 04.09.2008. Pay fixation in higher pay structure PB-3 GP ₹7600 will not however, confer upon the incumbents holding above posts on adhoc basis, any right or claims for retention in the above posts or for regular promotion against such posts.

3. This issues in consultation with Management Services Directorate and Secretary’s Directorate and with the concurrence of Finance Directorate of the Ministry of Railways.

Sd/-


SERIAL CIRCULAR No.62/2011
No. SCR/P-HQ/Ruling/O/826 Dated: 30-05-2011
No. P[R]66/NDA/IV
Copy of Board’s letter No.E(P&A)II-2011/HW-2 dated 16.05.2011 is published for information, guidance and necessary action. Board’s letters dated 27.10.2010 and 25.03.2011 quoted therein were circulated under Serial Circular Nos.162/2010 and 33/2011, respectively.

Copy of Board’s letter No. E(P&A)II-2011/HW-2 dated 16.05.2011 [RBE No.67/2011]

Sub: Rates of Night Duty Allowance w.e.f. 1-1-2011

Consequent to sanction of an additional instalment of Dearness Allowance vide this Ministry’s letter No.PC-VI/2008/1/7/2/1 dated 25.03.2011, the President is pleased to decide that the rates of Night Duty Allowance, as notified vide Annexures ‘A’ and ‘B’ of Board’s letter No.E(P&A)II-2010/HW-4 dated 27.10.2010 stand revised with effect from 01-01-2011 as indicated at Annexure ‘A’ in respect of Continuous’, ‘Intensive’, ‘Excluded’ categories and workshop employees, and as indicated at Annexure ‘B’ in respect of Essentially intermittent’ categories.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

sd/-
(Salim Md. Ahmed) DD[E][P&A][III]

ANNEXURE ‘A’

Rates of Night Duty Allowance (NDA) with effect from 1.1.2011 for ‘Intensive’, ‘Continuous’ and ‘Excluded’ categories and Workshop staff

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Pay Band</th>
<th>Grade Pay</th>
<th>Rate of NDA (₹)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4440-7440</td>
<td>1300</td>
<td>50.85</td>
</tr>
<tr>
<td>2</td>
<td>4440-7440</td>
<td>1400</td>
<td>51.55</td>
</tr>
<tr>
<td>3</td>
<td>4440-7440</td>
<td>1600</td>
<td>52.95</td>
</tr>
<tr>
<td>4</td>
<td>4440-7440</td>
<td>1650</td>
<td>53.30</td>
</tr>
<tr>
<td>5</td>
<td>5200-20200</td>
<td>1800</td>
<td>101.85</td>
</tr>
<tr>
<td>6</td>
<td>5200-20200</td>
<td>1900</td>
<td>102.55</td>
</tr>
<tr>
<td>7</td>
<td>5200-20200</td>
<td>2000</td>
<td>103.25</td>
</tr>
<tr>
<td>8</td>
<td>5200-20200</td>
<td>2400</td>
<td>106.05</td>
</tr>
<tr>
<td>9</td>
<td>5200-20200</td>
<td>2800</td>
<td>108.85</td>
</tr>
<tr>
<td>10</td>
<td>9300-34800</td>
<td>4200</td>
<td>184.35</td>
</tr>
<tr>
<td>11</td>
<td>9300-34800</td>
<td>4600 [and above]</td>
<td>187.15</td>
</tr>
</tbody>
</table>

ANNEXURE ‘B’

Rates of Night Duty Allowance (NDA) with effect from 1.1.2011 for Essentially Intermittent’ categories of staff

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Pay Band</th>
<th>Grade Pay</th>
<th>Rate of NDA (₹)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4440-7440</td>
<td>1300</td>
<td>33.90</td>
</tr>
<tr>
<td>2</td>
<td>4440-7440</td>
<td>1400</td>
<td>34.35</td>
</tr>
<tr>
<td>3</td>
<td>4440-7440</td>
<td>1600</td>
<td>35.30</td>
</tr>
<tr>
<td>4</td>
<td>4440-7440</td>
<td>1650</td>
<td>35.55</td>
</tr>
<tr>
<td>5</td>
<td>5200-20200</td>
<td>1800</td>
<td>67.90</td>
</tr>
<tr>
<td>6</td>
<td>5200-20200</td>
<td>1900</td>
<td>68.35</td>
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<td>5200-20200</td>
<td>2000</td>
<td>68.85</td>
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<td>8</td>
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<td>70.70</td>
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<td>9</td>
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<td>2800</td>
<td>72.55</td>
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<tr>
<td>10</td>
<td>9300-34800</td>
<td>4200</td>
<td>122.90</td>
</tr>
<tr>
<td>11</td>
<td>9300-34800</td>
<td>4600 [and above]</td>
<td>124.75</td>
</tr>
</tbody>
</table>

SERIAL CIRCULAR No.63/2011
No. SCR/P-HQ/Ruling/O/926 Dated:31-05-2011
No. P[R]473/VIII

Copy of Board’s letter No. E[W]2008/PS5-6/8 dated 13.5.2011 is published for
information, guidance and necessary action. Board’s letters dated 23.2.96, 4.7.96, 25.2.2003, 6.10.2004 and 9.4.2008 quoted therein were circulated under Serial Circular Nos. 69/96, 98/96, 56/03, 189/04 and 57/08, respectively.


Sub: Extension of validity of Complimentary Card passes issued to Defence personnel recipients of Kirti Chakra or Shaurya Chakra in Rajdhani/Shatabdi/Jan Shatabdi Express trains.


In terms of this Ministry’s letters dated 23.02.96 and 04.07.96, referred to above, instructions were issued for grant of 1st Class/2nd AC Complimentary Card passes to Defence personnel recipients of gallantry awards of Chakra series and to widows of posthumous awardees of Chakra series awards viz Param Vir Chakra, Maha Vir Chakra, Vir Chakra, Ashok Chakra, Kirti Chakra and Shaurya Chakra, for life-long free rail travel over all Indian Railways (except Metro Railway/Kolkata) in 1st Class/2nd AC along with one companion in the same Class, by any train other than Rajdhani/Shatabdi trains. Subsequently, in terms of the letters dated 25.02.2003 and 09.04.2008, the Complimentary Card passes issued to recipients of Param Vir Chakra, Maha Vir Chakra, Vir Chakra and Ashok Chakra were made valid for travel by AC 2 tier/AC 3 tier of Rajdhani Express trains and Chair Car (CC) of Shatabdi/Jan Shatabdi Express trains. Further, in terms of the letter dated 06.10.2004, the facility of Complimentary Card pass has been extended to the widow after the death of such a gallantry awardee.

2. The issue regarding extension of the facility of travel by Rajdhani/Shatabdi/Jan Shatabdi trains to recipients of Kirti Chakra and Shaurya Chakra as is available to other Chakra awardees, was under consideration of this Ministry and it has now been decided to extend the aforesaid facility of travel by Rajdhani/Shatabdi/Jan Shatabdi trains to them also. Accordingly, Defence personnel recipients of Kirti Chakra or Shaurya Chakra, their widows or widows of posthumous such awardees shall be issued 1st Class/2nd AC Complimentary Card passes valid for travel in 2nd AC/3rd AC in Rajdhani Express trains and Chair Car (CC) of Shatabdi/Jan Shatabdi trains along with one companion in the same class besides normal travel entitlements on such pass. Accordingly, the Complimentary Card passes now being issued to Kirti Chakra and Shaurya Chakra awardees shall be withdrawn and all Chakra awardees from Defence forces shall henceforth be issued Complimentary Card Pass meant for Param Vir Chakra, Maha Vir Chakra and Vir Chakra awardees (i.e. Orange cover hard bound Card pass with three Golden stripes across the face of the Card pass below the national emblem). When such a Complimentary Card pass is issued to a recipient of Ashok Chakra, Kirti Chakra or Shaurya Chakra, the following may be stamped on the inside of the Complimentary Card pass:

“Category - Ashok Chakra / Kirti Chakra / Shaurya Chakra”
3. Other conditions governing issue of Complimentary Card passes to recipients of gallantry awards shall remain the same.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

(Debasis Mazumdar)JDE(Welfare) Rly.Bd.

SERIAL CIRCULAR No.64/2011
No. SCR/P-HQ/Ruling/O/861 Dated: 31-05-2011
No. P[R]219

Copy of Board’s letter No.2010/F[II]/1[1]/1 dated 13.05.2011 is published for information, guidance and necessary action. Board’s letters dated 04.04.2008 and 28.07.2010 quoted therein were circulated under Serial Circular Nos.51/08 and 130/2010, respectively. Necessary action may be taken by the Cadre Controlling Officers to ensure that no employee overstays while on deputation.

Copy of Board’s letter No. 2010/F[II]/1[1]/1 dated 13.05.2011 [RBE No.64/2011]
Sub: Overstay while on deputation.
Ref: (i) Board’s letter No. F[II]/2008/DE1/1 dated 04.04.2008 and Board’s letter of even number dated 28.07.2010.

... Under the existing instructions issued by DOP & T vide their O.M. dated 17.6.2010, circulated on the Railways vide Board’s letter of even number dated 28.7.2010, extension of deputation beyond fifth year is not allowed. Further as per the DOP&T’s O.M. dated 29.11.2006, circulated vide Board’s letter No. F[II]/2008/DE1/1 dated 04.4.2008, deputationist officer would be deemed to have been relieved on the date of expiry of the deputation period unless the competent authority with requisite approvals, extended the period of deputation in writing, prior to the date of its expiry.

2. In their present O.M. dated 1.3.2011 (copy enclosed ) it has been stated by DOP&T that despite these clear instructions, proposals for regularization of overstay of officers on deputation beyond the five year period continue to be received in the Department. It has therefore, been reiterated by DOP&T that it will be the responsibility of the immediate superior officer to ensure that the deputationist does not overstay and in the event of the officer overstaying for any reason whatsoever, he/she is liable to disciplinary action and other adverse Civil / Service consequences which would include the period of unauthorized overstay not being counted for service for purpose of pension and that any increment due during the period of unauthorized overstay being deferred with cumulative effect, till the date on which the officer rejoins his parent cadre and henceforth no ex-post facto approval for regularization of overstay on deputation would be allowed.

*****

Copy of DOP&T’s O.M. No. 6/8/2009-Estt [Pay-II] dated 01.03.2011
Sub: Overstay while on deputation.
****
Undersigned is directed to refer to this Departments OM of even number dated the 17th June, 2010 and to say that as per existing instructions no extension in deputation beyond the fifth year is allowed. Further, as per the OM No.14017/30/2006-Estt (RR) dated the 29th November, 2006, the deputationist officer is deemed to have been relieved on the date of expiry of the deputation period unless the competent authority has with requisite approvals, extended the period of deputation, in writing, prior to the date of its expiry. It is observed that despite these clear instructions, proposals for regularization of overstay of officers on deputation beyond the five year period continue to be received in the Department. It is reiterated that it will be the responsibility of the immediate superior officer to ensure that the deputationist does not overstay. In the event of the officer overstaying for any reason whatsoever, he/she is liable to disciplinary action and other adverse Civil/Service consequences which would include the period of unauthorised overstay not being counted for service for the purpose of pension and that any increment due during the period of unauthorized overstay being deferred with cumulative effect, till the date on which the officer rejoins his parent cadre.

2. All Ministries/Departments may please note that henceforth no ex-post facto approval for regularization of overstay on deputation would be allowed.

Sd/-
[Sukhender Kaur] DDF[E.I]/Rly Board

SERIAL CIRCULAR No.65/2011
No. SCR/P-HQ/Ruling/O/926 Dated:31-05-2011
No. P[R]473/VIII

Copy of Board’s letter No. E[W]2008/PS5-6/8 dated 16.5.2011 is published for information, guidance and necessary action. Board’s letters dated 23.2.96, 4.7.96, 25.2.2003, 6.10.2004 9.4.2008 and 13.5.2011 quoted therein were circulated under Serial Circular Nos.69/96, 98/96, 56/03, 189/04, 57/08 and 63/2011, respectively.


Sub: Extension of facility of Complimentary Card passes to parents of unmarried Defence personnel awarded Param Vir Chakra or Ashok Chakra posthumously.


In terms of this Ministry’s letters dated 23.02.96 and 04.07.96, referred to above, instructions were issued for grant of 1st Class/2nd AC Complimentary Card passes to Defence personnel recipients of gallantry awards of Chakra series and to widows of posthumous awardees of Chakra series awards viz. Param Vir Chakra, Maha Vir Chakra, Vir Chakra, Ashok Chakra, Kirti Chakra and Shaurya Chakra, for life-long free rail travel over all Indian Railways (except Metro Railway/Kolkata)in 1st Class/2nd AC alongwith one companion in the same Class, by any train other than Rajdhani/ Shatabdi trains. Subsequently, in terms of letters dated 25.02.2003, 09.04.2008 and 13.05.2011, the Complimentary Card passes issued to all categories
of Chakra awardees have been made valid for travel by AC 2 tier /AC 3 tier of
Rajdhani express trains and Chair Car (CC) of Shatabdi /Jan Shatabdi Express trains.
Further, in terms of the letter dated 06.10.2004, the facility of Complimentary Card
pass has been extended to the widow after the death of such a gallantry awardee.

2. The issue regarding extension of the aforesaid facility of Complimentary Card
passes to the parents of unmarried personnel from the armed forces who have been
awarded Param Vir Chakra or Ashok Chakra posthumously was under consideration
of this Ministry and it has now been decided to extend the aforesaid facility of
Complimentary Card Pass to them. Accordingly, 1st Class/2nd AC Complimentary Card
passes may be issued in the joint name of parents of unmarried armed force
personnel posthumously awarded Param Vir Chakra or Ashok Chakra, with similar
facilities of rail travel available on the Complimentary Card pass as are available to
Chakra awardees viz, travel facility over all Indian Railways (except Metro
Railway/Kolkata) by 1st Class / 2nd AC in any train including 2AC / 3AC in Rajdhani
Express trains and Chair Car (CC) in Shatabdi /Jan Shatabdi trains. As regards
companion facility, when one of the parents travels alone on the Complimentary Card
pass, he/she shall be entitled to take one companion in the same Class along with
him/her. However, when both the parents are travelling together, the facility of
companion shall not be admissible on the Complimentary Card Pass. The procedure
and other conditions for issue of such Complimentary Card passes to parents in the
aforesaid cases shall be the same as followed while issuing Complimentary Card
passes to the gallantry awardees under the existing scheme.

3. This issues with the concurrence of the Finance Directorate of the Ministry of
Railways.


SERIAL CIRCULAR No.66/2011
PAY COMMISSION CIRCULAR No.258
No. SCR/P-HQ/Ruling/O/826 Dated:31-05-2011
No. P[R]54/IV

Copy of Board’s letter No. No.E(P&A)II-2008/HRA-10 dated 16.05.2011 is
published for information, guidance and necessary action. Board’s letters dated
19.08.2003 and 12.09.2008 quoted therein were circulated under Serial Circular
Nos.167/03 and 115/08, respectively.

Copy of Board’s ltr No. E(P&A)II-2008/HRA-10 dated 16.05.2011 [RBE No.66/2011]PC VI 258

Sub: Decision of the Government on the recommendations of the Sixth
Central Pay Commission relating to re-classification of cities /towns
for grant of House Rent Allowance (HRA) to Railway employees.

Attention is invited to para 6 of Board’s letter of even number dated
12.9.2008 on the above mentioned subject, vide which the special dispensation
for grant of HRA has been allowed to continue to (i) Faridabad, Ghaziabad,
Noida & Gurgaon at “X” class city rates and (ii) Jalandhar Cantt., Shillong, Goa &
Port Blair at “Y” class city rates and to state that the special dispensation allowed
to Panchkula for grant of HRA at par with Chandigarh vide Board’s letter No.
2. In this context, it is also clarified that any other similar special dispensation allowed by the Railway Board in the past in respect of other cities for grant of HRA at higher rates and not specifically mentioned in Board’s letter of even No. dated 12.9.2008 shall continue to apply, if the same has not been superceded/dispensed with or the existing classification of such city has not been revised to higher classification on account of the population criteria, vide Board’s letter of even no. dated 12.9.2008.

3. These orders shall be effective from Ist September, 2008.

4. All other conditions governing grant of HRA under existing orders shall continue to apply.

5. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.67/2011
No. SCR/P-HQ/Ruling/O/847  Dated: 31-05-2011
No. P[R]182/V

Copy of Board’s letter No.E[D&A]2011 GS1-2 dated 18.5.2011 is published for information, guidance and necessary action. Necessary action may be taken by Dy.CPO/Gaz. to place the immovable property returns in the public domain as directed therein and compliance reported to Railway Board.


Sub: Submission of Immovable Property Returns by officers of Group ‘A’ Central Services for the year 2010 [as on 01.01.2011] – Placing in the public domain regarding.

A copy of Department of Personnel and Training’s O.M. No.11013/3/2011-Estt-A dated 11.04.2011 on the above subject is sent herewith. As directed therein the immovable property returns submitted by members of all Group ‘A’ services of the Government of India for the year 2010 i.e. as on 1.1.2011 be placed in the public domain by the respective cadre controlling authorities by 31.5.2011 and report compliance.


sd/-


Sub: Submission of immovable Property Returns by officers of Group A Central Services for the year 2010 (as on 01.01.2011) – Placing in the public domain regarding.

Rule 18(1) (ii) of the CCS (Conduct) Rules have provision for submission of
annual property returns in respect of immovable property by all Group ‘A’ and ‘B’ officers by 31st January of each year. Conduct Rules for Railways and other Rules in respect of Central Government servants contain similar provisions.

2. It has been decided that the immovable property returns submitted by members of all Group ‘A’ Services of the Central Government for the year 2010 i.e. as on 01.01.2011 will be placed in public domain by the respective cadre controlling authorities by 31.05.2011. A copy of the circular in this connection issued by Establishment Officer to all Ministries/Departments is also enclosed herewith.

3. All the Cadre Controlling authorities in respect of Group ‘A’ Central Services are requested to ensure compliance. They are also requested to report status on 31.05.2011.

(Mamta Kundra)/Jt.Secy. to Govt. of India.

Copy of DOP&T’s Circular F.No.11/7/2011-EO[PR] dated 04.04.2011 addressed to All Chief Secretaries of the State Govts and copied to others.

Sub: Submission of immovable Property Returns by IAS officers for the year 2010 (as on 01.01.2011) – Placing in the public domain regarding.

*****

Sir,

As per Rule 16[2] of AIS [Conduct] Rules, 1968, all the members of the Service are required to submit their Immovable Property Returns [IPRs] latest by 31st January every year. Vide this Department’s circular of even number, dated 22nd December, 2010 all State Governments and Central Ministries/Departments were requested to forward Immovable Property Returns of all IAS officers for the year 2010, to the Department of Personnel and Training [DOPT] latest by 15th February, 2011. Subsequently D.O. letters were issued to all Chief Secretaries by Secretary, DOPT to forward the IPRs of all IAS officers borne on their cadre latest by 26th March, 2011.

2. It has been decided that officers who do not submit the property return in time would be denied Vigilance Clearance and will not be considered for promotion and empanelment for senior level posts in Government of India. Government of India have also decided that the annual property return as on January 1, 2011 of members of All India Service and other Group ‘A’ Central Service Officers will be placed in the public domain.

3. Against this backdrop, it is once again requested that IPRs of all IAS officers working in the State Governments and Central Ministries/Dept. be forwarded to reach us positively by 5 p.m. on 20.4.2011.

4. The decisions of Government of India contained in Para 2 of this circular may be brought to the notice of the officers concerned and they be requested to adhere to the time and date indicated in Para 3 above. The names of defaulting officers will be put up on the website of DOPT and action initiated in terms of the decision enumerated in Para 2 of this letter.

Sd/-

[Dr. I.V.Subba Rao].
SERIAL CIRCULAR No.68/2011
No. SCR/P-HQ/Ruling/O/937 Dated: 31-05-2011
No. P[R]500/XXIII

A copy of Board’s letter No.F[E]III/2007/PN1/5 dated 20.05.2011 is published for information, guidance and necessary action. Board’s letters dated 05.11.97, 16.03.2005, 13.10.2006, 18.09.2007 and 02.09.2009 quoted therein were circulated under Serial Circular Nos.181/97, 46/05, 178/06, 129/07 and 151/09 respectively.


Sub: Extension of scope of Family Pension to widowed/divorced/unmarried daughter and dependent disabled siblings of Central Government servants/pensioners- Clarifications regarding.

A copy of Department of Pension and Pensioners’ Welfare [DOP&PW]’s O.M. No.1/13/09-P&PW[E] dated 28th April, 2011 on the above subject is enclosed for information and compliance. As advised by DOP&PW in para 6 of the enclosed O.M., the family pension claims of widowed/divorced/unmarried daughters and dependent disabled siblings may be settled on priority.

2. A concordance of DOP&PW’s instructions referred to in the enclosed O.M. and Railway Board’s corresponding instructions is given below:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>DOP&amp;PW’s instructions</th>
<th>Railway Board’s corresponding instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>O.M.No.1/19/03-P&amp;PWE dt. 30.08.2004 [actually it is 25.08.2004]</td>
<td>Lt. No. F[E]III/98/PN1/4 dt. 16.3.2005</td>
</tr>
</tbody>
</table>


Sub: Extension of scope of Family Pension to widowed/ divorced/unmarried daughter and dependent disabled siblings of Central Government servants/pensioners – Clarifications – reg.

***

The undersigned is directed to state that as per the existing provisions of CCS (Pension) Rules, 1972 as amended from time to time, the son/daughter of a Government servant/Pensioner is eligible for family pension upto the date of his/her marriage/ remarriage or till he/she starts earning or till the age of 25 years, whichever is earlier. Further, a disabled son/daughter of a Government servant/Pensioner suffering from any disorder or disability of mind, including mentally retarded, or who is physically crippled or disabled, is eligible for family pension for life subject to the fulfilment of certain conditions. Subsequently, orders were issued vide this Department’s O.M. No.45/86/97-P&PW(A) dt. 27.10.97 and No.1/19/03-P&PWE dt. 30.8.2004 making divorced/widowed daughters eligible for family pension even after attaining the age limit of 25 years subject to the fulfilment of certain conditions. It was subsequently clarified vide this Department’s O.M. No.1/19/03-P&PWE dt. 11.10.2006 that family pension to widowed/divorced daughters is admissible irrespective of the fact that the divorce/widowhood takes place after attaining the age of 25 years or before.
2. Further, orders have been issued vide this Department’s O.M. No.1/19/03-P&PW(E) dt. 6th September, 2007, whereby an unmarried daughter of a Government servant/Pensioner beyond 25 years of age, has been made eligible for family pension at par with the widowed/divorced daughter subject to fulfilment of certain conditions. However, family pension to the widowed/divorced/unmarried daughters shall be payable in order of their date of birth and the younger of them shall not be eligible for family pension unless the next above has become ineligible for grant of family pension. Further, the family pension to widowed/divorced/unmarried daughters above the age of 25 years, shall be payable only after the other eligible children below the age of 25 years have ceased to be eligible to receive family pension and that there is no disabled child to receive the family pension.

3. Subsequently, orders have been issued vide this Department’s O.M. No.1/15/2008-P&PW(E) dt. 17.8.2009 whereby dependent disabled siblings of a Government servant/pensioner have been made eligible for family pension for life subject to the fulfilment of certain conditions.

4. Representations have been received in this Department from various quarters (i.e. Pensioners’ Associations, etc.) to the effect that the claims for family pension of widowed/divorced/unmarried daughters and dependent disabled siblings are not being entertained by certain Ministries/Departments on the plea that their names do not appear in the details of family members submitted by the Government servant/Pension to the Head of Office from where he/she had retired. Besides, in cases where a Government servant/Pensioner had expired prior to the issue of above referred orders by this Department, the claims of widowed/divorced/unmarried daughters, etc. for family pension are not being entertained by Ministries/Departments on the plea that they were not eligible for family pension at the time of retirement/death of the Government servant or death of the Pensioner. This Department has been requested for issue of appropriate clarificatory orders in the matter so as to settle the family pension claims of the aggrieved widowed/divorced/unmarried daughters, etc., of the Government servants/Pensioners.

5. The matter has been considered in this Department in consultation with Department of Expenditure, Ministry of Finance. It is hereby clarified that subject to fulfilment of other conditions laid down therein, the widowed/divorced/unmarried daughter of a Government servant/Pensioner, will be eligible for family pension with effect from the date of issue of respective orders irrespective of the date of death of the Government servant/Pensioner. Consequently, financial benefits in such cases will accrue from the date of issue of respective orders. The cases of dependent disabled siblings of the Government servants/Pensioners would also be covered on the above lines.

6. All Ministries/Departments are requested kindly to settle the family pension claims of widowed/divorced/unmarried daughters and dependent disabled siblings accordingly on priority. They are also requested to bring these orders to the notice of their attached/subordinate organizations for compliance.

7. This issues with the concurrence of the Ministry of Finance, Department of Expenditure vide their U.O. No.97/EV/2011 dated 06.04.2011.
8. In so far as their applicability to the personnel of Indian Audit and Accounts Department is concerned, these orders are being issued in consultation with the C&AG of India vide their U.O. No.65-Audit (Rules)/14-2010 dt. 26.4.2011.

Sd/-
(K.S.Chibb)/ Director

SERIAL CIRCULAR No.69/2011
No. SCR/P-HQ/Ruling/O/847 Dated:31-05-2011
No. P[R]182/V

A copy of Board’s letter No. E(D&A)2010 GS1-7 dated 19.5.2011 is published for information, guidance and necessary action.

Copy of Board’s ltr No. E(D&A)2010 GS1-7 dated 19.5.2011 (RBE No.70/2011)

Sub: Holding of formal/informal functions by Railway servants – involvement of private person, firm, company, organization, etc. – regarding.

…

In terms of note 2 below rule 13 (1) of the Railway Services (Conduct) Rules, 1966, a Railway servant shall avoid accepting lavish or frequent hospitality from any individual, industrial or commercial firms, organizations, etc. having official dealing with him. Further, a Railway servant is expected to avoid the familiarity arising out of private hospitality.

2. A case has recently come to the notice of Board where a group of Railway officers arranged a function in a reputed private hotel to bid farewell to a senior Officer retiring on superannuation. Though the function was purportedly arranged on contribution from the Railway Officers, a substantial amount was paid by a private party towards the expenditure for holding the function.

3. Board desire that all Railway servants should follow the extant rules on the subject scrupulously and violation, if any, will be viewed seriously inviting strict punitive action.

Sd/-
(Harish Chander)/DDE[D&A]/Rly.Board

SERIAL CIRCULAR No.70/2011
PAY COMMISSION CIRCULAR No.259
No. SCR/P-HQ/Ruling/O/823 Dated:31-05-2011
No. P[R]53/IV

A copy of Board’s letter No. PC-V/2009/A/DR/1 dated 20.05.2011 is published for information, guidance and necessary action. Board’s letters dated 31.12.97, 15.11.2006 and 16.11.2010 quoted therein were circulated under Serial Circular Nos.20/98, 203/06 and 169/10, respectively.

Copy of Board’s ltr. No.PC-V/2009/A/DR/1 dated 20.05.2011 (RBE No.712011)PC VI 259
Sub: Grant of Dearness Relief to the Railway pensioners who are in receipt of provisional pension or pension in the pre-revised scale of 5th CPC w.e.f. 01.01.2011.


2. In pursuance of the enhanced rates of ex-gratia to the surviving SRPF(C) retirees issued vide Board’s letter No.F(E)III/98/PN1/Ex-Gr/3 dated 15.11.2006 para 1[ii] of DOP&PW’s O.M dated 11.04.2011 may be read as under:-

“The surviving Group ‘A’, ‘B’, ‘C’ and ‘D’ SRPF (Contributory) beneficiaries who had retired from service during the period from 01.04.1957 to 31.12.1985 and have been sanctioned enhanced slab-wise ex-gratia @ r 3000/-, r 1000/-, r 750/- and r 650/- per month respectively w.e.f. 01.11.2006, in lieu of uniform rate of r 600/- p.m. are entitled to Dearness Relief @ 115% w.e.f. 01.01.2011”.

3. A concordance of various instructions and orders referred to in the enclosed office memorandum with reference to corresponding Railway instructions is indicated below:-

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Para No. &amp; Date of OM</th>
<th>No. and date of Deptt. of Pension &amp; Pensioners’ Welfare's O.M.</th>
<th>No. and date of Corresponding orders issued by Railway Board.</th>
</tr>
</thead>
</table>

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.


Sub : Grant of Dearness Relief to Central Government pensioners who are in receipt of provisional pension or pension in the pre-revised scale of 5th CPC w.e.f. 1.1.2011.

In continuation to this Department’s OM No. 42/18/2010-P&PW(G) dated 27th October, 2010 sanctioning the Dearness Relief to those Central Government pensioners who are in receipt of provisional pension or pension in the pre-revised scales of 5th CPC, the President is pleased to grant the Dearness Relief to these Central Government pensioners as under:

(i) Those who are in receipt of provisional pension or pension in the pre revised scales of 5th CPC are entitled to Dearness Relief @ 115% w.e.f. 1.1.2011.
(ii) The surviving CPF beneficiaries who have retired from service between the period 18.11.1960 to 31.12.1985 and are in receipt of ex-gratia @ ₹ 600/ p.m. w.e.f. 1.11.1997 under this Department’s OM No. 45/52/97-P&PW(E) dated 16.12.1997 are entitled to Dearness Relief @ 115% w.e.f. 1.1.2011.

2. The following categories of CPF beneficiaries who are in receipt of ex-gratia payment in terms of this Department’s OM No. 45/52/97-P&PW(E) dated 16.12.1997 are entitled to DR @ 107% w.e.f. 1.1.2011.

(i) The widows and dependent children of the deceased CPF beneficiary who had retired from service prior to 1.1.1986 or who had died while in service prior to 1.1.1986 and are in receipt of Ex-gratia payment of ₹ 605/- p.m.

(ii) Central Government employees who had retired on CPF benefits before 8.11.1960 and are in receipt of Ex-gratia payment of ₹ 654/-, ₹ 659/-, ₹ 703/- and ₹ 965/-

3. Payment of DR involving a fraction of a rupee shall be rounded off to the next higher rupee. In their application to the pensioners/family pensioners belonging to Indian Audit and Accounts Department, these orders issue in consultation with the C&AG.

4. This issues with the concurrence of Ministry of Finance, Department of Expenditure vide their OM No. 1[4]/EV/2004 dated 8th April, 2011

SERIAL CIRCULAR No.71/2011
PAY COMMISSION CIRCULAR No.260
No. SCR/P-HQ/Ruling/O/807 Dated:31-05-2011
No. P[R]65/I

A copy of Board’s letter No. PC-V/2008/A/O/3(OTA) dated 20.05.2011 is published for information, guidance and necessary action. Board’s letter dated 17.02.2010 quoted therein was circulated under Serial Circular No.39/10.

Copy of Board’s lt. No. PC-V/2008/A/O/3(OTA) dated 20.05.2011 [RBE No.72/2011]PC VI 260

Sub: Grant of Overtime Allowance to Railway employees consequent upon revision of pay scales and allowances-date of effect.

The issue of revising the date of effect of OTA w.e.f.01-01-2006 instead of 01-9-2008 (as communicated vide para 3 of Board’s letter of even number dated 17-2-2010), as demanded vide item No.24/2010 in DC/JCM, has been considered by the Board. It has now been decided to revise the date of effect of OTA as 01-01-2006. It is however clarified that the basic pay and DA element for the purpose of OTA shall be revised w.e.f.01-01-2006 and other elements constituting emoluments for the purpose of OTA viz. HRA and Transport Allowance etc shall be taken into account at revised rates w.e.f.01-9-2008 as per the Sixth CPC recommendations.

2. This has the approval of Finance Directorate of Ministry of Railways.

Sd/-
(N.P.Singh)/DDPC-V /Railway Board.

SERIAL CIRCULAR No.72/2011
Indian Railway Establishment Code Volume-I

Chapter-8 -Railway Staff Benefit Fund

Advance Correction Slip No. 117 –Rule 805

[1] Clause [1] Rule 805 may be substituted by the following:

In addition to the credits to the Fund detailed in Rule 804, there shall be credited to the fund on the 1st April of each financial year an annual grant from the revenues of the Railway at a per capita rate of ₹ 500/- based on the sanctioned strength of non-gazetted Railway employees, permanent and temporary, as on the 31st March, posts charged to capital being excluded. The Fund shall be credited provisionally on the 1st April each year with an amount equal to the contribution for the previous year, the necessary adjustment being made as soon as the correct amount of the contribution has been determined. The distribution of ₹ 500/- amongst different activities will be as under:

<table>
<thead>
<tr>
<th>(I) General activities</th>
<th>₹</th>
</tr>
</thead>
<tbody>
<tr>
<td>(j)(a) [1]Education</td>
<td></td>
</tr>
<tr>
<td>(a)[2] Scholarship for higher education of girl children of staff in grade pay ₹1,800/- and below [@₹.1,200/- p.m.]</td>
<td>100.00</td>
</tr>
<tr>
<td>(a)[3] Scholarship for higher education of Male children of staff in grade pay ₹1,800/- and below [@₹1,000/- p.m.]</td>
<td>60.00</td>
</tr>
<tr>
<td>(b) Recreation other than sports</td>
<td>22.25</td>
</tr>
<tr>
<td>(c) Promotion of Cultural Activities</td>
<td>10.50</td>
</tr>
</tbody>
</table>
### Table:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>(d)[1] Relief of distress, sickness, etc.</td>
<td>50.00</td>
</tr>
<tr>
<td>(d)[2] Relief of distress, sickness, etc. for staff in grade pay ₹ 1,800/- and below</td>
<td>50.00</td>
</tr>
<tr>
<td>(e) Women empowerment activities including higher education for girls</td>
<td>23.00</td>
</tr>
<tr>
<td>(f) Miscellaneous</td>
<td>10.50</td>
</tr>
<tr>
<td>(ii) Sports activities</td>
<td>20.00</td>
</tr>
<tr>
<td>(iii) Scouts activities</td>
<td>13.50</td>
</tr>
<tr>
<td>(iv) Indigenous system of medicine including Homoeopathy</td>
<td>22.50</td>
</tr>
<tr>
<td>(v) Immediate relief in times of crisis arising out of natural calamities</td>
<td>18.00</td>
</tr>
<tr>
<td>(vi) Training for developing occupational skills of physically/mentally challenged wards especially girls of railway employees</td>
<td>27.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>500.00</strong></td>
</tr>
</tbody>
</table>


[2] Note 3 below clause 2 of Rule 805 may be substituted by the following:

Based on the overall per capita contribution of ₹20.00 for sports activities, sports allotments shall continue to be made by the Ministry of Railways in consultation with the Railway Sports Promotion Board, to the Zonal Railways/Production Units.

Allotment of ₹13.50 for scouting activities will also be made by the Ministry of Railways ₹ 18/- per capita allotted for “Immediate relief in times of crisis arising out of natural calamities” will be made from the “SBF Calamity Relief Fund” at the level of the Ministry of Railways. Therefore, allotment for ₹51.50 will be authorised centrally by Ministry of Railways [Railway Board] from sanctioned Budget allotments.

[Authority: Board’s letter No. E(W)2010/FU-1/4 dated 26-4-2010]

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SERIAL CIRCULAR No.73/2011
No. SCR/P-HQ/Ruling/O/ 926 Dated:31-5-2011
No. P[R]473/VIII


Copy of Board’s ltr No. E(W)2007/PS5-3/10 dated 24.5.2011 (RBE No.74/2011)

Sub:Complimentary Card passes issued to freedom fighters/ their widows – validity to travel in 2nd AC in Rajdhani trains.

In terms of Railway Board’s letter No.E(W)89/PS 5-6/13 Vol.I dated 31.8.1989 freedom fighters/their widows receiving pension from Central revenues under the “Swatantrata Sainik Samman Pension Scheme” of the Government of India, are issued Complimentary Card passes on life time basis for free rail travel over all Indian Railways (except Metro Railway/Kolkata) in 1st Class/ 2nd AC alongwith one companion in same class by any train other than Rajdhani/Shatabdi trains.  
2. The validity of aforesaid Complimentary Card passes issued to freedom fighters/their widows was extended for travelling by 3rd AC in Rajdhani trains and Chair Car (CC) of Shatabdi/Jan Shatabdi trains alongwith one companion in same class besides the existing entitlements, in terms of Railway Board’s letter of even number dated 16.6.2010 referred to above.

3. The demand of the freedom fighters to permit them rail travel by 2nd AC in Rajdhani trains on the Complimentary Card passes issued to them had been under consideration of this Ministry. It has now been decided in consultation with Ministry of Home Affairs to let the freedom fighters/their widows travel by 2nd AC in Rajdhani trains alongwith one companion in same class on the Complimentary Card passes provided to them. Accordingly, the 1st Class /2nd AC Complimentary Card passes issued to freedom fighters/their widows shall be valid for travel in 2nd AC/3rd AC in Rajdhani trains alongwith one companion in same Class, besides the existing entitlement of travel by Chair Car(CC) in Shatabdi/Jan Shatabdi trains and 1st Class/ 2nd AC in other mail/express trains. The Card pass issued to freedom fighters/their widows may accordingly by stamped as below:

“ Valid for travel in 2 AC/ 3 AC in Rajdhani trains and Chair Car (CC) in Shatabdi/ Jan Shatabdi trains alongwith one companion in same Class. 

Signature of issuing authority”

4. Other conditions as contained in Board’s letter dated 31.8.1989 shall remain same.

5. This issues with the concurrence of Finance Directorate of Ministry of Railways.  

(Sd/-)  
(Debasis Mazumdar)/JDE(Welfare) Rly. Board

SERIAL CIRCULAR No.74/2011  
No. SCR/P-HQ/Ruling/O/806 Dated:31-05-2011  
No. P[R]61/1

A copy of Board’s letter No. F(E)I/2010/AL-28/46 dated 26.5.2011 is published for information, guidance and necessary action.


Sub: Payment of Composite Transfer Grant.

...  
Representations have been received from various quarters for doing away with the condition of production of documentary evidence for transportation of personal effects from one station to another for admissibility of 100% CTG, where transferee/retiree submits self
declaration of having transported personal effects by own means, without availing of the facility of Kit Pass, VPU and Goods/Container.

The matter has been examined and it has been decided by the Board that henceforth:

(i) When transferee/retiree submits self declaration that transportation of personal effects has been made by own arrangement and facility of Kit Pass/VPU/Goods Train/Container has not been availed of, production of documentary evidence of such transportation of personal effects by own arrangement need not be insisted upon, subject to fulfillment of other conditions. Proof of journey/change of residence will however continue to be required. In the cases where Kit Pass has been availed by the railway employee for transportation of personal effects, extant provisions under the rules would continue to be applicable to regulate quantum of Composite Transfer Grant.

(ii) For short distance transfers/settlement after retirement within the same station or to an outstation within 20 Kms., where transportation of personal effects is generally carried out by road, CTG may be granted at prescribed rates, i.e. 1/3rd of Basic Pay on production of documentary proof of change of residence, as a result of transfer/retirement, subject to fulfillment of other conditions.

Sd/-
(Sonali Chaturvedi) DDF[E]/Rly.Brd.

SERIAL CIRCULAR No.75/2011
No. SCR/P-HQ/Ruling/O/926 Dated:15-06-2011
No. P[R]473/VIII


Sub: Issue of Duty Card/Cheque passes to the personnel of Government Railway Police

In terms of provisions contained in item 37 under Schedule VII of Railway Servants [Pass] Rules, 1986, personnel of Government Railway Police may be issued Duty Card/Cheque passes for traveling over the Railways in performance of their duties over specified jurisdiction. Further conditions relating to issue of such Card/Cheque passes to GRP personnel are contained in Railway Board’s letter No. E[W]86/PS5-13/1 dated 21.02.86.

2. It has come to notice that some of the Railways are deviating from the policy instructions contained in Board’s aforementioned letter dated 21.02.86 in the matter of issuing Duty Card/Cheque passes to GRP personnel. Some of the Railways have also sought clarifications from Railway Board in the matter. It is clarified that Duty Card/Cheque passes are to be issued to GRP personnel exactly in accordance with the policy instructions contained in Board’s letter dated 21.02.86. Any deviation/digression from the said policy guidelines is not permissible. A gist of the policy contained in Board’s letter of 21.2.86 is as mentioned below:
i. Duty Card passes may be issued to GRP personnel who are required to travel frequently and pass entitlements of such personnel should generally correspond to similarly placed Railway officials. Pay scale/Pay limits have been prescribed in the letter dated 21.02.86 for issue of 1st Class /2nd Class Duty Card pass. 1st AC Class Duty Card passes may also be issued to eligible officers of GRP viz. IG/DIG/AIG. However, no metal passes are to be issued to GRP officers.

ii. Such a Card pass shall be issued to a GRP officer/personnel only if he/she is exclusively in-charge of or concerned with Railway Police and has no other duties to perform. In cases where GRP officers are supervising Railway police in addition to certain other duties, they may be issued Duty Cheque passes in connection with performance of duties over the Railways for self only, with the approval of the General Manager.

iii. Such Duty Card passes shall be available for the entire jurisdiction of the officer/officials of GRP even if the same extends to the contiguous Railway[s]. The passes will be issued by the Railway covering the headquarters of the GRP personnel concerned. Duty Card passes covering other States or with all India validity shall not be issued to GRP officers/personnel in view of the limitation of their jurisdiction.

iv. Permission for the family to accompany the GRP officer while travelling on duty within the jurisdiction specified as also facility of orderlies/attendants would be granted on the Duty Card pass in cases where GRP officers are otherwise eligible for such facility. Family is defined in the letter of 21.2.86.

v. In cases where State Governments do not find the above stated arrangements satisfactory, the GRP officers/personnel may perform journey on duty on the Railways under the civil travelling allowance rules applicable to them by purchasing tickets and Railways will bear the cost as per policy prescribed in letter dated 21.02.86.

3. The requirement of Duty Card/Cheque passes to be issued to GRP personnel should be correctly assessed having regard to movement of trains and other relevant factors and such number of passes may be issued keeping a proper account thereof.

4. It is once again clarified that policy instructions contained in Board’s letter dated 21.02.86 need to be scrupulously followed in the matter of issue of passes to personnel of Government Railway Police.

5. This disposes of the letter No. E/P/GRP-Card Pass/Patna/ECR/07/562 dated 22.02.2011 of East Central Railway and letter no. P-HQ/PAS/982/1/12991 dated 24.01.2011 of South East Central Railway vide which clarifications were sought by them.

Sd/-
Debasis Mazumdar/JDE[Wel] /Rly.Board

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Copy of Board’s letter No. E(W)86PS5-13/1 dated 21.2.1986 [RBE NO. 41/86]


Instructions have been issued from time to time on the subject of issue of Duty Card Passes to the personnel of the Government Railway Police. A number of references are being received from Zonal Railway Administrations and Inspector
General of Police of various State Governments seeking clarifications in regard to issue of Passes to the above personnel. It has accordingly been considered necessary to consolidate the same in a general circular covering the salient points of the instructions to ensure strict compliance with the same. These instructions are as under:-

i) **Duty Card Passes**: Duty Card Passes are to be issued to the Government Railway Police Personnel who are required to tour frequently and the class of pass issued should not be higher than that allowed to the Railway Officials drawing corresponding salaries namely, ₹575/- and above I Class, and less than ₹575/- I Class. Where, however, the State Governments do not find this arrangement satisfactory there is no objection to their Government Railway Police personnel being governed by the civil travelling allowance rules, whereunder journeys will be made on tickets purchased in the ordinary way and the permissible travelling allowance drawn, the Railways bearing the actual cost of the tickets of the class admissible to the ‘order staff’ under the civil travelling rules and ¼ th of cost of the tickets admissible to and purchased by the Supervisory Staff.

ii) **Duty Card Pass** may also be issued to an Assistant Inspector General or Deputy Inspector General or Inspector General of police of a State, only if he is in sole charge of the supervision of Railway Police and has no other duties to perform. Therefore, no Duty Card Pass should be granted to an Inspector General, Deputy or Assistant Inspector General of Police whose work does not consist solely of the charge of railway Police. There is however, no objection to General Managers issuing duty cheque passes (to the officer only and not for the family) to an Inspector General or to Deputy or Assistant Inspector General of Police whose duties also involve the supervision of the Railway Police force, but only on these occasions on which they proceed on tour with the particular purpose of inspecting or supervising the Railway Police or on matters directly connected with the Railway Police.

iii) Duty Card Passes issued to the Officer of the GRP may be made available for the entire jurisdiction of the official concerned even if the same extends to the contiguous railway. The pass will be issued by the railway covering the headquarters of the GRP personnel concerned.

iv) As regards the grant of passes to the orderlies of Government Railway Police officers, the requisite number of card passes should be issued on indent from the Government Railway Police officers for use by the orderlies required to travel on railway duty in the same way as for journeys of peons attached to Railway Officers, namely one peon/orderly is permitted to accompany one officer.

v) Passes in favour of the officers of the GRP will be issued with an endorsement permitting the officer’s family* to accompany him while touring only within his jurisdiction and not outside his jurisdiction. However, the family members cannot travel independent of the officer who proceeds on duty.

* Family for purposes of these rules is defined as under:-
  a) (i) Wife of an employee whether she is earning or not.
     (ii) Husband of an employee whether he is earning or not.
  b) Sons under 21 years of age, provided they are wholly dependent on the employee.
c) Unmarried daughters whether they are earning or not;
d) Widowed daughters provided they are wholly dependent on the employee;
e) Step-sons, unmarried step-daughters, and one adopted child, subject to the age limit prescribed in (b) above provided they are wholly dependant on the employee.
f) Legally divorced daughter, provided she is wholly dependant on the railway employee for her maintenance and resides with him and has no independent source of income.

NOTE:  
i) Family does not cover parents including widowed mother;
ii) The age restrictions laid down in sub-clause (i) will not apply to bona-fide students of recognized educational institutions. This is not admissible for language / correspondence courses either whole time or part time and also student sons/daughters who have appeared in an examination or passed the same till they are re-admitted.

A certificate from the Head of the recognized institution must be obtained and furnished to the pass issuing authority to prove that he is a bonafide student.

vi) Officers of the GRP even if drawing pay of ₹1800/- and above per month are not eligible to be issued DCP /Cheque Passes in Air - Conditioned class.

vii) The penalty for loss of DCP / Cheque Pass will be the same as applicable to Railway Officers which are as under :-

<table>
<thead>
<tr>
<th></th>
<th>Duty Card Passes</th>
<th></th>
<th>Cheque Passes</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) First Class</td>
<td>₹35/-</td>
<td>(i) First Class</td>
<td>₹10/-</td>
</tr>
<tr>
<td>(ii) Second Class</td>
<td>₹12.50/-</td>
<td>(ii) Second Class</td>
<td>₹5/-</td>
</tr>
</tbody>
</table>

viii) The Duty Card Passes as also ‘General’ Card Passes issued to GRP personnel are exempted from affixing of photographs provided he is carrying with him a valid identity card with photograph issued by his parent department. The requirement in regard to filling up of the entries in the Annexure of the card pass has to be complied with, failing which, the holder will be treated as travelling without valid authority.

2. The above will be in supersession of instructions issued on the subject.

Sd/-

P.L.N. SARMA/Desk Officer, Estt (Welfare)/ Rly. Board

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SERIAL CIRCULAR No.76/2011
No. SCR/P-HQ/Ruling/O/984 Dated:15-06-2011
No. P[R]676/II

Copy of Board’s letter No.2011/E[Sports]/4[3]/4[Transfer Policy] dated 25.05.2011 is published for information, guidance and necessary action. Board’s letter dated 17.02.2011 quoted therein was circulated under Serial Circular No.26/2011.

Copy of Board’s ltr No. 2011/E[Sports]/4[3]/4[Transfer Policy] dtd 25.05.2011 [RBE No. 75/2011]
Sub: Clarification on Inter-Divisional /Unit transfer of sportspersons recruited against sports quota, within the Railway.

Please connect Board’s policy letter of even number dt. 17.02.2011 containing instructions for transfer of sportspersons, recruited against sports quota, from one Railway/Unit/Division to another Railway/Unit/Division.

In reference to Para 3 of said letter, it is clarified that for considering the transfer cases of sportspersons recruited against sports quota, from one Division/Unit to another Division/Unit, within the same Railway, the same may be decided exclusively by the General Manager concerned, under the provisions of Para 2[i]&[ii].

As per Para 5 of the said letter, relaxation in five years’ service condition to the sportspersons not covered under Para 2[iii]; can only be granted by Board [MS] to the sportspersons having medal winning performance in the recognized International Championships, after joining the Railway.

This also disposes WCR’s letter No. WCR/P.HQ/Ruling/O/991/Sports/S.No.165 dt. 29.04.2011

Sd/-
S.K. Singh/DDE[Sports]/Rly.Board

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SERIAL CIRCULAR No.77/2011
No. SCR/P-HQ/Ruling/O/832 Dated:15-06-2011
No. P[R]268/I

Copy of Board’s letter No. E(NG)II/98/RC-1/64 dated 31.05.2011 together with letter dated 07.12.1983 is published for information, guidance and necessary action. Board’s letters dated 06.01.1997, 28.07.2000, 06.01.2009 and 04.06.2010 quoted therein were circulated under Serial Circular Nos. 34/97, 220/2000, 08/09 and 85/10, respectively.

Copy of Board’s letter No. E(NG)II/98/RC-1/64 dated 31.05.2011 [RBE No. 77/2011]

Sub: Appointment on compassionate grounds- Delegation of power- regarding.

In order to process and finalize the cases for appointment on compassionate grounds in shortest possible time to meet the very objective of such appointment, the matter of delegation of power to Railway Administration has been under consideration of this Ministry for quite some time. Accordingly, Board have decided that in supersession of the stipulation made vide Board’s letter No. E(NG)II/96/RC-1/116 JCM/DC dated 06/01/97, para (1) & (2) of letter No. E(NG)II/98/RC-1/64 dated 28/07/2000 and para (1) of letter No. E(NG)II/98/RC-1/64 dated 06/01/2009, General Managers may consider and decide the time barred cases of compassionate appointment which are upto twenty five (25) years old from the date of death/medical unfitness of the ex-employee. Such cases are to be decided by the General Managers at their personal level only and are not to be delegated further.

2. It has further been decided to delegate the powers to General Managers which has hitherto been vested with Board, in terms of stipulation made in letter No. E(NG)II/2009/RC-1/SCR/39 dated 04.06.2010. Also, while considering cases of appointment, in Grade Pay of ₹4600/-, in terms of Board’s letter dated 04.06.10, it must be ensured that candidates are first class Engineering Graduates and are in possession of prescribed qualification for the posts.
3. It has further been decided that cases which are covered in terms of stipulation made vide letter No. E(NG)II/83/RC-1/68 dated 07/12/1983, may now be decided by the General Managers at their personal level only with the prior personal concurrence of the FA & CAO (not to be delegated further) concerned. In rare and exceptional cases, while agreeing to fixation of initial pay at a higher stage than that normally admissible, it must be ensured that valid and strong justification exist for such an action.

4. All those cases which have already been decided need not be re-opened. Further, all references (cases) made to Board as on the date of issue of this letter and not yet decided may be treated as withdrawn and be dealt at the General Manager’s level.

5. As regards power to relax minimum educational qualification in Grade Pay of ₹ 1800/-, the same will continue to be vested with Railway Board.

sd/-
(Harsha Dass)/JDE[N]II/Rly. Board

Copy of Board’s letter No. E[NG]II/83/RC-1/64 dated 07.12.1983

Sub: Employment on compassionate grounds- Fixation of initial pay.

Reference Ministry of Railways’ letter No. E[NG]III/78/RC1/1 dated 07.04.83 as amended from time to time on the above noted subject. Instructions contained therein provide for compassionate appointment in the initial recruitment grades in non-gazetted posts. These instructions do not make any specific mention of fixation of pay at a stage higher than the minimum of the scale and accordingly the normal rules and orders in this regard will apply. However, attention in this connection is invited to para 601 of the Indian Railway Establishment Manual.

The Ministry of Railways have had occasion to review the position regarding fixation of initial pay in cases of appointment on compassionate grounds. They have now decided that in such cases, the pay should be fixed at the stage in the relevant pay scale as normally admissible under the Rules. However, if in any rare and exceptional case, where the circumstances are particularly distressing and fixation of initial pay at a stage higher than that normally admissible under the rules is considered justified, the Railway may approach the Ministry with particulars of the case and with their recommendation regarding the higher stage at which the initial pay should be fixed alongwith justification in support thereof. In no case should pay be fixed at a higher stage in such cases without the prior approval of this Ministry.

sd/-
(H.R. Bhagat)/DDE[N]/Rly. Board

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SERIAL CIRCULAR No.78/2011
PAY COMMISSION CIRCULAR No.261
No. SCR/P-HQ/Ruling/O/866 Dated:16-06-2011
No. P[R]249/III

Copy of Board’s letter No. E(W)2008/ED-2/4 dated 01.06.2011 is published for information, guidance and necessary action. Board’s letters dated 01.10.08, 13.10.2008, 25.03.2011 quoted therein were circulated under Serial Circular Nos.135/08, 147/08 and 33/2011, respectively.

Copy of Board’s letter No. E(W)2008/ED-2/4 dated 01.06.2011 [RBE No.78/2011]PC VI 261
Sub: Clarification on increase in certain allowances by 25% as a result of enhancement of Dearness Allowance w.e.f 01.01.2011.

... 

Please refer to Railway Board's letter of even number dated 01.10.2008 containing revised policy instructions on Children Education Allowance and Hostel Subsidy admissible to Railway servants based on the recommendations of Sixth Central Pay Commission as per DOP&Ts OM No.1201/03/2008-Estt.(Allowance) dated 02.09.2008. Reference is also invited to Railway Board's letter No. E(W)2008/ED-2/5 dated 13-10-2008 containing instructions on Special Allowance for child care for women with disabilities and Education Allowance for disabled children as per DOP&T’s OM NO.12011/04/2008-Estt.(Allowance) dated 11.09.2008. As per revised scheme, reimbursement limits on Children Education Allowance and Hostel subsidy would be raised by 25% every time the Dearness Allowance on the revised pay structure goes up by 50%.

2. Railway Board vide letter No.PC-VI/2008/1/7/2/1 dated 25-03-2011 has enhanced the Dearness Allowance payable to Railway employees from the existing rate of 45% to 51% with effect from 1st January, 2011.

3. Consequent to aforesaid enhancement in Dearness Allowance to 51%, limits on reimbursement of Children Education Allowance & Hostel Subsidy shall go up by 25% w.e.f. 1st January, 2011. DOP&T vide Office Memorandum No.12011/01/2011-Estt. (Allowance) dated 04-05-2011 (copy enclosed) has issued clarification to this effect that Children Education Allowance and Hostel Subsidy allowance shall be enhanced by 25% as a result of enhancement of Dearness Allowance to 51% w.e.f. 1st January, 2011. The clarification issued by DOP&T shall apply mutatis mutandis in respect of Railway employees.

sd/-
(Debasis Mazumdar)/JDE(Welfare)/Rly.Board.

Copy of DOP&T’s O.M. No.12011/01/2011-Estt.(Allowance) dated 04.05.2011

Sub: Clarification on increase in certain allowances by 25% as a result of enhancement of Dearness Allowance w.e.f 01.01.2011.

... 

On the above mentioned subject, it is stated that consequent upon enhancement of Dearness Allowance payable to Central Government employees @ 51% w.e.f. 1st January, 2011 vide Ministry of Finance, Department of Expenditure O.M No 1(2)2011-E-II (B) dated 24th March, 2011, the following points are clarified:

a) The annual ceiling limit for reimbursement of Children Education Allowance shall be ₹15,000/- per child. Accordingly, the quarterly claim could be more than ₹3750/- in one quarter and less than ₹3750/- in another quarter subject to the annual ceiling of ₹15,000/- per child and Hostel Subsidy shall be ₹3750/- per month per child ;

b) The rates of Special Allowance for Child Care to women with disabilities stands revised to ₹1250/- per month, and

c) The annual ceiling for reimbursement of education allowance for disabled children of Government employees shall be treated as revised to ₹30,000/- per annum per child and the rates of Hostel Subsidy for disabled children of Government employees shall be treated as revised from ₹6000/- per child per month to ₹7500/- per child per month.

2. These revisions are applicable with effect from 1st January, 2011.
3. These revisions shall be subject to other terms and conditions mentioned in this Department’s O.M. No 12011/03/2008-Estt (Allowance) dated 2.9.2008 and O.M. No 12011/04/2008 dated 11.9 2008.

Sd/-
(Vibha Govil Mishra)/Deputy Secretary

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SERIAL CIRCULAR No.79/2011
No. SCR/P-HQ/Ruling/O/933 Dated: 23-06-2011
No. P[R]535/VII

Copy of Board’s letter No. E[NG]I-2008/PM1/14 dated 10.06.2011 is published for information, guidance and necessary action. Board’s letter dated 27.03.1998 quoted therein was circulated under Serial Circular No.113/98.

Copy of Board’s letter No. E[NG]I-2008/PM1/14 dated 10.06.2011 [RBE No.86/2011]

Sub: Ad-hoc promotion of staff in Construction and other projects.

According to extant procedure, Construction/Projects are treated as extension of the cadre of posts in the Railway/Division in the jurisdiction of which such projects are located and all their requirements are being taken care of by Open Line Administration. Since all such posts are already being taken into account for extending promotion to staff against such posts, there is hardly any post[s] against which such adhoc promotion could be given.

2. The matter has been considered afresh by the Board and it has been decided that in order to avoid unintended benefit to the junior employees working in Construction Organisation, the ad-hoc promotions in Construction Organisation should be restricted and instructions in this regard as contained in Board’s letter No. E[NG]I-97/PM1/30 dated 27.03.1998 read with para 216A of IREM Vol.-I, 1989 should be strictly adhered to. In no case, second ad-hoc promotion should be allowed under any circumstances.

3. It has also been decided that henceforth all promotions shall be done with the approval of the Cadre Controlling authority who is competent to issue regular promotions. The need for ad-hoc promotion should be personally approved by the Cadre Controlling Authority of the Open Line before any such ad-hoc promotion is granted by Construction Organisation.

SERIAL CIRCULAR No.80/2011
No. SCR/P-HQ/Ruling/O/937 Dated: 23-06-2011
No. P[R]500/XXIII

Copy of Board’s letter No.F[E]III/2007/PN1/4 dated 09.06.2011 is published for information, guidance and necessary action. Board’s letters dated 13.03.1972 and 19.08.2010 quoted therein were circulated under Serial Circular Nos.312/72 and 123/2010, respectively.


... The Staff side, in the PNM forum has requested for withdrawal of the instructions contained in this office letter of even number dated 19.8.2010 regarding reckoning of emoluments for calculating retirement/death benefits of staff working in the Construction Organisations.

2. The matter has been reconsidered in detail by the Board and it has now been held that the instructions contained in para 1 of this office letter No.E(NG) 70 SR 6/43 dated 13.3.1972 which provide that the benefit of one grade higher shall not be taken into consideration for any purpose including eligibility for selection to Class II posts, is limited in its scope for selection to Class II posts, seniority benefits etc., and does not have applicability to reckoning of emoluments for calculating retirement/death benefits of staff working in the Construction Organisations. As such, it has been decided by the Board that the basic pay drawn by an employee on adhoc promotion in the Construction Originations shall be reckoned as pay in terms of clause (i) of Rule 1303 [(F.R.9)(21)(a) (i) of Indian Railways Establishment Code Vol.-II/1987 Edition for the purpose of reckoning of emoluments in terms of Rule 49 of the Railway Services (Pension) Rules, 1993. Consequently, the instructions contained in this office letter of even number dated 19.8.2010 may be treated as withdrawn. Cases decided prior to 19.8.2010 need not be reopened.

sd/-
(S.SREERAM)/JDF[E]/Rly.Board.

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SERIAL CIRCULAR No.81/2011
No. SCR/P-HQ/Ruling/O/926 Dated:24-06-2011
No. P[R]473/VIII


Sub: Issue of Privilege Pass/PTO and Post Retirment Complimentary Pass in the next year’s account.

... Clause (xiv) of Rule 3 under General Rules Relating To Privilege Passes/PTOs contained in Schedule -II (Pass on Privilege Account) of Railway Servants (Pass) Rules, 1986, as subsequently amended by ACS No. 31 issued vide Board’s letter No. E(W)2000/PS 5-1/35 dated 12-1-2001, provides that when an employee has availed all passes due to him/her in a calendar year, one set of pass and/or one set of PTO may be issued to him/her for journeys commencing in the next year only and the Pass/PTO may be debited to the next year’s Pass Account, and such advance issue of Pass/PTO should not exceed 60 days of the current year from the date of issue. Similarly, item No. (i) under Column 4 (Other facilities) of Schedule-IV (Post Retirement Complimentary Pass) of the said Rules, as subsequently amended by ACS No.34, issued vide Board’s letter No. E(W)2000/PS 5-1/35 dated 19-04-2001, provides that a retired Railway servant may be issued, on his/her request, one set of Complimentary Pass 60 days in
advance of the current calendar year from the date of issue, for journeys commencing in
the next year duly debiting such issue of complimentary pass in the next year’s account.

2. It has been represented by the Staff side that reservation in trains being now
available 90 days in advance of the date of journey, the period of 60 days for issue of
advance Privilege Pass/PTO/Post Retirement Complimentary Pass may be extended so
that reservation could be applied for well in advance of the intended date of journey as
per extant advance reservation provisions.

3. The matter has been considered and the President is pleased to direct that
clause (xiv) of Rule 3 under General Rules Relating to Privilege Passes/PTOs as
contained in Schedule —II (Pass on Privilege account) and item no. (i) under Column 4
(Other facilities ) of Schedule IV (Post Retirement Complimentary Pass ) shall be
amended as per Advance Correction Slip No.68 enclosed.

4. This issues with the concurrence of the Finance Directorate of the Ministry of
Railways.

(Debasis Mazumdar)/JDE[Wel.]/Rly.Board.

*****

ADVANCE CORRECTION SLIP NO.68 TO THE RAILWAY SERVANTS (PASS) RULES, 1986
(2nd EDITION, 1993)

1. Clause (xiv) of Rule 3 under General Rules Relating to Privilege Passes/PTOs as
contained in Schedule-II (Pass on Privilege account) of Railway Servants (Pass)
Rules, 1986 (2nd Edition 1993) may be amended as under:-

“When an employee has availed all passes due to him/her in a calendar year, one
set of Pass and /or one set of PTO may be issued to him/her for journeys commencing
in the next year only and the Pass/PTO may be debited to the next year’s pass
account. Such Pass/PTO should not be issued more than 100 days in advance of
beginning of the next year. The Pass/PTO shall be valid for 4 months from the date of
issue.”

2. Item No.(i) under column 4 (Other facilities) of Schedule IV (Post Retirement
be amended as under:-

“A retired Railway Servant may be issued, on his/her request, one set of
Complimentary Pass not more than 100 days in advance of beginning of the next year,
for journeys commencing in the next year duly debiting such issue of complimentary
pass in the next year's pass account. The validity of the pass shall be four months from
the date of issue.”

(Authority: Railway Board’s letter No. E(W)2010/PS5-17/l dated 3-6-2011)

***

SERIAL CIRCULAR No.82/2011
No. SCR/P-HQ/Ruling/O/904 Dated: 23-06-2011
No. P[R]420/VI

information, guidance and necessary action.


Sub: Regularisation of period of unauthorized absence.

Consolidated instructions on the subject of regularization of unauthorized absence issued by the Ministry of Personnel, Public Grievances and Pensions [Department of Personnel and Training], vide their O.M. No. No.13026 /3/2010-Estt. (Leave) dated 22.6.2010, is enclosed. These instructions shall apply mutatis-mutandis on the Railways.

2. The Railway rules corresponding to the CCS rules quoted in the Department of Personnel & Training’s instructions are indicated below:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>CCS Rules</th>
<th>Railway Rules</th>
</tr>
</thead>
</table>

Sd/-
[Madan Lal]/JDE[Genl]/Rly.Board

Copy of DOP&T’s O.M. No. No.13026 /3/2010-Estt. (Leave) dated 22.6.2010

Sub:Consolidated instructions on Regularization of Unauthorized Absence. ******

The undersigned is directed to say that this Department has been receiving various references from Ministries/Departments regarding regularization of unauthorized absence for long periods. The references are made basically because the Ministries/Departments do not follow the prescribed procedure for dealing with such unauthorized absence. Guidelines/instructions exist for handling such situations.


(1) Unless the authority competent to grant leave extends the leave, a Government servant who remains absent after the end of leave is entitled to no leave salary for the period of such absence and that period shall be debited against his leave account as though it were half pay leave, to the extent such leave is due, the period in excess of such leave due being treated as extraordinary leave.

(2) Willful absence from duty after the expiry of leave renders a Government servant liable to disciplinary action. Government of India decisions also exist that a Government Servant who remains absent without any authority should be proceeded against immediately and this should not be put off till the absence exceeds the limit prescribed in Rule 32(2) (a) of the CCS (Leave) Rules, 1972.

3. It is once again stressed that a Govt. servant who remains absent without any authority should be proceeded against immediately. All Ministries/Departments are requested to ensure that in all cases of unauthorized absence by a Government Servant, he should be informed of the consequences of such absence and be directed to rejoin duty immediately / within a specified date, say within three days, failing which he would be liable for disciplinary action under CCS(CCA) Rules 1965. If the Government Servant
does not join duty by the stipulated date the Disciplinary Authority should initiate
disciplinary action against him and the disciplinary case should be conducted and
concluded as quickly as possible.

4. It is only due to apathy of the Disciplinary Authorities that the situation arises where
long pending unauthorized absence leads to delay in other service matters of
Government Servants, including promotions. To avoid such situations all Ministries / Departments should advise Disciplinary Authorities to ensure that prompt action is taken
against Government Servants who absent themselves without permission and that Charge-Sheets are issued without delay.

5. The consequences and procedure to be followed in respect of an officer who is
absent from duty without any authority has been brought out under FR 17(1) and 17-A.
As per FR 17-A(iii) without prejudice to the provisions of Rule 27 of the Central Civil
Services (Pension) Rules. 1972, remaining absent without any authority or deserting the
post, shall be deemed to cause an interruption or break in the service of the employee,
unless otherwise decided by the competent authority for the purpose of leave travel
concession, quasi-permanency and eligibility for appearing in department examinations,
for which a minimum period of continuous service is required.

6. Comptroller and Auditor General have issued orders that the period of absence not
covered by grant of leave shall have to be treated as “dies non” for all purposes, viz.,
increment, leave and pension. Such absence without leave where it stands singly and
not in continuation of any authorized leave of absence will constitute an interruption of
service for the purpose of pension and unless the pension sanctioning authority
exercises its powers under Article 421, Civil Service Regulations [now Rule 27 of the
CCS (pension) Rules] to treat the period as leave without allowance, the entire past
service will stand forfeited.

7. It may be noted that regularization of unauthorized absence for pension purpose is
to be considered under the CCS (Pension) Rules. Only in cases where the disciplinary
authority is satisfied that the grounds adduced for unauthorized absence are justified,
the leave of the kind applied for and due and admissible may be granted to him under
the CCS (Leave) Rules.

sd/-
(Simmi R. Nakra)/Director

***

SERIAL CIRCULAR No.83/2011
No. SCR/P-HQ/Ruling/O/938 Dated: 23-06-2011
No. P[R]554/VIII

Copy of Board’s letter No.E[G]2011 QR1-8 dated 06.06.2011 is published for
information, guidance and necessary action.

Copy of Board’s letter No. E[G]2011 QR1-8 dated 06.06.2011 [RBE No.82/2011]

Sub: Retention of railway quarter by Railway officers/staff
posted to NHAI on deputation.

The question of allowing the Railway Officers/Staff on deputation with
National Highway Authority of India [NHAI] to retain the Railway Quarters in their
occupation was under consideration of Board. In exercise of its powers to make
reasonable relaxations in public interest for a class/group of employees, in all or
any of the existing provisions regarding house allotment/retention, the Board [full] has decided that Railway personnel who are on deputation with NHAI [a non-Railway PSU] be allowed retention of Railway quarters in their occupation beyond permissible period and up to completion of all phases of National Highways Development Project or NHAI makes its own residential alternative arrangement, whichever event occurs earlier.

2. The NHAI would be required to pay the market rate of license fee [equal to damage rent] to the quarter controlling authority in the lending organization and charge normal license fee from the personnel retaining Railway accommodation. It would be the responsibility of the borrowing organization i.e. the NHAI to intimate this office as and when the construction of its own dwelling units is completed.

3. All other conditions stipulated in earlier orders regarding house retention are applicable in toto.

4. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

ad/-

SERIAL CIRCULAR No.84/2011
PAY COMMISSION CIRCULAR No.262
No. SCR/P-HQ/Ruling/O/829 Dated:24-06-2011
No. P[R]75/VII

Copy of Board’s letter No.PC-V/2008/A/TA/2 dated 08.06.2011 is published for information, guidance and necessary action. Board’s letters dated 12.09.2008 and 29.09.2009 quoted therein were circulated under Serial Circular Nos.114/2008 and 13/2010, respectively. It may be ensured that Transport Allowance @ ₹ 7000/- per month plus DA thereon for commuting between residence and office may be allowed only to officers drawing grade pay of ₹ 10,000 & ₹ 12,000 and those in the HAG+ scale who are entitled to the use of official car but opted to draw Transport Allowance in lieu of availing the facility of official vehicle, in terms of Board’s instructions circulated under SC No. 114/2008.

Consequent to the issue of Board’s letter of even number dated 12.09.2008 and 29.09.2009 various references were received raising doubts regarding grant of Transport Allowance @ ₹ 7000/- per month plus DA thereon to officers drawing Grade Pay of ₹ 10,000 and ₹ 12000 & those in HAG+ scale.

2. The issue relating to grant of Transport Allowance @ ₹ 7000/- per month plus DA thereon vis-à-vis facility to use the official car has been re-considered by the Board and it has been decided that grant of both the benefits viz. Transport Allowance and
official vehicle is NOT admissible to any officer and therefore, instructions communicated vide Board’s letter of even number dated 29.09.2009 may be scrupulously followed.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-  
N.P. Singh/DDPC-V/Rly.Board

SERIAL CIRCULAR No.85/2011  
PAY COMMISSION CIRCULAR NO. 263  
No. SCR/P-HQ/Ruling/O/823  Dated:28-06-2011  
No. P[R] 64/VI

Copy of Board’s letter No.F(E)I/2011/AL-28/18 dated 13-06-2011 is published for information, guidance and necessary action.


Sub: Enhancement in the rates of various allowances by 25% as a result of enhancement of Dearness Allowance w.e.f. 01.01.2011.

... 

In accordance with the recommendations of 6th CPC, the rates of various allowances admissible to different categories of railway staff were revised/doubled. The 6th CPC had also recommended that the rates of these allowances will be increased by 25% every time the Dearness Allowance goes up by 50%. Railway Board, accordingly, issued instructions in respect of various allowances listed in the enclosed Annexure along with the letter references under which Railways were authorized to implement the same.

Subsequent to enhancement in the rate of Dearness Allowance to 51%, the matter regarding revision in the rate of various allowances has been considered by the Board. In order to dispel any doubts that may arise in the railways, it is reiterated that the rates of allowances listed in the enclosed Annexure shall increase by 25% with Dearness Allowance now having gone up by 50% w.e.f. 01.01.2011.

The terms and conditions for grant of these allowances will remain the same.

Sd/-  
(Sonali Chaturdevi )DDF( E)II/Rly.Board

Annexure

LIST OF VARIOUS ALLOWANCES THAT STAND REVISED W.E.F. 01.01.2011 ON ACCOUNT OF ENHANCEMENT IN THE RATE OF DA TO 51%.

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Name of the Allowance</th>
<th>Authority number and date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Daily Allowance</td>
<td>F(E)I/2008/AL-28/14 dated 01.12.2008 ( Para 3 of the Annexure to the letter)</td>
</tr>
<tr>
<td>2.</td>
<td>Mileage for road journey by taxi/own car/auto-rickshaw/own scooter/bicycle etc</td>
<td>F(E)I/2008/AL-28/14 Dated 01.12.2008 ( Para 2 D (b) and (c) of the Annexure to the letter )</td>
</tr>
<tr>
<td>Rates for transportation of House-hold effects on transfer</td>
<td>(Para A (3) &amp; (4) and para C of the Annexure to the letter)</td>
<td></td>
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<tr>
<td>-------------------------------------------------------------</td>
<td>-------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>4. Fixed Conveyance Allowance</td>
<td>F(E)I/2008/AL-7 / 3 dated 03.10.2008</td>
<td></td>
</tr>
<tr>
<td>7. Special Compensatory Allowance (Scheduled /Tribal Area)</td>
<td>F(E)I/2008/AL-4 / 7 dated 18.09.2008</td>
<td></td>
</tr>
<tr>
<td>10. Special Compensatory Allowance (Remote Locality)</td>
<td>F(E)I/2008/AL-4 / 6 dated 22.09.2008</td>
<td></td>
</tr>
</tbody>
</table>

**SERIAL CIRCULAR No.86/2011**

No. SCR/P-HQ/Ruling/O/975  Dated:28-06-2011

No. P[R]605/XII

Copy of Board’s letter No.E(NG)I-2003/PM1/37 dated 13.06.2011 is published for information, guidance and necessary action. Board’s letters dated 23.03.2004 and 08.06.2010 quoted therein were circulated under Serial Circular Nos. 49/2004 and 89/2010, respectively.


**Sub: Procedure for conducting selections for promotion to posts classified as ‘Selection’ - Custody of answer books.**

... Please refer to Board’s letter of even number dated 23.03.2004 & 08.06.2010 on the above subject vide which instructions for coding and decoding of roll numbers after the completion of written test and safe custody of answer books after the evaluation is over as well as selection proceedings have been finalized, have been issued. However, the Central Vigilance Commission has brought to the notice of the Board that instructions indicated above are not being followed by some of the Railways and that there is delay in handing over the coded answer sheets to the concerned evaluating officer nominated for this purpose.

The matter has since been considered and it is desired that Board’s instructions, as laid down in the above mentioned letters, in this regard should be scrupulously followed without any deviation.

Sd/-

(Kajal Mukherjee) DDE[NG]/I/Rly.Board

**SERIAL CIRCULAR No.87/2011**

**PAY COMMISSION CIRCULAR NO. 264**

No. SCR/P-HQ/Ruling/O/823  Dated:28-06-2011
Copy of Board’s letter No.E(P&A)I-2011/SP-1/Misc.1 dated 13.06.2011 is published for information, guidance and necessary action.

Copy of Board’s ltr No. E(P&A)I-2011/SP-1/Misc.1 dtd. 13.06.2011 [RBE No.88/2011]PC VI-264

Sub: Enhancement in the rate of various allowances by 25% as a result of enhancement of Dearness Allowance w.e.f. 01.01.2011.

In accordance with the recommendations of VI CPC, the rates of various allowances admissible to different categories of railway staff were doubled. The VI CPC while making recommendations in this regard had also recommended that the rates of these Allowances will be increased by 25% every time the Dearness Allowance goes up by 50%. Railway Board accordingly issued instructions in respect of various allowances listed in the enclosed Annexure along with the letter references under which Railways were authorized to implement the same.

2. Subsequent to enhancement in the rate of Dearness Allowance to 51%, the matter regarding revision in the rate of various allowances has been considered by the Board. In order to dispel any doubts that may arise in the Railways, it is reiterated that the rates of allowances listed in the enclosed Annexure shall increase by 25% with Dearness Allowance now having gone up by 50% w.e.f.01.01.2011.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

4. There is no change in the other terms and conditions of grant of these allowances.

Sd/-

(Salim Md. Ahmed)


Annexure

LIST OF THE VARIOUS ALLOWANCES THAT STAND REVISED W.E.F. 01.01.2011 ON ACCOUNT OF ENHANCEMENT IN THE RATE OF DA TO 51%.

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Name of the Allowance</th>
<th>Authority number and date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Special Allowance to Gate Keepers of Civil Engineering Level Crossings</td>
<td>E(P&amp;A)I-2009/SP-1/CE-1 20.12.2010</td>
</tr>
<tr>
<td>5.</td>
<td>Uniform Allowance, Kit Maintenance Allowance &amp; Washing Allowance (RPF RPSF Group –A)</td>
<td>E(P&amp;A)I-2008/ALL/RPF-3 06.02.2009</td>
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<td></td>
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</tr>
<tr>
<td>(viii)</td>
<td>Cook /Cook mate</td>
<td></td>
</tr>
<tr>
<td>(ix)</td>
<td>Sr. Scale, JA Grade &amp; SA Grade Officers entrusted with the Administrative control of Hindi works.</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Post Graduate and Annual Allowance to Medical Officers.</td>
<td></td>
</tr>
</tbody>
</table>
| 8.   | Breakdown Allowance to  
(a) Helper Gr.II/Helper Gr. I/Other Gr. 'D' staff  
(b) Technician Gr. III  
(c) Technicians Gr. II/Technicians Gr. I Supervisors (erstwhile Mistry)  
(d) Sr. Technicians /Junior Engineers and staff in higher scales. |

**SERIAL CIRCULAR No.88/2011**

No. SCR/P-HQ/Ruling/O/865  
Dated: 29-06-2011  
No. P[R]39/VI

Copy of Board’s letter No.E(MPP)/2009/6/8 dated 17.06.2011 is published for information, guidance and necessary action. Board’s letter dated 06.03.2007 quoted therein was circulated under Serial Circular No. 45/07.

Copy of Board’s letter No. E(MPP)/2009/6/8 dated 17.06.2011  [RBE No.91/2011]

**Sub: Surrendering of Higher Grade Posts.**

... In the PNM meeting held between Railway Board and All India Railwaymen’s Federation on 21st & 22nd December, 2010 the issue of surrendering /creation of higher grade posts was discussed and it was informed that vide Board’s letter No.E(MPP)/2005/1/54/Vol.III dated 6.3.2007. (RBE No.32/2007) higher grade posts affecting promotional prospects of the staff and safety categories are not to be surrendered. It was also advised in the said letter that Railways should review the strength of all categories of staff critically and rightsize accordingly.

Pursuant to the discussions held in the aforesaid PNM, the matter has been further reviewed and decided that wherever surrender of higher grade posts has taken place, the railways, if felt necessary, may create safety category posts as per extant orders as applicable for creation of new posts.

Sd/-  
(ANIL WASON) DD[MPP]/Rly.Board

**SERIAL CIRCULAR No.89/2011**

No. SCR/P-HQ/Ruling/O/984  
Dated: 29-06-2011  
No. P[R]676/II

Copy of Board’s letter No.E(NG)-2011/TR/11 dated 20.06.2011 is published for information, guidance and necessary action. Board’s letters dated 27.09.89 and 28.03.05 quoted therein were circulated under Serial Circular Nos.212/89 and 61/05, respectively.

Copy of Board’s letter No. E(NG)-2011/TR/11 dated 20.06.2011 [RBE No.94 /2011]
Sub: Periodical Transfer of Railway employees.

... As the Railway Administrations are aware, a comprehensive list of sensitive posts for the purpose of periodical transfers was drawn by the Ministry of Railways and circulated to the Railways under its letter No. E(NG)/87/TR/34 (JCM/DC) dated 27.09.1989. The posts of Stock Verifiers (SVs) were also included in this list vide Board’s letter No.E(NG)/94/TR/29 dated 28.03.2005.

The Ministry of Railways have reviewed the matter and have decided that nature of job of Assistant Stock Verifiers (ASVs) in Accounts Department is similar to that of SVs, hence the post of ASVs should also be included in the list of sensitive posts for the purpose of periodical transfers. Sd/- (M.K. Meena) DDE[N]/Rly.Board

[This disposes of West Central Railway's letter No.HQ/AC/SV/Tfr.Policy/ISA/9/617 dt. 11.04.2011]

SERIAL CIRCULAR No.90/2011  
PAY COMMISSION CIRCULAR No.265  
No. SCR/P-HQ/Ruling/O/933 Dated: 29-06-2011  
No. P[R]535/VIII

Copy of Board’s letter No.PC-V/2009/ACP/2 dated 20-06-2011 is published for information, guidance and necessary action. Board’s letter dated 28.09.98 quoted therein was circulated under Serial Circular No.252/98.

Sub: Grant of financial upgradation under MACPS to the direct recruit Graduate Engineers of drawing Cadre –Clarification reg.

... Kindly refer to Board’s letter dated 28.9.1998 (RBE No.223/98) regarding allotment of pay scales to Drawing, Design and Estimating Staff, wherein interalia, instructions were also issued stating that Engineering Graduates recruited in the scale of ₹5500-9000 be promoted to the scale of ₹6500-10500 against 20% DR quota on the basis of LDCE.

Subsequent to the introduction of the MACP Scheme, the issue regarding grant of financial upgradation under MACP Scheme to the Engineering Graduates recruited in pay scale of ₹5500-9000 prior to 01-09-08 at par with Engineering Graduates recruited in pay scale of ₹6500-10500 has been under examination in consultation with the Department of Personnel & Training (DoP&T), the nodal department of Government on MACP Scheme.

In this connection, it is clarified that Engineering Graduates recruited initially in the grade of ₹5500-9000 & promoted to ₹6500-10500 against the 20% DR quota in terms of Board’s letter dated 28.9.1998 ibid be treated at par with the fresh recruits in the scale of ₹6500-10500 w.e.f. the date they were promoted to the pay scale of ₹6500-10500 for the purpose of MACP scheme.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.
Copy of Board’s letter No. F(E)III/2008/LE1/1 dated 22.06.2011 is published for information, guidance and necessary action. Copy of Board’s letter No. F(E)III/2008/LE1/1 dated 22.06.2011 [RBE No.95/2011]PC VI-266

Sub: Encashment of Leave on Average Pay (LAP) while availing Privilege Pass /PTO – Clarification regarding.

References have been received in this office from some quarters seeking clarification as to whether Railway employees can avail encashment of leave in terms of Rule 540-A/R-1, 1985 Edition while proceeding on leave other than on LAP and Casual Leave.

The matter has been examined in consultation with the Department of Personnel & Training, the nodal department of the Government in the matter, and it is clarified that in order to claim encashment of LAP while availing Privilege Pass/PTO, in terms of the provisions contained in Rule 540-A/R-1, 1985 Edition and as modified/clarified from time to time, Railway employees are required to avail leave, including casual leave. Holidays, including Restricted Holidays, do not come within the ambit of the definition of leave for the aforesaid purpose.

Copy of Board’s letter No. E[NG]I-1999/PM7/17 dated 14.06.2011 addressed to GM[P]/ICF and copied to All Indian Railways & PUs.


Ref: Board’s letter of even number dated 09.06.2010.

Reference ICF’s letter dated 23.05.2011 on the above subject.

2. At the outset it was indicated that references to Board, other than reminders and routine ones, should be singed by not below the rank of an SAG
level officer. While sending the above proposal, this procedure has not been followed. However, it is clarified that since SC/ST staff are eligible for age relaxation to the extent of 5 years, the upper age limit for SC/ST employees would be 52 years as this limit is raised to 47 years for General Candidates vide Board’s letter dated 09.06.2010.

Sd/-
(Kajal Mukerjee) DDE(NG)I/Rly.Board

SERIAL CIRCULAR No.93/2011

No. SCR/P-HQ/530/3/P/ Pt.III[LE Section] Dated:01-07-2011

Copy of Board’s letter No.2011/E[LL]WC/2 dated 11.06.2011 is published for information, guidance and necessary action.

Copy of Board’s letter No. 2011/E[LL]WC/2 dated 11.06.2011 [RBE No.61/2011]

Sub: Amendment to the Employees Compensation Act, 1923.

The following amendments to the Workmen’s Compensation Act, 1923 notified by Ministry of Labour & Employment are enclosed for information and guidance.


Copy of the Ministry of Labour & Employment’s Notification No.S-37012/1/2008-SS.1[Vol.II] dated 31.5.2010 published in the Gazette of India Extraordinary Part II Section 3 Sub-Section [II]

S.O. 1258(E), - In exercise of the powers conferred by sub-section (IB) of Section 4 of the Employee’s Compensation Act, 1923 (B of 1923), the Central Government hereby specifies, for the purposes of sub-section (1) of the said section, the following amount as monthly wages, with effect from the date of publication of this notification in the Official Gazette, namely:-

“Eight thousand rupees”

(F.No. S-37012/1/2008-S.S.I (Vol.II)1
S.K. DEV VERMAN, Jt. Secy.

Copy of the Ministry of Law & Justice’s Notification dated22.12.2009 published in the Gazette of India Extraordinary Part II Section 3 Sub-Section [II]

The following Act of Parliament received the assent of the President on the 22nd December 2009, and is hereby published for general information:-

THE WORKMEN's COMPENSATION (AMENDMENT) ACT, 2009
No. 45 of 2009

(22nd December, 2009)
An Act further to amend the Workmen's Compensation Act, 1923. Be it enacted by Parliament in the Sixtieth Year of the Republic of India as follows:-

<table>
<thead>
<tr>
<th>Amendment of long title</th>
<th>2. In the long title of Workmen's Compensation Act, 1923 (herein after referred to as the principal Act), for the word &quot;workmen&quot;, the word &quot;employees&quot; shall be substituted.</th>
<th>8 of 1923</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amendment of preamble</td>
<td>3. In the Principal Act, in the preamble, for the word &quot;workmen&quot;, the word &quot;employees&quot; shall be substituted.</td>
<td></td>
</tr>
<tr>
<td>Amendment of section 1.</td>
<td>4. In section 1 of the principle Act, in sub-section (1), for the word &quot;workmen&quot;, the word &quot;employees&quot; shall be substituted.</td>
<td></td>
</tr>
<tr>
<td>Substitution of reference to certain expression by certain other expressions</td>
<td>5. Throughout the principal Act, for the words &quot;workman&quot; and &quot;workmen&quot;, wherever they occur, the words &quot;employee&quot;, and &quot;employees&quot; shall respectively be substituted and such other consequential amendments as the rules of grammar may require shall also be made.</td>
<td></td>
</tr>
<tr>
<td>Amendment section 2.</td>
<td>6. In section 2 of the principal Act, in sub-section (1) - (I) after clause (d), the following clause shall be inserted, namely:- (dd) &quot;employee&quot; means a person, who is – (i) a railway servant as defined in clause (34) of section 2 of the Railway Act, 1989, not permanently employed in any administrative district or sub-divisional office of a railway and not employed in any such capacity as is specified in Schedule II; or (II) (a) a master, seaman or other member of the crew of a ship, (b) a captain or other member of the crew of an aircraft, (c) a person recruited as driver, helper, mechanic, cleaner or in any other capacity in connection with a motor vehicle, (d) a person recruited for work abroad by a company, and who is employed outside India in any such capacity as is specified in Schedule II and the ship, aircraft or motor vehicle, or company, as the case may be, is registered in India; or (III) employed in any such capacity as is specified in Schedule II, whether the contract of employment was made before or after the passing of this Act and whether such contract is expressed or implied, oral or in writing; but does not include any person working in the capacity of a member of the Armed Forces of the Union; and any reference to any employee who has been injured shall, where the employee is dead, include a reference to his dependants or any of them; (ii) clause (n) shall be omitted.</td>
<td>24 of 1989</td>
</tr>
<tr>
<td>Amendment section 4.</td>
<td>7. In section 4 of the principal Act, - (a) in sub-section (l) – (i) in clause (a), for the words &quot;eighty thousand rupees&quot;, the words &quot;one lakh and twenty thousand rupees,&quot; shall be substituted; (ii) in clause (b), for the words &quot;ninety thousand rupees&quot;, the words &quot;one lakh and forty thousand rupees: shall be substituted; (iii) after clause (b), the following provison shall be inserted, namely:- &quot;Provided that the Central Government may, by notification in the Official Gazette, from time to time, enhance the amount of compensation mentioned in clauses (a) and (b)&quot;; (iv) after clause (b), Explanation II shall be omitted; (b) after the sub-section (IA), the following sub-section shall be</td>
<td></td>
</tr>
</tbody>
</table>

| Short title and commencement | | |
inserted, namely:

"(IB) The Central Government may, by notification in the Official Gazette, specify, for the purposes of sub-section (1), such monthly wages in relation to an employee as it may consider necessary;"

(c) after sub-section (2), the following sub-section shall be inserted, namely:

"(2A) The employee shall be reimbursed the actual medical expenditure incurred "by him for treatment of injuries caused during the course of employment";

(d) in sub-section (4) -

(A) for the words "two thousand and five hundred rupees", the words "not less than five thousand rupees " shall be submitted;

(B) The following proviso shall be inserted; namely:-

" Provided that the Central Government may, by notification in the official Gazette, from time to time, enhance the amount specified in this sub-section".

8. In section 20 of the principal Act, in sub-section (1), after the words "appoint any person" the words "who is or has been a member of a State Judicial Service for a period of not less than five years or is or has been for Less than five years and advocate or a pleader or is or has been a Gazetted Officer for not less than five years having educational qualification and Experience in personnel management, human resource development and Industrial relations" shall be inserted.

9. After section 25 of the principal Act, the following section shall be inserted, namely:

"25A. The Commissioner shall dispose of the matter relating to compensation under this Act within a period of three months from the date of reference and intimate the decision in respect thereof within the said period to the employee".

10. In Schedule II to the principal Act, -

(i) for the word, figures, brackets and letter "section 2(I)(a); wherever they occur, the word, figures, brackets and letters "section 2(1)

(dd) shall be substituted;

(ii) in item (i), for the words "employed, otherwise than in a clerical capacity or on a railway", the words "employed in railways" shall be substituted;

(iii) in item (ii), the words" otherwise than in a clerical capacity" shall be omitted;

(iv) in item (iii), the words "wherein or within the precincts whereof twenty or more persons are so employed" shall be omitted;

(v) in item (v), the words "other than clerical work" shall be omitted;

(vi) in item (vi).- a clause (b) shall be omitted;

(b) in clause (c), the words, brackets and letter "or sub-clause (b)" shall omitted;

(vii) in item (x), the words "otherwise than in a clerical capacity" shall be omitted;

(viii) in item (xiv) the words " otherwise than in a clerical capacity "
shall be omitted;

(ix) In terms (xvi), the words – in which on any one day of the preceding twelve months more than twenty five persons have been employed” shall be omitted;

(x) For item (xviii), the following item shall be substituted, namely:-

“(will) employed on any estate which is maintained for the purpose of Growing cardamom, cinchonas, coffee, rubber or tea”

(xi) In item (xix), the words “ otherwise than in a clerical capacity” shall be omitted;

(xii) In item (xxv) –

(a) in clause (a), the words “ and in which on any one day of the preceding twelve months ten or more persons have been employed” shall be omitted;

(b) in clause (b), the words “in which on any one day of the preceding twelve months fifty or more persons have been so employed shall be omitted;

(xiii) In item (xxx) the words” otherwise than in a clerical capacity” shall be Omitted ;

(xiv) in items (xi) and (xii), the words, “ in which on any one day of the preceding twelve months more than twenty-five persons have been employed” shall be omitted;

(xv) the Explanation occurring after item (x/ix) at the end shall be omitted.

V.K. BHASIN,
Secy. to the Govt. of India.

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SERIAL CIRCULAR No.94/2011
No. SCR/P-HQ/Ruling/O/913 Dated: 07-07-2011
No. P[R]438/CHS/II

Copy of Board’s letter No. PC-V/2011/A/Med./1 dated 07.06.2011 is published for information, guidance and necessary action. Board’s letters dated 21.04.99, 01.03.04, 12.10.06, 15.09.09 and 29.06.2010 quoted in the letter and the Undertaking Form were circulated under Serial Circular Nos.112/09, 54/04, 177/06, 165/09 and 95/10, respectively.

Copy of Board’s letter No. PC-V/2011/A/Med./1 dated 07.06.2011 [RBE No.83/2011]PC-V/ 505

Sub: Grant of Fixed Medical Allowance revised from ₹ 100 to ₹ 300 from 01.09.2008 vide Board’s letter No. PC-V/2010/A/Med.1 dated 29.06.2010 to the Railway pensioners/family pensioners – Clarifications regarding ...

Pursuant to receipt of references from Railway Federations etc. seeking to modify the Undertaking Form annexed with Board’s letter No. PC-V/2006/A/Med./1 dated 15.09.2009 [RBE No. 168/2009] so as to ensure that the pensioners/family pensioners availing OPD facility for chronic diseases are not deprived of the Fixed Medical Allowance, the matter has been examined and it has been decided to modify the Undertaking Form suitably.
2. The revised Undertaking Form is enclosed. Henceforth, Railway pensioner/family pensioners who opt to claim Medical Allowance should submit the claim for Medical Allowance to the concerned Pension Disbursing Authority in the revised Undertaking Form.

Annexure I
Board’s letter No. PC-V/2011/A/Med./1 dated 07.06.2011

UNDERTAKING FORM

[To be submitted in DUPLICATE by pensioners/family pensioners to his/her Pension Disbursing Authority [PDA] one copy to be retained by PDA and other copy to be furnished to Pension Sanctioning Authority by PDA]

***

I_____________________________________, a retired employee /family pensioner whose ___________________ [specify relation of Family pensioner with deceased Railway employee] was an employee of [Office address] ____________________ declare that I am residing at [residential address indicated in PPO] _______________, which is beyond 2.5 Kms from the nearest Railway hospital / health unit ___________________ [Name of the Hospital /Health Unit as contained in Annexure III to Railway Board’s letter No. PC-V/98/I/7/1/1 dated 21.4.99].

2. Accordingly, I hereby opt to claim fixed medical allowance of ₹100/- and /or ₹300 per month as per prescribed rate. Necessary endorsement may please be made in my PPO in this regard. Simultaneously, I undertake that I will not avail of OPD facilities [except in cases of chronic diseases as mentioned in Board’s letter No. 2006/H/DC/JCM dated 12.10.2006] at Railway hospitals /health units from the day I claim Medical Allowance. I also understand that grant of Medical Allowance is subject to the terms and conditions specified in Board’s letters No. PC-V/98/I/7/1/1 dated 21.4.99 and 1.3.2004 and latest being letter No. PC-V/2006/A/Med/1 dated 15.09.2009.

3. I also declare that I have not availed of any treatment as Out Door Patient [except in cases of chronic diseases as mentioned in Para-2 above] for the period from ______________________ [indicate here the date of retirement or the date of availing OPD facility on the last occasion or 1.12.1997, whichever is later] to this day_________________ [indicate here the date on which this declaration is signed]. I may accordingly be paid arrear of Medical Allowance @ ₹100/- and /or ₹300 per month for the period mentioned above as per prescribed rate.

4. The above information furnished by me is correct to the best of my knowledge and belief. I also understand that, if at any stage, it is found that the undertaking submitted by me is incorrect or carries false information, my FMA is liable to be stopped with immediate effect and further suitable action could be taken to recover the excess amount paid to me.

Signature…………………………..
Name in full………………………..
PPO No…………………………….
Issued by ………………………….
Copy of Board’s letter No.2011/H/5/9 dated 01.07.2011 is published for information, guidance and necessary action.

Copy of Board’s letter No. 2011/H/5/9 dated 01.07.2011

Sub: Medical Decategorisation of staff – issuance of proper certificate

... Arising out of demand by staff side in DC/JCM meeting, the subject mentioned above has been examined in consultation with Establishment Directorate and the following has been decided by the Ministry of Railways.

Pursuant to the notification of PWD Act -1995, an employee acquiring disability during service cannot be dispensed with or reduced in rank and has to be adjusted against a suitable post with same pay scale and service benefits.

Therefore, the Terminology ‘Medical Decategorisation ‘be replaced by ‘Alternative Employment on Medical Grounds’.


Copy of Board’s letter No.E[MPP]2002/6/10 dtd. 17.6.2011 is published for information, guidance and necessary action. Board’s letters dated 31.12.2002 [not 21.12.2002] and 23.07.2008 quoted therein were circulated under Serial Circular Nos.30/03 and 100/08, respectively.

Copy of Board’s ltr No.E[MPP]2002/6/10 dtd. 17.6.2011[RBE No.92/2011] Supplementary Circular No. 28 to Master Circular No. 08


... Some of the railways have sought clarifications with regard to reservation of SC/ST/OBC candidates while implementing the Apprentices Act, 1961.
It is clarified that for reservation of training seats for SC/ST/OBC candidates, while implementing the Apprentices Act, 1961, the same shall be as under:

[a] SC candidates : 15%
[b] ST candidates : 7 ½ %
[c] OBC candidates : 27%

Accordingly, Para 7 of Master Circular on Act Apprentices stands modified as per correction slip enclosed.

***

SUPPLEMENTARY CIRCULAR No.28 TO MASTER CIRCULAR No.08
Para 7 of Master Circular No.08 on Act Apprentices, 1961 stands modified as under:

“Reservation of training places in every designated trade will be as under:

[a] SC candidates : 15%
[b] ST candidates : 7 ½ %
[c] OBC candidates : 27%

Note:
[i] When the prescribed number of persons belonging either to the Scheduled Castes or to the Scheduled Tribes are not available, the training places so reserved for them may be filled by persons belonging to the Scheduled Tribes or to the Scheduled Caste, as the case may be, and if the prescribed training places cannot be filled even in the above given manner, then the training places so lying unfilled may be filled by persons not belonging to the Scheduled Castes or the Scheduled Tribes. [Apprenticeship Rules, 1962]


[Authority: Board’s letter No. E[MPP]2002/6/10 dated 17.06.2011]

***

sd/-
(ANIL WASON) DD[MPP]/Rly.Board

SERIAL CIRCULAR No.97/2011
No. SCR/P-HQ/Ruling/O/802 Dated:07-07-2011
No. P[R]96/I

Copy of Board’s letter No. E[MPP]2006/6/3 dated 24.6.2011 is published for information, guidance and necessary action. Board’s letters dated 26.07.95 and 30.05.2008 quoted therein were circulated under Serial Circular Nos.157/2001 and 74/2008, respectively.


Ref: Board’s letter No. E[MPP]/2000/6/3 dated 30.05.2008

Please find enclosed a copy of letter No. DGET-23[4] [3304]/2010-AP dated 08.04.2011 received from Directorate General of Employment & Training, Ministry of
Labour & Employment forwarding notification regarding revision of rates of Stipend for Graduate, Technician and Technician [Vocational] Apprentices under Apprenticeship Training Scheme.

2. It has accordingly been decided by the Board that the Apprentices under the category Engineering Graduates / Diploma Holders should be paid stipend with effect from 23rd March, 2011 at the revised rates as notified in the Ministry of Labour’s notification referred to above. The expenditure should be met from within the existing allotment.

3. Board’s instructions relating to raising debits to Ministry of Human Resources Development as issued vide letter No. E[MPP]93/6/2 dated 26.07.95 will hold good in the instant case.

4. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

Sd/-

(ANIL WASON)

DD[MPP]/Rly.Board

***


Sub: Forwarding of notification – reg.

***

Sir/Madam,


Sd/-

[Satish Kumar]/Assistant Director of Training.

Copy of Notification No. DGET-23[4] [3304]/2010-AP dated 23.03.2011 issued by Directorate General of Employment & Training, Ministry of Labour & Employment, published in the Gazette of India [Extraordinary] Part II- Section 3, Sub Section[i]

G.S.R. 228[E]- In exercise of the powers conferred by sub-section [1] of Section 37 of the Apprentices Act, 1961 [52 of 1961] the Central Government, after consulting the Central Apprenticeship Council, hereby makes the following rules further to amend the Apprenticeship Rules, 1992, namely:-
1. These rules may be called the Apprenticeship [Amendment] Rules, 2011.
2. They shall come into force on the date of their publication in the Official Gazette

2. In the Apprenticeship Rules, 1992, in rule 11, sub-rule[2] for clauses [a], [b], [c],
   [d] and [e] and entries relating thereto, the following shall be substituted, namely:-

   “[a] Graduate Apprentices  ₹ 3560 per month
   [b] Sandwich Course [Students from Degree Institutions]  ₹ 2530 per month
   [c] Technician Apprentices  ₹ 2530 per month
   [d] Sandwich Course [Students from Diploma Institutions]  ₹ 2070 per month
   [e] Technician [Vocational] Apprentices  ₹ 1970 per month”

   [F.No. DGET-23[4] (3304)/2010-AP]

   SHARDA PRASAD, Director General/Jt.Secy.

Note: The principal rules were published in the Gazette of India vide number G.S.R. 356, dated the 1st August, 1992 and last amended vide number G.S.R. 838 [E], dated the 18th October, 2010.

SERIAL CIRCULAR No.98/2011
No. SCR/P-HQ/Ruling/O/975  Dated: 11-07-2011
No. P[R]605/XII

Copy of Board’s letter No.E[NG]-I-2006/PM1/36 dated 24.06.2011  is published
for information, guidance and necessary action.

Copy of Board’s letter No. E[NG]-I-2006/PM1/36 dated 24.06.2011 [RBE No.97/2011]

   Sub: Disclosure of marks, secured by the candidates in the
   written test held for Selection/LDCE for promotion within
   Group ‘C’

   …

   The proposal for disclosure of marks, secured by the candidates in the written
   test held for Selection/LDCE for promotion within Group ‘C’ was engaging the attention
   of this Ministry for quite some time.

2. Pursuant to the deliberations held in the DC-JCM Meeting with staff side, it has
   now been decided that:

   [a] in case of candidate who had appeared for viva-voce after qualifying in the
       written examination; and
   [b] in the case of remaining candidates, who do not qualify in written examination or
       where viva-voce is held as part of selection and no written test is held; the marks
       secured in written and viva separately by a candidate may be disclosed, on
       receipt of formal request from the concerned candidate after finalization of the
       panel.

   Sd/-
SERIAL CIRCULAR No.99/2011
No. SCR/P-HQ/Ruling/O/954  Dated: 07-07-2011
No. P[R]579/V

Copy of Board’s letter No.E[P&A]-2010/RT-2 dated 28.06.2011 is published for information, guidance and necessary action. Board’s letters dated 11.09.2010 and 24.09.2010 quoted therein were circulated under Serial Circular Nos.131/2010 and 145/2010, respectively.

The applications received from eligible employees in Grade Pay ₹ 1900 seeking retirement under the scheme of LARSGESS should be verified, registered and allotted a registration number and forwarded to the respective Cadre Officers in Headquarters for further necessary action.


Please refer to Board’s letters of even number dated 11.09.2010 and 24.09.2010 vide which the benefit of Safety Related Retirement Scheme (SRRS) was extended to other safety categories of staff with grade pay of ₹1800/- p.m. The nomenclature of the Scheme was also modified as Liberalized Active Retirement Scheme for Guaranteed Employment for Safety Staff (LARSGESS) with Grade Pay of ₹1800/-.

2. Considering the demand of the Employees Federations it has now been decided to expand the scope of LARSGESS by enhancing the existing criteria of grade pay of ₹1800/- to ₹1900/-. However, the employment under the Scheme would be guaranteed only to those found eligible/suitable and finally selected as per the laid down procedure. The list of Safety categories covered under the Scheme in Grade Pay ₹1800/- has already been circulated vide Board’s letter dated 11.09.2010. Same categories in Grade Pay ₹1900/- will now be eligible for the scheme.

3. For determining the eligibility for seeking retirement under the Scheme, Grade Pay, corresponding to the post against which the employee is working on regular basis, will be taken into account. In other words, the staff working on the post with Grade Pay of ₹1900/- will continue to be eligible for seeking retirement under the Scheme even after getting financial upgradation in Grade Pay higher than ₹1900/- under MACPS.

4. The eligibility conditions for the safety staff with grade pay of ₹1900/- seeking retirement under the scheme would be the same as those for Drivers viz. 33 years of qualifying service and age between 55-57 years. Recruitment of the wards of such employees being in respective category (i.e. in grade pay of ₹1900/-) their suitability would be adjudged by an Assessment Committee of 3 SAG officers at Headquarter level as in the case of the wards of Drivers.

5. The eligibility conditions in respect of qualifying service and age group in case of Gangmen and other safety categories in grade pay of ₹1800/- would remain 20 years and 50-57 years respectively, and the suitability of their wards would be adjudged by an Assessment Committee of 3 JA Grade officers at Divisional level.
6. It is once again reiterated that the retirement of the employee be considered only if the ward is found suitable in all respects. Retirement of the employee and appointment of the ward should take place simultaneously.

7. The other terms and conditions of the Scheme will remain unchanged.

8. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
[Salim Md. Ahmed]/DDE[P&A]/III

SERIAL CIRCULAR No.100/2011
PAY COMMISSION CIRCULAR No.267
No. SCR/P-HQ/Ruling/O/802 Dated:14-07-2011
No. P[R]96/II

Copy of Board’s letter No. PC-V/2008/PS/1(Stipend) dated 29.6.2011 is published for information, guidance and necessary action. Board’s letter dated 15.12.08 quoted therein was circulated under Serial Circular No.199/08.

Copy of Board’s ltr. No.PC-V/2008/PS/1(Stipend) dtd 29.6.2011[RBE No.100 /2011] PC-VI/267

Sub: Revision of rates of stipend to apprentices and trainees on Railways.

Consequent upon the revision in training period of certain categories in S&T Department, Electrical Engg., and Loco Pilots, item Nos. 7,9,10,11,26,31 and 32 of the Schedule of Board’s letter of even number dated 15.12.2008 stand modified as under:-

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Category</th>
<th>Training period</th>
<th>Revised Pay Band of the post (₹)</th>
<th>Grade Pay (₹)</th>
<th>Revised rates of stipend alongwith corresponding grade pay (₹)</th>
</tr>
</thead>
<tbody>
<tr>
<td>S &amp; T Department</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Jr. Engineer Gr. II (Signal) (Diploma holder)</td>
<td>Twelve months (52 weeks)</td>
<td>9300 – 34800</td>
<td>4200</td>
<td>9300 + 4200</td>
</tr>
<tr>
<td>9.</td>
<td>Jr. Engineer Gr. II (Telecom) (Diploma holder)</td>
<td>Twelve months (52 weeks)</td>
<td>9300 – 34800</td>
<td>4200</td>
<td>9300 + 4200</td>
</tr>
<tr>
<td>10.</td>
<td>Section Engineer (Telecom) (Engg. Degree holder)</td>
<td>Twelve months (52 weeks)</td>
<td>9300 – 34800</td>
<td>4600</td>
<td>12540 + 4600</td>
</tr>
<tr>
<td>11.</td>
<td>Jr. Engineer Gr. II (Workshop) (Diploma holder)</td>
<td>Twelve months (52 weeks)</td>
<td>9300 – 34800</td>
<td>4200</td>
<td>9300 + 4200</td>
</tr>
<tr>
<td>Mechanical &amp; Electrical Departments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26.</td>
<td>Jr. Engineer Gr. II</td>
<td>Twelve months</td>
<td>9300 – 34800</td>
<td>4200</td>
<td>9300 + 4200</td>
</tr>
</tbody>
</table>
### Table

<table>
<thead>
<tr>
<th>Assistant Loco Pilot (Elect)</th>
<th>(52 weeks)</th>
<th>5200 – 20200</th>
<th>1900</th>
<th>5830 + 1900</th>
</tr>
</thead>
<tbody>
<tr>
<td>31.</td>
<td>17 weeks</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. The above revised rates of stipend are applicable to those batches that undergo the modified training modules as indicated against the category.

3. This issues with the concurrence of the Finance Directorate of Ministry of Railways.

(Sd/-)  
(N.P. SINGH)  
(DD, PC-V, Rly.Bd.)

**SERIAL CIRCULAR No.101/2011**

No. SCR/P-HQ/Ruling/O/926  Dated: 21-07-2011  
No. P[R] 473/VIII

Copy of Board’s letter No. E(W)2010/PS 5-1/11 dated 04.07.2011 is published for information, guidance and necessary action.


*Sub: Issue of School Passes.*

***

The matter regarding issue of School Passes to Railway employees well in advance for securing reservation in trains and also prescribing the validity period thereon has been engaging the attention of this Ministry for quite sometime.

2. The matter has been examined and it has been decided that on the lines of Privilege Passes/PTOs, School Passes may also be issued upto 4 months in advance as per the request of the employee. However, the **reasonable validity period** for undertaking journeys on these passes may be decided by the pass issuing authority in each case depending upon the requirement of the occasion viz, distance involved, whether guardian is included or the student has to travel alone, whether request is for full set pass or half set pass, duration of the stay, where the institution is located etc.

3. Accordingly, in exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President is pleased to direct that the provisions regarding School Pass in Schedule – III of the Railway Servants (Pass) Rules, 1986 (Second Edition, 1993) be amended as per Advance Correction Slip No. 70 attached.

**Advance Correction Slip No.70 to the Railway Servants (Pass) Rules, 1986 (Second Edition, 1993).**


“The School Pass can be issued upto four months in advance as per the request of the railway servant. However, the **reasonable validity period** for undertaking journeys on these passes may be decided by the pass issuing authority in each case depending upon the requirement of the occasion viz, distance involved, whether guardian is included or the student has to travel alone, whether request is for full set pass or half set pass, duration of the stay, where the institution is located etc.”
SERIAL CIRCULAR No.102/2011
No. SCR/P-HQ/Ruling/O/946 Dated: 21-07-2011
No. P[R] 563/IX

Copy of Board’s letter No.2011/E(Sports)/4(1)/1/Policy Clarifications dated 28-06-2011 is published for information, guidance and necessary action. Board’s letter dated 31.12.2010 quoted therein was circulated under Serial Circular No. 09/2011.

Copy of Board’s letter No. 2011/E(Sports)/4(1)/1/Policy Clarifications dated 28-06-2011 [RBE No.102/2011] Clarification/Corrigendum No. 10

Sub: Recruitment of sports persons against sports quota.

…

Please connect Para 4.1 of Railway Board’s policy dated 31.12.2010 referred above. In this connection Board(MS) has decided that Asian Games Gold Medalist can also be considered for recruitment in Grade Pay ₹ 4,200 in Scale ₹ 9300 - 34800 against sports quota. Accordingly, Para 4.1(i) & (ii) of said policy letter, shall be read as under:-

Para 4.1:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of Pay Band / Scale</th>
<th>Grade Pay</th>
<th>Pay Band</th>
<th>Minimum Sports Norms for Recruitment</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>PB-2</td>
<td>4,200</td>
<td>9,300-34,800</td>
<td>Upto 8th Position in Olympics OR Gold Medal in Asian Games</td>
</tr>
<tr>
<td>(ii)</td>
<td>PB-1</td>
<td>2,800 OR 2,400</td>
<td>5,200-20,200</td>
<td>Represented the Country in Olympic Games ( Category – A) OR At least 3rd position in any of the Category – B Championship /events, except Gold Medal in Asian Games</td>
</tr>
</tbody>
</table>

(Sd/-
( S. K. SINGH ) DD/E( Sports )

SERIAL CIRCULAR No.103/2011
No. SCR/P-HQ/Ruling/O/937 Dated: 21-07-2011
No. P[R] 500/XVI

Copy of Board’s letter No.F(E)III/2005/PN1/35 dated 07.07.2011 is published for information, guidance and necessary action. Board’s letters dated 26.9.2005 and 4.11.09 quoted therein were circulated under Serial Circular Nos.170/05 and 176/2009, respectively.
Sub: Mobility of Pensionable personnel between Central Government /Central Autonomous Bodies and State Government - Clarification regarding.

In terms of the instructions contained in para (iii) of this office letter of even number dated 26.9.2005, which is based on Department of Pension & Pensioners’ Welfare (DOP&PW)’s O.M. No.28/30/2004-P&PW(B) dated 26.7.2005, all the employees who entered into Railway service /Central Government service or the service of an Autonomous Body set up by Central Government on or before 31.12.2003 and who were governed by the old pension scheme under the Railway Services (Pension) Rules, 1993/Central Civil Services (Pension) Rules, 1972 and who submit technical resignation on or after 1.1.2004, to take up a new appointment under State Government, will be eligible for grant of pro-rata pensionary benefits for the period of Railway /Central Government or Central Autonomous Body service, on the lines as provided in Rule 53 of the Railway Services (Pension) Rules, 1993 or Rule 37 of Central Civil Services (Pension) Rules, 1972, as the case may be and related orders.

2. Subsequently, DOP& PW, vide their O.M. No.28/30/2004-P&PW(B) dated 28.10.2009, circulated vide this office letter of even number dated 4.11.2009, modified their earlier instructions dated 26.7.2005, inter-alia, allowing the continuance of mobility of Government servants /Autonomous Body employees appointed on or before 31.12.2003 and who were governed by the old non-contributory Pension scheme of their respective Governments/ Organizations in order to provide for the continuance of pensionary benefits based on combined service in accordance with CCS (Pension) Rules, 1972/ Railway Services (Pension) Rules, 1993, between State and Central Government provided the employees were appointed in the State Govt(s) on or before 31.12.2003 and covered under the old pension scheme similar to CCS(Pension) Rules, 1972.

3. Arising out of the modified provisions as stated in para 2 above a question has been raised as to whether the provisions of continuance of mobility of employees for the purpose of pensionary benefits based on combined service is also applicable in the case of pensionable Central Government employees /pensionable railway employees governed by the old pension scheme under the CCS (Pension) Rules, 1972 / Railway Services (Pension) Rules, 1993, who join State Governments on or after 1.1.2004 after submitting technical resignation from Central Government / Railway Service. The matter has been examined in consultation with the DOP& PW, who have clarified that the instructions contained in their O.M. dated 28.10.2009 (circulated vide this office letter of even number dated 4.11.2009) do not specifically cover the Central Government employees leaving the Central Government service and joining the State Government, for the purpose of benefits of combined service for pensionary benefits under the State Government. In terms of DOP& PW’s further clarification, in case the provision for giving the benefit of combined service has been made by the State Governments in their rules, such pensionable railway employees may become eligible for combined service benefits for pension purposes. However, a permanent Railway servant governed the Railway Services (Pension) Rules, 1993, joining the State Government is free to seek pension /
pensionary benefits as per the provision contained in this office letter of even number dated 26.9.2005, as explained in para 1 above.

Sd/-
(SUNIL BHARDWAL) DD/F(Estt) III
Railway Board

SERIAL CIRCULAR No.104/2011
No. SCR/P-HQ/Ruling/O/847 Dated: 22-07-2011
No. P[R]182/V

Copy of Board’s letter No.E(D&A) 2011GS 1-3 dated 11.7.2011 is published for information, guidance and necessary action.

Copy of Board’s letter No. E(D&A) 2011GS 1-3 dated 11.7.2011 [RBE No.105/2011]

Sub: Amendment to rule 18 of Railway Services (Conduct) Rules, 1966.


Appendix- I – Railway Services (Conduct) Rules, 1966
Advance Correction Slip No. 118

In the Railway Services (Conduct) Rules, 1966, in rule 18:-

1. For sub-rule (3), the following shall be substituted, namely:-

“(3) Where a railway servant enters into transaction in respect of movable property either in his own name or in the name of a member of his family, he shall, within one month from the date of such transaction, report the same to the Government, if the value of such property exceeds two months’ basic pay of the Railway servant:

Provided that the previous sanction of the Government shall be obtained by the Railway servant if any such transaction is with a person having official dealings with him.”

2. Below sub-rule (5), for clause (a) of Explanation I, the following shall be substituted, namely:-

“(a) jewellery, insurance policies the annual premium of which exceeds two months’ basic pay of the railway servant, shares, securities and debentures;”

(Authority – Railway Board’s letter No. E (D&A) 2011 GS1 -3 dt.11.7.2011)

SERIAL CIRCULAR No.105/2011
Copy of Board’s letter No.E(G)2009 QR1-2 dated 07/13-07-2011 is published for information, guidance and necessary action.

Copy of Board’s letter No. E(G)2009 QR1-2 dated 07/13-07-2011 [RBE No.104 /2011]

Sub: Retention of railway quarter by Railway Officers / Staff posted to ECR and NWR.

The issue of permitting the Railway Officers / Staff posted in the ECR and NWR to retain Railway Quarters at their previous places of posting beyond 31.03.2011 was under consideration of Board. In exercise of its powers to make reasonable relaxations in public interest for a class /group of employees, in all or any of the existing provisions regarding house allotment /retention, the Board (full) has decided that permission for retention of Railway accommodation at the previous place of posting in favour of officers/staff posted to ECR and NWR be continued till 31.03.2012. It has also been decided by the Board that the retention of 08 months (02 months on normal rent & 06 months on special license fee) granted in cases of normal transfer, is also applicable beyond the date up to which the special relaxation is granted.

2. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

Sd/-
(MADAN LAL) JDE (Gen)
Railway Board

SERIAL CIRCULAR No.106/2011
No. SCR/P-HQ/Ruling/O/855. Dated:27-07-2011
No. P[R]436/IREM/VII

Copy of Board’s letter No.PC-VI/268 & No.PC-V/08/I/11/23(Pt) dated 14-7-2011 is published for information, guidance and necessary action. Board’s letter dated 05.04.2007 quoted therein was circulated under Serial Circular No.59/2007.

Copy of Board’s letter No. PC-V/08/I/11/23(Pt) dated 14-7-2011[RBE No.106 /2011] PC VI-268

Sub: Earmarking of posts for promotion of non –Appendix-3 qualified Accounts Assistants in the merged cadre of Sr.SO( A/cs) and SO ( A/cs.)

As the Railways are aware, in terms of Board’s letter of even number dated 05-4-2007 ( RBE No.54/2007) 5% of posts of SO ( A/cs.) were earmarked for promotion of non –Appendix-x IREM Exam qualified Accounts Assistants. In view of merger of the grades of SO (A/cs.) and Sr. SO (A/cs.) based on the recommendations of the Sixth Central Pay Commission, the issue has been considered by the Board and it has been decided that the 5% posts of erstwhile SO (A/cs.) earmarked vide letter ibid for promotion of Accounts Assistants not qualified in Appendix- 3 Examination and designated as Sr. Accounts Assistants be freezed w.e.f. 05-4-2007 and that these 5%
post would now be equivalent to 1% of the merged cadre of Sr. SO (A/cs.) and SO(A/cs.)

These orders take effect from 05-4-2007.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

ACS No.217 to sub para 6 of para 171, IREM Vol – I, Revised Edition 1989 is also enclosed.

Advance Correction Slip No.217

Substitute the following for existing sub para 6 of para 171 Chapter I, Section ‘B’, Sub-section- III, Rules regarding Recruitment & Training.

(6) The posts in the next higher grade, PB-2 (Rs.9300-34800), Grade Pay Rs.4800 will be filled as under:

(i) 1% post of the merged cadre of Sr. SO (A/cs.) and SO(A/cs.) to be designated as Senior Accounts Assistants, in PB-2 (Rs.9300 -34800), GP Rs.4800 will be filled by non-Appendix-3 Exam qualified Accounts Assistants with twelve years service or more as Accounts Assistant, on seniority –cum-suitability basis. Senior Accounts Assistants will not be eligible for further promotion the post of Assistant Accounts Officers in PB-2 (Rs.9300 -34800), GP Rs.5400.

(ii) 99% posts of the merged cadre of Sr. SO(A/cs.) and SO( A/cs.) and all the posts of Sr. Inspectors of Store Accounts (ISA) AND Sr. Travelling Inspectors of Accounts (TIA) will be filled by promotion of Appendix-3 Exam qualified staff, according to the group for which they opt, strictly according to order in the Appendix -3 Exam panel and direct from the grade in which they are working.

Provided that in the event of non availability of App. III qualified staff for promotion as Sr. Section Officers (A/cs.), Sr. Inspectors of Stores Accounts (ISA) and Sr. Travelling Inspectors of Accounts (TIA), the posts may be filled by transfer on deputation of staff holding analogous posts under the Comptroller & Auditor General of India, Central / State Governments on terms and conditions contained in Rule 2023 of Indian Railway Establishment Code Vol. II (First Reprint) 1990 with further condition that such deputationists may be repatriated prematurely to their parent cadre as and when and to the extent qualified Departmental App-III Accounts Staff become available and eligible for promotion.

( Authority Board’s letter No.E (NG)I/2004/PM9/6 dt. 16-08-2005, PC-V/98/l/11/23( Pt) dt. 14-7-2011 )

Sd/-
[N.P.Singh]/DD,PC-V/Rly.Board.

SERIAL CIRCULAR No.107/2011
No. SCR/P-HQ/Ruling/O/954 Dated: 27-07-2011
No. P[R] 579/V

Copy of Board’s letter No.E[P&A]I-2010/RT-2 dated 15.7.2011 is published for information, guidance and necessary action. Board’s letters dated 02.01.2004 and
28.6.2011 quoted therein were circulated under Serial Circular Nos.12/2004 and 99/2011, respectively.


Sub: Safety Related Retirement Scheme covering safety categories with Grade Pay of ₹ 1900/-
Ref: Board’s letter of even number dated 28.6.2011

Further to Railway Board’s above referred letter and as stipulated in para 2 [vi] of Railway Board’s letter No. E[P&A]I-2004/RT-2[KW] dated 02.01.2004, it is reiterated that the wards of the employees seeking retirement under the Scheme would be considered for appointment only in the lowest recruitment Grade Pay of ₹ 1800/- of the respective category from which the employee seeks retirement, depending upon his/her eligibility and suitability. However, the wards of Drivers would continue to be considered for appointment in the initial recruitment Grade Pay of ₹ 1900/- p.m. as ALP.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
[Gurupreet Singh]/DDE[P&A]II

SERIAL CIRCULAR No.108/2011
PAY COMMISSION CIRCULAR No.269
No. SCR/P-HQ/Ruling/O/803 Dated:29-07-2011
No. P[R]27/I

Copy of Board’s letter No.2011/E(LL)/FA/1 dated 18.7.2011 is published for information, guidance and necessary action. Board’s letter dated 05.11.2008 quoted therein was circulated under SC No. 162/08.

Sub: Enhancement in the rate of Festival Advance as a result of enhancement of Dearness Allowance w.e.f. 01.01.2011.

Ref: Board’s letters No.E[LL]2008/FA/1 dated 05.11.2008 and 05.05.2009.

In accordance with the recommendations of VI CPC, the rates of various allowances admissible to different categories of railway staff were revised/doubled. The VI CPC while making recommendations in this regard has also recommended that the rates of these allowances will be increased by 25% every time the Dearness Allowance goes up by 50%. Railway Board accordingly issued instructions in respect of Festival Advance vide letters referred to above.

Subsequent to enhancement in the rate of Dearness Allowance to 51%, the matter regarding revision in the rate of Festival Advance has been considered by the Board. In order to dispel any doubts that may arise in the Railways, it is reiterated that the rates of Festival Advance shall increase by 25% with Dearness Allowance now having gone up by 50% w.e.f. 01.01.2011.
This issues with the concurrence of the Finance Directorate of the Ministry of Railways.
There is no change in the other terms and conditions for grant of festival advance.

Sd/-

[A.D.Ramachandran] D.Estt.(LL)]

SERIAL CIRCULAR No.109/2011
No. SCR/P-HQ/Ruling/O/933 Dated:29-07-2011
No. P[R]535/VIII

Copy of Board’s letter No.2011/E(Sports)/4/(1)/1/Policy Clarifications dated 21.7.2011 is published for information, guidance and necessary action.

Copy of Board’s letter No. 2011/E(Sports)/4/(1)/1/Policy Clarifications dated 21.7.2011 [RBE No.109/2011].

Sub: Out-of-turn promotions to sportspersons on sports account, in merged grades.

The matter of out-of-turn promotions to sportspersons on sports account, in merged grades, after the implementation of the recommendations of the 6th Central Pay Commission, has been examined.

In this connection Board has desired that the cases of out-of-turn promotion to sportspersons in merged grades, on sports account, after the implementation of the recommendations of the 6th Central Pay Commission, should be dealt with as per extant instructions of Railway Board on the subject matter, following the same procedure as is being followed in the case of other Railway employees.

Sd/-

[ S.K.SINGH ] DDE[Sports]

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SERIAL CIRCULAR No.110/2011
No. SCR/P-HQ/Ruling/O/874 Dated:19-08-2011
No. P[R]481/VIII

Copy of Board’s letter No.2011/E(Sports)/4/(1)/1/Policy Clarifications dated 21.7.2011 is published for information, guidance and necessary action. Board’s letters dated 19.06.2000, 20.06.2006 and 30.03.2007 quoted therein were circulated under Serial Circular Nos.152/2000, 102/06 and 55/07, respectively.

Copy of Board’s letter No. 2011/E(Sports)/4/(1)/1/Policy Clarifications dated 21.7.2011 [RBE No.110/2011] Clarification/Corrigendum No.11

Sub: Fixation of pay of sportspersons recruited against sports quota.

The matter of fixation of pay of sportspersons, (after the implementation of the recommendations of 6th Central Pay Commission), who were recruited from 01.01.2006 to 08.07.2009 on Zonal Railways & Production Units on higher stage of pay by granting additional increments at the time of their initial appointment, as per the instructions contained in Railway Board’s letters referred above, has been examined in Board’s office, in consultation with Pay Commission and Finance Directorates.

In this connection it is clarified that fixation of pay of such sportspersons in the revised pay structure shall be as per Rule 8 of RS(RP) Rules 2008 and benefit of additional increments may then be added @ 3% at the minimum pay as per Rule 8 /Section- II of RS(RP) Rules 2008. Compounding of the basic pay for calculation of increments may not be admissible / justifiable in such cases.

Sd/-
(S.K. SINGH)/DDE/(Sports)RB

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SERIAL CIRCULAR No.111/2011
No. SCR/P-HQ/Ruling/O/829 Dated: 19-08-2011
No. P[R]75/VII

Copy of Board’s letter No. F(E)I/2009/AL-7/1 dated 26.07.2011 is published for information, guidance and necessary action. Board’s letters dated 27.03.2008 and 24.7.2009 and quoted therein were circulated under Serial Circular Nos.45/08 and 127/09, respectively.


Sub: Recommendation of 6th Central Pay Commission - Grant of Conveyance Allowance at the revised rates to Railway Medical Officers.

In the course of Vigilance check conducted on one of the Zonal Railways, it was found that payment of Conveyance Allowance to Railway Medical Officers has been made in some cases even though no certificate to the effect that he/she was drawing Conveyance Allowance in fulfillment of Condition No. 5 of Board’s letter No. F(E)I/2009/AL-7/1 DT. 24.7.2009 has been furnished. In this context Condition No.5 & 6 of Board’s aforesaid letter are reiterated below for strict observance.

“5. For entitlement the maximum amount of Conveyance Allowance mentioned above in para (1). Every Specialist /General Duty Medical Officer is required to pay on an average (to be computed for a three month period) a minimum of 20 visits in a month to the hospital or 20 domiciliary visits, outside his normal duty hours. Where, however, the number of domiciliary visits or visits to hospital falls short of this minimum limit of 20 but not below 6, there should be a proportionate reduction in the Conveyance Allowance, subject to minimum grant of Conveyance Allowance of Rs.160/-, Rs.80/- and Rs.60/- p.m. in the case of Specialists/ Medical Officers referred to sub-para 1[i], [ii] and [iii] above respectively. In case of number of domiciliary visits or
visits to the hospital falling below six in number, no Conveyance Allowance will be admissible.

Provided that the expression “minimum of 20 domiciliary visits in a month” would include visits performed in connection with official duties also, subject, however, to the condition that 50% of the total visits, the minimum being not less than six, must be domiciliary visits.

Provided further that the limit fixed for the minimum number of 20 visits will not, however, detract a Specialist /Medical Officer from his/her responsibility towards the patient to render visit to the hospital or paying domiciliary visits if the situation so warrants.

6. Every specialist/Medical Officer claiming Conveyance Allowance will have to furnish a certificate alongwith monthly pay bill to the effect that he/she is drawing Conveyance Allowance in fulfillment of condition No. 5 above."

It may be ensured that in no case Conveyance Allowance to Railway Medical Officers should be paid without having obtained the requisite certificate.

2. Furthermore, clarifications have been sought by some of the Railways with regard to para 4 of Board’s letter of even number dated 24.7.2009. The matter and the issue regarding admissibility of Conveyance Allowance to Railway Medical Officers who are eligible to staff car for their official duties has been examined in consultation with Ministry of Health and Family Welfare and clarifications in respect of these issues are as under.

Para No. 4: Calculation of the amount of Conveyance Allowance to be revised every year will be done in the following manner:

The rate of Conveyance Allowance for the period from 1.9.2009 to 31.8.2010 to be enhanced in proportion to the DA accrued from 1.9.2008 to 31.8.2009 will be as per illustration below:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>DA increased upto 31.8.2009</td>
<td>11%</td>
</tr>
<tr>
<td>Enhanced in Conveyance Allowance</td>
<td>Rs.363/-</td>
</tr>
<tr>
<td>Revised rate of Conveyance Allowance</td>
<td>Rs.3663/-</td>
</tr>
</tbody>
</table>

The rate of Conveyance Allowance for the period 1.9.2009 to 31.8.2010 may be calculated, in the similar manner.

Para No. 5 [i]: The computation of three month period is to be calculated from 1.9.2008.

[i] The minimum limit of rate of Conveyance Allowance for minimum 6 visits was mentioned in the order as per recommendations of 6th CPC. This minimum limit of amount mentioned in the order has no relevance since minimum amount for minimum 6 visits of Railway Medical Officers would be higher than the limit fixed by 6th CPC. Therefore, the condition fixing minimum amount for minimum 6 visits is deleted.

[iii] The Railway Medical Officers cannot limit their visits to 20 for the fact that they have become entitled for maximum amount. They have to make more visits than 20 for the same maximum amount of Conveyance Allowance if the situation warrants.

Para 10: In case of non-functioning of vehicle, the officer will be paid as per rate entitlement of those officers who do not maintain any vehicle subject to production of receipt for hiring of vehicle.
It is also clarified in supersession of Board’s letter No. F[E]I/2006/AL-7/5 dated 27.03.2008 that Medical Officers who have been provided with official vehicles for performing official duties will not be entitled to grant of Conveyance Allowance for any domiciliary visits or official duties performed etc.

Sd/-
(S.Sreeram)/JDF/(E)RB

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SERIAL CIRCULAR No. 112/2011
No. SCR/P-HQ/Ruling/O/946 Dated: 19-08-2011
No. P[R]563/IX

Copy of Board’s letter No.2011/E[Sports]/4[1]/1/Policy Clarifications dated 15.6.2011 is published for information, guidance and necessary action.

Copy of Board’s letter No. 2011/E[Sports]/4[1]/1/Policy Clarifications dated 15.6.2011
[RBE No.90/2011] Clarification/Corrigendum No.9

Sub: Recruitment of sports persons against sports quota, through Talent Scouting.
Ref: Board’s letter No. ERB-I/2011/23/15 dated 23.5.2011

Please connect Railway Board’s orders as contained in above mentioned letter regarding formation of a three member Committee for giving suggestions to improve the existing procedure, being followed on Zonal Railways and Production Units for recruitment of sportspersons against sports quota, through Talent Scouting.

In this connection it is clarified that after the formation of the said Committee, there is no ban from Railway Board for recruitment of sportspersons against sports quota through Talent Scouting. Zonal Railways and Production Units may therefore continue with the existing policy and procedure, for recruitment of sportspersons against sports quota, through Talent Scouting.

Sd/-
(S.K. SINGH)/DDE/(Sports)RB

SERIAL CIRCULAR No.113/2011
No. SCR/P-HQ/Ruling/O/819 Dated:19-08-2011
No. P[R]64/VI


Sub: Payment of Kilometrage Allowance to Traffic Apprentices.

... Some Zonal Railways have expressed doubt regarding the admissibility of Kilometrage Allowance to Traffic Apprentices who have worked independently as Guards as part of their training in different trains.

2. The matter has been examined and it is clarified that the provisions laid down in para 904(iv) of IREM-I 1968 Edition have since become obsolete, as the same do not find place in the corresponding revised instructions contained in IREM-I/1989 Edition. It is, therefore, advised that Kilometrage Allowance is not admissible to the Traffic Apprentices who work independently as Guards as part of their training.

Sd/-
**SERIAL CIRCULAR No.114/2011**

No. SCR/P-HQ/Ruling/O/926    Dated: 19-08-2011  
No. P[R]473/VIII

Copy of Board’s letter No.E(W)2004 PS 5-9/1 dated 01.08.2011 is published for information, guidance and necessary action. Board’s letter dated 17.6.2009 quoted therein was circulated under Serial Circular No.109/2009.

Copy of Board’s letter No. E(W)2004 PS 5-9/1 dated 01.08.2011 [RBE No.112 /2011]

**Sub: Entitlements on Kit Pass admissible to Railway servants on transfer /retirement.**

*Ref: Railway Board’s letter of even number dated 17.06.2009 (RBE No.111/2009)*

Pursuant to implementation of recommendations of 6th CPC, revised entitlements on Kit Pass admissible to Railway servants for transportation of their personal effects and conveyance on transfer /retirement were circulated in terms of Railway Board’s above referred letter dated 17.06.2009. These entitlements were also incorporated in the Railway Servants (Pass) Rules, 1986 under the Advance Correction Slip No.64.

2. A review of the aforesaid entitlements on Kit Pass has been done pursuant to demands received from individual officers as well as employees’ Unions in view of the difficulties being faced in transportation of luggage / conveyance by Goods trains. Accordingly, in partial modification of the existing orders / instructions revised entitlements on Kit Pass for transportation of personal effects and conveyance are as indicated below:

**Transportation of Personal effects / Conveyance**

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Grade Pay (1)</th>
<th>By Train (2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>Railway Servants drawing Grade Pay of Rs.7600 and above and those in pay scale HAG + and above</td>
<td>6000 Kgs by Goods train plus reimbursement of transportation of motor car by road OR One Container (40 Feet E.U) or two Containers (20 Feet E.U) (including cost of door-to-door movement of Container) plus reimbursement of transportation of motor car by road. OR One VPU by passenger carrying trains subject to a cut of 20% in the admissible amount of Composite Transfer Grant if a Car is carried in the VPU and of 25% if car is not carried.</td>
</tr>
<tr>
<td>(b)</td>
<td>Railway Servants drawing Grade Pay of Rs.4200, Rs.4600, Rs.4800, Rs.5400 and Rs.6600</td>
<td>6000 Kgs by goods train plus reimbursement of transportation of motor car by road. OR One Container (1 TEU) (including cost of door-to-door movement of Container) plus reimbursement of transportation of motor car by road. OR One VP/VPU by passenger carrying trains subject to a cut of 20% in the admissible amount of Composite Transfer Grant if a car is carried in the VPU and of 25% if car is not carried.</td>
</tr>
</tbody>
</table>
(c) Railway Servants drawing Grade Pay of Rs.2800

| 3000 Kgs of luggage plus one Motor Cycle /Scooter by Goods train or by Parcel Van / Brake van attached to passenger carrying trains or by road. |

(d) Railway Servants drawing Grade Pay below Rs.2800

| 1500 Kgs of luggage plus one Motor Cycle / Scooter / Moped / Bicycle by Goods Trains or by Parcel Van / Brake van attached to passenger carrying trains or by road. |

Note: A pass for carrying a dog may also be issued in all cases from (a) to (d) above.

3. It has been further decided that personal effects upto the weight limits as indicated above and/or conveyance upto the prescribed scale/rates may be permitted to be transported by road on reimbursement basis in lieu of Kit Pass to the place of posting on transfer/place of settlement after retirement. Separate instructions regarding rates/scale applicable for transportation of personal effects/conveyance by road shall be issued by the Finance Directorate of Railway Board.


5. In all other respects, the existing provisions of Railway Servants (Pass) Rules, 1986 (Second Edition, 1993) will apply.

6. This issues with the concurrence of Finance Directorate of Ministry of Railways.

7. These orders shall take effect from 3rd June, 2011.

Sd/-

(Debasis Mazumdar) JDE/Welfare


The existing provisions of Schedule-I [Pass on Transfer] governing entitlement of Kit Passes to Group ‘A’, ‘B’, ‘C’ and ‘D’ Railway servants may be substituted by the following provisions:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Grade Pay (1)</th>
<th>By Train (2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>Railway Servants drawing Grade Pay of Rs.7600 and above and those in pay scale HAG + and above</td>
<td>6000 Kgs by Goods train plus reimbursement of transportation of motor car by road. OR One Container (40 Feet E.U) or two Containers (20 Feet E.U) (including cost of door-to-door movement of Container) plus reimbursement of transportation of motor car by road. OR One VP by passenger carrying trains subject to a cut of 20% in the admissible amount of Composite Transfer Grant if a Car is carried in the VPU and of 25% if Car is not carried.</td>
</tr>
<tr>
<td>(b)</td>
<td>Railway Servants drawing Grade Pay of Rs.4200, Rs.4600, Rs.4800, Rs.5400 and Rs.6600</td>
<td>6000 Kgs by Goods train plus reimbursement of transportation of motor car by road. OR One Container (1 TEU) (including cost of door-to-door movement of Container) plus reimbursement of transportation of motor car by road. OR One VP/VPU by passenger carrying trains subject to a cut of 20% in the admissible amount of Composite Transfer Grant if a Car is carried in the VPU and of 25% if Car is not carried.</td>
</tr>
</tbody>
</table>
Railway Servants drawing Grade Pay of Rs. 2800

<table>
<thead>
<tr>
<th>(c)</th>
<th>Railway Servants drawing Grade Pay of Rs. 2800</th>
<th>3000 Kgs of luggage plus one Motor Cycle /Scooter by Goods train or by Parcel Van / Brake van attached to passenger carrying trains or by road.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(d)</td>
<td>Railway Servants drawing Grade Pay below Rs. 2800</td>
<td>1500 Kgs of luggage plus one Motor Cycle / Scooter /Moped /Bicycle by Goods Trains or by Parcel Van / Brake van attached to passenger carrying trains or by road.</td>
</tr>
</tbody>
</table>

**Note**: [A] A pass for carrying a dog may also be issued in all cases from (a) to (d) above.

[B] Personal effects upto the weight limits as indicated above and /or conveyance upto the prescribed scale /rates may be permitted to be transported by road on reimbursement basis in lieu of Kit Pass, to the place of posting on transfer / place of settlement after retirement.

[C] The rates /scales for transportation of personal effects / conveyance by road shall be as laid down by Finance Directorate of Railway Board.

[Authority: Railway Board’s letter No. E(W)2004 PS 5-9/1 dated 01.08.2011]

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**SERIAL CIRCULAR No. 115/2011**

No. SCR/P-HQ/Ruling/O/775  Dated: 30-08-2011

No. P[R] 240/DR/IV

Copy of Board’s letter No.E(W)2011/UN-1/3 dated 12.08.2011 is published for information, guidance and necessary action. Board’s letters dated 27.12.2005, 04.05.2009, 12.08.2009, 17.12.2009 quoted therein were circulated under Serial Circular Nos. 06/06, 94/09, 145/09 and 206/09, respectively.

Copy of Board’s letter No.E(W)2011/UN-1/3 dated 12.08.2011 [RBE No.114/2011]

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**CORRIGENDUM**

Sub: Supply of Uniform to eligible categories of Railway employees.

Ref: (1) Letter No.E(W)95/UN-1-19 dated 27-12-2005.

Attention of the Zonal Railways etc is invited to the amended Annexure –IV to the Dress Regulations -2004 enclosed with this office letter dated 04-05-2009 referred to above. As an inadvertent error had crept into Item No.33-A of the aforesaid Annexure-IV relating to the categories of Gangmen, Keymen, Mates and Patrolmen, Gateman and Trolleymen, the same may be corrected to read as follows:-

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Item No.</th>
<th>Summer Style</th>
<th>Winter Style</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(i)</td>
<td>(ii) Description</td>
<td>(iii) Code</td>
</tr>
<tr>
<td>1.</td>
<td>33A</td>
<td>10S 09S Shirt half sleeves T/C Orange Coloured 8S 08S Shirt full sleeves T/C Orange Coloured</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>33A</td>
<td>3S 03S Trouser, T/C, Drill Dark Grey 3S 03S Trouser, T/C, Drill Dark Grey</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Provisos</td>
<td>Item 7 Mention of “33 A” be deleted</td>
<td></td>
</tr>
</tbody>
</table>

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This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-

[Debasis Mazumdar/JDE[Welfare]
Copy of Board’s letter No. PC-VI/2010/I/RSRP/1 dated 16.08.2011 is published for information, guidance and necessary action. Board’s letter dated 17.02.2010 quoted therein was circulated under Serial Circular No. 34/2010.

Copy of Board’s letter No. PC-VI/2010/I/RSRP/1 dated 16.08.2011 [RBE No.115/11] PC VI-270

**Sub: Applicability of minimum pay/stepping up of pay – clarification reg.**

A reference has been received from one of the Railways mentioning a case where an employee working as Accounts Clerk was promoted as Junior Accounts Assistant [GP ₹2800] after 01.01.2006 and his pay was fixed as per Rule 13 of Railway Services [Revised Pay] Rules, 2008 by adding 3% of Basic Pay and Grade Pay. On a subsequent date another employee [junior to him] was appointed as Junior Accounts Assistant [GP ₹2800] through Direct Recruitment and his pay was fixed under Section II of Part A of First Schedule of Railway Services [Revised Pay] Rules, 2008 which happened to be more than that of the above senior. A doubt has been raised whether stepping up of pay may be allowed in such cases to the senior employee who got promoted as Jr. Accounts Assistant [GP ₹2800] after 01.01.2006 vis-à-vis his junior who was directly recruited on a subsequent date as Junior Accounts Assistant [GP ₹2800] subject to fulfillment of conditions as laid down in Para 5 of Ministry of Railway’s letter No. PC-VI/2010/I/RSRP/1 dated 17.02.2010.

2. The issue has been examined in consultation with Ministry of Finance and it is clarified that pay of Senior employee promoted to a post after 01.01.2006 may be stepped up vis-à-vis his junior who was directly recruited on a subsequent date to the same post subject to the condition that they belong to the same seniority list for all purposes and various conditions as laid down in Board’s letter of even number dated 17.02.2010 are fulfilled.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
[U.K.Tiwari/DDPC-VI]

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**SERIAL CIRCULAR No.117/2011**

No. SCR/P-HQ/Ruling/O/975    Dated: 30-08-2011
No. P[R]605/XII

Copy of Board’s letter No. E(NG)I-2010/PM2/6 dated 11.08.2011 is published for information, guidance and necessary action.

Copy of Board’s letter No. E(NG)I-2010/PM2/6 dated 11.08.2011 addressed to GM[P]C.Rly and copied to GMs/All Indian Railways.

**Sub: Consideration of staff in erstwhile group ‘D’ categories since upgraded as group ‘C’, for promotion to the post of Goods Guard in grade pay Rs.2800.**

...
Reference Central Railway’s letter No. HPB/786/TDT/Guard dated 05.04.2010 on the above subject.

The matter has been carefully considered. The upgradation of erstwhile group ‘D’ staff does not automatically make them eligible for promotion against any of the category in case they already were not eligible for the same in terms of extant instructions. Further, extant instructions for filling up of posts of Goods Guards already provide for the grades of eligible staff and Railway should not have any doubt in this regard. Accordingly, only existing staff with their replacement grade pay, if they still remain eligible, may be allowed to appear in selection for promotion to the post in question.

Sd/-

[Kajal Mukherjee/DDE[NG]]

Copy of GM[P]C Rly’s letter No. HPB/786/TDT/Gd dated 11.06.2009 addressed to Railway Board

Sub:- Promotion of Pointsman as “Goods Guard” against 15%LDCE quota.

***

1. Board under their letter No. E(NG)-96/PM/2/3 dated 05.06.1998 while considering to reintroduce an element of direct recruitment in the category of Goods Guard in pay scale Rs.4500-7000 (RSRP) /5200-20200 + GP 2800, have substituted provision No.124(1) (ii) of IREM Volume I (Revised edition -1989) as per enclosed ACS No.47, which reads as under:

“15% LDCE + Shortfall against 60% department quota, if any, from serving regular non ministerial group “C” employees in the Operating and Commercial department with a minimum of 03 years service, working in grade(s) Rs.3050-4590, 3200-4900 & 4000-6000, upto 40 years of age (45 in case of SC/ST) and having the qualification of graduation “. Thus, Pointsman“A” / Leverman being in classified group “C” grade Rs.3050 -4590 (RSRP) /5200-20200 +GP1900, fulfilling the remaining terms and condition are eligible to volunteer to contest LDCE selection of Goods Guard.”

2. Ministry of Railways vide notification dated 04.09.2008, issued under RBE No.103/2008 have notified Railway Services (Revised Pay) Rules, 2008, w.e.f.01.01.2006, Note (iii) read with first schedule, part “A” section 1, quotes that no change in the existing classification of Railway servant in grade ‘D’, ‘C’, ‘B’ & ‘A’ should be made in the existing classification. Similarly, Board vide letter No. PC-VI/2008/1/RSPR/1 dated 11.09.2008 have advised revised pay structure in two parts i.e. Annexure “A” & “B”. Para 3.2 of Annexure “B” is devoted to Traffic Running (Guard) cadre. As per note 4 deliberated below Annexure “B” revised pay structure for Senior Goods Guard and Goods Guard, Grade Rs.5000- 8000 / 4500-7000 (RSRP), respectively, will be as defined in Annexure “A” enclosed with Boards letter dated 11.09.2008.

3. Subsequently, Board vide letter No.E(NG)-2008/PM1/15 dated 23.09.2008 and 24.04.2009 have issued instructions that promotions within the merged grade or within upgraded and merged in higher grade pay, should not be made till further orders, except in the cases of promotion of running categories viz, Loco Pilot and Guards. Thus, intake on account of promotion / appointment can be continued to be considered in Guards category as per revised pay structure prescribed in Annexure “A”&“B” of Boards letter No. PC-VI/2008 //RSPR/1 dated 11.09.2008.

4. In terms of Dy. Director (MPP) Railway Board’s vide letter No. E(MPP) 2008/3/17 dated 24.09.2008, existing Group “D” category posts have been upgraded to Group “C” in PB-1 grade Rs.5200- 20200 +GP 1800 as a result of VI CPC. Continuing further, Dy. Dir. ( Pay Commission), vide letter No. PC-VI/2008/1/3/1 Dated 29.10.2008 have conveyed Ministry’s decision in favour of existing Group “D” posts in GP Rs.1300, 1400, 1600, and 1650 in PB-1(S) / Grade Rs.4440-7440 (Corresponding to pre-revised scale Rs.2550-3200, 2610-3540, 2610-4000 and 2650-4000) to be placed in Grade Pay Rs.1800 in PB-1 (Grade Rs.5200-20200) w.e.f.01.01.2006. The Minimum educational qualifications prescribed for PB-1
Grade Rs.5200-20200 + GP1800 is Matric or ITI. Modalities to be observed and followed for upgradation of Group "D" post to PB-1 scale while considering Group "D" employees who do / do not possess the minimum educational qualification were also deliberated. Annexure (E) enclosed with Board letter dated 11.09.1998 classified, posts in PB-1 Grade Rs.5200 – 20200 + GP 1800 as Group “C” posts.

5. In view of the summarized position detailed above, Pointman “B” / Leverman Grade Rs.2650-4000 (RSRP), Senior Asstt. Pointsman/ Leverman, Grade Rs.2610-3540 ( RSRP) and Asstt. Pointman /Leverman, Grade Rs.2550-3200 (RSRP), on placement in PB-1 Gr. Rs.5200-20200 + GP 1800 during implementation of VI CPC, can now be classified as Group “C” employee, therefore, these employees, if fulfilling the criteria laid down in provision No.124(1) (ii) of IREM Volume 1 (Revised edition -1989), should be considered to volunteer to contest LDCE selection for promotion to the post of Goods Guard, Gr. Rs.5200 -20200+ GP 2800.

Board, are therefore, requested to ratify the above proposal of this Railway.

***

SERIAL CIRCULAR No.118/2011
No. SCR/P-HQ/Ruling/O/933 Dated:30-08-2011
No. P[R]535/VIII

Copy of Board’s letter No.E(NG)I-2010/PM2/6 dated 11.08.2011 together with GM[P]/E.C.Rly’s letter is published for information, guidance and necessary action.


Sub: Eligibility of staff working as Sr. Commercial Clerk in grade pay Rs.2800 (earlier in grade Rs.4000-6000) for promotion to the post of Goods Guard in Grade pay Rs.2800.


2. At the outset it may be pointed out that Railway’s reference is not as per extant procedure in terms of which references to Board, other than routine one and reminders, should be sent under the signature of an officer not below the rank of SAG, which has not been followed by the Railway while sending letter under reference. This should be noted for future compliance. Nonetheless, the matter has been carefully considered. The Railway should not have any doubt about the eligibility of staff for appearing in selections, as in terms of extant instructions only the staff in the grade lower than the grade for which selection is being held, are eligible to appear in the selection. It would also be clear from the extant instructions for filling up of posts of Goods Guards in terms of which only the staff working in grades lower than grade Rs.4500 – 7000 were made eligible to appear in the selection. The Railway may take further necessary action accordingly.

Sd/-
[Kajal Mukherjee/DDE[NG]]

ANNEXURE IN HINDI TO BE ADDED
Copy of Board’s letter No.2011/E[Sports]/4[1]/1/Policy Clarifications dated 24.08.2011 is published for information, guidance and necessary action. Board’s letter dated 31.12.2010 quoted therein was circulated under Serial Circular No. 09/2011.


Sub: Recruitment of sportspersons against sports quota, through Open Advertisement
Ref: Board’s policy letter No. 2010/E[Sports]/4[1]/1/Policy dated 31.12.2010

Please connect Para 8.2.6 of Board’s policy letter referred above, wherein it is stated that for recruitment of sportspersons against Open Advertisement quota, advertisement must be issued by the 30th June and recruitment process should be completed latest by 31st October of the year.

The matter of extension in the time limit for advertisement and for completing the recruitment process has been considered by Railway Board. In this connection it has been decided to delegate to the General Manager of the concerned Railway/Unit, the powers of extension of dates, maximum up to three months i.e., upto 30th September for advertisement and up to 31st January of the financial year for completion of recruitment process. Any further extension to the time limit within the financial year, shall only be granted by the Railway Board on receipt of a proposal from Railway/Unit, with proper justification for delay.

This also disposes NR’s letter No. 400E/3/Sports/Rectt. dt. 02.08.2011.

Sd/-
[Jhanja Tripathy]/EDE[Sports]

G.S.R. – In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Railway Servants [Discipline and Appeal] Rules, 1968, namely:
1. **Short title and Commencement:** These rules may be called the Railway Servants [Discipline and Appeal] Second Amendment Rules, 2011.

2. They shall come into force on the date of their publication in the Official Gazette.

2. In the Railway Servants [Discipline and Appeal Rules], 1968, in rule 6, for clause [vi], the following clause shall be substituted, namely:

"[vi] Reduction to lower time scale of pay, grade, post or service for a period to be specified in the order of penalty, which shall be a bar to the promotion of the Railway servant during such specified period to the time-scale of pay, grade, post or service from which he was reduced, with direction as to whether or not, on promotion on the expiry of the said specified period –

[a] the period of reduction to time-scale of pay, grade, post or service shall operate to postpone future increments of his pay, and if so, to what extent; and

[b] the Railway servant shall regain his original seniority in the higher time scale of pay, grade, post or service;"

File No. E[D&A]2008 RG 6-11

sd/-

[K. Krishnan]/DE[D&A]

Note: Principal rules were published vide Notification No. S.O. 3181, dated the 14th September, 1968 and subsequently amended vide numbers :-

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Published in the Gazette of India Part II Section 3 Sub-section (i) GSR/SO No. Date of Publication</th>
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<tbody>
<tr>
<td>1.</td>
<td>SO No.1531 dated 24.06.1969</td>
</tr>
<tr>
<td>2.</td>
<td>SO No.1925 dated 08.05.1971</td>
</tr>
<tr>
<td>3.</td>
<td>SO No.2501 dated 03.07.1971</td>
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<td>4.</td>
<td>SO No.5076 dated 06.11.1971</td>
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<td>5.</td>
<td>SO No.4050 dated 30.10.1971</td>
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<td>6.</td>
<td>SO No.5264 dated 04.12.1971</td>
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<td>7.</td>
<td>SO No.9467 dated 08.04.1972</td>
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<tr>
<td>8.</td>
<td>SO No.3918 dated 25.11.1972</td>
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<tr>
<td>10.</td>
<td>SO No.2897 dated 06.10.1973</td>
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<td>11.</td>
<td>SO No.1413 dated 14.05.1977</td>
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<td>12.</td>
<td>SO No.2193 dated 29.07.1978</td>
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<tr>
<td>13.</td>
<td>SO No.0364 dated 23.12.1978</td>
</tr>
<tr>
<td>15.</td>
<td>SO No.3057 dated 08.09.1979</td>
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<tr>
<td>16.</td>
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<td>17.</td>
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<tr>
<td>18.</td>
<td>SO No.0143 dated 19.01.1980</td>
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<td>19.</td>
<td>SO No.0441 dated 23.02.1980</td>
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<td>22.</td>
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</tr>
<tr>
<td>23.</td>
<td>SO No.1822 dated 27.04.1985</td>
</tr>
<tr>
<td>24.</td>
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<tr>
<td>25.</td>
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</tr>
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<td>26.</td>
<td>GSR/241 dated 04.04.1987</td>
</tr>
<tr>
<td>27.</td>
<td>GSR/708 dated 19.09.1987</td>
</tr>
<tr>
<td>28.</td>
<td>GSR/869 dated 21.11.1987</td>
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<td>29.</td>
<td>GSR/420 dated 21.05.1988</td>
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<td>30.</td>
<td>GSR/739 dated 17.09.1988</td>
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</table>
Copy of Board’s letter No. PC-V/2011/A/Med/1 dated 26.08.2011 is published for information, guidance and necessary action. Board’s letters dated 21.04.1999 and 07.06.2011 quoted therein were circulated under Serial Circular Nos. 112/99 and 94/2011, respectively. The undertaking form for claiming Fixed Medical Allowance incorporating the corrections is enclosed.


CORRIGENDUM

Sub: Grant of Fixed Medical Allowance to railway pensioners / family pensioners.

Kindly refer to railway Board’s letter of even number dated 07.06.2011 enclosing therewith revised Undertaking Form for claiming Fixed Medical Allowance. In partial modification to the letter dated 07.06.2011 ibid, it is mentioned that para 2 of the said letter may be read as under:

“ The revised Undertaking Form to opt for Fixed Medical Allowance is enclosed. In terms of para 4 of Board’s letter No. PC-V/98/I/7/1/1 dated 21-4-1999 (RBE No. 65/99), the Railway pensioners / family pensioners who retired prior to 21-4-1999 should submit the claim for Medical Allowance to their concerned Pension Disbursing Authority and those retired on or after 21-4-1999 should submit the claim for Medical Allowance to their concerned Pension Sanctioning Authority.”
2. Similarly, the text on top of the undertaking in Annexure-I to the letter dated 07.06.2011 may be read as under:-

"( to be submitted in DUPLICATE by pensioners / family pensioners to the concerned Pension Disbursing Authority (PDA)/ Pension Sanctioning Authority (PSA), whichever is applicable. PDA should retain one copy of the Undertaking and furnish the other to the PSA for necessary action. )"

Sd/-
(N.P. SINGH)/DD/PC-V/RB

Annexure-I
Board’s letter No. PC-V/2011/A/Med./1 dated 07.06.2011 & 26.08.2011

REVISED UNDERTAKING FORM

[To be submitted in DUPLICATE by pensioners / family pensioners to the concerned Pension Disbursing Authority (PDA)/ Pension Sanctioning Authority (PSA), whichever is applicable. PDA should retain one copy of the Undertaking and furnish the other to the PSA for necessary action]***

I_____________________________________, a retired employee /family pensioner whose __________________ [specify relation of Family pensioner with deceased Railway employee] was an employee of [Office address] __________________ declare that I am residing at [residential address indicated in PPO] ______________, which is beyond 2.5 Kms from the nearest Railway hospital / health unit __________________ [Name of the Hospital /Health Unit as contained in Annexure III to Railway Board’s letter No. PC-V/98/I/7/1/1 dated 21.4.99].

2. Accordingly, I hereby opt to claim fixed medical allowance of ₹100/- and /or ₹300 per month as per prescribed rate. Necessary endorsement may please be made in my PPO in this regard. Simultaneously, I undertake that I will not avail of OPD facilities [except in cases of chronic diseases as mentioned in Board’s letter No. 2006/H/DC/JCM dated 12.10.2006] at Railway hospitals /health units from the day I claim Medical Allowance. I also understand that grant of Medical Allowance is subject to the terms and conditions specified in Board’s letters No. PC-V/98/I/7/1/1 dated 21.4.99 and 1.3.2004 and latest being letter No. PC-V/2006/A/Med/1 dated 15.09.2009.

3. I also declare that I have not availed of any treatment as Out Door Patient [except in cases of chronic diseases as mentioned in Para-2 above] for the period from __________________ [indicate here the date of retirement or the date of availing OPD facility on the last occasion or 1.12.1997, whichever is later] to this day________________ [indicate here the date on which this declaration is signed]. I may accordingly be paid arrear of Medical Allowance @ ₹100/- and /or ₹300 per month for the period mentioned above as per prescribed rate.
4. The above information furnished by me is correct to the best of my knowledge and belief. I also understand that, if at any stage, it is found that the undertaking submitted by me is incorrect or carries false information, my FMA is liable to be stopped with immediate effect and further suitable action could be taken to recover the excess amount paid to me.

Signature…………………………..
Name in full………………………..
PPO No…………………………….
Issued by ………………………….
SB A/c No………………………….
Post office /Bank……………………
Branch…………………………….
Place……………………………..
Date…………………………….

***

SERIAL CIRCULAR No.122/2011
PAY COMMISSION CIRCULAR No.271
No. SCR/P-HQ/Ruling/O/829 Dated:22-09-2011
No. P[R]75/VII

Copy of Board’s letter No.F(E)/2011/AL-28/26 dated 01.09.2011 is published for information, guidance and necessary action. Board’s letters dated 01.12.2008, 17.06.2009, 29.12.2010, 13.6.2011 and 01.08.2011 quoted therein were circulated under Serial Circular Nos. 183/08, 109/09, 190/10, 85/11 and, 114/11, respectively.

Copy of Board’s letter No. F(E)/2011/AL-28/26 dated 01.09.2011 PC-VI No.271[RBE No.118/2011]
Sub: Travelling allowance rules – journey on Transfer / Retirement.

In terms of Board’s letter No.E(W)2004 PS 5-9/1 dated 01.08.2011, personal effects up to the specified weight limits and /or conveyance up to the prescribed scale/rates as prescribed under Board’s letter No.E(W)2004 PS 5-9/1 dated 17.06.2009 may be permitted to be transported by road on reimbursement basis in lieu of Kit Pass to the place of posting on transfer/place of settlement after retirement. Reimbursement on account of transportation of personal effects/conveyance would be regulated as under:-

I. Transportation of Conveyance on transfer / settlement after retirement.

<table>
<thead>
<tr>
<th>WHEN CONVEYANCE IS SENT UNDER ITS OWN PROPULSION</th>
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<tbody>
<tr>
<td>Between places connected by rail</td>
</tr>
<tr>
<td>Prescribed rates limited to expenditure on</td>
</tr>
<tr>
<td>transportation by passenger train on rail.</td>
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</tbody>
</table>

WHEN CONVEYANCE IS SENT LOADED ON A TRUCK

| Between places connected by rail                | Between places not connected by rail |
| Actual expenses limited to prescribed rates or  | Actual expenses limited to prescribed rates.* |
Expenditure on transportation by passenger train on rail, whichever is less

Prescribed rates mean, the rates notified by the concerned Directorate of Transport, for taxi and auto rickshaw, at the starting point, subject to a maximum of Rs.20/- for taxi and Rs.10/- for auto rickshaw as prescribed/revised vide Board’s letter of even number dated 1.12.2008 and No.F(E)I/2011/AL-28/18 dated 13.06.2011.

II. Transportation of Personal effects on Transfer/settlement after retirement:

(1) Between places connected by rail -

(i) If the transportation of personal effects is made by rail

Rates prescribed in terms of Board’s letter number F(E)I/2008/AL28/15 dated 29.12.2010 and revised vide Board’s letter No. F(E)I/2011/AL-28/18 dated 13.06.2011 would be applicable for transportation of personal effects by road from the place of residence to the Railway Station at the old headquarters and from Railway Station to the place of residence at the new headquarters.

(ii) If the transportation of personal effects is made by road

Reimbursement of actual expenditure by road limited to presumptive railway freight.

(2) Between places not connected by rail -

The rates of transportation of personal effects by road between places not connected by rail would be the rates as prescribed in terms of Board’s letter number F(E)I/2008/AL28/15 dated 29.12.2010 and revised vide Board’s letter No. F(E)I/2011/AL-28/18 dated 13.06.2011.

Sd/-
SONALI CHATURVEDI
DDF(E)

SERIAL CIRCULAR No.123/2011
PAY COMMISSION CIRCULAR NO.99
No. SCR/P-HQ/Ruling/O/855 Dated:22-09-2011
No. P[R]436/IREM/Vol.IV

Copy of Board’s letter No.E(LL)2008/FA/1 dated 05.05.2009 quoted in their letter dated 18.07.2011 [SC No.108/11] which was not received on this Railway has been obtained from Railway Board and is published for information, guidance and necessary action.

Copy of Board’s letter No. E( LL)2008/FA/1 dated 05.05.2009 [RBE No.67/09]PC VI-99, ACS No. 208

Sub: Revision of eligibility and amount of Festival Advance.

In supersession of Advance Correction Slip No.203 circulated vide Board’s letter of even number dated 5.11.2008 for revising the eligibility limit/amount of Festival Advance, Para 1125 and Para 1125(i) of Indian Railway Establishment Manual Volume-I (Revised Edition-1989) may be amended as per the Advance Correction Slip No.208 enclosed as annexure.

The remaining terms and conditions of Para 1125 { i.e. sub para (ii) to (viii) } will remain unchanged.

Sd/-
A.D. RAMACHANDRAN
Director Estt ( LL)

Para 1125 and 1125(i) of IREM Vol. I (Revised Edition) may be read as under:-
Non-gazetted railway servants (including workshop staff whose grade pay does not exceed Rs.4800/- (Rupees four thousand eight hundred only) per month may be granted an advance on the eve of important festivals subject to the following terms and conditions:

(i) The advance may be granted to Group ‘C’ railway servants (including skilled and highly skilled staff) and to Group ‘D’ railway servants (including semi-skilled and unskilled staff). The amount of advance will be Rs.3,000/- (Rupees Three thousand only). The rate of advance shall be increased by 25% every time dearness allowance on revised pay bands increases by fifty percent.

( The remaining terms and conditions of Para 1125 {i.e. sub Para (ii) to (viii)} will remain unchanged )

(Authority: No.E(LL)2008/FA/1 dated 22.04.2009)

SERIAL CIRCULAR No.124/2011
No. SCR/P-HQ/Ruling/O/946 Dated:22-09-2011
No. P[R]563/IX

Copy of Board’s letter No.2011/E(Sports)/4(1)/1/Policy Clarifications dated 07.09.2011 is published for information, guidance and necessary action. Board’s letter dated 31.12.2010 quoted therein was circulated under Serial Circular No.09/2011.

Copy of Board’s letter No. 2011/E(Sports)/4(1)/1/Policy Clarifications dated 07.09.2011 [RBE No.121 /2011] Clarification/Corrigendum No. 14

Sub: Target Date for disposal of cases received from sportspersons for recruitment against sports quota through Talent Scouting.


…

It is observed that most of the Railways/Units are taking inordinately long time in finalizing the cases of sportspersons for their recruitment against sports quota through Talent Scouting. While examining such a case, Hon’ble MSR(B) has desired to fix a target date for completing all formalities for recruitment of sportspersons against sports quota through Talent Scouting.

The matter has been examined and it has been decided by Board that the target date for completing all formalities for recruitment against sports quota through Talent Scouting, shall be three months from the date of receipt of application from the candidate or from Railway Board /RSPB.

All the Railways/Units should therefore strictly follow the target dates fixed for trials and approval of the competent authority, in the case of recruitment of sportspersons through Talent Scouting, as per instructions contained in Board’s policy letter dt. 31.12.2010, referred above. After the approval of competent authority, in the case of finally selected candidate, the offer of appointment must be issued before the completion of three months period, from the date of receipt of application from the candidate or receipt of the case from the Railway Board /RSPB.
Copy of Board’s letter No.F[E]III/2008/PN1/12 dated 06.09.2011 is published for information, guidance and necessary action. Board’s letters dated 08.09.2008 and 08.10.2008 quoted therein were circulated under Serial Circular Nos.117/08 and 157/08, respectively. Cases of revision of pension/family pension [VI CPC scales] in respect of pensioners who were in receipt of compulsory retirement pension and compassionate allowance under Rules 64 and 65 of the RS [Pension] Rules, 1993 dealt with otherwise than in accordance with Board’s clarificatory instructions dated 06.09.2011, may be reviewed and necessary action taken.

Copy of Board’s letter No. F[E]III/2008/PN1/12 dated 06.09.2011 [RBE No.120/2011]PC VI -272

Sub: Revision of pension/family pension in respect of the pensioners who were in receipt of compulsory retirement pension and compassionate allowance under Rules 64 and 65 of the Railway Services [Pension] Rules, 1993.

In accordance with para 4.2 of Department of Pension & Pensioners’ Welfare [DOP&PW]’s OM No. 38/37/08-P&PW[A] dated 01.09.2008, adopted on the Railway vide this office letter of even number dated 08.09.2008, the revised pension of pre-2006 pensioners shall, in no case, be lower than fifty percent of the minimum of the pay in the pay band plus the grade pay corresponding to the pre-revised pay scale from which the pensioner had retired. In the case of HAG+ and above scales, this will be fifty percent of the minimum of the revised pay scale.

2. Doubts have been raised in regard to the applicability of the above provision in the case of revision of pension/family pension in respect of the pensioners who were in receipt of compulsory retirement pension and compassionate allowance under Rules 40 and 41 of the CCS [Pension] Rules, 1972 which correspond to Rule 64 and 65 of the Railway Services [Pension] Rules, 1993. The matter has been examined by the DOP&PW in consultation with Ministry of Finance and it has been decided that the benefit of para 4.2 of DOP&PW’s OM dated 01.09.2008, as clarified vide their OM dated 3.10.2008, circulated on the Railways vide this office letter of even number dated 08.10.2008, will not be applicable in the case of revision of pension/family pension in respect of the pensioners who were in receipt of compulsory retirement pension and compassionate allowance under Rules 40 and 41 of the CCS [Pension] Rules, 1972 which correspond to Rule 64 and 65 of the Railway Services [Pension] Rules, 1993.

3. All Zonal Railways etc. are, therefore, advised to take necessary action accordingly.

Copy of Board’s letter No. PC-V/2008/ACP/2 dated 08.09.2011 together with their letter dated 06.11.1995 is published for information, guidance and necessary action. Board’s letter dated 12.09.2008 quoted therein was circulated under Serial Circular No.114/2008.
Sub: Regarding grant of Transport Allowance @ ₹7000/- + DA thereon on grant of higher Grade Pay earned under DACP Scheme.

References have been received from some Zonal Railways seeking clarification as to whether the officers who have been promoted in SAG on Non-functional basis under the Dynamic Assured Career Progression Scheme [DACPS] drawing Grade Pay of ₹10,000/- are eligible for Transport Allowance @ ₹7000/- + DA thereon.

The matter has been examined and it is clarified that in terms of para-3 of Board’s letter dated 12.09.08 [RBE No. 11/2008] officers drawing Grade Pay of ₹10,000/- and ₹12,000/- and those in HAG+ scale who are entitled to the use of official car in terms of Board’s letter No. E[G]95 AL4-9 dated 06.11.1995 shall be given an option to avail the existing facility of staff car or to draw the Transport Allowance @ ₹7000/- plus DA thereon. Evidently, officers who are not entitled to the use of official car in terms of Board’s letter No. E[G]95AL 4-9 dated 06.11.1995 are eligible to get Transport Allowance at normal rates as mentioned in para-1 of Board’s letter dated 12.09.2008 [RBE No.111/2008].

Sd/-
[N.P.Singh]/DDPC-V

Copy of Board’s letter No. E[G]95 AL4-9 dated 06.11.1995

Sub: Use of official car by Senior Officers of the Railways.

Reference instructions issued under Railway Ministry’s letter No.E[G]90 AL4-13 dated 30.6.90 read with Board’s letters dated 14.9.90 and 7.5.91 on the above noted subject.

2. Ministry of Railways on further consideration of the matter and in partial modification of the instructions referred to, have decided that officers of the rank of the Head of the Department of the Railways and above, who desire to avail of the facility of the use of Staff Cars from residence to office and back, shall pay at the following rates:

<table>
<thead>
<tr>
<th>Rank Description</th>
<th>Recovery Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heads of the Departments of Railways in the field in the Senior Administrative Grade in scale Rs.5900-6700 and officers in the scale Rs.5100-5700 if they are in the field and are also designated as Heads of Depts.:</td>
<td>Rs.100/-p.m.</td>
</tr>
<tr>
<td>Officers of the ranks of Principal Head of the Departments, Addl. G.M. or equivalent posts in scale Rs.7300-7600:</td>
<td>Rs.125/-p.m.</td>
</tr>
</tbody>
</table>

The above charges are to be recovered every month from the salary of the officers who avail of this facility.

3. The rates of recovery for the use of staff cars for private purposes by officers of the rank of General Managers of Indian Railways “Open Line” including the General Managers of the production Units, Construction Units, Metro Railway, Calcutta, Principal, Railway Staff College, Vadodara & DG/RDSO upto 500 Kms. p.m. shall now be as under:

   i) for cars upto and including 16 H.P. Rs.350 p.m.
   ii) for cars above 16 H.P. Rs.450/- p.m.

These orders will take effect from 01.02.1994.

This has the sanction of the President and issues with the concurrence of the Finance Directorate of the Ministry of Railways.

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SERIAL CIRCULAR No.127/2011
No. SCR/P-HQ/Ruling/O/835 Dated: 30-09-2011
No. P[R]583/Bonus/IV
A copy of Board’s letter No. E[P&A]II/2011/PLB-6 dated 30.09.2011 is published for information, guidance and necessary action. Immediate necessary action may be taken to arrange payment of PLB in cash to all eligible employees on priority basis.


Sub: Payment of Productivity Linked Bonus to all eligible non-gazetted Railway employees for the financial year 2010-2011.

The President is pleased to sanction Productivity Linked Bonus (PLB) equivalent to 78 days [Seventy eight] days wages without any ceiling on wages for eligibility for the financial year 2010-11 to all eligible non-gazetted Railway employees (excluding all RPF/RPSF personnel). Where wages exceed ₹3500/- per month, Productivity Linked Bonus will be calculated as if ‘wages’ are ₹3500/- p.m.

2. ‘Wages’ for the purpose of calculating Productivity Linked Bonus shall include ‘Basic pay’ as defined in the Railway Services (Revised Pay) Rules, 2008 and dearness allowance drawn during the financial year 2010-11. Other conditions of eligibility, method of calculation of wages, etc., as prescribed in this Ministry’s instructions and clarifications issued from time to time, shall remain unchanged.

3. It has also been decided that in the case of eligible employees mentioned in Para-1 above who were not placed under suspension, or had not quit service/retired/expired during the financial year 2010-11 or were on leave where leave salary admissible is not less than that admissible on leave on average pay, may be paid an amount of ₹8975/- towards Productivity Linked Bonus for the financial year 2010-11. In the case of employees other than those mentioned above, the amount of Productivity Linked Bonus may be calculated in accordance with the extant instructions on the subject.

4. Further, in relaxation to the provisions in Rules 905(2), 908 and 909 of State Railway Provident Fund Rules, as contained in Chapter 9 of R.I/1985 edition [2003 Reprint Edition], such of the subscribers to the SRPF as are entitled to Productivity Linked Bonus may, if they so desire, deposit the whole or part of the amount admissible under the Scheme in their respective State Railway Provident Fund Accounts.

5. Keeping in view the interest of the employees since puja holidays have already commenced, payment of Productivity Linked Bonus in cash for the financial year 2010-11 to all eligible non-gazetted Railway employees mentioned in Para 1 above should be made on priority as was done in the previous years.

6. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

Sd/-
[Salim Md. Ahmed]/DDE [P&A]II

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SERIAL CIRCULAR No.128/2011
PAY COMMISSION CIRCULAR No.274
No. SCR/P-HQ/Ruling/O/811 Dated:29-09-2011
No. P[R]54/V1

Copy of Board’s letter No.E[P&A]II-2011/HRA-4 dated 16.09.2011 is published for information, guidance and necessary action. Board’s letters dated 28.01.05 and 12.09.08 quoted therein were circulated under Serial Circular Nos.12/05 and 115/08, respectively.


Sub: Re-classification of Saharanpur as ‘Y’ class city for the purpose of House Rent Allowance-regarding

...

2. The President is accordingly, pleased to decide that Saharanpur city (within its Municipal limits) shall stand reclassified as ‘Y’ class city for the purpose of grant of House Rent Allowance to the Railway employees posted there.

3. These orders shall be effective from 1 June, 2011.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.129/2011
No. SCR/P-HQ/Ruling/O/938 Dated:30-09-2011
No. P[R]554/VII

Copy of Board’s letter No. E(G)2008 QR1-9 dated 20.09.11 is published for information, guidance and necessary action. Board’s letters dated 12.09.05, and 11.08.09 quoted therein were circulated under Serial Circular Nos.157/05 and 135/09, respectively.

Copy of Board’s letter No. E(G)2008 QR1-9 dated 20.09.11 [RBE No.125/2011]

Sub: Retention of Railway quarter at the previous place of posting by Railway employees posted to Northeast Frontier Railway.

Ref: Board’s letter No.E(G)2005 QR1-3 dated 12.09.05, E(G)2008/QR-1/9 dated 01.10.08 &11.08.09.

Instructions governing retention of Railway accommodation in favour of Railway employees transferred and posted to N.F. Railway have been issued from time to time. The existing orders on the subject are valid up to 30.06.2011. The question of further extension of these orders beyond 30.06.2011 has been considered and it has now been decided with the approval of Competent Authority to extend these orders for a further period of three years i.e. up to 30.06.2014 or till revised orders on the subject are issued, whichever is earlier.

Since the retention of quarter at the previous place of posting in favour of the officers who have been transferred and posted to N.F.Railway is allowed for bonafide use of the dependant family of transferred Railway servant, he/she will furnish certificate on 1st July and 1st January of every year, stating that his/her dependent family members are actually residing in the Railway quarter at the last station of his/her posting. Such a certificate will also have to be furnished at the time of seeking retention.

In case no such certificate is received by 31st January and 31st July every year, the quarter controlling authority will be constrained to cancel the allotment of the quarter in question.
The request for retention of entitled type of accommodation should be received within a period of one month from the date of relinquishing the charge at the last station of posting, so that further necessary action will be initiated by the quarter controlling authority in time.

This issues with the concurrence of Finance Directorate of the Ministry of Railways.

**SERIAL CIRCULAR No.130/2011**

No. SCR/P-HQ/Ruling/O/775  Dated:30-09-2011  
No. P[R]240/DR/IV

Copy of Board’s letter No.E[W]2011/UN-I/11 dated 20.09.2011 is published for information, guidance and necessary action. Board’s letters dated 08.12.2006 and 31.10.2007 quoted therein were circulated under Serial Circular Nos.213/06 and 156/07, respectively.


**Uniform Circular No. 06/2011**

**Sub:- Dress Regulations 2004 – Payment of stitching charges.**

**Ref:- Board’s letters No.(i) E(W)2001/UN-1/3 dated 08.12.2006.**

**(ii) E(W)2007/UN-I/13 dated 31.10.2007.**

Instructions were issued as referred to above prescribing the rates of stitching charges for uniform for eligible Railway employees as per rates laid down by DOP&T.

2. Consequent upon revision of stitching charges by DOP&T vide their OM No.14/1/2010-JCA2 dated 18-04-2011, this Ministry has decided to revise the rates of stitching charges towards uniform for eligible railway employees as per Dress Regulations, 2004 amended from time to time as under:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Winter</th>
<th>Revised</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Buttoned up Coat and Pant</td>
<td>750</td>
</tr>
<tr>
<td>2.</td>
<td>Over Coat for Staff Car Drivers</td>
<td>600</td>
</tr>
<tr>
<td>3.</td>
<td>Ladies Half Coat</td>
<td>600</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Summer</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>4.</td>
<td>Pant (Terricot)</td>
<td>135</td>
</tr>
<tr>
<td>5.</td>
<td>Bush Shirt (Polyvastra)</td>
<td>60</td>
</tr>
<tr>
<td>6.</td>
<td>Blouse</td>
<td>45</td>
</tr>
<tr>
<td>7.</td>
<td>Salwar Kameez</td>
<td>90</td>
</tr>
<tr>
<td>8.</td>
<td>Coat</td>
<td>600</td>
</tr>
</tbody>
</table>

3. The above mentioned rates are effective from 1st April, 2011.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

sd/-

(Debasis Mazumdar)/JDE[Wel]

**SERIAL CIRCULAR No.131/2011**


Sub: Appointment on compassionate grounds – delegation of power.

References are being received seeking clarification whether General Manager can consider candidates for appointment on compassionate ground to the post of Staff Nurse with Grade Pay of Rs.4600/- in light of the stipulation made vide para 2 of this Ministry’s letter dated 31.5.2011 ( RBE No.77/2011). It is clarified that power delegated vide para 2 of Board’s letter ibid is applicable in all cases of compassionate ground appointments where Grade Pay is Rs.4600/- and below and that includes the category of Staff Nurse. Further, First Class in Engineering has to be ascertained only where requisite qualification for a post is Degree in Engineering or equivalent.

Sd/-
(Hansa Dass)/ JDE(N)-II

SERIAL CIRCULAR No.132/2011
PAY COMMISSION CIRCULAR NO. 275

Copy of Board’s letter No.F(E)III/2008/PN1/12 dated 19.09.2011 is published for information, guidance and necessary action. Board’s letters dated 26.05.2009 and 12.07.2010 quoted therein were circulated under Serial Circular Nos.104/09 and 106/2010, respectively.


Sub: Inclusion of names of members of family in the PPO and proof of age for additional quantum of family pension – requirement of certificates etc. — regarding.

A copy of Department of Pension and Pensioner’s Welfare [DOP&PW]’s OM No. 1/19/11-P&PW[E] dated 03.08.2011 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW’s instructions referred to in the enclosed OM and Railway Board’s corresponding instructions is given below:

<table>
<thead>
<tr>
<th>S.No</th>
<th>DOP&amp;PW’s instructions</th>
<th>Railway Board’s corresponding instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>OM No. 1/21/91-P&amp;PW[E] dated 20.01.1993</td>
<td>Letter No. 87/AC-II/21/33 dated 05.05.1995</td>
</tr>
</tbody>
</table>

Sd/-
(S. Sreeram)/ JDF(E)
Copy of DOP&PW’s OM No. F.No 1/19/11-P&PW(E) dated 03.08.2011

Sub: Inclusion of names of members of family in the PPO and proof of age for additional quantum of family pension — requirement of certificates etc. — regarding.

The undersigned is directed to refer to this Department’s O.M. No. 1/6/2008.P&PW(E), dated 22.06.10 and No. 1/21/91-P&PW(E), dated 20.01.93, regarding intimation of names of eligible family members by the pensioner or the spouse to the Head of Office for inclusion in the Pension Payment Order (PPO). It has been clarified in the O.M dated 22.06.10 that in cases where the pensioner or his/ her spouse has expired, the widowed or divorced or unmarried daughter/ parents/ dependent disabled children/ disabled siblings can themselves intimate such details to the pension sanctioning authority, who can process such cases if sufficient proof of entitlement is produced by the claimant and all other conditions for grant of family pension are fulfilled.

2. Attention is also invited to this Department’s O.M. No. 38/37/08- P&PW(A) dated 21.05.09, wherein detailed instructions regarding admissibility of documents as proof of date of birth of very old family pensioner who neither have a birth certificate nor any other corroborating document and whose date of birth is not available in the PPOs as well as in the office records of CPAO/ PAO have been circulated.

3. It is a matter of concern that a large number of complaints have been received in this Department from various pensioners associations and individuals that the documents submitted by them to the Heads of Office concerned are not accepted by them. Complaints about inordinate delay of 2- 3 years in settling the claims have also been received.

4. It is hereby reiterated that documents indicated in para 5 of OM dated 21.05.09 may be relied upon by the Heads of Office for admitting claims of the family pensioners. In addition to these, the Aadhaar number issued by Unique Identification Authority of India (UIDAI) may also be accepted by the Heads of Office/ Pension Disbursing Authorities as valid proof of identity. It is also emphasized that the date of birth of the applicant may also be ascertained at the time of sanctioning family pension as it may be required for deciding the quantum of additional family pension when the family pensioner attains the age of 80 years or above.

5. In case the applicant is unable to submit any of the documents indicated above but claims family pension based on some other documentary evidence, such cases may be submitted to the administrative Ministry/ Department. The decision of the administrative Ministry/ Department in this regard will be final.

6. Requests have also been received for inclusion of the name of dependent disabled child(ren) in the PPO during the life-time of the pensioner. It is hereby clarified that neither dependence nor disability are bound to be permanent in nature. Therefore, the name(s) of such child/ children may be included in the details of family by the Head of Office on receiving a request from the pensioner or his/ her spouse. However, family pension would be sanctioned only when their turn comes to receive the family pension on the demise of the pensioner/ family pensioner, after examining the claim(s) of such disabled children for family pension subject to the fulfillment of conditions stipulated in the relevant provisions of CCS(Pension) Rules, 1972.

7. All Ministries/ Departments are requested to give wide publicity to these clarifications.

(Sd/-
(Tripti P. Ghosh)/Director[Ph.24624802]

SERIAL CIRCULAR No.133/2011
No. SCR/P-HQ/Ruling/O/926 Dated: 30-09-2011

Copy of Board’s letter No. E(W)92 PS 5-3/1 dated 28.09.2011 is published for information, guidance and necessary action. Board’s letter dated 14.02.07 quoted therein was circulated under Serial Circular No.36/07.

Sub: Validity of Passes for travel in Garib Rath Express Trains.
Ref: This office letter of even number dated 14-02-2007.

Instructions have been issued vide para-1(i) of this office letter of even number dated 14-02-2007 permitting travel in Garib Rath Express Trains by serving/retired railway servants/individuals on all passes valid for travel in 1st AC / 2AC / 3AC / Chair Car issued as per provisions of Railway Servants (Pass) Rules,1986 (Second Edition 1993). Facility of attendant is, however, not permitted in these trains.

2. On a demand raised by AIRF at the PNM forum, a proposal has been under consideration of Board for allowing 2nd Class pass for travel in Garib Rath Express Trains.

3. The matter has been examined and it has been decided by Board that serving / retired railway servants / individuals may also be allowed to travel in Garib Rath Exp. trains on "2nd / Sleeper Class Pass" issued under Railway Servants (Pass) Rules,1986 (Second Edition 1993) on payment of difference of fare between the class of actual travel of Garib Rath Exp. trains and the Sleeper class of Express trains for the distance travelled.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

sd/- (Debasis Mazumdar)/JDE[Wel]

SERIAL CIRCULAR No.134/2011
PAY COMMISSION CIRCULAR No.277

Sub: Payment of Dearness Allowance to Railway employees – Revised rates effective from 01.07.2011.

Please refer to this Ministry’s letter of even number dated 25.03.2011 (S.No. PC VI 251, RBE No.40/2011) on the subject mentioned above. The President is pleased to decide that the Dearness Allowance payable to Railway employees shall be enhanced from the existing rate of 51% to 58% with effect from 1st July, 2011.

2. The provisions contained in Paras 3, 4 & 5 of this Ministry’s letter of even number dated 09.09.2008 (S.No.PC-VI/3, RBE No.106/2008) shall continue to be applicable while regulating Dearness Allowance under these orders.
3. The additional installment of Dearness Allowance payable under these orders shall be paid in cash to all railway employees. The arrears may be charged to the salary bill for September, 2011 and no honorarium is payable for preparing separate bill for this purpose.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

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SERIAL CIRCULAR No.135/2011
No. SCR/P-HQ/Ruling/O/ 946 Dated:18-10-2011
No. P[R]563/IX

Copy of Board’s letter No.E[NG]-II/2011/RR-2/2 dated 22.09.2011 is published for information, guidance and necessary action.


Sub: Recruitment against Scouts & Guides and Cultural quota for the year 2011-12 regarding.

The issue whether candidates belonging to SC/ST/OBC categories when applying for recruitment against Group ‘C’ and Group ‘D’ posts against the notifications published for Scouts & Guides Quota and Cultural Quota are to be extended relaxation in age limit as admissible in general recruitment has been under examination of this Ministry.

In the above context, it is clarified that instead of notifying these posts as UR [unreserved], they should be mentioned as open to all candidates and candidates belonging to SC/ST/OBC categories who apply against notification published for Scouts & Guides Quota and Cultural Quota be extended relaxation as admissible to general open market recruitment. However, in case of being selected with any relaxation on account of being a candidate from the above categories, he/she will be taken against reserved roster point.

Notifications published for Scouts & Guides Quota and Cultural Quota for the year 2011-12 be suitably amended.

SERIAL CIRCULAR No.136/2011
No. SCR/P-HQ/Ruling/O/937 Dated:18-10-2011
No. P[R]500/XXIII

Copy of Board’s letter No.F[III]/2005/PN1/16 dated 22.09.2011 is published for information, guidance and necessary action. Board’s letters dated 05.11.1997 and 15.09.2008 quoted therein were circulated under Serial Circular Nos.181/97 and 118/08, respectively.
Sub: Grant of family pension to dependent parents of a deceased Government employee.

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No. 1/2/07-P&PW(E) dated 02.09.2011 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW's instructions referred to in the enclosed O.M. and Railway Board’s corresponding instructions is given below:

<table>
<thead>
<tr>
<th>S.No</th>
<th>DOP&amp;PW’s instructions</th>
<th>Railway Board’s corresponding instructions</th>
</tr>
</thead>
</table>

Sub: Grant of family pension to dependent parents of a deceased Government employee.

The undersigned is directed to refer to this Department's O.M.No. 45/86/97-P&PW(A)-part 1, dated 27.10.1997, whereby the definition of family for the purpose of grant of family pension was extended to include, inter alia, “parents who were wholly dependent on the Government servant when he/ she was alive provided the deceased employee had left behind neither a widow nor a child”.

2. It has been observed that Ministries/Departments have been interpreting this to mean that parents are eligible for family pension when the deceased employee is survived by them only. In case the deceased employee is survived by a widow and/or one or more children, the parents are not considered eligible to receive family pension subsequent to such widow and/or children becoming ineligible to receive family pension or ceasing to survive.

3. It is hereby clarified that in case the deceased government servant is not survived by a widow/widower or a child, the dependent parents become directly eligible to receive family pension. In cases where a deceased Government servant is survived by a widow/widower or a child, and the position changes subsequently because of death or re-marriage of the spouse and/or death or ineligibility of child/children, including a disabled child, the dependent parents become eligible for family pension. However, in terms of this Department’s O.M. No. 38/37/08-P&PW(A) dated 02.09.08, a childless widow, subject to dependency criteria, is entitled to the family pension even after her re-marriage. In such an event, the parents of the deceased employee become entitled to the family pension only after the childless widow dies or when her independent income
from all other sources becomes equal to or higher than that prescribed for dependency
criterion under the Rules.

4. This issues with the concurrence of Ministry of Finance, Department of Expenditure

sd/-
(K.K.Mittal)/Director

SERIAL CIRCULAR No.137/2011
PAY COMMISSION CIRCULAR No.276
No. SCR/P-HQ/Ruling/O/866 Dated:18-10-2011
No. P[R]249/III

information, guidance and necessary action. Board’s letter dated 01.10.2008 quoted
therein was circulated under Serial Circular No.135/08. With the issue of the clarification
issued by the DOP&T, Board’s clarification issued under Point of Doubt No.2 of their
letter dated 04.05.09 [SC No. 78/09], is modified to that extent.


Sub: Clarification on Children Education Allowance.

Please refer to Railway Board’s letter of even number dated 01.10.2008 followed
by subsequent letters regarding revised policy instructions /clarifications on Children
Education Allowance admissible to Railway Servants, based on the recommendations of
Sixth Central Pay Commission.

2. Now, DOP&T vide Office Memorandum No. 21011/16/2009-Estt.(AL) dated
17.06.2011 has issued certain clarifications related to reimbursement of Children
Education Allowance admissible to Government employees. The same is circulated
herewith for guidance of all concerned.

Sd/-
( Debasis Mazumdar )/JDE/Welfare

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Copy of DOP&T’s Office Memorandum No. 21011/16/2009-Estt.(AL) dated 17.06.2011

Sub: Clarification on Children Education Allowance.

The undersigned is directed to refer to DOP&T O.M. No. 12011/03/2008-Estt(Allowance) dated 02-09-2008 and clarificatory O.M No.12011/16/2009-Estt.(AL) dated 13.11.2009 on the Children Education Allowance(CEA) Scheme, this Department has been receiving references from various Departments seeking further clarifications. The doubts raised are clarified as under:-

| (i) whether Children Education Allowance would be admissible beyond two children due to failure of sterilization operation. | The reimbursement of Children Education Allowance is admissible only for the first child born after failure of sterilization operation. |
| (ii) whether the admissible amount per annum | It is clarified that a Government servant is |
SERIAL CIRCULAR No.138/2011
No. SCR/P-HQ/Ruling/O/ 874 Dated:18-10-2011
No. P[R] 481/VIII

Copy of Board’s letter No. E(NG)I-2009/RE-3/9 dated 05.10.2011 is published for information, guidance and necessary action.


Sub: Fixation of pay of medically decategorised running staff while kept on supernumerary posts - Granting benefits of running allowance - Regarding.

... The question of fixation of pay of medically decategorised running staff for the period from the date they are declared unfit till their final absorption in alternative appointment i.e the period during which they are kept on supernumerary post for want of suitable alternative posts due to which it has not been possible to adjust the employees concerned immediately, has been engaging attention of the Board for quite some time.

2. The matter has been considered by the Board and it has been decided that the pay of medically decategorised running staff while they are kept on supernumerary posts i.e from the date, they are declared medically unfit till the date they are absorbed in suitable alternative posts, needs to be suitably fixed by addition of the pay element of running allowance as may be in force. Their pay during this period will be fixed based on their pay in Pay-Band and Grade Pay plus pay element of running allowance as may be in force. As such, supernumerary posts wherever found necessary may be created at appropriate level. After fixation of pay in such a manner, no allowance in lieu of kilometerage shall be admissible.

3. However, it is reiterated that there should be minimum delay in redeploying medically decategorised running staff against alternative posts. Serious efforts should be made to locate suitable alternative posts for such staff immediately and at the most within a period of three months. Any unreasonable
delay must be avoided. It will be the responsibility primarily of the officer under whom the concerned Railway servant was directly working to find a suitable job for him.

4. The instructions for fixation of pay of medically decategorised running staff on their absorption in suitable alternative posts will be issued separately.

5. This issues with the concurrence of Finance Directorate of Railway Board. 

SERIAL CIRCULAR No. 139/2011
No. SCR/P-HQ/Ruling/O/885 Dated:20-10-2011
No. P[R]299/IV

Copy of Board’s letter No.E[G]2010 FE-1-2 dated 30.09.2011 is published for information, guidance and necessary action. Board’s letter dated 29.04.88 quoted therein was circulated under Serial Circular No.79/97.


This issues with the concurrence of the Finance Directorate of Ministry of Railways.

Sd/-
{Madan Lal/JDE[Genl]}

SERIAL CIRCULAR No.140/2011
No. SCR/P-HQ/Ruling/O/946 Dated:21-10-2011
No. P[R]563/IX

Copy of Board’s letter No.2011/E[Sports]/4[3]/6 [Typing Test] dated 11.10.2011 is published for information, guidance and necessary action. Board’s letter dated 09.02.05 quoted therein was circulated under Serial Circular No.29/05.


Sub: Typing Test of Group-C staff appointed against Sports Quota.

Attention is invited to this Ministry’s letter under reference containing guidelines for acquiring the typing proficiency by the persons appointed on Zonal Railways & Production Units as Clerk and Senior Clerk, against Sports Quota.

Some of the Zonal Railways have sought guidelines for the course of action to be taken in case of sportspersons recruited against sport quota as Clerk / Sr. Clerk failing to pass the typing proficiency test within four years from the date of their appointment.

The matter has been considered by the Board and it has been decided that in case of sports persons recruited against Sports Quota as Clerk/ Sr. Clerk failing to pass Type Writing Test within four years from the date of appointment, then, his/her appointment will be treated as provisional till such time that he/she passes the Type Writing Test and no promotion/increment will be granted. However, in case of outstanding sportspersons exception for grant of promotion will be with the approval of Railway Board.

Person recruited against sports quota may be allowed to appear in the Type Writing Test, till he/she passes the same.

Sd/-
{Jhanja Tripathy/EDE[Sports]}

SERIAL CIRCULAR No.141/2011
No. SCR/P-HQ/Ruling/O/926 Dated: 24-10-2011
No. P[R]473/VIII


Sub: Revised pay limits for entitlement of School Pass, School Card Pass and Residential Card Pass


2. The matter has been examined and in exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President is pleased to direct that the pay limits for entitlements to ‘School Pass’ and ‘School Card Pass’ and ‘Residential Card Pass’ be revised as per Advance Correction Slip No. 69 attached.

2.1 In all other respects, the existing provisions of the Railway Servants [Pass] Rules, 1986 [Second Edition, 1993], as amended from time to time shall continue to apply.
3. This issue with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
(Debasis Mazumdar)/JDE/Welfare

*****


I. **Schedule III: School Pass**
Replace Rule [i] in Column No.3 under School Pass with the following:

[i] be issued with the class of pass as indicated below:

<table>
<thead>
<tr>
<th>Category</th>
<th>Entitlement</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Group ‘A’ &amp; Group ‘B’ [Gazetted]</td>
<td>I Class ‘A’</td>
</tr>
<tr>
<td>2. Non-Gazetted employees:</td>
<td></td>
</tr>
<tr>
<td>[i] In Grade Pay ₹ 4200/- and above</td>
<td>Ist Class</td>
</tr>
<tr>
<td>[ii] In Grade Pay ₹ 2800/-</td>
<td>IInd Class ‘A’</td>
</tr>
<tr>
<td>[iii] In Grade Pay below ₹ 2800/-</td>
<td>IInd/Sleeper Class</td>
</tr>
</tbody>
</table>

However, the children of railway employee studying in Oak Grove School, Jharipani, who are not ordinarily entitled to Ist Class Passes, may, as a special case, be issued Ist Class Passes from their homes to Dehradun at the beginning of school session and back to their homes at the conclusion of the school session. The above provision equally applies for their up and down journeys during authorized vacations. On these occasions, Ist class Passes may also be issued to the escorts [school teachers] for their up and down journeys;

II **Schedule-III: School Card Passes**

Replace Column No. 3 under the heading ‘School Card Passes’ with the following:

<table>
<thead>
<tr>
<th>Category</th>
<th>Entitlement</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Group ‘A’ &amp; Group ‘B’ [Gazetted]</td>
<td>I Class ‘A’</td>
</tr>
<tr>
<td>2. Non-Gazetted employees:</td>
<td></td>
</tr>
<tr>
<td>[i] In Grade Pay ₹ 4200/- and above</td>
<td>Ist Class</td>
</tr>
<tr>
<td>[ii] In Grade Pay ₹ 2800/-</td>
<td>IInd Class ‘A’</td>
</tr>
<tr>
<td>[iii] In Grade Pay below ₹ 2800/-</td>
<td>IInd/Sleeper Class</td>
</tr>
</tbody>
</table>

III **Schedule –VI: Residential Card Pass**

Replace Column No. 3 with the following:

<table>
<thead>
<tr>
<th>Category</th>
<th>Entitlement</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Non-Gazetted employees:</td>
<td></td>
</tr>
<tr>
<td>[i] In Grade Pay ₹ 4200/- and above</td>
<td>Ist Class</td>
</tr>
<tr>
<td>[ii] In Grade Pay ₹ 2800/-</td>
<td>IInd Class ‘A’</td>
</tr>
<tr>
<td>[iii] In Grade Pay below ₹ 2800/-</td>
<td>IInd/Sleeper Class</td>
</tr>
</tbody>
</table>

Note: No attendant is allowed in Residential Card Pass.

Copy of Board’s letter No. F(E)III/2008/PN1/12 dated 10.10.2011 is published for information, guidance and necessary action.

Copy of Board’s letter No. F(E)III/2008/PN1/12 dated 10.10.2011 [RBE No.141/2011]

**Sub: Revision of pension of pre-1996 and pre-2006 retired employees of scale Rs.6500-10500 w.r.t. Grade Pay of ₹4600/-**

A doubt has been raised by one of the Zonal Railways as to whether pension/family pension of pre-2006 retirees, who retired from the pre-revised scale of ₹6500-10500, will be stepped up w.r.t. Grade Pay of ₹4600 in the light of the decision of Department of Expenditure vide their OM. No. 1/1/2008-IC dated 13th November, 2009 w.e.f. 1.1.2006 to grant revised Grade Pay of ₹4600 in lieu of ₹4200 to those who were in pre-revised pay scale of ₹6500-10500.

2. This issue has been examined in consultation with Ministry of Finance, Department of Expenditure, and it is clarified that pre-2006 retired employees who were in the pre-revised scale of ₹6500-10500 are not entitled for stepping up of their pension and family pension with reference to the revised Grade Pay ₹4600/-.  

sd/-  
(S.Sreeram)/JDF[E]

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Copy of Board’s letter No. E(W)2007/CP-1/37 dated 13.10.2011 is published for information, guidance and necessary action. Board’s letters dated 05.11.99, 30.09.2008, 10.01.2011 quoted therein were circulated under Serial Circular Nos. 337/1999, 138/2008 and 05/2011, respectively. With the issue of the above Board’s letter, the ceiling limits prescribed in para 12 of Annexure to DOP&PW’s OM forwarded under Board’s letter dated 05.11.99 [SC No 337/99] and 10.01.2011 [SC No. 05/11] and para 4 of the Joint Procedural No. 01/2011 issued under this office letter of even number dated 25.04.2011 are modified to that extent.


**Sub: Payment of Ex-gratia lumpsum compensation to the families of Railway employees who die in harness on duty- Withdrawal of ceiling on aggregate of payments from different sources.**
Instructions regarding payment of ex-gratia lumpsum compensation payable to families of Govt. employees who die in harness in the performance of their bona fide official duties under various circumstances as contained in Deptt. of Pension and Pensioners Welfare’s OM No. 45/55/97-P&PW(C) dated 11.9.1998, OM No. 38/37/08-P&PW[A] dated 02.09.2008 and OM No.45/7/2008-P&PW[F] dated 16.03.2009 [adopted in Board’s office vide above referred letters] as amended from time to time, have now been suitably revised by Deptt. of Pension & Pensioners Welfare vide their OM No. 45/7/2008-P&PW[F] dated 12.07.2010. A copy of the same is sent herewith for information and guidance. The orders contained therein will apply mutatis-mutandis to Railway employees also.

2. The above orders will take effect from 01.01.2006.

3. All other terms and conditions mentioned in the Deptt. of Pension and Pensioners Welfare’s OM dated 11th Sept., 1998 circulated vide Board’s letter dated 05.11.1999 [RBE No. 285/99] shall remain unchanged.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-

(Debasis Mazumdar) /JDE/Welfare


Sub:Implementation of the Government’s decision on the recommendation of the Sixth CPC-Revision of provisions regulating special benefits in the cases of Death and Disability in service - payment of ex-gratia lump sum compensation to families of Central Govt. employees - modification - regarding -

The undersigned is directed to say that in this Department's Office Memorandum of even number dated 16th March, 2009, it was provided that ex-gratia lump sum compensation to the families of deceased Government servants including from sundry Government sources, such as the Prime Minister's Relief Fund, Chief Minister's Relief Fund, etc. should not exceed the aggregate of Rs. 20 lakhs in each individual case. Para 12 of Annexure to this Department's OM No. 45/55/97-P&PW(C) dated 11th September, 1998 was modified to that extent.

2. The matter has been further reviewed and it has now been decided that there will be no ceiling for grant of ex-gratia lump sum compensation in terms of Department of Pension & Pensioners’ Welfare's OM No. OM 45/55/97-P&PW(C) dated 11th September, 1998 read with OM NO.38/37/08- P&PW(A) dated 2nd September, 2008 and OM No.45/7/2008-P&PW (F) dated 16th March, 2009.
3. The above revised provision will be effective from 1.1.2006.

4. All other terms and conditions in the O.M. dated 11th September, 1998 shall remain unchanged.

5. This issues with the concurrence of the Ministry of Finance, Department of Expenditure U.O. No. 361/EV/2010 dated 4th June, 2010

6. Insofar as persons serving in the Indian Audit & Accounts Department, these orders issue after consultation with the Comptroller & Auditor General of India.

Sd/-
[Tripti P. Ghosh/Director[PP]. Tele:24624802]

SERIAL CIRCULAR No.144/2011
PAY COMMISSION CIRCULAR No.279
No. SCR/P-HQ/Ruling/O/802 Date:31-10-2011
No. P[R]96/I


Sub: Revision of rates of stipend to apprentices and trainees on Railways.

Consequent upon the revision in training period of Jr. Engineer Mechanical Department, item No.23 of the Schedule of Board’s letter of even number dated 15.12.2008 stands modified as under:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Category</th>
<th>Training Period</th>
<th>Revised Pay Band of the post [Rs.]</th>
<th>Grade Pay [Rs.]</th>
<th>Revised rates of stipend along with corresponding grade pay [Rs.]</th>
</tr>
</thead>
</table>

2. The above revised rates of stipend are applicable to those batches that undergo the modified training modules as indicated against the category.

3. This issues with the concurrence of the Finance Directorate of Ministry of Railways.
Copy of Board’s letter No. E(MPP)2009/3/14 dated 26.09.2011 is published for information, guidance and necessary action. Board’s letter dated 21-6-2011 quoted therein was circulated under Serial Circular No.100/2011.


Sub: Revised training module for Assistant Loco Pilots.

Consequent upon revision of the training duration in the training modules for Assistant Loco Pilots vide letter of even number dated 05.6.2009, Pay Commission Dte. vide letter No. PC-V/2008/PS/1 (Stipend) dated 29.06.2011 have consequently revised the rates of stipend of Assistant Loco Pilot (Elect.) and Assistant Loco Pilot (Diesel).

2. In view of the above changes the Indian Railway Establishment Volume I (1989 Edition) is accordingly amended as in Advance Correction Slip No.218 (enclosed).

3. The Ministry of Railways have also decided that the Manual of Management of Training is amended as per Advance Correction Slip No.3/2011 (enclosed).

Sd/-
(Anil Wason) Dy. Director /MPP.

Advance Correction Slip No. 218

Amend the following vide para 137 (2) (iv) of Sub-Section III of Section ‘B’ under Chapter - I of Indian Railway Establishment Manual Vol. I (1989 Edition) :-

137 (2) (iv) Training and stipend :- They will be on training for a period of 17 weeks. Stipend ₹5830 + 1900.

(Authority : Railway Board’s letter No. E(MPP)2009/3/14 dated 05.06.2009 and PC-V/2008/PS/1 (Stipend) dated 29.06.2011)

Manual on Management of Training
(June 1998)

S. No. 9 & 10 of Item No. II of Appendix II of the Manual on Management of Training (Edition 1998) may be replaced as under :-

(a) Assistant Loco Pilot (Diesel) 17 weeks.

(b) Assistant Loco Pilot (Elect) 17 weeks.

(Authority : Railway Board’s letter No. E (MPP) 2009/3/14 dated 05.06.2009)
Copy of Board’s letter No.E(MPP)/2009/3/12 dated 26.09.2011 is published for information, guidance and necessary action. Board’s letter dated 21-12-2009 quoted therein was circulated under Serial Circular No. 07/2010.


Various Railways have been seeking clarification whether the Training Modules issued vide Board’s letter of even number dated 21.12.2009 (RBE No. 225/2009] cover only the directly recruited candidates of Supervisors of Signal & Telecommunication Department. It is clarified that the above training modules cover all the Supervisors of Signal & Telecommunication department. The revised stage–wise training for the Supervisors of Signal & Telecommunication Department is as follows:-

<table>
<thead>
<tr>
<th>Category</th>
<th>Initial Courses (in weeks)</th>
<th>Refresher –cum- Promotional Courses (in weeks)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Signal</td>
<td>Telecomm.</td>
</tr>
<tr>
<td>Junior Engineer (RRB)</td>
<td>52</td>
<td>52</td>
</tr>
<tr>
<td>Junior Engineer (Intermediate / LDCE)</td>
<td>34</td>
<td>34</td>
</tr>
<tr>
<td>Sr. Section Engineer</td>
<td>52</td>
<td>52</td>
</tr>
</tbody>
</table>

Sd/-
(Anil Wason)/Dy. Director/MPP.

****

SERIAL CIRCULAR No.147/2011
No. SCR/P-HQ/Ruling/O/093  Dated: 31-10-2011
No. P[R]673/ VI

Copy of Board’s letter No.E(MPP)/2009/3/16 dated 28.09.2011 is published for information, guidance and necessary action.


Sub: Revised Training Modules for Electrical Engineering Deptt.

Various Railways have been seeking clarification whether the Training Modules issued vide Board’s letter of even number dated 15.01.2010 (RBE No. 11/2010) cover only the directly recruited candidates of Supervisors of Electrical Engineering Department. In this connection attention is invited to the last para of Board’s letter quoted above that the Training Module pertains to all categories of Electrical Engineering Supervisors which implies intermediate apprentices as well.
The revised stage-wise training for the Supervisors of Electrical Engineering Department is as follows:-

<table>
<thead>
<tr>
<th>Category</th>
<th>Initial Courses (in weeks)</th>
<th>Refresher Courses (in weeks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Junior Engineer (RRB) All Streams</td>
<td>52</td>
<td>2</td>
</tr>
<tr>
<td>Junior Engineer (Intermediate/LDCE) All Streams</td>
<td>52</td>
<td>2</td>
</tr>
<tr>
<td>Sr. Section Engineer All Streams</td>
<td>52</td>
<td>2</td>
</tr>
</tbody>
</table>

SERIAL CIRCULAR No.148/2011
No. SCR/P-HQ/Ruling/O/855 Dated:23-11-2011
No. P[R]436/IREM/VIII


Sub: Revised training module for Supervisors of Electrical Department.

Board vide letter of even number dated 15.1.2010 have issued the revised training module for Supervisors of Electrical Department and vide letter No. PC-V/2008/PS/1[Stipend] dated 29.6.2011 have revised the rates of stipend of Junior Engineer Gr.II [Electrical].

1. The Ministry of Railways have also decided that the Manual on Management of Training is amended as per Advance Correction Slip No. 1/2011 [enclosed].


Sd/-


Amend the following para 141[2][iii] of Sub-section II of Section ‘B’ Chapter I of Indian Railway Establishment Manual Volume I [1989 Edition].

141[2][iii] Training and Stipend: They will be on training for a period of 12 months. Stipend ₹ 9300 + 4200.

Note: The period of training for Intermediate Apprentices will be 12 months, but they will continue to draw the pay and allowances of the post from which they were selected during the period of the training.

****

S.No. 7 [a] & [b] of Item No II of Appendix II of the Manual on Management of Training [Edition 1998] may be modified as under:-

7 [a] Junior Engineer Gr.II [Electrical] 12 months
   [b] Intermediate Apprentices [Electrical] 12 months


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SERIAL CIRCULAR No.149/2011
No. SCR/P-HQ/Ruling/O/855 Dated: 23-11-2011
No. P[R]436/IREM/VIII

Copy of Board’s letter No. E[MPP]2009/3/12 dated 19.10.2011 is published for information, guidance and necessary action. Board’s letters dated 21.12.09 and 29.6.2011 quoted therein were circulated under Serial Circular Nos.07/10 and 100/11, respectively.


Sub: Revised training module for Supervisors of S&T Department.

Board vide letter of even number dated 21.12.2009 have issued the revised training module for Supervisors of S&T Department and vide letter No. PC-V/2008/PS/1[Stipend] dated 29.6.2011 have revised the rates of stipend of Supervisors of S&T Department .


2. The Ministry of Railways have also decided that the Manual on Management of Training is amended as per Advance Correction Slip No. 2/2011 [enclosed].

Sd/-
Anil Wason/DD[MPP]

****


147[2][iii] Training and Stipend: They will be on training for a period of 12 months. Stipend ₹ 9300 + 4200.
148[2][iii] Training and Stipend: They will be on training for a period of 12 months. Stipend ₹ 9300 + 4200.
Note: The period of training for Intermediate Apprentices will also be 8 months.


****


S.No. 6 [a] & [b] and S.No. 7 [a] & [b] of Item No III of Appendix II of the Manual on Management of Training [Edition 1998] may be modified as under:-

6 [a] Junior Engineer Gr.II [Signal] 12 months
   [b] Intermediate Apprentices [Signal] 8 months

7 [a] Junior Engineer Gr.II [Tele] 12 months
   [b] Intermediate Apprentices [Tele] 8 months


***

SERIAL CIRCULAR No.150/2011
No. SCR/P-HQ/Ruling/O/937 Dated:18-11-2011
No. P[R] 500/XXIV

Copy of Board’s letter No.F[E]III/2007/PN1/5 dated 20.10.2011 is published for information, guidance and necessary action. Board’s letters dated 16.03.2005, 18.09.07 and 15.09.2008 quoted therein were circulated under Serial Circular Nos.46/05, 129/07 and 118/08, respectively.


Sub: Payment of Family Pension at enhanced rates to the widowed/ divorced/unmarried daughters beyond 25 years of age – Clarification regarding.

... 


3. The matter regarding admissibility of enhanced family pension to the eligible widowed/ divorced/ unmarried daughters of the deceased Railway servants and pensioners beyond 25 years of age has been under consideration in this Ministry in consultation with the Department of Pension and Pensioners’ Welfare [DOP&PW] and it is clarified that such daughters beyond 25 years of age will continue to be eligible for family pension at enhanced rates as per the Railways Services [Pension] Rules, 1993. In
other words, the enhanced family pension payable will be for ten years in case of death of
a railway servant while in service and in case of death of a railway servant after
retirement, family pension at enhanced rate will be payable for a period of seven years, or
for a period up to the date on which the retired deceased railway servant would have
attained the age of sixty seven years had he/she survived, whichever is less.

Sd/-
S.Sreeram/JDF[E]

SERIAL CIRCULAR No.151/2011
PAY COMMISSION CIRCULAR No. 280
No. SCR/P-HQ/Ruling/Q/823  Dated:18-11-2011
No. P[R]53/IV

Copy of Board’s letter No. PC-VI/2008/I/7/2/2 dated 21.10.2011 is published for
information, guidance and necessary action. Board’s letters dated 18.08.1998, 05.08.1999,
02.08.2000, 20.07.2009 and 15.04.2011 quoted therein were circulated under Serial Circular

Copy of Bd’s ltr No. PC-VI/2008/I/7/2/2 dated 21.10.2011 (RBE No.152/2011)PC VI-280

Sub: Grant of Dearness Relief to Railway pensioners/
family pensioners – Revised rate effective from
01.07.2011

A copy of Office Memorandum No. 42/15/2011-P&PW(G) dated 05.10.2011 of Ministry
of Personnel, Public Grievances & Pensions [Department of Pension and Pensioners’
Welfare] on the above subject is enclosed for your information and necessary action. These
orders will apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW’s instructions referred to in the enclosed Office
Memorandum and Railway Board’s corresponding instructions are given below:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Para No.</th>
<th>No. &amp; date of Deptt. Of Pension &amp; Pensioners' Welfare's O.M.</th>
<th>No. &amp; date of corresponding orders issued by Railway Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1</td>
<td>O.M. No. 42/18/2010-P&amp;PWG dated 27.09.2010</td>
<td>PC-VII/2008/I/7/2/2 dated 11.10.2010</td>
</tr>
<tr>
<td>2.</td>
<td>2</td>
<td>(i) O.M.No.23/1/97-P&amp;PW (B) dated 23.02.1998</td>
<td>N.A</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(ii) O.M.No.23/3/2000-P&amp;PW(B) dated 15.09.08</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>3</td>
<td>(i) O.M.No.4/59/97-P&amp;PW(D) dated 14.07.98</td>
<td>(i) F(E)III/96/PN1/9 dt.18.06.98.</td>
</tr>
<tr>
<td>4.</td>
<td>5</td>
<td>(i) O.M.No.45/73/97-P&amp;PW(G) dt.2.07.99</td>
<td>(i) F(E)III/98/PN1/21 dated 5.06.99</td>
</tr>
</tbody>
</table>

3. This issues with the concurrence of the Finance Directorate of the Ministry of
Railways.

Sd/-
[Hari Krishan/Director/PC-II]

****

Copy of DOP&PW’s OM No. 42/15/2011-P&PWG dated 05.10.2011

Sub: Grant of Dearness Relief to Central Government
pensioners/family pensioners — Revised rate effective from
1.7.2011.

***
The undersigned is directed to refer to this Department’s 0M No. 42/15/2011-P&PW(G) dated 29th March, 2011 on the subject mentioned above and to state that the President is pleased to decide that the Dearness Relief (DR) payable to Central Government pensioners/ family pensioners shall be enhanced from the existing rate of 51% to 58% w.e.f. 1st July, 2011.

2. These orders apply to (i) All Civilian Central Government Pensioners/Family Pensioners (ii) The Armed Forces Pensioners, Civilian Pensioners paid Out of the Defence Service Estimates, (iii) All India Service Pensioners (iv) Railway Pensioners and (v) The Burma Civilian pensioners/family pensioners and pensioners/families of displaced Government pensioners from Pakistan, who are Indian Nationals but receiving pension on behalf of Government of Pakistan and are in receipt of ad-hoc ex-gratia allowance of Rs. 3500/- p.m. in terms of this Department’s 0M No. 23/1/97-P&PW(B) dated 23.2.1998 read with this Department’s 0M No. 23/3/2008-P&PW(B) dated 15.9.2008.

3. Central Government Employees who had drawn lump sum amount on absorption in a PSU/Autonomous body and have become eligible to restoration of 1/3rd commuted portion of pension as well as revision of the restored amount in terms of this Department’s 0M No. 4/59/97-P&PW (D) dated 14.07.1998 will also be entitled to the payment of DR @ 58% w.e.f. 1.7.2011 on full pension i.e. the revised pension which the absorbed employee would have received on the date of restoration had he not drawn lump sum payment on absorption and Dearness Pension subject to fulfillment of the conditions laid down in para 5 of the 0.M. dated 14.07.98. In this connection, instructions contained in this Department’s 0M No.4/29/99-P&PW (D) dated. 12.7.2000 refer.

4. Payment of DR involving a fraction of a rupee shall be rounded off to the next higher rupee.

5. Other provisions governing grant of DR in respect of employed family pensioners and re-employed Central Government Pensioners will be regulated in accordance with the provisions contained in this Department’s 0M No. 45/73/97-P&PW (G) dated 2.7.1999 as amended vide this Department’s 0M No. F. No. 38/88/2008-P&PW(G) dated 9th July, 2009. The provisions relating to regulation of DR where a pensioner is in receipt of more than one pension, will remain unchanged.

6. In the case of retired Judges of the Supreme Court and High Courts, necessary orders will be issued by the Department of Justice separately.

7. It will be the responsibility of the pension disbursing authorities, including the nationalized banks, etc. to calculate the quantum of DR payable in each individual case.

8. The offices of Accountant General and Authorised Public Sector Banks are requested to arrange payment of relief to pensioners etc. on the basis of these instructions without waiting for any further instructions from the Comptroller and Auditor General of India and the Reserve Bank of India in view of letter No. 528-TA, 11/34-80-II dated 23/04/1981 of the Comptroller and Auditor General of India addressed to all Accountant Generals and Reserve Bank of India Circular No. GANB No. 2958/GA-64 (ii) (CGL)/81 dated the 21st May, 1981 addressed to State Bank of India and its subsidiaries and all Nationalised Banks.
9. In their application to the pensioners/family pensioners belonging to Indian Audit and Accounts Department, these orders issue after consultation with the C&AG.

10. This issues with the concurrence of Ministry of Finance, Department of Expenditure conveyed vide their 0M No. 1(4)/EV/2004 dated 5th October, 2011.

s/d
(S. P. Kakkar)
Under Secretary to the Government of India

SERIAL CIRCULAR No.152/2011
No. SCR/P-HQ/Ruling/O/856 Dated: 30-11-2011
No. P[R] 436/IREC-I/IV

Copy of Board’s letter No. F[E]III/2008/LE-1/2 dated 27.10.2011 is published for information, guidance and necessary action.


Sub: Encashment of Leave to be granted to Railway servants on their appointment in Central Public Enterprises.

... In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President is pleased to direct that the Rule 550[F] of Indian Railway Establishment Code Vol.I, [1985 Edition] [Third Re-print Edition 2008] be amended as in the Advance Correction slip No. 119 attached.

Sd/-
S.Sreeram/JDF[E]


Advance Correction slip No. 119

1. 550-F may be substituted with the following:

"
[F] In case of permanent absorption in Public Sector Undertaking/Autonomous body wholly or substantially owned or controlled by the Central/State Government:

A railway servant who has been permitted to be absorbed in a service or post in or under a Corporation or Company wholly or substantially owned or controlled by the Central Government or State Government or in or under a body controlled or financed by one or more than one such Government shall be granted, suo moto, by the authority competent to grant leave cash equivalent of leave salary in respect of both leave on average pay and leave on half average pay, if any, at the credit of the Railway servant on the date of absorption subject to a maximum of 300 days and the cash equivalent of leave salary payable shall be calculated in the same manner as provided for in sub-rule [A] [1][b] of Rule 500”.

SERIAL CIRCULAR No.153/2011
No. SCR/P-HQ/Ruling/O/937 Dated: 18-11-2011
No. P[R]500/XXIV

Copy of Board’s letter No. F[E]/III/2009/PN1/7 dated 27.10.2011 [RBE No.154 /2011] Sub: Grant of family pension to the dependent family members of a Railway servant /pensioner reported missing - Reg.

A copy of Department of Pension and Pensioners’ Welfare [DOP&PW]’s O.M. No.1/17/2011-P&PW(E) dated 14th September, 2011 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW’s instructions referred to in the enclosed O.M. and Railway Board’s corresponding instructions is given below:

<table>
<thead>
<tr>
<th>S.No</th>
<th>DOP&amp;PW’s instructions</th>
<th>Railway Board’s corresponding instructions</th>
</tr>
</thead>
</table>

Sd/-
S.Sreeram/JDF[E]

Copy of DOP&PW’s O.M. No. F.No.1/17/2011-P&PW(E) dated 14th September, 2011 Sub: Grant of family pension to the eligible member of the family of a pensioner – regarding.

The undersigned is directed to refer to this Department’s earlier office memorandum No. 1/17/86-P&PW(E), dated 29th August, 1986, 25th January, 1991 and 18th February, 1993 and No. 1/28/04-P&PW(E) dated 31st March, 2009 and 2nd July, 2010 regarding grant of family pension to the eligible members of the family of an employee/pensioner reported missing and whose whereabouts are not known.

2. As per this Department’s O.M. dt. 29.8.1986, subject to fulfillment of Certain conditions, the family pension can he granted to the family of an employee reported missing and whose whereabouts are not known after a period of one year reckoned from the date of filing the FIR with the police authorities. Subsequently, it was clarified vide this Department’s O.M. dated 25th January, 1991, that the Department of Pension & Pensioners’ Welfare’s O.M. dated 29th August, 1986, would be applicable in the case of missing pensioners mutatis mutandis. It was further clarified vide this Department’s O.M. No. 1/17/86-P&PW(E), dated 28.02.1993 that family pension to the eligible family member of an employee reported missing would accrue from the date of lodging the FIR or expiry of leave in the case of an employee who had disappeared, whichever is later.

3. While providing that the family pension to the family of the missing employed pensioner may be sanctioned after a period of six months from the date of registration of
an FIR with the police vide this Department’s O.M. dated 2nd July, 2010, it was also made clear that the earlier instructions did not make any distinction between the government servant and the pensioner and Cover both of them for the purpose of grant of family pension. However, doubts have been raised by some quarters to the effect as to whether family pension will accrue from the date of lodging the FIR in the case of missing pensioners as well.

4. The matter has been considered in this Department in consultation with Department of Expenditure, Ministry of Finance. It is hereby clarified that as the previous instructions did not make any distinction between the Government servant and the pensioner, the family pension to the family of a missing pensioner would accrue with effect from the date of lodging the FIR or from the date immediately succeeding the day till pension had been last paid to the pensioner, whichever is later. Accordingly, arrears in past cases would also be admissible.


Sd/-

[K.K.Mittal]/Director

SERIAL CIRCULAR No.154/2011

No. SCR/P-HQ/Ruling/O/933 Dated:25-11-2011
No. P[R]535/VIII


Sub: Implementation of Recommendations of 6th CPC
   - Merger of grades - Revised Classification and mode of filling up of non gazetted posts - Scheme for filling up of vacancies after 31.12.2011.

Ref: Board’s letters of even No. dated 11.01.2010, 22.07.2010, 03.11.2010 and 06.04.2011

***

Reference this Ministry’s letters of even number dated 03.09.2009 & 07.06.2010 on the above subject, under which scheme for filling up of vacancies as may arise upto 31.08.2009 & 31.12.2011 respectively were circulated to the Railways.

2. The issue has once again been considered by this Ministry and it has been decided that the existing methodology, as enumerated in the letter of even number dated 03.09.2009, may be applied to fill up the promotional vacancies as may arise up to 31.12.2012, with benchmarking as indicated in letter dated 07.06.2010, i.e. 6 and 8 marks out of 15 for the posts in Grade Pay Rs.4200 and Rs. 4600 respectively, wherever promotion is to be done on the basis of “Seniority –cum-Suitability”, till further orders.
3. It has also been decided that henceforth the contents reflected in para 2.3 of Board’s letter of even number dated 03.09.2009, prescribing for filling up of direct recruitment and promotee quota vacancies in the grade pay of Rs. 4200 and Rs.4600, stands nullified.

s/d
(Kajal Mukherjee )DDE[NG]

**SERIAL CIRCULAR No.155/2011**
No. SCR/P-HQ/Ruling/O/865  Dated: 30-11-2011
No. P[R]39/V

Copy of Board’s letter No.E[MPP]/2010/1/46 dated 03.11.2011 is published for information, guidance and necessary action. Board’s letters dated 11.08.2000, 31.12.2001 & 07.04.2011 quoted therein were circulated under Serial Circular No. 54/2011 and letter dated 17.01.2003 was circulated under SC No. 39/2003.

Copy of Board’s letter No. E[MPP]/2010/1/46 dated 03.11.2011 [RBE No. 155/2011]

**Sub: Rightsizing Indian Railways.**
****

The matter was considered earlier and accordingly it was decided to withdraw restrictions on annual fresh recruitment vide this office letter of even number dated 7.4.2011 [RBE 46/2011].

The matter has been further examined and it is clarified that instructions contained in paragraph [a], [b] and [c] of Railway Board’s letter No. E[MPP]2000/1/11 dated 11.08.2000 [RBE No. 98/2000] with regard to restrictions on intake, as modified from time to time by subsequent letters, are withdrawn. All other instructions contained in the aforesaid letters, cited above, would however, remain unchanged.

Sd/-
[ K. Harikrishnan]/Director/MPP

**SERIAL CIRCULAR No.156 /2011**
No. SCR/P-HQ/Ruling/O/946  Dated: 13-12-2011
No. P[R] 563/IX


Sub: Recruitment/engagement of persons in Pay Band of Rs.5200-20200 (Grade Pay of Rs.1800/-) - Minimum educational qualification - regarding.


***

The issue of minimum educational qualification of candidates belonging to the categories of compassionate appointment, land loser, accident victims, LARSGESS and substitutes in line with recommendations of the sixth Pay Commission as accepted by the Government of India has been under consideration for some time.

2. Accordingly, it has now been decided by the Ministry of Railways (Railway Board) that in exceptional circumstances, wherever grant of appointment is considered to any of those persons in categories mentioned above, not in possession of prescribed educational qualifications for the post, such persons will be recruited/engaged as trainees who will be given the regular pay bands and grade pay only on acquiring the minimum educational qualification prescribed under the recruitment rules. The emoluments of these trainees, during the period of their training and before they are absorbed in the Government as employees, will be governed by the minimum of the -1S pay band without any grade pay. The period spent in the -1S pay band by the future recruits will not be counted as service for any purpose as their regular service will start only after they are placed in the pay band PB-I of Rs.5200-20200 along with grade pay of Rs.1800.

3. This should be included in the appointment letter being given to the candidate, in case such appointments are made.

4. With the issue of these instructions, letters mentioned in reference above stand suitably modified.

Sd/-
(Harsha Dass)/JDE[N]/II

SERIAL CIRCULAR No.157/2011
No. SCR/P-HQ/Ruling/O/826 Dated: 19-12-2011
No. P[R]66/NDA/IV

Copy of Board’s letter No. E(P&A)II-2011/HW-2 dated 29.11.2011 is published for information, guidance and necessary action. Board’s letters dated 16.05.2011 and 05.10.2011, quoted therein were circulated under Serial Circular Nos.62/2011 and 134/2011, respectively.


Sub: Rates of Night Duty Allowance w.e.f. 1-7-2011

…

Consequent to sanction of an additional instalment of Dearness Allowance vide this Ministry’s letter No.PC-VII/2008/1/7/2/1 dated 05.10.2011, the President is pleased to decide that the rates of Night Duty Allowance, as notified vide Annexures ‘A’ and ‘B’ of

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

(Salim Md. Ahmed)

ANNEXURE ‘A’

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Pay Band</th>
<th>Grade Pay</th>
<th>Rate of NDA (₹)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4440-7440</td>
<td>1300</td>
<td>53.20</td>
</tr>
<tr>
<td>2</td>
<td>4440-7440</td>
<td>1400</td>
<td>53.95</td>
</tr>
<tr>
<td>3</td>
<td>4440-7440</td>
<td>1600</td>
<td>55.40</td>
</tr>
<tr>
<td>4</td>
<td>4440-7440</td>
<td>1650</td>
<td>55.80</td>
</tr>
<tr>
<td>5</td>
<td>5200-20200</td>
<td>1800</td>
<td>106.55</td>
</tr>
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<td>6</td>
<td>5200-20200</td>
<td>1900</td>
<td>107.30</td>
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<td>7</td>
<td>5200-20200</td>
<td>2000</td>
<td>108.05</td>
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<td>8</td>
<td>5200-20200</td>
<td>2400</td>
<td>110.95</td>
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<td>9</td>
<td>5200-20200</td>
<td>2800</td>
<td>113.90</td>
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<tr>
<td>10</td>
<td>9300-34800</td>
<td>4200</td>
<td>192.90</td>
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<tr>
<td>11</td>
<td>9300-34800</td>
<td>4600</td>
<td>195.85</td>
</tr>
</tbody>
</table>

ANNEXURE ‘B’

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Pay Band</th>
<th>Grade Pay</th>
<th>Rate of NDA (₹)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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<td>35.45</td>
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<td>1400</td>
<td>35.95</td>
</tr>
<tr>
<td>3</td>
<td>4440-7440</td>
<td>1600</td>
<td>36.95</td>
</tr>
<tr>
<td>4</td>
<td>4440-7440</td>
<td>1650</td>
<td>37.20</td>
</tr>
<tr>
<td>5</td>
<td>5200-20200</td>
<td>1800</td>
<td>71.05</td>
</tr>
<tr>
<td>6</td>
<td>5200-20200</td>
<td>1900</td>
<td>71.55</td>
</tr>
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<td>7</td>
<td>5200-20200</td>
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<td>72.05</td>
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<td>8</td>
<td>5200-20200</td>
<td>2400</td>
<td>73.95</td>
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<td>2800</td>
<td>75.95</td>
</tr>
<tr>
<td>10</td>
<td>9300-34800</td>
<td>4200</td>
<td>128.60</td>
</tr>
<tr>
<td>11</td>
<td>9300-34800</td>
<td>4600</td>
<td>130.55</td>
</tr>
</tbody>
</table>

**SERIAL CIRCULAR No.158/2011**

No. SCR/P-HQ/Ruling/O/933  Dated: 30-12-2011

No. P[R]535/VIII

Copy of Board’s letter No E(NG)-I-2007/PM1/9 dated 11.10.2011 is published for information, guidance and necessary action.


**Sub: Providing Manpower to CORE for meeting electrification targets – Reiteration of instructions regarding.**

In spite of clear cut instructions to Zonal Railways, as contained in Board’s letter of even number dated 08.05.2008 to account for staff requirement of CORE and lend all necessary assistance by sparing required staff as and when
demanded by CORE. It has been brought to the notice of Board in a progress review meeting with Railway Electrification Works that Zonal Railways are not taking into account the staff requirement of CORE while holding, selection /suitability tests and are considering the same only for placing indents on RRBs, leading to requirement of CORE not materializing in case of receipt of short panel from RRB.

The issue has been given due consideration and it is advised that henceforth the Zonal Railways may take the following points into consideration, besides the instructions dated 08.05.2008 on the above subject.

a) CPM/RE will submit the requirement of supervisors & other Group ‘C’ category staff, Division wise of all departments to DRM/P. After finalization of panel, suitable candidates to be posted to CPM/RE.

b) CPM/RE will advise the Division at least one year before the expiry of the sanction of the work charged post, so that the staff working against work charge posts are adjusted against their own cadre.

c) Requirement of staff will be specifically indicated by CPM/RE about the department (such as TRD, General Service, Operating, P.Way, Engineering, Works) to which it will be added.

Sd/-
Kajal Mukherjee/DDE[NG]

SERIAL CIRCULAR No.159/2011
No. SCR/P-HQ/Ruling/O/874 Dated:30-12-2011
No. P[R]481/VIII


Sub: Anomaly in fixation of pay of Loco Supervisory staff appointed prior to 01.01.2006 with reference to their juniors appointed after 01.01.2006 and drawing more pay than the seniors.

Instructions for stepping up of pay of Loco Inspector appointed prior to 1.1.2006 with reference to their juniors appointed after 1.1.2006, on fulfilling certain conditions were issued vide Board’s letter No. E[P&A]II/2008/RS-37 dated 24.7.2009. In terms of these instructions the benefit of stepping up of pay is not permissible without fulfilling the condition of Rule 3[a] mentioned therein which states as under:

“Both the junior and the senior Railway servants should belong to the same cadre and the posts in which they have been promoted should be identical in the same cadre and other conditions enumerated in Note 10 below Rule 7 of RS[RP] Rules, 2008 should be fulfilled.”

It has come to the notice of Railway Board that some of the Railways are not strictly following the conditions laid down in the instructions contained in Board’s letter No. E[P&A]II/2008/RS-37 dated 24.7.2009.
It is therefore, desired that such cases of anomaly may be considered only if all the conditions laid down in Board’s letter E[P&A]II/2008/RS-37 dated 24.7.2009 are completely fulfilled.

Sd/-
[Salim Md. Ahmed] DD[E(P&A)III

SERIAL CIRCULAR No.160/2011
No. SCR/P-HQ/Ruling/O/946 Dated: 30-12-2011
No. P[R] 563/IX

Copy of Board’s letter No. 2011/E(Sports )4(1)/1Policy Clarification dated 28.11.2011 is published for information, guidance and necessary action. Board’s letters dated 03.05.2010 and 31.12.2010 quoted therein were circulated under Serial Circular Nos.76/2010 and 09/2011, respectively.

Copy of Board’s letter No. 2011/E(Sports )4(1)/1Policy Clarification dated 28.11.2011 [RBE No.159 /2011].

Sub:- Recruitment of sportspersons against sports quota in Ball Badminton, Body Building and Cycling sports disciplines.
Ref:- Board’s letter No.E(Sports)/2007/Policy /4(Clarifications) dt. 03.05.2010 (RBE No. 67/2010).

In connection with Board’s letter dated 03.05.2010 referred above, it is clarified that in the game of Ball Badminton, Body Building and Cycling, only the championships conducted by these Federations at National levels and their affiliated members at State levels shall not be considered for recruitment and incentive purposes.

All other sports achievements (e.g. in All India Inter University Championships and in International events) in these three games, as mentioned in Board’s policy letter No. 2010 /E (Sports ) 4/(1)/1(Policy ) dt. 31.12.2010, may be considered for recruitment, incentive and other establishment related issues.

This also disposes CR’s letter No. CRSA/Rect/11-12 dt. 17-10—2011

Sd/-
(Jhanja Tripathy) /EDE/ (Sports)

SERIAL CIRCULAR No.161/2011
No. SCR/P-HQ/Ruling/O/946 Dated:30-12-2011
No. P[R]563/IX


Copy of Board’s ltr.No. 2011/E(Sports)4(1)/1Policy Clarifications dated 02.12.2011 [RBE No.162/2011]
Sub:- Educational Qualifications for sports persons for recruitment against sports quota.

(ii) 2010/E(Sports)/4(1)/1/(Policy) dt. 31.12.2010 ( RBE No. 189B/2010) and
(iii) 2011/E(Sports)4(1)/1/Policy Clarification dt. 20.04.2011 ( Corrigendum No.8/2011).

Please connect Board’s policy letters referred above on the subject matter, Board’s clarifications to queries raised by Eastern Railway, are as under:-

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Points Raised by the Railway</th>
<th>Clarifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>Whether, all sportspersons having requisite sports and other norms and who are only Class- VIII pass, can be considered for recruitment in (-) 1S Pay Band, as per Board’s letter dt. 21.12.2010 &amp; 20.04.2011 referred above.</td>
<td>As per Board’s letter dt. 21.12.2010 referred above only the sports persons having outstanding sports achievements and who are only Class – VIII pass, can be considered for recruitment in (-) 1S Pay Band.</td>
</tr>
<tr>
<td>(ii)</td>
<td>If, only outstanding sportspersons are to be considered, then the criteria for determining outstanding sportspersons?</td>
<td>For considering the cases as per Board’s letter dt. 21.12.2010 referred above , the sportspersons having the sports norms for recruitment in Grade Pay Rs.1900/2000 or above as per Board’s policy letter dated 31.12.2010 referred above, shall only be considered as “Outstanding”.</td>
</tr>
<tr>
<td>(iii)</td>
<td>Whether such sportspersons can only be considered for recruitment in (-) 1S Pay Band with GP Rs.1300 Or otherwise?</td>
<td>As advised by the Pay Commission Directorate of Railway Board, (-) 1S Pay Band has been clarified by 6th Central Pay Commission in Para 2.2.10 of their report. This pay band is Rs. 4440-7440 and not supposed to carry any Grade Pay in respect of future recruits. Therefore, sportspersons recruited against sports quota in (-) 1S Pay Band in scale Rs.4440-7440, shall not carry any Grade Pay.</td>
</tr>
<tr>
<td>(iv)</td>
<td>Whether, the exemption as granted to sportspersons from obtaining 50% marks in matriculation for their recruitments against sports quota as per Board’s letters dt. 11.07.2001 and 10.07.2009, may still be continued?</td>
<td>The exemption to sportspersons as granted by Railway Board vide its letter nos. E(Sports)2000/Policy /2 dt. 11.07.2001 and E(Sports) 2007/Policy/4 ( Clarifications ) dt. 10.07.2009 shall remain continued.</td>
</tr>
</tbody>
</table>

This also disposes ER’s letter Nos. CPO/SC/SAS/Quota /Pt. II dt. 14.07.2011.

Sd/-

( Jhanja Tripathy )EDE/ Sports
Copy of Board’s letter No. PC-V/2009/A/DA/1 dated 02-12-2011 is published for information, guidance and necessary action. Board’s letters dated 17.11.2008 and 26.4.2011 quoted therein were circulated under Serial Circular Nos.196/2008 and 57/2011, respectively.

Copy of Board’s letter No. PC-V/2009/A/DA/1 dated 02-12-2011[RBE No.163/2011] PC VI-281

Sub:- Rates of Dearness Allowance applicable w.e.f. 01-07-2011 to the Railway employees continuing to draw their pay in the pre-revised scale as per 5th CPC.

In continuation of Ministry of Railway’s letter of even number dated 26-04-2011 (PC-VI/256, RBE No. 54/2011 revising rates of Dearness Allowance w.e.f. 01-01-2011 in respect of Railway Servants who continue to draw their pay and emoluments in the pre-revised scales of pay (5th CPC Scales) the rates of Dearness Allowance admissible to these categories of employees shall be enhanced from the existing rate of 115% to 127% w.e.f. 01-07-2011. All other conditions as laid down in the Board’s letter dated 17-11-2008 (RBE No. 179/2008) will continue to apply.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

[Authority: MoF’s OM No. 1[3]/2008-EII[B], dated 17.10.2011]

Sd/-
(N.P. SINGH )
Dy.D/Pay Commission – V/ RB.

SERIAL CIRCULAR No.163/2011

No. SCR/P-HQ/Ruling/O/946 Dated: 30 -12-2011
No. P[R] 563/IX

Copy of Board’s letter No.E[NG]-II/2007/RR-1/58 dated 08.12.2011 is published for information, guidance and necessary action. Board’s letter dated 18.07.2005 quoted therein was circulated under Serial Circular No.126/05.


Sub: Recruitment of Group ‘D’ staff having Grade Pay Rs. 1800/- on Railways - regarding.
Attention is invited to Para No.2 of the enclosure to this Ministry’s letter No. E(NG)-II/96/RR-1/62 dated 18.7.2005 regarding periodicity of recruitment to erstwhile Group ‘D’ posts now in Grade Pay Rs. 1800/-. The issue has been reconsidered by the Board and in modification to provision contained therein, it has been decided to initiate recruitment process annually in Grade Pay Rs.1800 as per the following time schedule.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Item</th>
<th>Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Issue of Notification</td>
<td>July</td>
</tr>
<tr>
<td>2</td>
<td>Last date of receipt of application</td>
<td>30th Sept.</td>
</tr>
<tr>
<td>3</td>
<td>Scrutiny of application</td>
<td>Jan/Feb.</td>
</tr>
<tr>
<td>4</td>
<td>Issue of call letter for Written Test</td>
<td>March/April</td>
</tr>
<tr>
<td>5</td>
<td>Written Test</td>
<td>May/June</td>
</tr>
<tr>
<td>6</td>
<td>(PET) Physical efficiency Test</td>
<td>Sept./Oct.</td>
</tr>
<tr>
<td>7</td>
<td>Medical Test/Document Verification</td>
<td>Nov./December</td>
</tr>
<tr>
<td>8</td>
<td>Declaration of Final panel</td>
<td>December</td>
</tr>
</tbody>
</table>

This schedule will be effective from July, 2012. Accordingly, the notification to be issued in July, 2012 will take into account the vacancies occurring during the period 1.1.2013 to 31.12.2013. The vacancies occurring up to 31.12.2012 has been accounted for in the ongoing recruitment notification issued in December 2010/January 2011.

Sd/-
[Harsha Dass]/JDE[N]-II

SERIAL CIRCULAR No.164/2011
No. SCR/P-HQ/Ruling/O/946 Dated:30-12-2011
No. P[R] 563/IX

Copy of Board’s letter No.E[NG]-II/2010/RR-1/17 dated 08.12.2011 is published for information, guidance and necessary action. Board’s letter bearing RBE No.230/90 quoted therein was circulated under SC No. 16/91.


Sub: Recognition of Engineering Diploma/Degrees obtained through Distance Education Mode — Acceptance for purpose of employment on the railways.

References have been received from various railway establishments seeking clarification regarding status of diploma/degree in Engineering obtained from various institutions in India through Open & Distance Learning mode. The issue has been examined in consultation with Distance Education Council, New Delhi.

Accordingly, Railway Board have decided not to accept diploma/degree in Engineering obtained through distance mode except AMIETE (recognition for which has been permitted vide RBE No. 230/1990) for the purpose of employment in railways with immediate effect and till further orders.
Copy of Board’s letter No.E(NG)-2003/PMI0/4 dated 02.12.2011 is published for information, guidance and necessary action.


As the Railways are aware, in terms of Para 164(1) (ii) of IREM Vol. I, First Re-print Edition-2009, the vacancies in the grade of Radiographers in PB-I Rs. 5200-20200 G.P. Rs. 2800 against 50% promotional quota are filled by selection from amongst staff in PB-I GP Rs.1800 working as X-Ray Attendant possessing the qualification of Matriculation with Physics and Chemistry; those possessing Diploma in X-Ray Technician’s Course from a recognized Institute, should have put in a minimum of two years service and others a minimum of five years Railway service to be eligible for promotion. In the event of shortfall against the quota the posts remaining unfilled will not be carried forward and will be filled by direct recruitment.

2. Atomic Energy Regulatory Board (AERB) has laid down minimum educational qualification for X-Ray Technologists, as mentioned below, with stipulation that it is mandatory for all medical X-Ray installation to follow this requirement:-

   i) 10+2 or equivalent examination passed with science subjects from a recognised Board; and
   ii) Radiographers/X-Ray Technologist course of minimum one year duration (including in field training in diagnostic radiology) passed from a recognized institution.

3. In the light of the above developments, the matter has been considered by Ministry of Railways (Railway Board) in consultation with its Health Directorate and it has been decided to adopt the modified educational qualification, as recommended by AERB mentioned above, for implementation on the Railways to fill up the post of Radiographers/X-Ray Technicians in Pay Band-I Rs 5200-20200 Grade Pay Rs.2800 against 50% promotional quota. Other terms and Conditions as laid down for the purpose will remain unaltered.

Chapter-I, Section ‘B’  Sub-Section III – Recruitment & Training

Substitute the following for the existing qualification shown in para 164[i][ii]:

[i] 10+2 or equivalent examination passed with science subjects from a recognized Board; and

[ii] Radiographers/X-Ray Technologist course of minimum one year duration [including in field training in diagnostic radiology] passed from a recognised institution.


***

SERIAL CIRCULAR No.166/2011
No. SCR/P-HQ/Ruling/O/874 Dated:30-12-2011
No. P[R]481/VII


Sub: Applicability of Railway Services [Revised Pay] Rules, 2008 to persons re-employed in Railway service after retirement and whose pay is debitable to Railway Estimates.


After the introduction of the system of running pay bands and grade pays, the Department of Personnel and Training vide their OM No. 3/19/2009-Estt.[Pay II] dated 5.4.2010 have amended the relevant provisions of orders dated 31.7.86 ibid in the manner indicated therein. A copy of the OM dated 5.4.2010 ibid is enclosed for guidance. DOP&T’s OM No. 3/13/2008-Estt.[Pay II] dated 11.11.2008 mentioned therein has been adopted & circulated on the Railways vide Board’s letter No. PC-VII/2009//RSRP/2 dated 30.4.2009. The amended provisions as indicated in the enclosed OM will apply mutatis mutandis in the case of fixation of pay of re-employed personnel on Indian Railways.
This issues with the concurrence of the Finance Directorate of the Ministry of Railways [Railway Board].

Sd/-
[ D.Joseph]/DDE[Genl.]

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Copy of Ministry of Personnel & Public Grievances & Pension, Department of Personnel and Training's OM No. 3/19/2009-Estt.[Pay II] dated 5.4.2010

Sub: Applicability of CCS (RP) Rules, 2008 to persons re-employed in Government Service after retirement and whose pay is debitable to Civil Estimates.

The undersigned is directed to refer to this Department's O.M. No.3/13/2008-Estt. (Pay II) dated 11th November, 2008 on the above-mentioned subject. Certain references have been received seeking clarification regarding the manner of fixation of pay of retired Defence Forces personnel/officers re-employed in Central Government Civilian posts, after the implementation of CCS (RP) Rules, 2008. This has been considered in consultation with Department of Expenditure. The pay fixation of re-employed pensioners on re-employment in Central Government, including that of Defence Forces personnel/officers, is being done in accordance with CCS (fixation of pay of re-employed pensioners) Orders, 1986, issued vide this Department's O.M. No. 3/1/85-Estt. (Pay II) dated 31st July, 1986 (as revised from time to time).

2. After the introduction of the system of running pay bands and grade pays, it has been decided to amend the relevant provisions of CCS (fixation of pay of re-employed pensioners) Orders, 1986 in the manner indicated below: -

<table>
<thead>
<tr>
<th>Existing Provision</th>
<th>Proposed revised provision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Para 4(a): Re-employed pensioners shall be allowed to draw pay only in the prescribed scales of pay of the posts in which they are re-employed. No protection of the scales of pay of the posts held by them prior to retirement shall be given.</td>
<td>Para 4(a): Re-employed pensioners shall be allowed to draw pay only in the prescribed pay scale/pay structure of the post in which they are re-employed. No protection of the scales of pay/pay structure of the post held by them prior to retirement shall be given.</td>
</tr>
<tr>
<td>Para 4(b)(i): In all cases where the pension is fully ignored, the initial pay on re-employment shall be fixed at the minimum of the scale of pay of the reemployed post.</td>
<td>Para 4(b)(i): In all cases where the pension is fully ignored, the initial pay on re-employment shall be fixed as per entry pay in the revised pay structure of the reemployed post applicable in the case of direct recruits appointed on or after 1.1.2006 as notified vide Section II, Part A of First Schedule to CCS (RP) Rules, 2008.</td>
</tr>
<tr>
<td>Para 4(b)(ii): In cases where the entire pension and pensionary benefits are not ignored for pay fixation, the initial pay on re-employment shall be fixed at the same stage</td>
<td>Para 4(b)(ii): In cases where the entire pension and pensionary benefits are not ignored for pay fixation, the initial basic pay on re-employment shall be fixed at the same stage</td>
</tr>
</tbody>
</table>

Note: Under the provisions of CCS (RP) Rules, 2008, revised pay structure comprises the grade pay attached to the post and the applicable pay band.
as the last pay drawn before retirement. If there is no such stage in the re-employed post, the pay shall be fixed at the stage next above that pay. If the maximum of the pay scale in which a pensioner is re-employed is less than the last pay drawn by him before retirement, his initial pay shall be fixed at the maximum of the scale of pay of the re-employed post. Similarly, if the minimum of the scale of pay in which a pensioner is re-employed is more than the last pay drawn by him before retirement, his initial pay shall be fixed at the minimum of the scale of pay of the re-employed post. However, in all these cases, the non-ignorable part of the pension shall be reduced from the pay so fixed.

stage as the last basic pay drawn before retirement. However, he shall be granted the grade pay of the re-employed post. The maximum basic pay cannot exceed the grade pay of the re-employed post plus pay in the pay band of Rs.67000 i.e. the maximum of the pay band PB-4. In all these cases, the non-ignorable part of the pension shall be reduced from the pay so fixed.

Illustration

A Colonel who retired with basic pay of Rs.61700 (grade pay Rs.8700; pay in the pay band Rs.53000) is re-employed as a Deputy Secretary in an organization with grade pay of Rs.7600. In this case, on re-employment, his basic pay will continue to be Rs.61700. However, his grade pay on re-employment will be Rs.7600 and the pay in the pay band Rs.54100. Thereafter, the non-ignorable part of the pension will be reduced from the pay so fixed.

Note: In the revised pay structure, basic pay is pay in the pay band plus the grade pay attached to the post.

Para 4(c): The re-employed pensioner will, in addition to pay as fixed under Para (b) above shall be permitted to draw separately any pension sanctioned to him and to retain any other form of retirement benefits.

Para 4(c) no change

Para 4(d): In the case of persons retiring before attaining the age of 55 years and who are re-employed, pension (including PEG and other forms of retirement benefits) shall be ignored for initial pay fixation in the following extent:-

(i) In the case of ex-servicemen who held posts below Commissioned Officer rank in the Defence Forces and in the case of civilians who held posts below Group 'A' posts at the time of their retirement, the entire pension and pension equivalent of retirement benefits shall be ignored.

(ii) In the case of service officers belonging to the Defence Forces and Civilian pensioners who held Group 'A' posts at the time of their retirement, the first Rs. 500/-* of the pension and pension equivalent of retirement benefits shall be ignored.

(i) No change.

(ii) In the case of Commissioned Service officers belonging to the Defence Forces and Civilian pensioners who held Group 'A' posts at the time of their retirement, the first Rs.4000/- of the pension and pension equivalent of retirement benefits shall be ignored.
3. Apart from the above, it is also clarified as under:

(i) **Drawal of increments:** Once the initial pay of the re-employed pensioner has been fixed in the manner indicated above, he will be allowed to draw normal increments as per the provisions of Rule 9 and 10 of CCS (RP) Rules, 2008.

(ii) **Allowances:** The drawal of various allowances and other benefits in the revised pay structure shall be regulated with reference to the grade pay of the re-employed post or the basic pay, as the case may be.

(iii) **Treatment of Military Service Pay (MSP):** MSP is granted to Defence Forces officers/personnel while they are serving in the Defence Forces. Accordingly, on their re-employment in civilian organizations, including secret organizations under the Cabinet Secretariat umbrella, the question of grant of MSP to such officers/personnel does not arise. However, the benefit of MSP given to all retired Defence Forces officers/personnel by reckoning it at the time of calculation of their pension (notionally in the case of pre-1.1.2006 pensioners) should not be withdrawn. **Accordingly, while the pension of such re-employed pensioners will include the element of MSP, they will not be granted MSP while working in civilian organizations.**

(iv) **Fixation of pay of personnel/officers re-employed prior to 1.1.2006 and who were in employment as on 1.1.2006:** In the case of personnel/officers who were re-employed before 1.1.2006 and who were working in the Central Government organizations on re-employment basis as on 1.1.2006, their pay will be fixed in accordance with the provisions of DOPT O.M. No.3/13/2008- Estt.(Pay II) dated 11.11.2008. This O.M. stipulates that re-employed persons who become eligible to elect revised pay structure shall exercise option in the manner laid down in Rule 6 of CCS (RP) Rules, 2008 and their pay shall be fixed in accordance with the provisions of Rule 7 of CCS (RP) Rules, 2008. In this context, it is clarified that in accordance with the provisions of Rule 7 of CCS (RP) Rules, 2008, Department of Expenditure issued fitment tables corresponding to each pre-revised pay scale vide O.M. No.1/1/2008-IC dated 30.8.2008. In the case of those personnel/officers as well, who were re-employed before 1.1.2006 and who were working in the civilian organizations on re-employment basis as on 1.1.2006, their pay will be fixed with reference to the fitment table of the pre-revised civilian pay scale in which they were re-employed and corresponding to the stage in the pre-revised pay scale as on 1.1.2006.

(v) **Fixation of pay of personnel/officers who retired prior to 1.1.2006 and who have been re-employed after 1.1.2006:** In the case of personnel/officers who had retired prior to 1.1.2006 and who have been re-employed after 1.1.2006, their pay on re-employment will be fixed by notionally arriving at their revised basic pay at the time of retirement as if they had retired under the revised pay structure. This will be done with reference to the fitment table of the Defence Service Rank/Civilian service post (as the case may be) from which they had retired and the stage of basic pay at the time of their retirement. Their basic pay on re-employment will be fixed at the same stage as the notional last basic pay before retirement so arrived at. However, they shall be granted the grade pay of the re-employed post. The maximum basic pay cannot exceed the
grade pay of the re-employed post plus pay in the pay band of Rs.67000 i.e. the
maximum of the pay band PB-4. In all these cases, the non-ignorable part of the pension
shall be reduced from the pay so fixed.

4. The existing instructions on the subject shall be treated as amended to this
extent.

5. Insofar as the persons serving in the Indian Audit & Accounts Department are
concerned, these orders are being issued after consultation with the Comptroller
& Auditor General of India.

SERIAL CIRCULAR No.167/2011
No. SCR/P-HQ/Ruling/O/937  Dated:30-12-2011
No. P[R]500/XXIII

information, guidance and necessary action. Board’s letters dated 12.10.1995 and
30.09.2004 quoted therein were circulated under letter Nos.P[R]464/MC dated 04.03.98
[MC No.63] and P[R]500/XX dated 26.11.2004, respectively.


Sub: Conduct of Pension Adalats and dealing with pensioners.
Ref: Board’s letters: [i] No. E[W]95/PA-1/1 dated 12.10.1995

Representations are being received from Pensioners’ Associations and
individual pensioners stating that Ministry of Railways’ instructions with regard to
conduct of Pension Adalats are not being properly followed and that pensioners’
grievances are not being addressed/replied resulting in harassment to railway
pensioners.

2. This Ministry attaches great significance to adherence to policy guidelines
issued in the matter as a follow up to the policy adopted by the Central Government
with regard to pensioners’ welfare under various orders and as enshrined in the
National Policy on Older Persons.

3. Accordingly, based on the scheme announced by the Government, this
Ministry had issued detailed instructions in the matter of conduct of Pension Adalats
vide letter No. E[W]95/PA/1 dated 12.10.95 with a view to on-the-spot redressal of
pensioners grievances. It is again reiterated that these instructions may be followed
scrupulously for redressal of pensioners grievances. Any cases which could not be
resolved in the Pension Adalats may be finalized and replied within a maximum
period of three months.

4. Zonal Railways have also been advised earlier that complaints from
Pensioners’ Associations should be examined thoroughly and replies should
be sent in time and that pensioners should be extended all help for
addressing their problems promptly at one place obviating the need for them
to run from pillar to post. It may be ensured that these instructions are followed by all concerned.

5. Further, Board has decided that CPO[IR] on Zonal Railway Headquarters, a DPO on Divisions and a Dy.CPO in Production Units will be the nodal officer for dealing with Pensioners’ Associations and co-ordinating with other departments for addressing pensioners’ concerns raised by Associations and individual pensioners and replying to their representations. Other units may also nominate officer of the appropriate level for this purpose. It is also advised that such information and other information regarding Pension Adalats, etc. may be posted on the respective websites of Zonal Railways, production Units, etc. on the Pensioners’ related web page. It needs no emphasis that the staff in the concerned departments should also be sensitized for dealing with pensioners with due respect and according urgency to redressal of their grievances.

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SERIAL CIRCULAR No.168/2011
No. SCR/P-HQ/Ruling/O/858 Dated: 30-12-2011
No. P[R]184/IV

Copy of Board’s letter No.E[GP]2010/2/45 dated 27.01.2011 is published for information, guidance and necessary action. DOP&T’s O.M. dated 13.4.2010 quoted therein was circulated under SC No. 139/2010.


Sub: Communication of Below Benchmark ACRs for the years prior to 2008-09, reckonable in future DPCs for promotion from Group ‘C’ to Group ‘B’ posts.

.........

Board have decided to implement the instructions contained in DOP&T’s O.M. No. 21011/1/2010-Estt.A dated 13.04.2010 on Railways for promotion from Group ‘C’ to Group ‘B’ posts.

2. As per the extant instructions of the Board issued vide Board’s letter No. E[GP] 88/2/111 dated 20.08.91, for promotion to Group ‘B’ posts through 30% LDCE /70% Selection, it is essential for a candidate to secure at least 30 marks [including at least 15 marks in Record of Service] out of maximum 50 marks for Record of Service and viva voce put together. Therefore, for assessment in future DPCs for promotion from Group ‘C’ to Group ‘B’ posts through 30% LDCE /70% Selection, in case where a candidate secures less than 15 marks out of the maximum 25 marks in record of service requisite action in terms of DOP&T’s aforementioned O.M. may please be taken in respect of ACRs which were assessed for the 30% LDCE /70% Selection.

3. These instructions will be applicable from the date of issue. However, Selections/LDCEs where the DPCs have already been conducted may not be disturbed.

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SERIAL CIRCULAR No.169/2011
Copy of Board’s letter No. F(E)III/2003/PF1/1 dt. 19.04.2011 is published for information, guidance and necessary action.

Copy of Board’s letter No. F(E)III/2003/PF1/1 dt. 19.04.2011 [RBE No.50/2011]

Sub: State Railway Provident Fund - Rate of interest during the year 2010-11.

A copy of Government’s Resolution No. 5(1)-B[PD]/2010 dt. 31st December, 2010 received from the Ministry of Finance (Dept. of Economic Affairs) prescribing interest at the rate of 8% [Eight per cent] per annum on accumulation at the credit of the subscribers to State Railway Provident Fund during the financial year beginning on 01.04.2010 is enclosed for information and necessary action.

Sd/-
[Sunil Bhardwaj/DDFIII]

Copy of Ministry of Finance (Department of Economic Affairs) New Delhi, Resolution F. No. 5(1)-B[PD]/2010 dt. 31st December, 2010 (Published in Part I Section 1 of Gazette of India).

RESOLUTION

It is announced for general information that during the year 2010-2011, accumulations at the credit of subscribers to the General Provident Fund and other similar funds shall continue to carry interest at the rate of 8% (Eight per cent) per annum. This rate will be in force during the financial year beginning on 01.04.2010. The funds concerned are:

1. The General Provident Fund (Central Services)
2. The Contributory Provident Fund (India).
3. The All India Services Provident Fund.
4. The State Railway Provident Fund.
5. The General Provident Fund (Defence Services).
6. The Indian Ordnance Department Provident Fund.
7. The Indian Ordnance Factories Workmen's Provident Fund.
8. The Indian Naval Dockyard Workmen's Provident Fund.
9. The Defence Services Officers Provident Fund.

2. Ordered that the resolution be published in Gazette of India.

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SERIAL CIRCULAR No.170/2011

Copy of Board’s letter No.E(MPP)2009/3/5 dt. 29.12.2011 is published for information, guidance and necessary action.

Sub: Courses for staff other than those involved in train passing / operation duties-Age limit for exemption from undergoing the Refresher Training.

... Kindly refer to Board's letter No.E(Trg)-75(30)/10 dated 11.09.1975 wherein it had been decided that the staff who are of age of 55 years and above, who are not employed in training operation / train passing duty should be exempted from undergoing the prescribed Refresher Courses (Copy enclosed).

Keeping in view that the retirement age has been raised from 58 to 60 years, the age limit of 55 years laid down vide Board's letter stated above is increased to 57 years, in respect of staff not employed in train operation / train passing duty.

All other conditions mentioned in the Board's letter dated 11.09.1975 remain unchanged.

Sd/-
Anil Wason /DD[MPP]

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Copy of Board's letter No.E(Trg)-75(30)/10 Dated: 11-9-1975

Sub: Courses for staff other than those involved in train passing / operation duties - Age limit for exemption from undergoing the Refresher Training.

**** The Railway Board have had under consideration the question of whether any age limit should be laid down for booking the staff for undergoing the prescribed Refresher courses. They have now decided that the staff of and above the age of 55 – years who are not employed in train operation / train passing duties should be exempted from undergoing the prescribed Refresher Courses, and therefore, they need not be booked for these courses.

Sd/-
(B.B. Bhagat) Asst. Dir. Estt[T]

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