

पर्यवेक्षकोंकाप्रशिक्षणकेंद्र/SUPERVISORS' TRAINING CENTRE
दक्षिणमध्यरेलवे/SOUTH CENTRAL RAILWAY
सिकंदराबाद/SECUNDERABAD
[स्थापित/ESTD:1976]

AN ISO 9001:2015 CERTIFIED TRAINING CENTRE

वार्षिक प्रशिक्षण कैलेंडर/ANNUAL TRAINING CALENDAR - 2021



ISO 9001:2015 हमारीगुणवत्तानीति/OUR QUALITY POLICY

प्रशिक्षणमेंनिरंतरउत्कृष्टताहासिलकरनेकेलिएमानवसंसाधनोंकाउपयोगकरकार्यकुशलतामेंनिरंतरसुधारकर
नाताकिभारतीयरेलवेकीछविउन्नतबनीरहे/

**To achieve continual excellence in training the human resources for
continual improvement in the performance and uphold the image of Indian
Railways.**

तारनाकारोड, लालागुडा, सिकंदराबाद/Tarnaka Road, Lallaguda, Secunderabad – 500 017

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ईमेलEmail: stc@scr.railnet.gov.in, principal.stc.sc@gmail.com

Visit Us @ <http://www.scr.indianrailways.gov.in/About Us/Training Centres/ Non- Gazetted / STC LGD Secunderabad>

हमारापरिचय/ABOUT US

The institute was established in 1976 as 'Technical Training Centre' and subsequently renamed as Supervisors' Training Centre since 21.09.1978. The STC is spread over a area of 7 acres (34963 Sq.Yards) and is located centrally in Secunderabad. The institute is surrounded by gardens, breeze of various trees, bushes and shrubs and is enlivened by chirping of birds with peaceful and Gurukul environment for systematic learning. The ever-green campus always resounds with sweet twittering of hundreds of birds.

All mandatory courses are conducted as per the Training Modules approved by Railway Board as well as the various need-based programmes designed to suit present requirement of training needs of Supervisors of various departments viz., Mechanical, Stores etc. of SCR. It also caters the requirement of SR, ICF & RWF as and when required.

हमारीनीति/OUR OBJECTIVES

- To impart qualitative training to all supervisory grade trainees and upgrade their knowledge in various aspects of Mechanical Department and Stores Departments.
- To inculcate dedicated work culture wrapped with safety habits among the trainees to achieve maximum productivity.
- To conduct seminars on important topics covering various aspects in Railway working with special attention on safety and quality of service.
- To introduce new courses as and when the necessity arises based on the field requirements by continuous interaction with HODs and field officers of various Divisions and Workshops.
- To achieve 100% capacity utilization.
- We continually strive to make and maintain Supervisors Training Centre, Secunderabad as 'Centre of Excellence for Learning'.

प्रशिक्षणकार्यप्रणाली/TRAINING METHODOLOGY

The Supervisors Training Centre uses a wide range of methodologies, teaching aids, techniques and tools to impart training to the trainees. The choice of method depends upon the target trainee group and their knowledge level and primarily on nature and content of the topic. The training methodology includes classroom lectures, case studies, group discussions, role play and practical demonstration in the model rooms etc. field visit to various railway establishments like production units, yards, workshops, diesel sheds and various private/public sector undertakings is organized. The faculty uses multi-media equipment such as LCD overhead projector, LED display screens, and computer-based training apart from giving notes and handouts to the trainees. The guest lectures on Welfare, Health, D&AR, ECA and HOER etc., have been incorporated in the course content of various training courses. The eminent academicians and experts including retired Officers are also invited as visiting faculty to deliver lecture on various subjects of Indian railways.

प्रशिक्षणअवसंरचना/TRAINING INFRASTRUCTURE

The institute is well equipped with 10 classrooms which are spacious with inbuilt facilities to support learning environment. Imparting skills and knowledge to trainees by allowing physical perception of different equipment and components are available in the form of cut models, drawings, diagrams and charts etc. which are used for better understanding. A separate seminar hall with all latest configurations with a seating capacity of 100 participants is available. The institute is also equipped with four state-of-the art laboratories viz., Diesel, C&W, Welding and Mechatronics labs. Various actual models of different bogies of rolling stock are also available to facilitate the in-house field visit. The training institute is equipped with diesel electric loco and C&W trainers.

सूचनाप्रौद्योगिकी/INFORMATION TECHNOLOGY

It is the endeavor of STC to develop a strong information technology support. A well equipped computer laboratory (air conditioned) with Pentium based multiple PCs are used for training and multimedia with LCD projectors has been added for presentation and view of video cassettes, CDs etc. various e-learning packages in the fields of C&W, Diesel, Welding and Mechatronics are available. The computer centre is equipped with Railnet connection to browse the information available on World Wide Web.

पुस्तकालय/LIBRARY

The library is the richest one having with around 3,650 volumes of books on variegated disciplines of Technical, Management, Finance, Material Management, Personal Management etc. the video library consists of about 110 cassettes and 55 CDs apart from magazines and news papers. A window based library management system has been commissioned for computerization of library functioning.

छात्रावासऔरभोजनसुविधा/HOSTEL &MESS FACILITY

The Hostel campus consists of 32 self contained furnished rooms accommodated with 96 beds capacity. Out of which 12 rooms with attached bathrooms are earmarked for the lady trainees. A mess is being run by the trainees on 'no profit & no loss' basis to cater the needs of breakfast, lunch & supper to the hostlers. The dining hall capacity is 40 under one roof at a time. For the recreation of trainees a colour TV with cable connection and a DVD player are provided in the hostel. Indoor games like Carom board, Chess and outdoor games like shuttle badminton, volleyball and basketball are available for recreation to the trainees. Extracurricular activities like Yoga & Meditation, Gymnasium are arranged.

हमारीटीम / OUR TEAM

Name (Shri)	Designation	Contact No.
Head of the Institution (Shri)		(Rly:89589)
Sheetal Bansal	Principal	9701370412
Teaching Faculty Sr.Lecturer (Shri)		Faculty Code Teaching Field Rly:89543
Venkatachari R.	RVC C&W	9701361296
Narasimha Reddy M	MNR Science & Misc	9160044410
Srikrishna S.	SSK Safety & Planning	9490929729
Md. Rizwan	MDR Drawing	9440715558
John Saheb S.	SJS Diesel Mechanical	9704537979
Srinivasa Rao M.V.	MVS Diesel Electrical	8179022218
Subba Rao M.V.	SR Metallurgy	9848674147
Herman Cooper	HC Stores	9553705862
Bhanu Prakash O.	OBP Stores	8008554437
Rama Rao M	MRR Workstudy	9398513017
Shiva Naga Kumar R	RSN Workstudy	8978352929
Ministerial Staff (Shri) Rly.89482		
Babu J	O.S.	8500520341
Krishna Kiriti	O.S.	9491388232
Rajesh Kumar Sharma	Sr.Clerk	7416220521

प्रशिक्षार्थियोंकेलिएमार्गदर्शन/GUIDELINES TO THE TRAINEES

1. The working timings for STC is from 09.30hrs to 13.00hrs and 14.00hrs to 17.00hrs from Monday to Friday and on Saturday from 09.30 hrs to 13.00 hrs.
2. All the trainees should attend prayer at 09.25 hrs.
3. No leave will be granted to the trainees during the period of training except in emergency cases.
4. The trainees attending refresher and Special courses shall get their return journey passes from their respective offices.
5. No privilege passes/PTOs will be issued from this centre to the trainees except in the case of emergency.
6. Hostel accommodation will be provided to the trainees during the training period as per availability.
7. Long term trainees should follow dress code as prescribed (White Shirt with Half Hands, Khakhi Pant).
8. Trainees can avail messing facility at the hostel and the mess is run by trainees on no profit & no loss basis.

क्र.सं. S.No.	कोड/ Code	पाठ्यक्रमकाशीर्ष/ Course Title	अवधि/ Duration	बैचनं./ Batch No.	से/ From	तक / To
यांत्रिकविभाग/MECHANICAL DEPARTMENT						
प्रशिक्षुपर्यवेक्षकोंकेलिएआरंभिकप्रशिक्षणINDUCTION TRAINING FOR TRAINEE SUPERVISORS						
1.	MSE/MJE	RRB JE/SSE (C&W, Workshop and Diesel) Orientation Staff Eligible: New recruits of JEs & SSEs of C&W, Workshops and Diesel Sheds. Course Directors: SSE & JE (C&W) – RVC SSE & JE (WS) – MRR SSE & JE (DSL-Mech) -SJS SSE & JE (DSL-Elec) -MVS	52 Weeks			
2.	MJI	App. JE (C&W, Diesel, Workshop) (Intermediate Apprentice) Orientation Staff Eligible: New Promotees of JE (Intermediate Apprentices) of C&W, Workshops and Diesel Sheds. Course Directors: Common Syllabus - MNR JE (C&W) –RSN JE (WS) – MNR JE (DSL-Mech) - SJS JE (DSL-Elec) - MVS	52 Weeks			<i>Trainees may report on any working day to STC/SC. As per arrivals, Training Schedule will be Prepared.</i>
3.	MJP	JE Rankers (C&W, Workshop and Diesel) Orientation Staff Eligible: Promotees JEs (Rankers) of C&W, Workshops and Diesel Sheds. Course Directors: JE(C&W) - RSN JE(WS) - SSK JE(DSL-Mech) - SJS JE(DSL-Elec) - MVS	13 Weeks			

प्रारंभिक पाठ्यक्रम / INITIAL COURSES

4.	CAI	COURSE ON ACIDENT INVESTIGATION Staff Eligible: Supervisors of C&W and Diesel of Mechanical Department. Course Director: RVC	3 days	26 27 28	28.04.21 29.09.21 16.11.21	30.04.21 01.10.21 18.11.21
5.	CAR	COURSE ON ACCIDENT RESTORATION Staff Eligible: Supervisors of C&W and Diesel of Mechanical Department. Course Director: RVC	3 days	24 25	27.07.21 16.11.21	29.07.21 18.11.21
6.	ICDLI	INITIAL COURSE FOR DIESEL LOCO INSPECTORS Staff Eligible: Staff promoted as Loco Inspectors(Diesel) of S.C.Railway. Course Director: MVS	18 Days	25 26	15.02.21 22.11.21	06.03.21 11.12.21

पुनश्चर्या पाठ्यक्रम/REFRESHER COURSES

7.	RC-CLI	REFRESHER COURSE FOR CLI's Staff Eligible: CLI's of SC Railway. Course Director: MVS	1 Week	41 42 43 44	15.02.21 03.05.21 09.08.21 04.10.21	20.02.21 08.05.21 14.08.21 09.10.21
8.	RC-M	REFRESHER COURSE FOR C&W, WORKSHOP & DIESEL SUPERVISORS Staff Eligible: Supervisors of Mechanical Department. Course Directors: C&W – RVC WS - MNR DIESEL: MVS Common topics–SSK	18 Days	112 113 114 115 116 117 118 119 120 121	18.01.21 22.02.21 05.04.21 03.05.21 07.06.21 05.07.21 09.08.21 06.09.21 25.10.21 29.11.21	08.02.21 15.03.21 27.04.21 24.05.21 26.06.21 26.07.21 28.08.21 25.09.21 15.11.21 18.12.21
9.	RC-WSI	REFRESHER COURSE FOR SERVING WORK-STUDY INSPECTORS OF INDIAN RAILWAYS Staff Eligible: Serving Work-Study Inspectors of Indian Railways. Course Director: RSN	7 Days	34 35	15.03.21 09.11.21	22.03.21 16.11.21

विशेष पाठ्यक्रम/SPECIAL COURSES

10.	MCH (140T, LUKAS)	MECHATRONICS (140T CRANE, LUKAS) Staff Eligible: Supervisors of Mechanical Department dealing with 140T crane/LUKAS, Course Director: SJS	3 Days	19 20	26.04.21 23.09.21	28.04.21 25.09.21
11.	EnHM	COURSE ON ENVIRONMENT AND HOUSE KEEPING MANAGEMENT Staff Eligible: Supervisors of Mechanical Department and CMT lab staff of S.C.Railway Course Director: RVC	3 Days	09 10	15.02.21 26.08.21	17.02.21 28.08.21
12.	EMD/GM	COURSE ON EMD/GM LOCO SYSTEMS Staff Eligible: Supervisors and Technicians of Diesel Sheds of SC Railway Course Director: SJS	3 Days	19 20	22.07.21 04.10.21	24.07.21 06.10.21
13.	MCH (PLC)	MECHATRONICS (PLC) Staff Eligible: Supervisors of Mechanical Department Course Director: MVS	3 Days	19 20	22.07.21 16.12.21	24.07.21 18.12.21
14.	SSW	STAINLESS STEEL WELDING Staff Eligible: Supervisors of Mechanical Department Course Director: SR	3 Days	08 09 10	29.04.21 23.09.21 11.10.21	01.05.21 25.09.21 13.10.21

भंडारविभाग/STORES DEPARTMENT**प्रारंभिक पाठ्यक्रम/INITIAL COURSES**

15.	MMIC	MATERIAL MANAGEMENT INDUCTION COURSE Staff Eligible: New ministerial and non-ministerial Group-C recruitees, Medically decatogised Group-C staff posted to Stores Department, Group-D to Group-C promotees of Stores Departments Course Director: HC	30 Days	34 35	15.02.21 02.08.21	22.03.21 04.09.21
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पुनश्चर्या पाठ्यक्रम/REFRESHER COURSES

16.	MMRC	MATERIAL MANAGEMENT REFRESHER COURSE Staff Eligible: All Group-C staff of Stores Department, Staff who have undergone initial course in Material Management Course Director: OBP	12 Days 5 Days	93 94 95 96 97 98 99 100 101 102 103	14.06.21 12.07.21 26.07.21 09.08.21 23.08.21 30.08.21 20.09.21 04.10.21 18.10.21 08.11.21 22.11.21	26.06.21 16.07.21 30.07.21 13.08.21 27.08.21 03.09.21 24.09.21 08.10.21 22.10.21 12.11.21 26.11.21
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विशेष पाठ्यक्रम/SPECIAL COURSES

17	CSM	COURSE ON STORES ASPETCS FOR MECHANICAL SUPERVISORS Staff Eligible: All supervisors of Mechanical Department Course Director: OBP	3 Days	18 19 20 21	09.02.21 14.04.21 28.06.21 18.11.21	11.02.21 16.04.21 30.06.21 20.11.21
18	CLP	COURSE ON LOCAL PURCHASE Staff Eligible: All Department ministerial and Non-Ministerial staff Course Director: OBP	3 Days	22 23 24 25	17.03.21 08.06.21 15.09.21 24.11.21	19.03.21 10.06.21 17.09.21 26.11.21
19.	CHSDD	COURSE ON HEADQUARTERS, DEPOT & SCRAP DEPOT WORKING Staff Eligible: All Group-C staff of Stores Department Course Director: HC	5 Days	22 23	04.05.21 07.12.21	08.05.21 11.12.21

सभी विभागोंके लिए/ALL DEPARTMENTS

विशेष पाठ्यक्रम /SPECIAL COURSES

20.	MSO	M S OFFICE Staff Eligible: Supervisors & Ministerial Staff of all Departments Course Director: MNR	1 Week	38 39 40	22.02.21 07.06.21 20.09.21	27.02.21 12.06.21 25.09.21
21.	AWT	ADVANCED WELDING TECHNOLOGY Staff Eligible: Supervisors of Mechanical & Other Departments Course Director: SR	1 Week	51 52	05.04.21 26.07.21	10.04.21 31.07.21
22	MSA	M S ACCESS Staff Eligible: Supervisors & Ministerial Staff of all Departments Course Director: MNR	1 Week	60 61 62	05.04.21 23.08.21 13.12.21	10.04.21 28.08.21 18.12.21
23	CAD	FUNDAMENTALS OF AUTOCAD Eligibility: Supervisors of Mechanical Department and Supervisory staff and Drawing Wing of SC Railway Course Director: MDR	3 Days	05 06	08.03.21 08.11.21	10.03.21 10.11.21
24	T&C	COURSE ON TENDERS AND CONTRACTS Staff Eligible: Supervisors & Ministerial Staff of Mechanical Department Course Director: SSK	3 Days	23 24	27.07.21 20.12.21	29.07.21 22.12.21
25	OCM	ORIENTATION COURSE FOR MINISTERIAL STAFF (Non-Personnel) Staff Eligible: Non-Personnel Ministerial Staff of Mechanical Department Course Director: SR	1 Week	93 94	01.03.21 13.09.21	06.03.21 18.09.21
26	DAR	COURSE ON DISCIPLINE & APPEAL RULES Staff Eligible: Supervisors & Ministerial Staff of all Departments Course Director: SR	3 Days	19 20 21	27.05.21 22.07.21 01.11.21	29.05.21 24.07.21 03.11.21

27	AWS	ADVANCED WORK STUDY COURSE Staff Eligible: Supervisors & Office Superintendents of Indian Railways Course Director: MRR	12 Days	200 201 202	17.05.21 01.07.21 06.12.21	29.05.21 15.07.21 18.12.21
28	CSS	COURSE ON SOFT SKILLS Staff Eligible: Supervisors &Ch.OS/OS of Mechanical I Department of SC Railway Course Director: SSK	3 Days	07 08	25.05.21 27.09.21	27.05.21 29.09.21

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