

FORM FOR GIVING PRIOR INTIMATION OF SEEKING PREVIOUS SANCTION UNDER
RULE 18 (2) OF THE CCS CONDUCT RULES 1964 FOR TRANSACTION IN RESPECT
OF IMMOVABLE PROPERTY.

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1. Name of the employee and Designation :
2. Scale of pay and present pay :
3. Purpose of application sanction of transaction or intimation of transaction :
4. Whether property is being acquired or disposed of :
5. Probable date of acquisition of property. :
6. Full details about location viz. Municipal No. Street/Village Taluka :
7. (a). Description of the property in the case of cultivable land dry on irrigated land. :
8. (a). Whether freehold or lease hold. :
- (b). Whether the applicant's interest in the property is in full of part (in case of partial interest the extent of such interest must be indicated) :
- (c). In case the transaction of not exclusively in the name of the Govt. Servant particulars of citizenship and share of each member :
9. Scale purchase size of the property market value in the case of gifted :
10. In case of acquisition source from Which financed/proposed to finance :
- (a) Personal savings
- (b) Other sources giving details :

Contd..2..

11. In the case of disposal property whether requisite sanction/intimation obtained given of its acquisition (A copy of the sanction acknowledgement should be attached).

12. (a) Name and address of the party :
with whom sanction is proposed to
be made

13. Is the party related to the applicant :
if so state the relationship

(b) How was the transaction arrange :
(whether through any statutory body
of as private agency through
advertisement or through friends and
relatives full particulars to be given

14. In case of the acquisition by gift, :
whether sanction also required under
Rule 13 of CCS conduct rules 1964

15. Any other relevant fact which the :
applicant may like to mention

I, _____PTB_____ hereby declare that the particulars given above are true, I request that I may be given permission to go their disposal for property as described above from to the party name is required in item - 11 above.

I, _____GRV_____ here intimate the proposed acquisition disposal of property by me as detailed above. I declare that the particulars are above are true.

Station:

Signature:

Date:

Designation:

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Note: 1) In the above form, difference portions may be used according requirement.

2) There previous sanction is asked for the application should be submitted atleast 30 days before the proposed date of the transaction.

No.

Dt.

Forwarded to the sanctioning authorities for disposal. Certified that the transaction is for the _____intimation of acquisition of property_____ purpose.

SIGNATURE OF THE SUPERVISOR

Form for seeking NOTING THE TRANSACTION under rule 18(2) of the RS(Conduct) Rules,1966
for transaction in respect of Immovable Property.

1. Name, Designation and Office :

2. Present Pay in the Pay Band plus GP :

3. Whether property is being acquired or disposed off :

4. Date of acquisition/disposal of property :

5. Mode of acquisition/disposal (Gift/Mortgage/Lease or otherwise through media/advertisement/relative/friend/pamphlet etc.) :

6. Full details about location viz. Municipal No. Street/Village Taluka :

7. (a). Description of the property in the case of cultivable land dry on irrigated land. :

8. (a). Whether freehold or lease hold. :

- (b). Whether the applicant's interest in the property is in full of part (in case of partial interest the extent of such interest must be indicated) :

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