

दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY

प्रधान कार्यालय Headquarters Office
भंडार शाखा Stores Branch
रेल निलयम Rail Nilayam
सिकंदराबाद Secunderabad
दि Dt:- 28 /03/2019.

सं.No: S.348.Vig.Preventive Check/19

CVS/S
2/12

OFFICE PROCEDURE ORDER NO. 14 /2019

ALL Purchase Officers/Hqrs./Depots/Divisions.

विषय :Sub: Irregularity in supply of Churning Fans - reg.

संदर्भ :Ref: Dy.CVO/Stores Lr.No..265/PC/2018/12/02294
dt.25/02/2019.

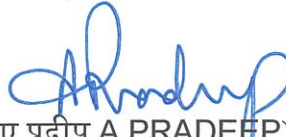
A Preventive Check was conducted by Vigilance Department and it was observed that in one of the tender cases the accepted brand was not incorporated in PO. Subsequently, the firm had supplied alternate make material against the PO which was not strictly as per the accepted offer.

It was also observed that Omission of brand name in PO can potentially lead to supply of substandard brands as the receiving officials will not be aware of brand which has been accepted.

- 1) Hence it is advised to incorporate all the salient terms of accepted offer in the acceptance note and to ensure that they are included in PO &
- 2) To ensure incorporation of brand name in Acceptance Note/PO without fail.
- 3) All Depot officers are advised to verify receipt of materials of the brands/make of OEM/Manufacturers mentioned in the PO before acceptance of materials.

This issues with the approval of competent authority.




(ए.प्रदीप A.PRADEEP)
उपमुसाप्र/जीपी व एस Dy.CMM/GP&S
कृते प्रमुख मुख्य सामग्री प्रबंधक
For Principal Chief Materials Manager

Copy to:-
PS to PCMM for kind information of PCMM.
CMM/M & CMM/E
Dy.CVO/Stores/SC, All Purchase Officers of HQrs,
Dy.Ch.Manager/P&S/SC, Dy.CMM/Con/SC.
All Purchase sections.