

Declaration from the Employees for the Drawal of House Rent Allowance in terms of Railway Board Letter No. R/TSA/II/HRA-1/MPO/S dated 04.05.1971 Communicated Under Gm/P/HRA, Lr. No. P (R) 54/P/S. dated 07.05.1971.

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1. I _____ declare that, I have applied for the Railway accommodation and I was not allowed with quarters any time.
2. I have not refused or accepted Railway accommodation of the cases to which I am entitled at any time.
3. I have not surrendered any Railway accommodation allotted to me without the approval of the administration.
4. I am not residing in accommodation allotted to my wife/husband/parent/son/daughter by the Railway/rent in autonomous public undertaking or government organisation such as Municipality/Port trust etc.
5. I am not residing with my wife/husband and she/he does not draw any rent allowance.
6. I am not sharing any accommodation allotted rent fee to another Railway servant.
7. I am not occupation of any unauthorised Railway accommodation.
8. I am not residing in any hostel.
9. I am not time debarred from allotment of Railway accommodation due to unauthorised subletting quarters allotted to my name.
10. I insure a sum of Rs. _____ on rent for my accommodation.
11. I am not residing in my own house.
12. I have not proceeded on any kind of leave exceeding four months 120 days at any one time from:

Station:
Date:

Signature of the employee
P.F. No.
Designation

Note: Any change which will take the employee in eligible for grant of HRA should be intimated to the Bill drawing Officers from time to time.

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