



दक्षिण मध्य रेलवे **SOUTH CENTRAL RAILWAY**

प्रमुख वाणिज्यिक प्रबंधक का कार्यालय **Office of the Principal Chief Commercial Manager**  
पहली मंजिल, रेल निलयम, सिकंदराबाद-500025(तेलंगाना) **First Floor, Rail Nilayam,**  
**Secunderabad-500 025**  
**BSNL(O) 040-27822867: Railway (O)070-86244:email : dyccmfsscr@gmail.com**

No. C.285/Mktg./Complaint

Date 26.05.2023

Sr.DCMs/SC, HYB, BZA, GTL, GNT, NED

Sub: System improvement for declaration of private cash by Outsourced Parcel Handling staff and Parcel Packing staff.

Ref: Dy.CVO/T/SC Ir. No. G/265/C/2023/01/01234/T/N/SC dated 15.05.2023.

It has been observed by Vigilance during the preventive checks that the outsourced parcel handling staff and packing staff are earning cash through inappropriate means such as overcharging, demanding tips from rail users.

In order to make the system more stringent against such act, it is advised that like Railway Commercial Staff, the Outsourced Parcel Handling Staff and Parcel Packing Staff should also declare their private cash in both figures and words before taking up duty in a separate register. The register should be maintained and countersigned by the supervisor. The ceiling limit shall be in terms of Railway Board Commercial Circular No. 13 of 2014, which prescribes Rs. 750/- for Stationary Staff.

Divisions are advised to acknowledge the receipt of this letter and confirm on compliance of the above instructions to this office.

This is issued with the approval of CCM/FS/SCR.

*(Handwritten signature)*

(एम.रमेश कुमार M. Ramesh Kumar)

उपमुवाप्र/एफएस Dy.CCM/FS

कृते प्रमुख मुख्य वाणिज्यिक प्रबंधक  
for Principal Chief Commercial Manager

C/- Dy.CVO/T/SC for information.