

दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY

प्रधान कार्यालय Headquarters Office
भंडार शाखा Stores Branch
रेल निलयम Rail Nilayam
सिकंदराबाद Secunderabad
दि Dt:- 15 /07/2019.

सं.No: S.348.Vig.Preventive Check/19

CVS/S
15/7

All Depot/Division Officers

विषय :Sub: Inadequacies noticed in Preventive Checks on wards of depots– reg.

संदर्भ :Ref: 1.Dy.CVO/Stores Lr.No.265/PC/2019/03/02134/S/N/HQ Dt.10.06.19.

2. This office OPO No.12/2017 dt.15.05.2017.

It was reiterated vide above OPO to ensure that departmental stock verification is carried out as per Stores Code Para 1339 - Department Stock Verification, Para, 1340: Procedure for verification and Stock Verification Sheets to be prepared as per Stores Code Par Nos:1341, 1342 & 1343. It is once again reiterated to follow the extant instructions/guidelines given in this office OPO No.12/2017 dt.15.05.2017 without fail.

In this connection it is advised that Vigilance Department has advised to submit the details of depot stock verification in the following prescribed format:

S.No.	Month	Cat (A/B/C)	PL. No.	Ledger Balance	Ground Balance	Remarks	Sign. of official conducting DSV	Sign. of Custodian	Sign of CDMS/G

The details of Departmental Stock Verification conduction may be send to Dy.CVO/ Stores directly every month with a copy endorsed to this office.

Encl: OPO No.12/2017.

A. Pradeep

(ए.प्रदीप/A.PRADEEP)

उपमुसाप्र/जीपी व एस Dy.CMM/GP&S

कृते प्रमुख मुख्य सामग्री प्रबंधक

For Principal Chief Materials Manager

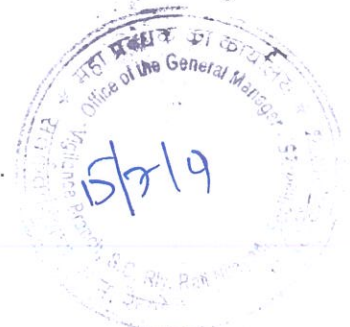
Copy to:-

PS to PCMM for kind information of PCMM.

CMM/M, CMM/S & CMM/T.

✓ Dy.CVO/Stores/SC, All Purchase Officers of HQrs,

Dy.Ch.Manager/P&S/SC, Dy.CMM/Con/SC. All Purchase sections.



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प्रधान कार्यालय Headquarters Office

भंडार शाखा Stores Branch

रेल निलयम Rail Nilayam

सिकंदराबाद Secunderabad-71

सं.No. S./150/Stock Verification

दि Dt.15.05.2017

OFFICE PROCEDURE ORDER NO. 12 /2017

ALL DEPOT OFFICERS

विषय: Sub:- Departmental Stock Verification- reg.

As per Stores Code Para 1339, departmental stock verification has to be carried out as an important back check on the receipt and issues of stores and balances.

As per Stores Code Para 1339," The departmental verification need only cover selected items such as items of large consumption having regular and frequent issues, items of heavy intrinsic value like non-ferrous items, tool steel etc and items of pilfer able nature. A list of such items may be drawn up and approved by Controller of Stores".

To start with, a list of items group-wise is enclosed. It is advised to give feedback to the proposed list and modifications if any may be carried out and advise the HQrs for COS approval every year.

You are advised to ensure that departmental stock verification is carried out as per Stores Code Para 1339 - Department Stock Verification, Para 1340: Procedure for verification and Stock Verification Sheets to be prepared as per Stores Code Para nos:1341, 1342 & 1343.

This is issued with the approval of the Competent Authority

Encl. a/a


(ए.प्रदीप A.PRADEEP)

उपमुसाप्र/जीपी व एस Dy.CMM/GP&S

कृते भंडार नियंत्रक For Controller of Stores

Copy to:-

PS to COS for kind information of COS

CMM/G, CMM/E & CMM/M

All PHODs/DRMs, FA&CAO/SC, FA&CAO/W&S/SC, FA&CAO/C/SC for kind information;

CWM/LGD, RYPS, TPTY; Dy.FA&CAO/W&S/LGD, WAO/CRS, RYPS, CAO/RJY;

Sr.AFA/SF/SC, Sr.DFMs/SC, HYB, BZA, GTL, GNT & NED for kind information.

Dy.CVO/Stores/SC

All Purchase Officers, Depot & Divisional Officers

Dy.Ch.Manager/P&S/SC, Dy.CMM/Con/SC

Sr.SM/EDP/SC, Principal/STC/SC.

All Section-in-Charges of COS Office