

दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY

प्रधान कार्यालय Headquarters Office
भंडार शाखा Stores Branch
रेल निलयम Rail Nilayam
सिकंदराबाद Secunderabad
दि Dt:- 27 /02/2019.

सं.No: S.348.Vig.Preventive Check/19

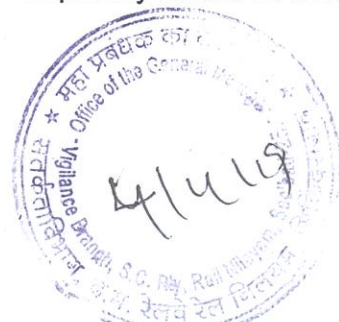
OFFICE PROCEDURE ORDER NO. 15 /2019

ALL Purchase Officers/Hqrs./Depots/Divisions.

विषय :Sub: Irregularity in supply of imported items - reg.

संदर्भ :Ref: Dy.CVO/Stores Lr.No.G.265/PC/2018/11/01816/01820
dt.18/02/2019.

- 1.0 Preventive Checks were conducted at various units of SCR by Vigilance Department in which the following deficiencies were observed:
- As per General Tender Conditions (GTC) for Stores contract Para 5.2.2 agents quoting on behalf of foreign principals are required to submit principal's invoice/proforma invoice along with their quotation. However, the same was not submitted by the tenderer, and has not been insisted upon at the time of finalization.
 - As per Para 5.2.3 of the GTC, such a tenderer also consents to, among others, furnish a copy of customs out bill of entry and current and valid authorization/dealership certificate of foreign manufacturer/principal along with supply. It was observed that while in few cases, the tenderer has submitted these documents with supply, in other cases, the documents are not available and were not insisted upon by receiving officials at the time of acceptance.
 - It was also observed that in most of the Purchase Orders checked, there was no clear indication that the item purchased is an imported item, and consequently the receiving officials may not be aware that the aforementioned conditions need to be complied with, at the time of receipt.
 - In addition, it is noticed that the above conditions are incorporated in the GTC which is included in PO only by reference. As imported supplies are infrequent, it is possible that the field level staff may not be completely aware of these requirements as per tender conditions.

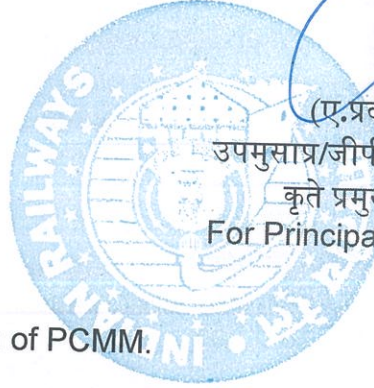


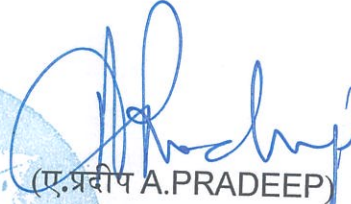
(P.T.O)

2.0 In view of the above, the following system improvements are to be followed:

- i. In all cases where imported stores are purchased from Indian agents, it shall be prominently indicated in the PO that it is an imported item, and conditions in Para 5.2 of the GTC are applicable.
- ii. In all such cases, the conditions in para 5.2.3 if GTC shall be specifically incorporated in PO for guidance of receiving officials.
- iii. As per Railway Board Letter No.2015/V4/RDSO/ST/85/Pt dt.25.04.18, adequate safeguard to be taken by reviewing the tender conditions, submission of copy of import documents (Bill of Entry etc) along with the supplies to be insisted and also for placing orders directly on OEM as per extant guidelines.

This issues with the approval of PCMM.




(ए.प्रदीप A.PRADEEP)
उपमुसाप्र/जीपी व एस Dy.CMM/GP&S
कृते प्रमुख मुख्य सामग्री प्रबंधक
For Principal Chief Materials Manager

Copy to:-

PS to PCMM for kind information of PCMM.

CMM/M & CMM/E

- ✓ Dy.CVO/Stores/SC, All Purchase Officers of HQrs,
Dy.Ch.Manager/P&S/SC, Dy.CMM/Con/SC.
All Purchase sections.