



## SOUTH CENTRAL RAILWAY

Headquarters Office,  
Personnel Branch,  
Secunderabad.  
Dt 08.06.2018

No.SCR/P-HQ/263(a)/Gaz/P9/70% quota/2018

All concerned,  
S.C.Railway

Sub: Formation of panel for promotion to Group 'B' post of **Assistant Personnel Officer** in Personnel Department against **70%** quota Selection in Level 8 in 7<sup>th</sup> CPC Pay Matrix.

Ref: This office letter of even number dated 16.03.18 ,10.04.18 & 19.04.18.

As a result of written examination held on 07.04.18 and supplementary written examination held on 10.05.18 for formation of panel for promotion to the Group 'B' post of Assistant Personnel Officer in Personnel Department against 70% quota selection, the following employees have secured qualifying marks in the written examination.

Sl. No	Roll No.	Name (S/Shri)	Designation
01	38	K.Srinivasa Rao	OS, Sr.DPO/O/GNT
02	136	B.Venkata Subbaiah	Ch.OS, Sr.DME/O/HYB
03	145	K.Madhusudhan Varma	CLA, SDGM/O/SC
04	248	K.Deena Dayalan	Ch.OS/G, DRM/O/GTL

(Four names only)

The date of viva-voce will be advised shortly.

The above employees before appearing for viva-voce shall be required to undergo prescribed medical examination for the Group 'B' post of Assistant Personnel Officer as per provisions in Indian Railway Medical Manual. The employees are eligible to appear for viva-voce only, if they are found fit in prescribed medical examination as per the extant orders of the Board.

The above employees should be directed for the prescribed medical examination by the Controlling Officers and the medical reports should be sent to this office by **18.06.2018**. The employees should be directed to attend the viva-voce only if, they are found fit in the prescribed medical examination.

It should be made clear to the employees that mere passing in the written examination would not make them eligible for promotion to the post of Assistant Personnel Officer. They should also **pass in the prescribed Medical Examination, Viva-Voce/Record of Service etc.**, as per extant rules.

Updated Service Registers and Medical Fit Certificates of the employees in **original** should be sent to the **undersigned** on or before **18.06.2018**.

Contd..2

*[Signature]*  
8/6/18

ACRs/APARs (complete in all respects) of the qualified employees for the last five years (i.e., 2013-14 to 2017-18) wherever they have worked earlier/working at present and to send them in original in a bunch, but in any case not later than **18 .06.2018** to Dy.CPO/Gaz in a sealed cover. It should be ensured that overall grading & Special Attributes Column 'a' to 'e' of selection II should be one of the grading i.e. Outstanding/Very Good/Good/Average/Below Average *it should be ensured that the APARs should be accepted by a SAG officer.* It is also advised that copies of ACRs/APARs are also should be sent along with original ACRs/APARs.

*As per extant instructions, any 'Average' entry in overall grading and special attributes column should be communicated to the employees. The representations submitted by the employees thereon should invariably be disposed off and the position should be intimated to this office immediately.*

The details of **SPE/Vig/DAR** cases pending against the above named employees or under **suspension** should be advised and **also the major/minor penalties imposed during the last five years in favour of the above employees should also be sent in a separate statement duly furnishing all the details.** If no case is pending against them a **NIL** report should be sent.


In addition to above it may also be certified that

1. The employee is not under suspension.
2. No charge sheet for major penalty has been issued and no disciplinary proceedings are pending against the employee.
3. No cases for prosecution for a criminal charge are pending against the employee.

If the above employees are on leave/sick/deputation or working in other divisions/units, it should be ensured that the intimation is sent to them and acknowledgement obtained duly advising this office along with a copy of the acknowledgement.

The date of viva-voce will be advised shortly.

The above information is available on SCR Website.

  
( F. Suresh ) 8/6/18  
SPO/Gaz

For Principal Chief Personnel Officer

Copy to: Dy. CPO/Co-ord/HQ- for uploading on SCR's website please.

  
( F. Suresh ) 8/6/18  
SPO/Gaz

for Principal Chief Personnel Officer