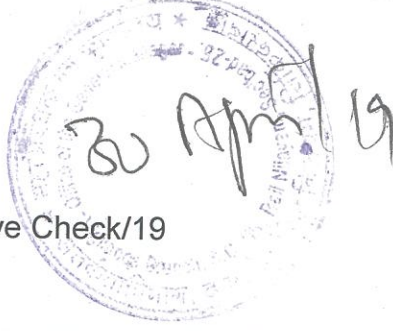


दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY



प्रधान कार्यालय Headquarters Office
भंडार शाखा Stores Branch
रेल निलयम Rail Nilayam
सिकंदराबाद Secunderabad
दि Dt:- 30 /04/2019.

सं.No: S.348.Vig.Preventive Check/19

OFFICE PROCEDURE ORDER NO. 24 /2019

ALL Purchase Officers/Hqrs./Depots/Divisions

विषय :Sub: Checking the net quantity before accepting the material – reg.

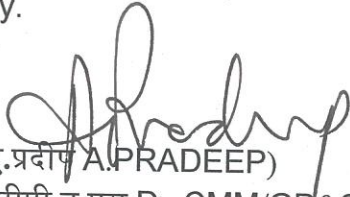
संदर्भ :Ref: Dy.CVO/Stores Lr.No.265/PC/2018/11/01101/S/N/BZA
dt.08/04/2019.

A preventive check was conducted by Vigilance Department in a Depot, it was noticed that one of the NS items was randomly weighed and the gross weight was found to be lesser than the net weight marked on the container. This reveals that a deficiency in the working system as even a test check was not conducted on the quantity received.

In view of the above, the following procedure has to be followed:

“The receiving official(s) must check the net quantity received before accepting the material, even if the material received in the sealed containers. In cases where it may not be either advisable or convenient to open the packages or cases to make a cent per cent check, a test check on quantity in containers shall be made, and the result of test check must be recorded in the receipt case file before acceptance”.

This issues with the approval of competent authority.


(ए.प्रदीप A.PRADEEP)
उपमुसाप्र/जीपी व एस Dy.CMM/GP&S
कृते प्रमुख मुख्य सामग्री प्रबंधक
For Principal Chief Materials Manager

Copy to:-

PS to PCMM for kind information of PCMM.

CMM/M & CMM/E

✓ Dy.CVO/Stores/SC, All Purchase Officers of HQrs,

Dy.Ch.Manager/P&S/SC, Dy.CMM/Con/SC.

All Purchase sections.