



दक्षिण मध्य रेलवे/SOUTH CENTRAL RAILWAY

प्रधान कार्यालय/Headquarters office,
कार्मिक विभाग/Personnel Dept.,
रेल निलयम/Rail Nilayam,
चौथी मंजिल/4th Floor,
सिकंदराबाद/Secunderabad. 500025
Phone: Rly:070-86969, BSNL: 040-
27820462
040-27786933, 27786969

संख्या/No. P(R)/227/XVII

दिनांक/Date: 01.07.2020

All PHODs, DRMs, CWMs &
Extra Divisional Officers

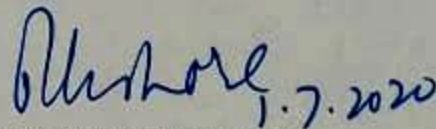
Sub: Recovery of over payment

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It has been noticed that adverse action against employees resulting in recovery of over payment etc. are resorted to, when its come to notice of administration, without giving an opportunity to the affected person. Henceforth, any adverse action against an employee should be taken only after issuing show-cause notice to him/her, regarding the proposed action and after taking the employee's explanation.

In case response from employee is not forthcoming, a final notice may be served and action may be effected.

This should be brought to the notice of all concerned over the railways.



(RAJIV KISHORE)

प्रमुखमुकाधि/Pr Chief Personnel Officer

Copy to: AGM
Secy to GM – for kind information of GM
Sr.DPOs/Sr.DFM/WPOs